



**The Corporation of the Municipality of Mississippi Mills**

**Special Council Meeting**

**MINUTES**

**June 20, 2023**

**Immediately following Committee of the Whole**

**Hybrid**

**3131 Old Perth Road.**

PRESENT: Mayor Lowry  
Deputy Mayor Minnille  
Councillor Ferguson  
Councillor Holmes  
Councillor Lowe  
Councillor Torrance

ABSENT: Councillor Souter

Staff Present Ken Kelly, CAO  
Jeanne Harfield, Clerk  
Casey Munro, Deputy Clerk

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**A. CALL TO ORDER**

Mayor Lowry called the special meeting to order at 9:07 p.m.

**B. ATTENDANCE**

Clerk announced attendance.

**C. APPROVAL OF AGENDA**

**Resolution No 228-23**

**Moved by** Councillor Ferguson

**Seconded by** Deputy Mayor Minnille

**THAT** the agenda be approved as presented.

**CARRIED**

**D. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

None were declared.

**E. COMMITTEE OF THE WHOLE REPORT**

**Resolution No 229-23**

**Moved by** Councillor Holmes

**Seconded by** Councillor Lowe

**THAT** Council approves the Committee of the Whole motions E.1 and E.3 - E.12 from the June 20, 2023, meeting.

**CARRIED**

**E.1 Firehouse Subs Grant**

**Resolution No 230-23**

**Moved by** Councillor Holmes

**Seconded by** Councillor Lowe

**THAT** Council receive this report as information.

**CARRIED**

**E.3 Pedestrian Crossover Downtown Core**

**Resolution No 231-23**

**Moved by** Councillor Holmes

**Seconded by** Councillor Lowe

**THAT** Council direct staff to complete a fulsome review process as per Section 4.12 of Ontario Traffic Manual Book 12 to determine if one or both PXO crossings on Mill Street are candidates for removal;

**AND THAT** Council direct staff, upon completion of the review to provide a report to Council with options for both PXO crossings on Mill Street.

**CARRIED**

**E.4 Assumption and Dedication of Paterson Street, Part 9, Plan 26R1346 as a Highway into the Municipal Road System**

**Resolution No 232-23**

**Moved by** Councillor Holmes

**Seconded by** Councillor Lowe

**THAT** Council Direct Staff to prepare a bylaw for the purposes of dedicating Part 9 of Plan 26R1346 as a Highway and incorporate it into the Municipal Road System.

**CARRIED**

**E.5 Award of 2023 Surface Treatment Contract**

**Resolution No 233-23**

**Moved by** Councillor Holmes

**Seconded by** Councillor Lowe

**THAT** Council Award the Contract for Tender No. 22-03, Option 2, Surface Treatment Program to Thomas Cavanagh Construction Limited, in the amount of \$2,048,330.59 Plus HST.

**AND THAT** Council direct staff to use surplus funds to complete large asphalt patches on hard surfaced roads throughout Mississippi Mills.

**CARRIED**

**E.6 Purchase of an Engine Wheel Loader Boom Mower with Brusher Head**

**Resolution No 234-23**

**Moved by** Councillor Holmes

**Seconded by** Councillor Lowe

**THAT** Council authorize proceeding with sole source procurement purchasing of an Engine Wheel Loader Boom Mower through Canoe Procurement Group of Canada for a price of \$158,260.86 plus HST.

**CARRIED**

**E.7 Appointment of RSM as Deputy CBO**

**Resolution No 235-23**

**Moved by** Councillor Holmes

**Seconded by** Councillor Lowe

**THAT** Council appoint Devon Staley and Gerald Moore of RSM Building Consultants as Deputy Chief Building Officials for the Municipality until such time that an employee of the Municipality is appointed as a Deputy Chief Building Official.

**CARRIED**

**E.8 Procedural By-law**

**Resolution No 236-23**

**Moved by** Councillor Holmes

**Seconded by** Councillor Lowe

**THAT** Council adopt the Procedural By-law as presented and repeal By-law 19-127.

**CARRIED**

**E.9 Community Engagement Framework**

**Resolution No 237-23**

**Moved by** Councillor Holmes

**Seconded by** Councillor Lowe

**THAT** Council provide direction to staff on the proposed framework for the Community Engagement Strategy by July 10, 2023.

**CARRIED**

**E.10 Delegated Authority - Summer Recess**

**Resolution No 238-23**

**Moved by** Councillor Holmes

**Seconded by** Councillor Lowe

**THAT** Council amend the Delegated Authority Bylaw to authorize staff to negotiate, award, and execute certain contracts between June 28th, 2023, and August 14th, 2023, to ensure planned work can be initiated in a timely manner.

