



Municipality of Mississippi Mills

COUNCIL AGENDA

Tuesday, March 21, 2023

5:45 p.m.

Hybrid

3131 Old Perth Road.

Pages

A. CALL TO ORDER

B. CONSIDERATION OF A CLOSED SESSION

Recommended Motion:

THAT Council enter an in camera session at x:xx pm as per personal matters about an identifiable individual, including municipal or local employees (Municipal Act s. 239(2)(b)) - HR Update

B.1 HR Update

C. RISE AND REPORT

C.1 HR Update

D. O CANADA

E. MOMENT OF SILENT MEDITATION

F. ATTENDANCE

G. APPROVAL OF AGENDA

Recommended Motion:

THAT the agenda be approved as presented.

H. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

I. APPROVAL OF MINUTES

Recommended Motion:

THAT the Council minutes dated MARCH 07, 2023 be approved as presented.

3 - 9

J. DELEGATION, DEPUTATIONS, AND PRESENTATIONS

J.1 Presentation - Bicentennial Colouring Contest Winner(s)

J.2 Deputation - Goss Gilroy Inc. re: Community Services Public Consultation survey/results

10 - 41

- K. PUBLIC MEETINGS**
None
- L. COMMITTEE OF THE WHOLE REPORT** 42 - 46
Recommended Motion:
THAT Council approve the Committee of the Whole motions from the March 07, 2023 meeting.
- L.1 Consent Reports**
E.1 Recreation Department Quarterly Report - Q1
E.2 Community and Economic Development Quarterly Report – Q1
- L.2 Z-15-21 (Burgess) Recommendation Report**
- L.3 09-T-20001 - Baker's Quarry Subdivision - Supplementary Report**
- L.4 Almonte Curling Refrigeration Plant Replacement**
- L.5 Final Draft 2023 Budget**
- L.6 Governance Review Report #1**
- L.7 2022 Freedom of Information Summary Report**
- L.8 Information Item H5.c Letter from Minister Prabmeet Singh Sarkaria re: Provincial Emergency Management Strategy and Action Plan**
- L.9 Information Item H5.g AMO 2023 Pre-Budget Submission and Call to Action Homelessness**
- M. BY-LAWS**
Recommended Motion:
THAT By-laws 22-018 to 22-019 be taken as read, passed, signed, and sealed in Open Council.
- M.1 Bylaw 23-018 Heritage Grant Program By-law (repeals 09-16)** 47 - 50
- M.2 By-law 23-019 Zoning By-law Z-15-21 (Burgess)** 51 - 52
- N. ANNOUNCEMENTS AND INVITATIONS**
- O. CONFIRMATORY BY-LAW** 53
Recommended Motion:
THAT By-law 22-020 being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its regular meeting held on the 21st day of March 2023, be read, passed, signed and sealed in Open Council this 21st day of March 2023.
- P. ADJOURNMENT**
Recommended Motion:
THAT the meeting be adjourned at x:xx p.m.



The Municipality of Mississippi Mills
Council Meeting
MINUTES

March 7, 2023
6:00 p.m.
Hybrid
3131 Old Perth Road.

PRESENT: Mayor Lowry
Deputy Mayor Minnille
Councillor Ferguson
Councillor Holmes
Councillor Lowe
Councillor Souter
Councillor Torrance

Staff Present Ken Kelly, CAO
Casey Munro, Deputy Clerk
Erin Levi, Executive Assistant
Melanie Knight, Senior Planner

A. CALL TO ORDER

Mayor Lowry called the meeting to order at 6:00 p.m.

B. CONSIDERATION OF A CLOSED SESSION

None

C. RISE AND REPORT

D. O CANADA

Council stood for the playing of O Canada.

E. MOMENT OF SILENT MEDITATION

Council observed a moment of silent meditation.

F. ATTENDANCE

The Clerk announced attendance.

G. APPROVAL OF AGENDA

Resolution No 069-23

Moved by Councillor Lowe

Seconded by Councillor Ferguson

THAT the agenda be approved as presented.

CARRIED

H. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

I. APPROVAL OF MINUTES

Resolution No 070-23

Moved by Councillor Souter

Seconded by Councillor Holmes

THAT the Council minutes dated February 21, 2023, be approved as presented.

CARRIED

J. DELEGATION, DEPUTATIONS, AND PRESENTATIONS

J.1 Delegation: Birket Foster, Chairman and CEO, Storm Internet Services

Birket Foster, Chairman and CAO of Storm Internet Services, provided Council with an update regarding the ongoing projects in Mississippi Mills, CAO Foster was also seeking Municipal Council support regarding Infrastructure Ontario's new funding formula that have impacted Storms services.

Mayor Lowry advised CAO Foster that his ask was outside of the Municipalities' purview, and provided alternate avenues that he could reach out to for better support of his ask.

Resolution No 071-23

Moved by Deputy Mayor Minnille

Seconded by Councillor Holmes

THAT Council accept the delegation from Storm Internet for information.

