



The Municipality of Mississippi Mills

Council Meeting

MINUTES

December 5, 2023

5:00 p.m.

Hybrid

3131 Old Perth Road.

PRESENT:

Mayor Lowry
Deputy Mayor Minnille
Councillor Ferguson
Councillor Holmes
Councillor Lowe
Councillor Souter
Councillor Torrance

Staff Present

Ken Kelly, CAO
Jeanne Harfield, Clerk
Casey Munro, Deputy Clerk
Kathy Davis, Director of Corporate Services
Tiffany MacLaren, Manager of Community and Economic
Development
Andrew Hodge, Deputy Treasurer

A. CALL TO ORDER

Mayor Lowry called the meeting to order at 5:01 p.m.

B. CONSIDERATION OF A CLOSED SESSION

Resolution No 445-23

Moved by Councillor Holmes

Seconded by Councillor Ferguson

THAT Council enter into an in-camera session at 5:02 pm as per

Municipal Act s.239 (2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board - Business Park Offer of Purchase and;

Municipal Act s. 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees - Market Salary and Pay Equity Review.

CARRIED

B.1 Business Park Offer

B.2 Market Salary and Pay Equity Review

C. RISE AND REPORT

C.1 Business Park Offer

Mayor Lowry declared a conflict of interest on this item. Mayor Lowry did leave the room and did not participate in any discussion or vote.

Deputy Mayor Minnille announced that staff direction was provided.

C.2 Market Salary and Pay Equity Review

Resolution No 446-23

Moved by Councillor Holmes

Seconded by Councillor Ferguson

THAT the matter be referred to a special meeting of Council on December 14th

CARRIED

D. O CANADA

Mayor Lowry stated that December 6 is the National Day of Remembrance and Action on Violence Against Women and all flags will be lowered.

Council stood for the playing of O Canada.

E. MOMENT OF SILENT MEDITATION

Council observed a moment of silent meditation in honour the National Day of Remembrance and Action on Violence Against Women.

F. ATTENDANCE

The Clerk announced attendance.

G. APPROVAL OF AGENDA

Resolution No 447-23

Moved by Councillor Souter

Seconded by Deputy Mayor Minnille

THAT the agenda be approved as presented.

CARRIED

H. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

Mayor Lowry declared a conflict of interest on items B.1 and C.1 due to a personal relationship with the potential purchaser.

I. APPROVAL OF MINUTES

Resolution No 448-23

Moved by Councillor Torrance

Seconded by Councillor Lowe

THAT the Council minutes dated **November 14** and **November 21, 2023** be approved as presented.

CARRIED

J. DELEGATIONS, DEPUTATIONS, AND PRESENTATIONS

J.1 Presentation - Monica Blackburn

Council presented Monica Blackburn with flowers in recognition of her 36 years with the Mississippi Mills Public Library and to wish her well in her retirement.

K. PUBLIC MEETINGS

None

L. COMMITTEE OF THE WHOLE REPORT

Resolution No 449-23

Moved by Councillor Ferguson

Seconded by Councillor Holmes

THAT Council approve the Committee of the Whole motions from the **November 21st, 2023** meeting.

CARRIED

L.1 2022 Audited Financial Statements

Resolution No 450-23

Moved by Councillor Ferguson

Seconded by Councillor Holmes

THAT Council accept and approve the 2022 Audited Financial Statements for the Corporation of the Municipality of Mississippi Mills.

CARRIED

L.2 Development Charges By-Laws Effective 2024-01-01

Resolution No 451-23

Moved by Councillor Ferguson

Seconded by Councillor Holmes

THAT Council approve the Development Charges background study and suggested bylaws;

AND THAT Council approve the capital project listing set out in chapter 5 of the DC Background Study dated October 5, 2023, subject to further annual review during the capital budget process;

AND THAT there are no further public meetings required.

CARRIED

L.3 D14-224-23 - 430 Ottawa Street - Lifting of a Holding Zone

Resolution No 452-23

Moved by Councillor Ferguson

Seconded by Councillor Holmes

THAT Council approve the Zoning By-law Amendment to amend a portion of the zoning of the subject lands which are municipally known as RAMSAY CON 10 PT LOT 16 RP 27R-8445 PARTS 1 TO 4 9 TO 11, RP-27R-8990 PART 1, Almonte Ward, Municipality of Mississippi Mills, municipally known as 430 Ottawa Street from Highway Commercial holding zone (C4-4h) to Highway Commercial (C4-4) in order to permit a portion of the property to be redeveloped with a new free standing commercial building, similar in effect to the details in Attachment A.

