



**The Municipality of Mississippi Mills
Committee of the Whole Meeting
MINUTES**

**June 20, 2023
Hybrid
3131 Old Perth Road.**

Committee Present: Mayor Lowry
Deputy Mayor Minnille
Councillor Ferguson
Councillor Holmes
Councillor Lowe
Councillor Torrance

Committee Absent: Councillor Souter

Staff Present: Ken Kelly, CAO
Jeanne Harfield, Clerk
Casey Munro, Deputy Clerk
Mike Williams, Director of Protective Services
Cory Smith, Director of Public Works
Tiffany MacLaren, Manager of Community and Economic
Development
Jon Wilson, Chief Building Official

A. CALL TO ORDER (immediately following Council)

Councillor Holmes called the meeting to order at 7:48 p.m.

**B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF**

None were declared.

C. APPROVAL OF AGENDA

Resolution No CW163-23

Moved by Councillor Ferguson

Seconded by Councillor Torrance

THAT the agenda be approved as presented.

CARRIED

D. APPROVAL OF MINUTES

Resolution No CW164-23

Moved by Councillor Torrance

Seconded by Councillor Lowe

THAT the minutes dated June 6, 2023, be approved.

CARRIED

E. CONSENT REPORTS

Resolution No CW165-23

Moved by Deputy Mayor Minnille

Seconded by Mayor Lowry

THAT the following consent reports and committee minutes be received:

E.1 Committee of Adjustment and Property Standards - March 27, 2023

CARRIED

F. STAFF REPORTS

F.1 Firehouse Subs Grant

Resolution No CW166-23

Moved by Councillor Lowe

Seconded by Councillor Ferguson

THAT the Committee of the Whole recommends that Council receive this report as information.

CARRIED

F.2 Mississippi Mills 2023 Pride Funding

Resolution No CW167-23

Moved by Councillor Lowe

Seconded by Mayor Lowry

THAT Committee of the Whole approve Mississippi Mills Pride using their 2023 Municipal Grant (\$3750) towards the cost of a permanent public installation.

CARRIED

F.3 Pedestrian Crossover Downtown Core

Resolution No CW168-23

Moved by Councillor Ferguson

Seconded by Councillor Torrance

THAT Committee of the Whole recommends that Council direct staff to complete a fulsome review process as per Section 4.12 of Ontario Traffic Manual Book 12 to determine if one or both PXO crossings on Mill Street are candidates for removal;

AND THAT Committee of the Whole recommends that Council direct staff, upon completion of the review to provide a report to Council with options for both PXO crossings on Mill Street.

CARRIED

F.4 Assumption and Dedication of Paterson Street, Part 9, Plan 26R1346 as a Highway into the Municipal Road System

Resolution No CW169-23

Moved by Councillor Lowe

Seconded by Mayor Lowry

THAT Committee of the Whole recommend Council Direct Staff to prepare a bylaw for the purposes of dedicating Part 9 of Plan 26R1346 as a Highway and incorporate it into the Municipal Road System.

CARRIED

F.5 Award of 2023 Surface Treatment Contract

Deputy Mayor Minnille took over as Chair at 8:10 pm Councillor Holmes resumed as Chair at 8:11 pm

Deputy Mayor Minnille took over as Chair at 8:15 pm Councillor Holmes resumed as Chair at 8:16 pm

Resolution No CW170-23

Moved by Deputy Mayor Minnille

Seconded by Councillor Ferguson

THAT the Committee of the Whole recommends that Council Award the Contract for Tender No. 22-03, Option 2, Surface Treatment Program to Thomas Cavanagh Construction Limited, in the amount of \$2,048,330.59 Plus HST.

AND THAT the Committee of the Whole direct staff to use surplus funds to complete large asphalt patches on hardsurfaced roads throughout Mississippi Mills.

CARRIED

STAFF DIRECTION: Director of Public Works to share a memo with Council via email and have staff share updates on roadwork projects on the municipal website.

F.6 Purchase of an Engine Wheel Loader Boom Mower with Brusher Head

Resolution No CW171-23

Moved by Councillor Ferguson

Seconded by Deputy Mayor Minnille

THAT Committee of Whole recommend that Council authorize proceeding with sole source procurement purchasing of an Engine Wheel Loader Boom Mower through Canoe Procurement Group of Canada for a price of \$158,260.86 plus HST.

CARRIED

F.7 Appointment of RSM as Deputy CBO

Resolution No CW172-23

Moved by Mayor Lowry

Seconded by Councillor Torrance

THAT Committee of the Whole recommends that Council appoint Devon Staley and Gerald Moore of RSM Building Consultants as Deputy Chief Building Officials for the Municipality until such time that an employee of the Municipality is appointed as a Deputy Chief Building Official.