CARRIED

J.2 Petition: Residents of Hill St. Appleton

Jeff Hudder, Spokesperson on a petition to Council from the residents on Hill St. in Appleton.

Jeff provided an overview regarding the issue some of the residents of Hill St. in Appleton have been experiencing regarding the no parking signs and the bylaw office. Jeff asked if the municipality could review the current bylaw and perhaps make some amendments.

Resolution No 072-23

Moved by Councillor Holmes

Seconded by Councillor Souter

THAT Council accept the petition from Jeff Hudder and the residents from Hill St. in Appleton as information.

AND THAT Council direct staff to bring back a report regarding the request.

CARRIED

J.3 Petition: Residents of White Tail Ridge

Marysa and Matt Julien spoke on behalf of residents at White Tail Ridge. They are looking for the installation of playground equipment in the rural subdivision.

Marysa confirmed that they had previously spoken with the Municipal planner and that the design had shown a passive park meaning no playground. As the next steps, Marysa and Matt were advised to submit a petition to the municipality.

The Mayor advised the none of the rural estate lot subdivisions within the municipality have playgrounds. The Mayor offered to have a meeting consisting of the Mayor, Ramsay Councillor and the group to share the subdivision agreement and good examples of what has been done in the area. (i.e Augusta St. Park, Clayton, and River Front estates.)

Resolution No 073-23

Moved by Councillor Lowe

Seconded by Councillor Holmes

THAT Council accept the petition from Marysa Julian and the residents from White Tail Ridge, Almonte as information.

CARRIED

K. PUBLIC MEETINGS

K.1 Z-02-23 (Grainger Armstrong)

Senior Planner Knight provided the public preamble advising of the legislative requirements for speaking at a public meeting.

Senior Planner Knight provided an overview of the proposed Zoning amendments and advised that comments can still be provided after the meeting, up to the passing of the bylaw.

L. COMMITTEE OF THE WHOLE REPORT

Resolution No 074-23

Moved by Councillor Ferguson

Seconded by Councillor Holmes

THAT Council approve the Committee of the Whole motions from the February 21, 2023, meeting.

CARRIED

L.1 Garbage Bag Tag Third Party Sale Discount

Resolution No 074-23

Moved by Councillor Ferguson

Seconded by Councillor Holmes

THAT Council to authorize a \$0.10 discount per bag tag sold through wholesale means to cover electronic payment processing fees borne by third-party retailers that sell bag tags on behalf of the Municipality..

CARRIED

L.2 2023 Draft Budget – Reallocating Funds

Resolution No 074-23

Moved by Councillor Ferguson

Seconded by Councillor Holmes

THAT Council approve reallocating \$73,000 in funds that have been unspent on previous projects to general reserves;

AND THAT Council approve reallocating \$67,000 in funds previously budgeted for projects that will not be initiated in 2023 into general reserves.

CARRIED

L.3 2023 Draft Budget – Community Services Review

Resolution No 074-23

Moved by Councillor Ferguson

Seconded by Councillor Holmes

THAT Council direct staff to include the museums in the Community Services Review.

CARRIED

M. BY-LAWS

M.1 By-law 23-016 Private Road Name Miners Way

Resolution No 075-23

Moved by Councillor Souter

Seconded by Councillor Torrance

THAT By-law 23-016 being a by-law to name a private road within the Municipality of Mississippi Mills be read, passed, signed and sealed in Open Council this 7th day of March 2023.

CARRIED

N. ANNOUNCEMENTS AND INVITATIONS

International Women's Day - Celebrate the women in the Municipality.

Upcoming Events

- Mill of Kintail March Family Maple Day – March 14th Outdoor Family Fun Day – Snacks, displays, activities.
- St. Patrick's Day Dance Pakenham – March 17th
- MM Business Breakfast – March 23rd Almonte Civitan
- Celebrate Almonte Event – March 25th – A daytime event with four key locations featuring live entertainment, history displays and food (Legion, Library, Heritage Mall, Home Hardware)
- Ginawaydaganuc Village Introduction and Celebration Event – March 26th Indigenous entertainment and demonstrations
- RCMP Musical Ride at the Almonte Fairgrounds –Bicentennial Event - May 12th

O. CONFIRMATORY BY-LAW

Resolution No 076-23

Moved by Councillor Lowe

Seconded by Councillor Ferguson

THAT By-law 23-017 being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its regular meeting held on the 7th day of March 2023, be read, passed, signed and sealed in Open Council this 7th day of March 2023.

CARRIED

P. ADJOURNMENT

Moved by Deputy Mayor Minnille

Seconded by Councillor Ferguson

THAT the meeting be adjourned at 6:44 p.m.

CARRIED

Christa Lowry, MAYOR

Casey Munro, Deputy Clerk



Public Consultation to Guide Recreation and Cultural Services in the Municipality of Mississippi Mills



Objectives of the Study

1. Undertake a public consultation to understand Mississippi Mills resident perception of and participation in recreation and cultural services and programming;
2. Determine potential immediate and long-term options for the municipality through trends in resident's priorities and preferences; and,
3. Contribute information to guide strategic planning, budgeting decisions and knowledge of residents' priorities.

