



Municipality of Mississippi Mills

HERITAGE ADVISORY COMMITTEE AGENDA

Wednesday, April 17, 2024

3:00 p.m.

E-participation

	Pages
A. CALL TO ORDER	
B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF	
C. APPROVAL OF AGENDA Recommended Motion: THAT the agenda be approved as presented.	
D. APPROVAL OF MINUTES Recommended Motion: THAT the minutes dated February 21, 2024 be approved.	3 - 6
E. DELEGATIONS AND PRESENTATIONS None.	
F. REPORTS	
F.1 2023 Heritage Grants Report	7 - 8
F.2 The Dentist's House, 83 Carss Street, Almonte	9 - 14
G. BUSINESS ARISING OUT OF MINUTES	
G.1 38 Main Street East - Dungarvon Building Update	
G.2 Mill Street Crosswalks	
H. ROUND TABLE	
I. INFORMATION AND CORRESPONDENCE	
I.1 Heritage Ottawa Workshop Windows in your old home: seeing your way clear on April 25, 2024, 7:00pm to 9:00pm via Zoom https://heritageottawa.org/heritage-ottawa-workshops	
J. OTHER / NEW BUSINESS None.	

K. MEETING ANNOUNCEMENTS

The next Heritage Committee meeting is scheduled for Wednesday, May 15, 2024.

L. ADJOURNMENT



The Corporation of the Municipality of Mississippi Mills

Heritage Advisory Committee Meeting

MINUTES

February 21, 2024

3:00 p.m.

E-participation

Committee Present: Michael Rikley-Lancaster, Chair
Harold McKay
Janet Carlile
Jane Torrance
Sandra Franks
Sarah More, Researcher

Committee Absent: Stephen Brathwaite
Jill McCubbin

Staff Present: Melanie Knight, Director of Development Services & Engineering
Jennifer Russell, Building Clerk
Melissa Fudge, Planning Technician

A. CALL TO ORDER

Michael Rikley-Lancaster called the meeting to order at 3:05 pm.

B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None

C. APPROVAL OF AGENDA

Moved by Harold McKay

Seconded by Sandra Franks

THAT the agenda be approved as presented.

CARRIED

D. APPROVAL OF MINUTES

Moved by Jane Torrance

Seconded by Harold McKay

THAT the minutes dated November 15, 2023 be approved as amended to include Sarah More's declaration of Pecuniary Interest regarding item E.1.

CARRIED

E. DELEGATIONS AND PRESENTATIONS

None

F. REPORTS

F.1 Heritage By-law Amendment - By-law 91-11 (Robert McLaren Homestead)

Melanie Knight, Director of Development Services and Engineering, provided an overview of the requested by-law amendment for Robert McLaren's homestead at 2659 Ramsay Concession 7B for consent. The Committee discussed the following items:

- The heritage property description in the by-law would not be changed by removing the requested property.

Moved by Harold McKay

Seconded by Sandra Franks

THAT the Heritage Committee support a condition for the consent applications B23-150 and B23-151, to amend the legal description on By-law 91-11 to reflect the severances of two (2) non-farm, rural residential lots.

CARRIED

G. BUSINESS ARISING OUT OF MINUTES

G.1 38 Main St E - Dungarvon Building Update

G.1.a Response from Finance Department regarding Charitable Receipts

Councillor Torrance provided an update that the municipality is not able to issue charitable receipts for work done outside of their own programs and assets, nor are they able to work as a flow-through charitable organization as they have, under CRA, the same

restrictions as any other charitable organization, as per the Municipality's Director of Finance.

G.1.b Stabilization and Traffic Modifications

Melanie Knight, Director of Development Services, provided an update on the installation of traffic lights at either end of the road closure for Dungarvon. The Committee discussed the following items:

- Further updates will be provided to the Committee and public as they develop.
- The situation of stabilizing and monitoring the building is being done on a regular basis.
- The Committee could use this time to develop possible scenarios for the building to retain heritage aspects depending on the different outcomes.
- The Committee commended the municipality for trying to save the heritage building and the protect the public's safety.

H. **ROUND TABLE**

Councillor Torrance - Congratulations to Melanie Knight on becoming the Director of Developmental Services for Mississippi Mills.

I. **INFORMATION AND CORRESPONDENCE**

I.1 **Heritage Permit Process Online**

Melanie Knight, Director of Developmental Services, provided the location of the heritage permit application and information on the municipal website. This is a "no fee permit" that provides a clear process for applicants.