**CARRIED**

**E.11 Mayor Lowry Notice of Motion**

**Resolution No 239-23**

**Moved by** Councillor Holmes

**Seconded by** Councillor Lowe

**WHEREAS** residents in Mississippi Mills have conveyed concerns regarding recent break-ins, petty crimes and crimes of opportunity; and

**WHEREAS** community safety is multi-layered and includes not only policing but also prevention measures, youth programming, mental health support and more; and

**WHEREAS** the municipality manages the policing contract; and

**WHEREAS** the municipality is conducting community engagement activities to solicit feedback from residents; and

**WHEREAS** the Municipality, Mayor and Council cannot direct the police or operations of the police;

**THEREFORE BE IT RESOLVED THAT** staff be directed to publish historical and current Mississippi Mills policing data on the website; And that staff be directed to provide a report or reports to Committee of the Whole including the following:

1. An update with regards to the Lanark County Police Services Board restructuring and anticipated timelines.
2. An update regarding the Lanark County OPP space needs and requirements for a secondary detachment in North Lanark.

3. An update on planned engagement activities on the topic of community safety and well being.
4. Comparison data for communities who use OPP contracts vs municipally-operated police services. Data to include:
  - a. Cost of service
  - b. Services provided
  - c. Population and areas covered
  - d. Incident data including Crime Severity Index trends

**AND FURTHERMORE**, at its June 27th Strategic Planning session that Committee of the Whole consider possible Community Safety & Well Being engagement strategies that could include the following elements:

- Relevant areas from Lanark County Community Safety & Well Being Plan
- Municipal Drug Strategy
- Planet Youth & Youth Centre
- Health Unit Liaison
- By Law Enforcement
- Traffic Calming
- Policing Data and Police Liaison

**CARRIED**

## **E.12 Info Item - Lanark County Climate Action Plan**

**Resolution No 240-23**

**Moved by** Councillor Holmes

**Seconded by** Councillor Lowe

**THAT** the Lanark County Climate Action Plan First Draft be placed on the August 15th Council agenda for further consideration.

**CARRIED**

**E.2 Mississippi Mills Pride Funding**

**Resolution No 241-23**

**Moved by** Deputy Mayor Minnille

**Seconded by** Councillor Holmes

**THAT** Council conditionally approve Mississippi Mills Pride using their 2023 Municipal Grant (\$3750) towards the cost of a permanent public installation;

**AND THAT** Council request that Mississippi Mills Pride report back on the project and location.

**CARRIED**

STAFF DIRECTION - look into options for the existing pride crosswalks and report back to Council

**F. BYLAWS**

**Resolution No 242-23**

**Moved by** Councillor Ferguson

**Seconded by** Councillor Holmes

**THAT** By-law 23-040 to 23-043 be taken as read, passed, signed, and sealed in Open Council.

**CARRIED**

**F.1 Bylaw 23-040 Appointment of Deputy CBO - RSM**

**Resolution No 243-23**

**Moved by** Councillor Ferguson

**Seconded by** Councillor Holmes

**THAT** By-law 23-040 being a by-law to appoint Devon Staley and Gerald Moore of RSM Building as Deputy Chief Building Officials for the Municipality of Mississippi Mills be read, passed, signed and sealed in Open Council.

**CARRIED**

**F.2 By-law 23-041 Procedural By-law (Repeals 19-127)**

**Resolution No 244-23**

**Moved by** Councillor Ferguson

**Seconded by** Councillor Holmes

**THAT** By-law 23-041 being a by-law to govern the proceedings of the Council and its Committees be read, passed, signed and sealed in Open Council.

**CARRIED**

**F.3 Bylaw 23-042 Delegated Authority Amendments (amends By-law 13-18)(summer recess)**

**Resolution No 245-23**

**Moved by** Councillor Ferguson

**Seconded by** Councillor Holmes

**THAT** By-law 23-042 being a by-law to amend the Delegation of Authority By-law 13-18 be read, passed, signed and sealed in Open Council.

**CARRIED**

**F.4 By-law 23-043 Assumption of Roadway**

**Resolution No 246-23**

**Moved by** Councillor Ferguson

**Seconded by** Councillor Holmes

**THAT** By-law 23-043 being a by-law to establish a municipal highway for lands defined as Part 9, Plan 26R1346 (Paterson Street) be read, passed, signed and sealed in Open Council.

**CARRIED**

**G. CONFIRMATORY BY-LAW**

**Resolution No 247-23**

**Moved by** Councillor Lowe

**Seconded by** Councillor Torrance

**THAT** By-law 23-044 being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its special meeting held on the 20th day of June 2023, be read, passed, signed and sealed in Open Council this 20th day of June 2023.

**CARRIED**

**H. ADJOURNMENT**

**Resolution No 248-23**

**Moved by** Deputy Mayor Minnille

**Seconded by** Councillor Holmes

**THAT** the meeting be adjourned at 9:17 p.m.

**CARRIED**

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Christa Lowry, MAYOR

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Jeanne Harfield, CLERK