CARRIED

L.4 Bylaw Service Increased Hours

Resolution No 453-23

Moved by Councillor Ferguson

Seconded by Councillor Holmes

THAT Council to approve an increase to the Bylaw Enforcement contract hours of service to be purchased from 20hrs per week to 50hrs per week;

AND THAT the Mayor and Clerk be authorized in execute a contract for the provision of these services.

CARRIED

L.5 Councillor Ferguson - OPA 28

Resolution No 454-23

Moved by Councillor Ferguson

Seconded by Councillor Holmes

WHEREAS the national shortage of housing is having an impact in all areas of Mississippi Mills;

AND WHEREAS, Official Plan Amendment 28, Rural Villages and Rural Vitality will be reviewing the Rural and Agricultural policies of the Official Plan;

AND WHEREAS, the Official Plan permits the creation of rural, non-farm residential lots subject to a number of policies in the Rural designation;

AND WHEREAS, Additional Residential Units can make homeownership more viable, provide opportunities to support multi-generational farming operations and may also increasing local attainable rental stock;

THEREFORE, BE IT RESOLVED THAT Council direct staff to include the review of the rural, non-farm residential severance policies in the Rural designation and the policies related to Additional Residentials Units in the Rural and Agricultural designations as part of Official Plan Amendment 28

CARRIED

M. COUNCIL REPORT

M.1 Municipal Resolutions - Requests for Support

Resolution No 455-23

Moved by Councillor Torrance

Seconded by Councillor Holmes

THAT the following municipal resolutions be received as information:

AND THAT item M.1.a Town of Alymer re: Amendments to the Residential Tenancies Act be for support;

AND THAT item M.1.d Climate Network Lanark re: Natural Gas Expansion Program be directed to staff for review and consideration and that staff be directed to provide a memo to Council at the December 12th meeting.

CARRIED

M.1.a November 16 ,2023 Town of Alymer re: Amendments to the Residential Tenancies Act

M.1.b November 20, 2023 Town of Orangeville re: Ontario Works Financial Assistance Rates

M.1.c November 21, 2023 Town of Amherstberg - Letter to Premier of Ontario re: Cigarette Producer Responsibility

M.1.d November 27, 2023 Climate Network Lanark re: Natural Gas Expansion Program

M.2 Proclamations

None

M.3 Time Sensitive Items

M.3.a Lanark County Proposal - Better Homes Lanark

Resolution No 456-23

Moved by Deputy Mayor Minnille

Seconded by Councillor Torrance

THAT Council support Lanark County's Better Homes Lanark County program

AND THAT staff be directed to submit a letter of support to the Federation of Canadian Municipalities (FCM) Community Efficiency Financing review Committee.

CARRIED

M.3.b Police Services Board Appointments

Councillor Ferguson or Torrance will represent Mississippi Mills on the Transition Committee to set up the police service board.

Resolution No 457-23

Moved by Councillor Ferguson

Seconded by Councillor Torrance

THAT Council defer the appointment until further information is received regarding the makeup of the Police Service Board.

CARRIED

M.3.c 2024 Draft Budget Updates and Details # 4

Kathy Davis, Director of Corporate Services/Treasurer/Deputy CAO, and Andrew Hodge, Deputy Treasurer, presented updated budget information. Highlights include: reserves, insurance costs, OCIF decrease

Members posed questions throughout including: insurance costs, tax rates and stabilization,

Council recessed at 6:56pm and returned at 7:02pm

Resolution No 458-23

Moved by Councillor Torrance
Seconded by Councillor Souter

THAT Council approve Option O and direct staff to maintain Corporate Services reserve contributions of \$112,924 in the 2024 draft budget

CARRIED

Resolution No 459-23

Moved by Councillor Ferguson
Seconded by Councillor Lowe

THAT Council approve the 2024 capital budget;

AND THAT the draft 2024 operating budget be brought forward for further discussion.