J. **OTHER / NEW BUSINESS**

None

K. **MEETING ANNOUNCEMENTS**

The next Heritage Committee meeting is scheduled for Wednesday March 20, 2024.

L. ADJOURNMENT

Moved by Jane Torrance

Seconded by Sandra Franks

THAT the meeting be adjourned at 3:34pm

CARRIED

Jennifer Russell, Recording
Secretary

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

HERITAGE GRANTS

DATE: April 10, 2024

TO: Heritage Committee

FROM: Melissa Fudge, Planning Technician

SUBJECT: 2023 Heritage Grant Program Report

BACKGROUND:

The Heritage Grant Program aims to financially assist owners of heritage properties. The grant program was developed in 2016 to provide funding for owners of properties designated under Part IV or Part V of the *Ontario Heritage Act* under By-law No. 23-018 (repeals 09-16). The program sets out criteria for eligible restoration and conservation work while specifying ineligible ones. All eligible Heritage Grant applications are considered for approval based on the order in which they are received until all available funds for that year are depleted. Grants are limited to one grant per year for an eligible property and can be applied for funding up to a maximum contribution of \$5,000.00 per application. The program offers a total of \$20,000.00 in funding each year through the Municipality's Heritage Conservation District Grant Program, subject to annual budget approval.

SUMMARY OF 2023 HERITAGE GRANTS:

The following provides an overview of the heritage grant applications received and awarded in 2023:

Date of Application	Property Address	Summary of Work	Amount of Funding Awarded
11 April 2023	83 Little Bridge Street	Interior and exterior masonry work	\$4,989.67
12 April 2023	7 Mill Street	Exterior masonry work, including repointing	\$5,000.00
15 November 2023	61-63 Mill Street	Façade restoration	\$5,000.00
19 December 2023	3 Rosamond Street East	Roof repairs.	\$3,303.67
Total funding awarded in 2023			\$18,293.34

COMMENTS:

The 2023 Heritage Grant Program continues to be well-received by owners of heritage designated properties, receiving 4 applications totaling \$18,293.34 in grant funding. Each approved project received funding for a maximum amount of \$5,000.00. The 2023 year sustained its success, with proposed project valued at more than \$34,000.00.

LOOKING AHEAD:

In preparation for 2024, the Planning department has updated the Heritage website to provide additional resources for owners of designated properties, aiming to offer clearer guidance. As the full grant fund was not utilized in 2023, it underscores the necessity for increased outreach efforts to educate property owners about available funding opportunities.

Respectfully submitted by,



Melissa Fudge,
Planning Technician

Reviewed by,



Melanie Knight,
Director of Development Services and
Engineering

The Dentist's House
83 Carss Street, Almonte (formerly 245 Union Street)
Compiled by Sarah More for the Municipality of Mississippi Mills' Heritage Committee,
March 2024

Location: Part of Lots 27 & 28 of the Malloch Section of Plan 6262 of Lanark County, Ramsay Township as in RN44851; Town of Mississippi Mills, corner of Carss and Union Streets.(1)

Present Owner since 2022: Alexandra Johnston(2)

Present Use: Private residence with no heritage designation

Statement of Significance:

This handsome, two-story, brick house was the home of Almonte Mayor George McRea Dunfield and, later, Dentist, Dr. Louis Ramon Sharpe.(3)

Part 1: Historical Information

A Physical History

1. Original and Subsequent Owners:

In 1918, James Kirk purchased the property for \$2100.00.(1)

In 1941, Kirk granted it to George M. Dunfield for \$1.00 + a mortgage.(1)

The same day, Dunfield mortgaged it to Grace Dunfield for \$700.00.(1)

[Grace Dunfield was George's mother & a daughter of James Kirk.]

James Kirk died "at his home on Union Street" in 1942.(4)

It was sold for the first time in 1971 & for the last/most recent time in 2022.(2)

Its first roll number was created in 1982.(2)

2. Date of Erection:

Built in the 1900's; presumably before 1942.(2,4)

3. Architect: Unknown

4. Alterations and Additions: There is an interesting weathered looking plaque on one side wall of the house depicting "Dr. L. Sharpe, Dentist".(3)

5. Historical Events and Persons connected with the Structure:

George McRea Dunfield (1911-1994) likely resided here while Mayor of Almonte (1953-1954). His wife, the former Marion Ada Hennigar, as well as his widowed mother, the former Mary Agnes "Grace" Kirk, may have lived here before their untimely deaths in 1965 and 1966, respectively.(5)