About the Methods

- Collaborative with Steering Committee
- Cross-sectional approach
- Multi-channel; online and paper
- Multiple non-probability sampling approaches
- Results review and workshops with staff

Research Design



- 325 surveys completed
- Positive comparison to population
 - Age
 - Ethnicity
- Differences compared to population
 - More females
 - Higher education level, larger families

Participation Rate



- Reliable – 95% of the responses are centred around the average
- Margin of error is +/- 6% at 95% confidence level
- Standardized and comparable questions enhance validity
- Descriptive, cross-tabulations and regression analysis (key driver model)

Reliability and Validity



The results are sufficiently accurate and complete to support the conclusions of the research

According to Residents . . .

87%

Are proud to
say they are
from
Mississippi
Mills

83%

Agree
Mississippi
Mills is a
vibrant
community

78%

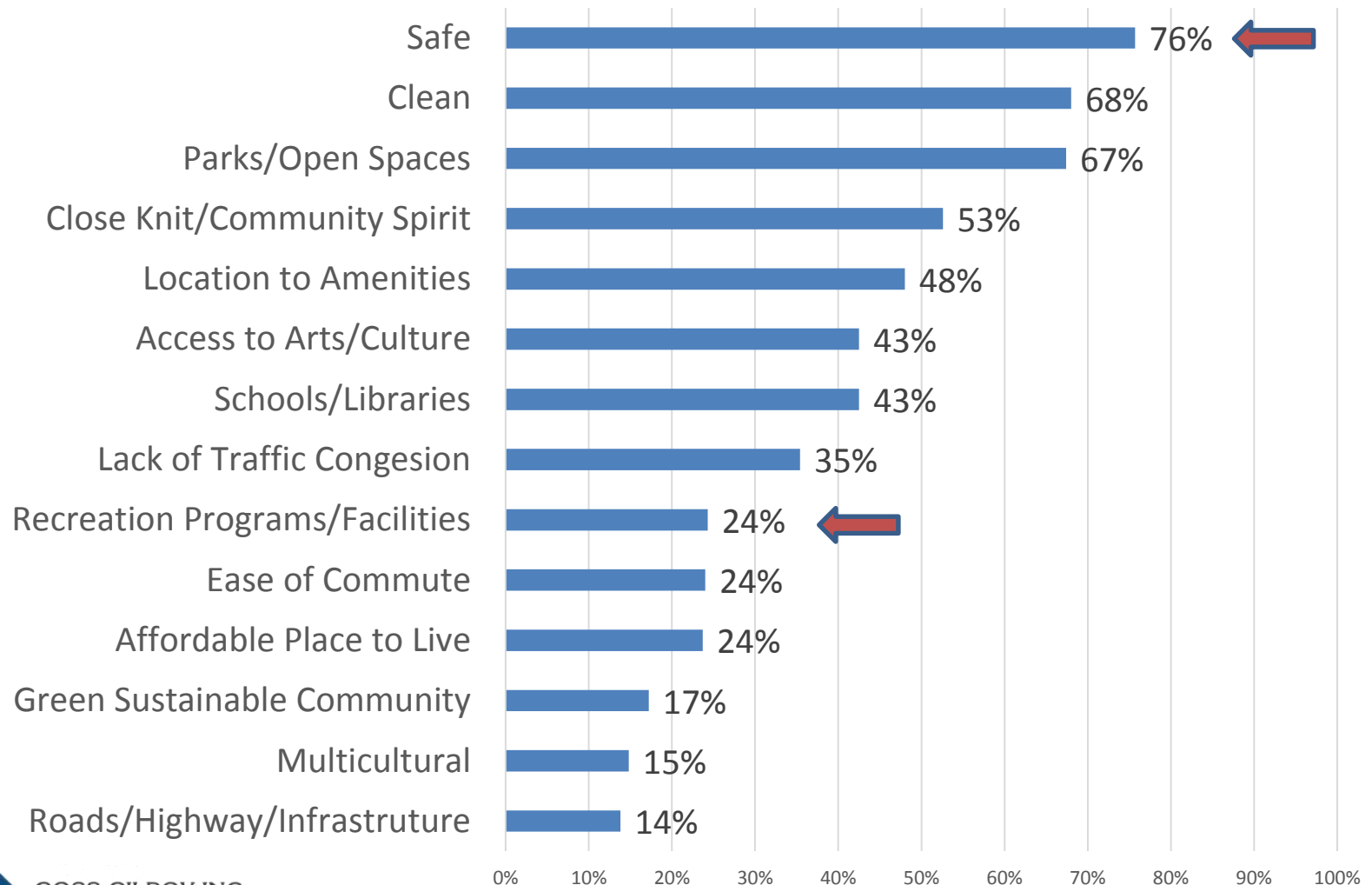
Agree
Mississippi
Mills is an
open and
welcoming
community

"My impression is that Mississippi Mills is a very vibrant community and already offers a lot of services that I'm happy with. I'm looking forward to seeing what comes next."