CARRIED

M.4 Notice of Reconsideration

None

N. BY-LAWS

Resolution No 460-23

Moved by Councillor Holmes
Seconded by Councillor Souter

THAT By-laws 23-080 to 23-089 be taken as read, passed, signed, and sealed in Open Council.

CARRIED

N.1 Bylaw 23-080 Repeal Appointment of Acting Clerk (Moyle)

Resolution No 461-23

Moved by Councillor Holmes

Seconded by Councillor Souter

THAT By-law 23-080 being a by-law to repeal by-law 20-102 which is a by-law appointing Cynthia Moyle as an Acting Clerk be read, passed, signed and sealed.

CARRIED

N.2 Bylaw 23-081 Development Charges For Services Related to a Highway

Resolution No 462-23

Moved by Councillor Holmes

Seconded by Councillor Souter

THAT By-law 23-081 being a by-law for the imposition of Development Charges for services related to a highway be read, passed, signed and sealed.

CARRIED

N.3 Bylaw 23-082 Development Charges For Fire Protection Services

Resolution No 463-23

Moved by Councillor Holmes

Seconded by Councillor Souter

THAT By-law 23-082 being a by-law for the imposition of Development Charges fire protection services be read, passed, signed and sealed.

CARRIED

N.4 Bylaw 23-083 Development Charges For Parks and Recreation Services

Resolution No 464-23

Moved by Councillor Holmes

Seconded by Councillor Souter

THAT By-law 23-083 being a by-law for the imposition of Development Charges for parks and recreation services be read, passed, signed and sealed.

CARRIED

N.5 Bylaw 23-084 Development Charges For Library Services

Resolution No 465-23

Moved by Councillor Holmes

Seconded by Councillor Souter

THAT By-law 23-084 being a by-law for the imposition of Development Charges for Library services be read, passed, signed and sealed.

CARRIED

N.6 Bylaw 23-085 Development Charges For Child Care Services

Resolution No 466-23

Moved by Councillor Holmes

Seconded by Councillor Souter

THAT By-law 23-085 being a by-law for the imposition of development charges for child care services be read, passed, signed and sealed.

CARRIED

N.7 Bylaw 23-086 Development Charges For Septage Services

Resolution No 467-23

Moved by Councillor Holmes

Seconded by Councillor Souter

THAT By-law 23-086 being a by-law for the imposition of development charges for septage services be read, passed, signed and sealed.

CARRIED

N.8 Bylaw 23-087 Development Charges For Wastewater Services

Resolution No 468-23

Moved by Councillor Holmes

Seconded by Councillor Souter

THAT By-law 23-087 being a by-law for the imposition of development charges for wastewater services be read, passed, signed and sealed.

CARRIED

N.9 Bylaw 23-088 Development Charges For Water Services

Resolution No 469-23

Moved by Councillor Holmes

Seconded by Councillor Souter

THAT By-law 23-088 being a by-law for the imposition of development charges for water services be read, passed, signed and sealed.

CARRIED

N.10 Bylaw 23-089 ZBLA D14-224-23 - 430 Ottawa

Resolution No 470-23

Moved by Councillor Holmes

Seconded by Councillor Souter

THAT By-law 23-089 being a by-law to amend By-law No. 11-83 being the Zoning By-law for the Municipality of Mississippi Mills for the lands legally described as Part of Lot 16, Concession 10, Part 1, Plan 27R-8990, Parts 1-4, 9-12, Plan RP 27R-8445 be read, passed, signed and sealed.

CARRIED

O. ANNOUNCEMENTS AND INVITATIONS

Mayor Lowry thanked staff and community volunteers for the Christmas activities throughout the municipality over the past weekend.

P. CONFIRMATORY BY-LAW

Resolution No 471-23

Moved by Councillor Lowe

Seconded by Deputy Mayor Minnille

THAT By-law 23-090 being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its regular meeting held on the 5th day of December 2023, be read, passed, signed, and sealed in Open Council this 5th day of December 2023.

CARRIED

Q. ADJOURNMENT

Resolution No 472-23

Moved by Councillor Ferguson

Seconded by Deputy Mayor Minnille

THAT the meeting be adjourned at 7:11 p.m.

CARRIED

Christa Lowry, MAYOR

Jeanne Harfield, Clerk