Dr. Louis Ramon Sharpe (1926-2017) owned and practiced dentistry here until his death. He was born in the island nation of Trinidad & Tobago; received a Doctorate of Dental Surgery from McGill University in 1963; met and married Gisela Molk (1931-2022) of Hungary in New York City. They brought their little family to Almonte in 1977.(6)

Part II: Architectural Information:

A. General Statement

1. Architectural Character

This family home exudes a unique charm. Possibly built during a time of austerity in the reign of King George V, Edward VII, or George VI. In 2024, it lacks many of the classic details of Edwardian design, with the notable exception of the wrought iron walk at the top.(7) In 1959, Historian Fran Cooper wrote:

Notice the metal work on the top roof. This ornate trim no longer exists on the upper roof; however, the metal trim still exists below the second story front window.

The porch has been removed so this facade of the house looks quite different.(9)

2. Condition: Good

B. Description of Exterior

1. Overall Dimensions: Unknown
2. Foundations: Possibly stone
3. Wall Construction, Finish and Colour: Brick
4. Structural System and Framing: Unknown
5. Porches: Facing Union Street is a stacked vestibule, on the ground and second floors.
6. Chimney: One chimney on Union Street; another on Carss Street.
7. Openings:
 - One white main door on Union Street.
 - Possibly a side entrance in the back on Union Street.
 - Possibly a side entrance on Carss Street.
 - There are many windows.
8. Roof: A mixture of green (possibly) slate and tin.

C. Site

General Setting and Orientation:

Sometime before 2009, a wire fence was built to support a leafy perimeter. Between 2012 and 2021, this leafy perimeter was pruned. In 2023, there were several large trees supporting it.

There are several areas comprised of small gardens, an outdoor sitting area, and possibly a wooded area in the back.(8)

Images

c2024, 245 Union St. N, Almonte, courtesy of Sandra Franks



c2024, 245 Union St. N, Almonte, courtesy of Sandra Franks



1959, 245 Union St. N, Almonte, courtesy of Fran Cooper (2024)

Former Dunfield House, 1959.jpg



3 May 1957, *The Ottawa Citizen*, page 32: Hennigar & Dunfield wedding picture

<https://www.newspapers.com/image/456890996/?terms=%22george%20dunfield%22&match=1>



9 Dec 1953, *The Ottawa Citizen*, page 38: Mayor George M. Dunfield picture

<https://www.newspapers.com/image/456145229/?terms=%22Mayor%20Dunfield%22&match=1>



Sources:

1. OnLand: <https://www.onland.ca/ui/>
2. 14 Feb 2024 email from Megan Cullen: Mississippi Mills Planning and By- Law Clerk
3. 14 Feb 2024 email from Sandra Franks dated 29 Mar 2023: (2 pictures)
4. *The Ottawa Journal*, 10 Oct 1942, Sat ·Page 27
<https://www.newspapers.com/image/48323885/?terms=%22james%20kirk%22&match=1>
5. James Kirk, 1854-1942, at his home on Union Street
https://www.findagrave.com/memorial/206083516/james_kirk
 Anna Bella (McRae) Kirk, 1845-1895
https://www.findagrave.com/memorial/206083615/anna_bella_kirk
 I
 Mary Agnes Grace (Kirk) Dunfield, 1884-1966
https://www.findagrave.com/memorial/225592347/agnes_mary_grace_dunfield
 I
 George McRea Dunfield 1911-1994, at his residence
https://www.findagrave.com/memorial/225592478/george_mcrea_dunfield
 Marion Ada (Henniger) Dunfield 1912-1965
https://www.findagrave.com/memorial/225592552/marion_ada_dunfield
6. Dr. Louis Ramon Sharpe 1926, Trinidad & Tobago - 2017
https://www.findagrave.com/memorial/183864775/louis_ramon_sharpe
 Gisela (Molk) Sharpe 1931, Hungary - 2022
<https://www.findagrave.com/memorial/236652479/gisela-johanna-sharpe>

7. 17 Feb 2024 email from Janet Carlisle

8. 2009 - 2023 Google Maps

<https://www.google.com/maps/@45.2331093,-76.2017378,3a,37.5y,62.58h,83.01t/data=!3m7!1e1!3m5!1sjjkA1rZsJJfkTXOXXDV7Lw!2e0!5s20090601T000000!7i13312!8i6656?entry=ttu>

9. See 1959 photo courtesy of Historian Fran Cooper (for a project on one's hometown for Teachers' College.)