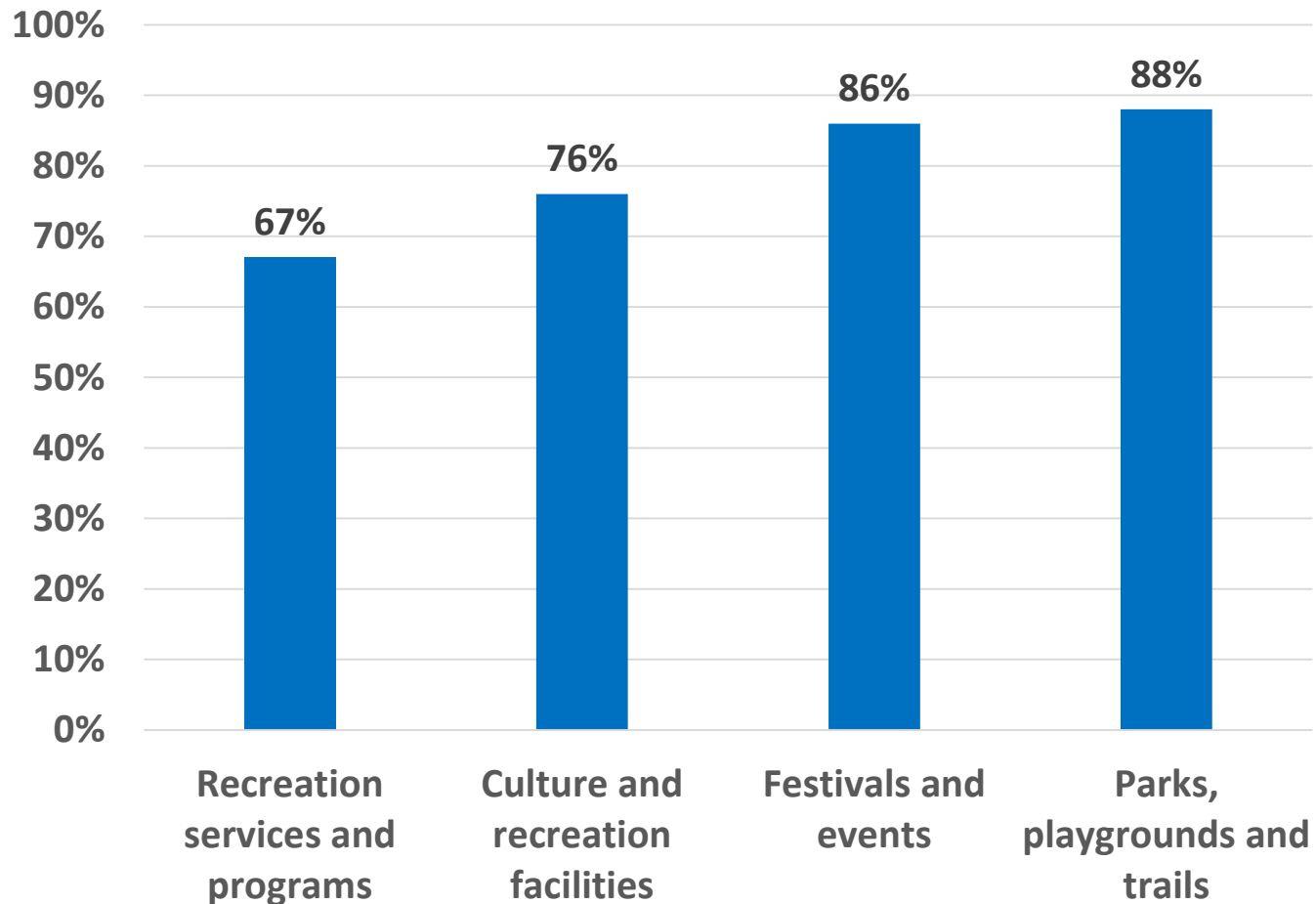
Survey Respondent



The Most Appealing Things About Living in the Municipality

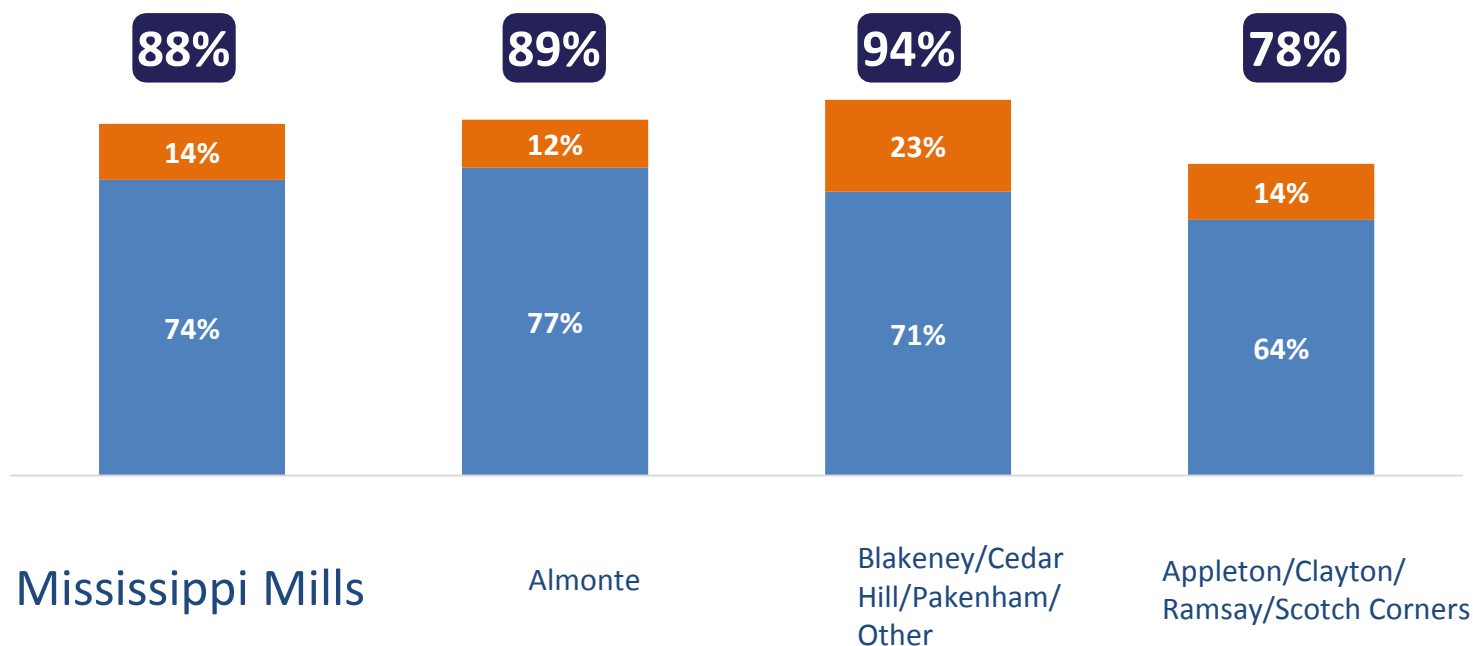


Overall Satisfaction with Recreation and Cultural Activities