CARRIED

F.8 Procedural By-law

Resolution No CW173-23

Moved by Councillor Lowe

Seconded by Mayor Lowry

THAT Committee of the Whole recommends that Council adopt the Procedural By-law as presented and repeal By-law 19-127.

CARRIED

F.9 Community Engagement Framework

Resolution No CW174-23

Moved by Councillor Lowe

Seconded by Deputy Mayor Minnille

THAT members of the Committee of the Whole provide direction to staff on the proposed framework for the Community Engagement Strategy by July 10, 2023.

CARRIED

F.10 Delegated Authority - Summer Recess

Resolution No CW175-23

Moved by Councillor Ferguson

Seconded by Mayor Lowry

THAT Committee of the Whole recommends that Council amend the Delegated Authority Bylaw to authorize staff to negotiate, award, and execute certain contracts between June 28th, 2023, and August 14th, 2023, to ensure planned work can be initiated in a timely manner.

CARRIED

G. NOTICE OF MOTION

G.1 Mayor Lowry - Verbal Notice of Motion

Mayor Lowry introduced a verbal notice of motion. As per the Procedural By-law verbal notice of motions would be considered at the following regular meeting.

Deputy Mayor Minnille took over as Chair at 8:43 pm Councillor Holmes resumed as Chair at 8:44pm

STAFF DIRECTION: include data from black cats

Resolution No CW176-23

Moved by Mayor Lowry

Seconded by Councillor Ferguson

THAT Committee of the Whole suspend the rules of Procedural By-law 19-127 to allow for the consideration of the verbal notice of motion brought forward by Mayor Lowry.

CARRIED

***Required 2/3 majority**

Resolution No CW177-23

Moved by Mayor Lowry

Seconded by Councillor Torrance

WHEREAS residents in Mississippi Mills have conveyed concerns regarding recent break-ins, petty crime and crimes of opportunity; and

WHEREAS community safety is multi-layered and includes not only policing but also prevention measures, youth programming, mental health support and more; and

WHEREAS the municipality manages the policing contract; and

WHEREAS the municipality is conducting community engagement activities to solicit feedback from residents; and

WHEREAS the Municipality, Mayor and Council cannot direct the police or operations of the police;

THEREFORE BE IT RESOLVED staff be directed to publish historical and current Mississippi Mills policing data on the website;

AND THAT staff be directed to provide a report or reports to Committee of the Whole including the following:

1. An update with regards to the Lanark County Police Services Board restructuring and anticipated timelines.
2. An update regarding the Lanark County OPP space needs and requirements for a secondary detachment in North Lanark.
3. An update on planned engagement activities on the topic of community safety and well being.
4. Comparison data for communities who use OPP contracts vs municipally-operated police services. Data to include:
 - Cost of service
 - Services provided
 - Population and areas covered
 - Incident data including Crime Severity Index trends

AND FUTHERMORE, at its June 27th Strategic Planning session that Committee of the Whole consider possible Community Safety & Well Being engagement strategies that could include the following elements:

- Relevant areas from Lanark County Community Safety & Well Being Plan
- Municipal Drug Strategy
- Planet Youth & Youth Centre
- Health Unit Liaison
- ByLaw Enforcement
- Traffic Calming
- Policing Data and Police Liaison

CARRIED

H. INFORMATION ITEMS

H.1 Mayor's Report

Thanked Members of Council for stepping up recently to attend municipal events. Members then summarized recent events including: community awards, pride events and the business breakfast, and rural broadband funding announcement.

H.2 County Councillor's Report

Deputy Mayor Minnille provided a summary of the recent County Council meeting including: new tourism coordinator (\$5000 tourism related projects for municipalities), update on EORN updated on highspeed internet by 2025, and small business advisory center update.

H.3 Mississippi Valley Conservation Authority Report

No meeting in June, tour of the Clyde river basin.

H.4 Lanark County Police Services Board

Councillor Ferguson attended the Zone 2 meeting for eastern Ontario and provided a summary.

H.5 Library Board Report

Councillor Lowe provided an update - both library branches renewed their accreditation.

H.6 Information List #12-23

Resolution No CW178-23

Moved by Deputy Mayor Minnille

Seconded by Councillor Torrance

THAT the information list #12-23 be received for information;

AND THAT Item A: Lanark County Climate Action Plan be pulled for further consideration.

CARRIED

H.6.a Lanark County Climate Action Plan First Draft

H.6.b June 2, 2023 - Municipality of Huron Shores Resolution re: Health Care Crisis

H.7 Meeting Calendar

I. OTHER/NEW BUSINESS

None

J. PENDING LIST

Members reviewed the pending list.

K. ADJOURNMENT

Resolution No CW179-23

Moved by Councillor Lowe

Seconded by Councillor Ferguson

THAT the meeting be adjourned at 8:56 p.m.

CARRIED

Jeanne Harfield, Clerk