Parks, Playgrounds and Trails

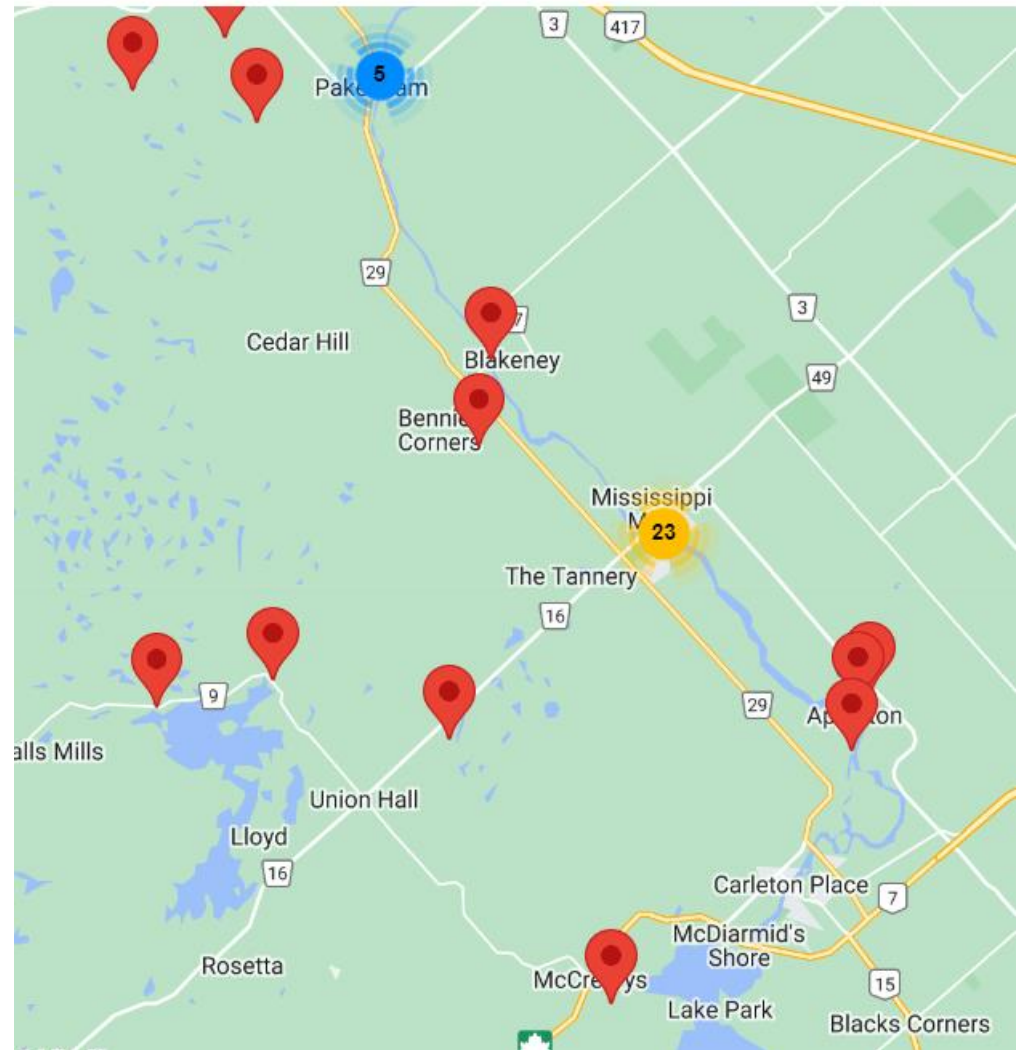
- One of the most appealing things about living in the Municipality
- Overall satisfaction with parks, playgrounds or trails is very high



■ Rating of 8 or higher ■ Rating of 7

Strengths of Parks, Playgrounds and Trails

- Residents use these spaces! (94%)
- Likelihood of visiting in the future is high (86%)



Source: www.mississippimills.ca

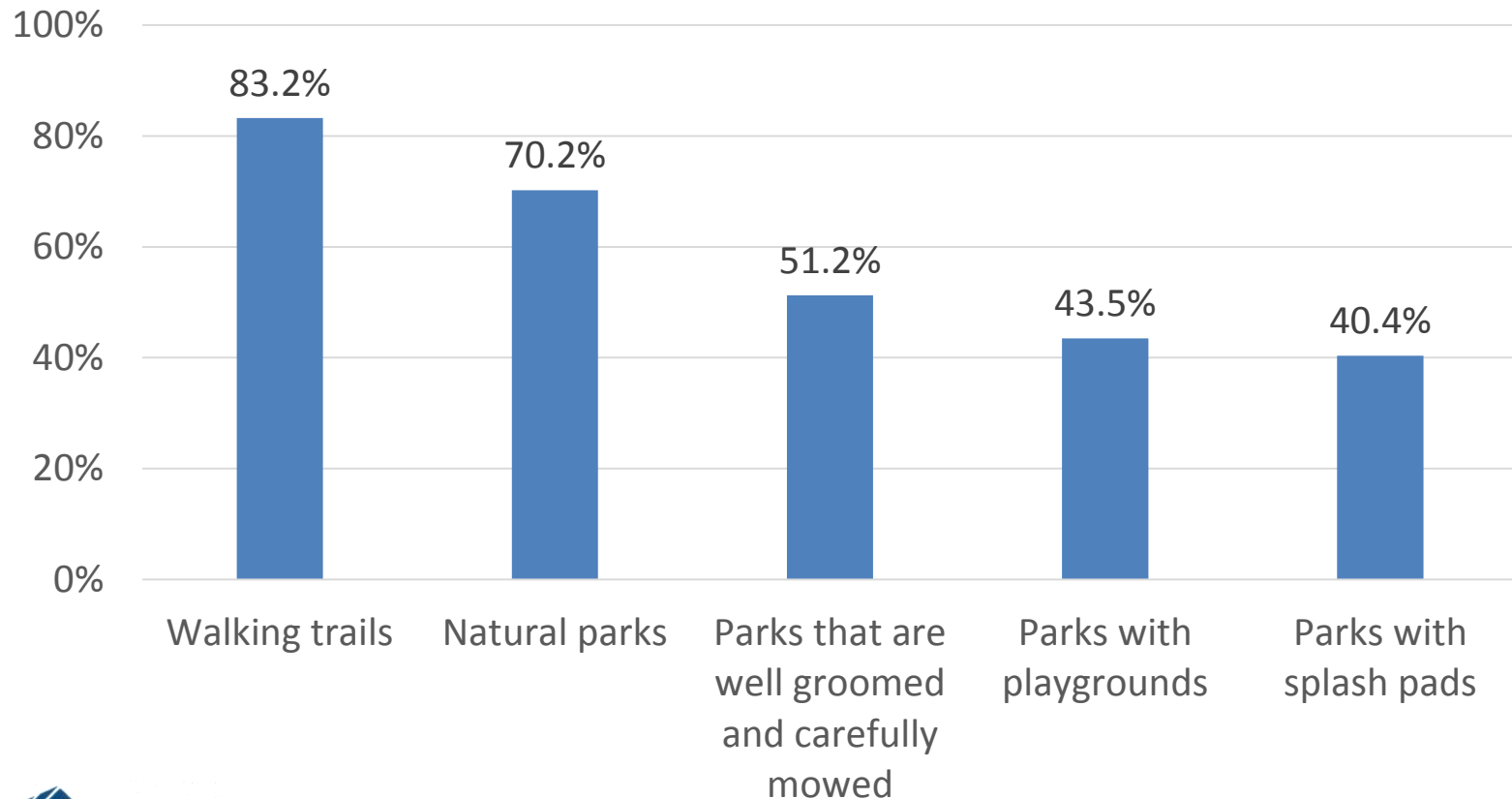
Gaps



- This area is a good example of the Disney Model
 - Moving from satisfied to extremely satisfied (“more good”)
- Likely small influence opportunity for the Municipality
- Newer residents are not aware (13%)

Future Interests

- Can not ignore the natural environment, parks and open spaces, already highly favourable



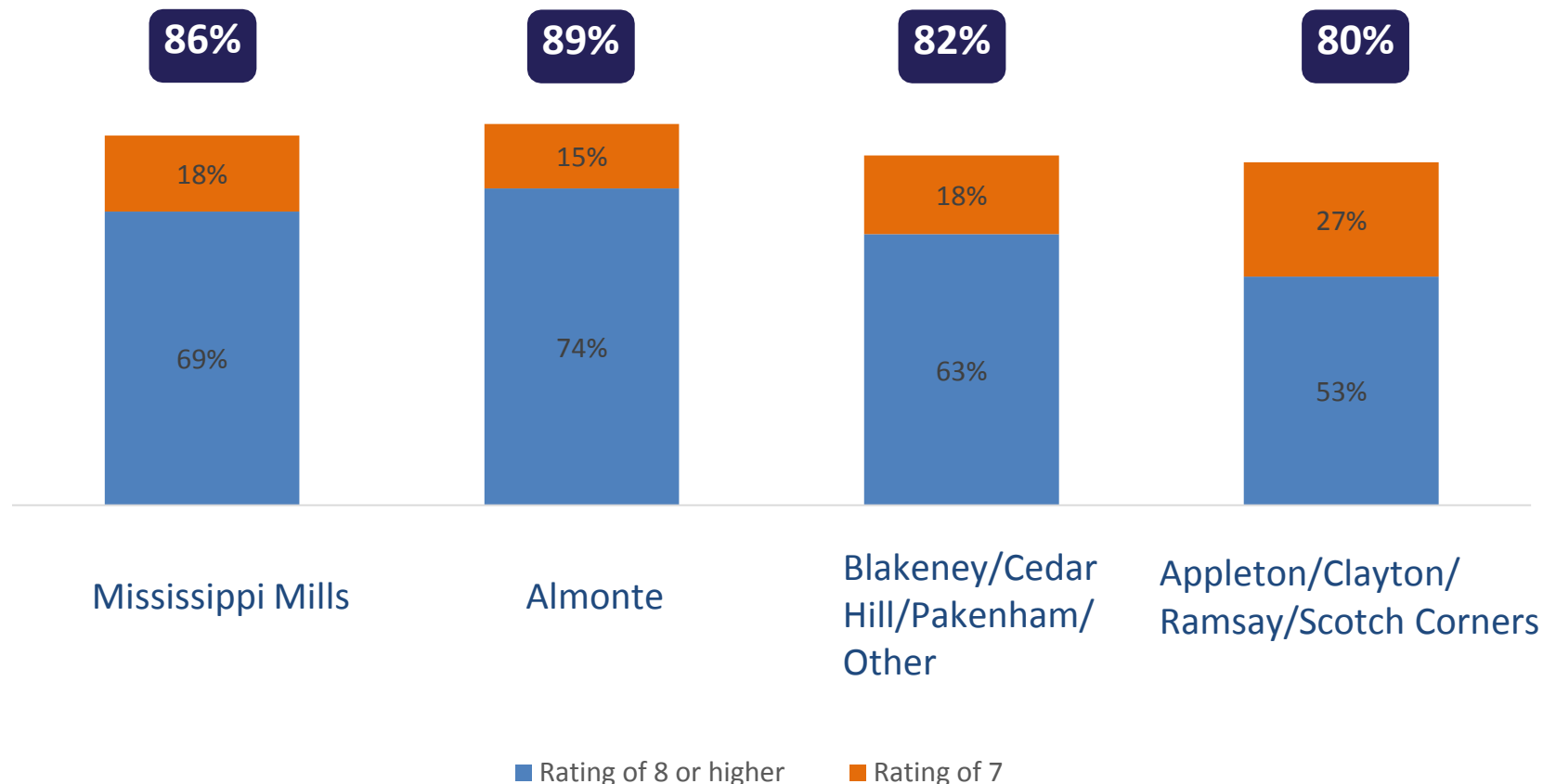
Next Steps



- Moving from high to slightly more high ?
- Maintenance at this level is important
- Balanced with other priorities identified through the Growth Management Planning Project and available resources
- Work with other owners to ensure maintenance is upheld
- Consider increasing awareness of the Municipality's role in relation to all infrastructure in this area

Festivals and Events

- All communities in Mississippi Mills have high satisfaction with festivals and events



Events of Primary Strength

- The most important events to residents, and residents are highly satisfied
- Attendance has rebounded since the pandemic and are better attended than 2 years ago
- Residents are likely to attend in future



Source: www.mississippimills.ca

Gaps in Festivals and Events



- Events are not always appealing (at 80-89% you cannot please everyone!)
- 28% of survey respondents did not know about the events
- Three areas appear to be of high importance but received low satisfaction from residents:
 - Variety
 - Older-adult friendliness
 - Bicycle Month
- A disconnect with respect to the perceived versus actual role of Mississippi Mills. Seen as a sponsor or facilitator, when in actuality, the municipality sponsors, facilitates and/or delivers the events.

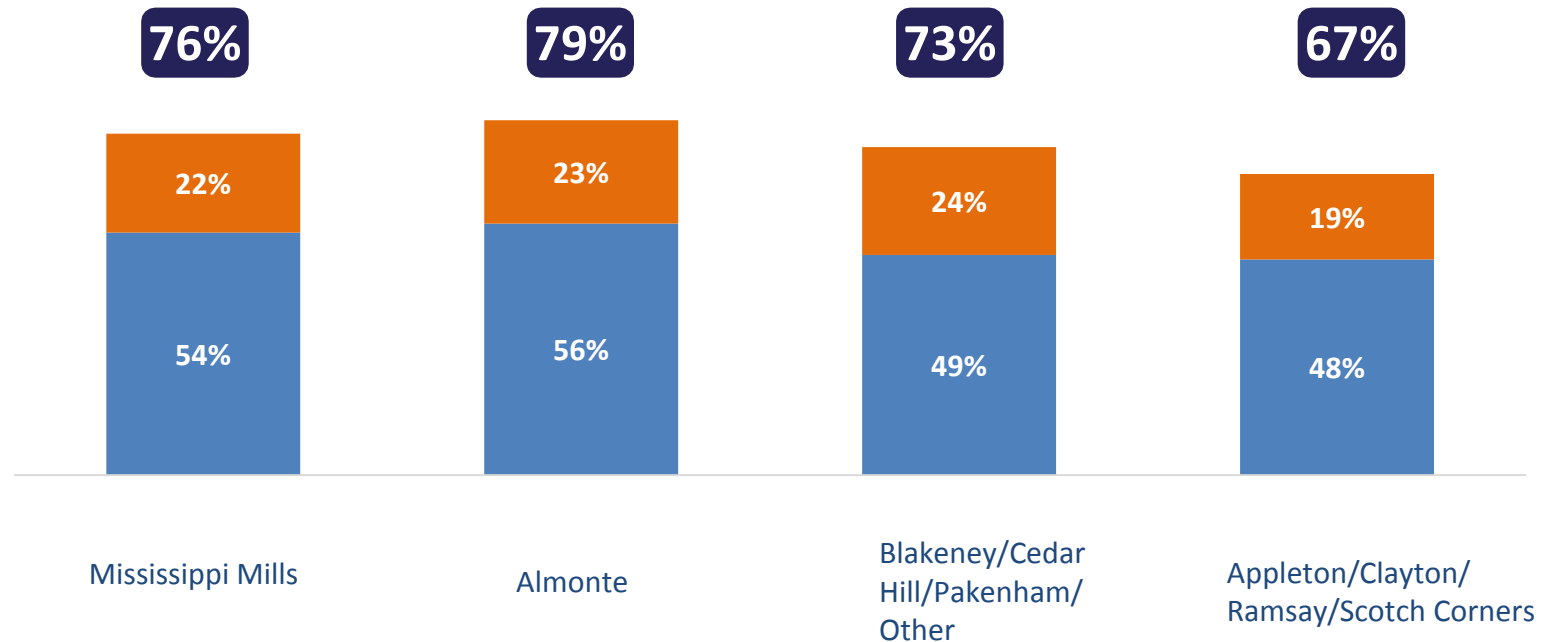
Next Steps



- Moving from high to slightly more high
- Balanced with other priorities identified through the Growth Management Planning Project and available resources
- Continue to explore role of volunteers to assist/own events and festivals – consistent with 2013 findings
 - Possibility for greater variety
- Increase awareness – locally, regionally, provincially (for some)
- Additional consultations with stakeholders to prioritize and advance

Culture and Recreation Facilities

- Overall satisfaction with cultural and recreational facilities is moderately high, with Almonte residents being most satisfied
- The municipality is expected to maintain (75%), develop (44%) or partially fund (36%) facilities



■ Rating of 8 or higher ■ Rating of 7

Facilities Primary Strengths

- A large proportion (88%) of residents report visiting cultural and recreation facilities for entertainment purposes.
 - More than one-half indicated they visited facilities for health and fitness (56%)
- Visits have rebounded in the past year, in some cases exceeding pre-pandemic levels
- Likelihood to visit in future is high (83%)



Gaps



Swimming Pool



Pickle Ball Courts



Dog Park



Outdoor sports

- Residents want more fitness opportunities /facilities
- Consistent with 2013 findings

Gaps

- 39% of survey respondents did not know about the facilities
- Mississippi Mills has two primary weaknesses influencing satisfaction with cultural and recreational facilities (high importance and low satisfaction):
 - The cleanliness and maintenance of facilities (also identified in 2013)
 - Visiting for education purposes

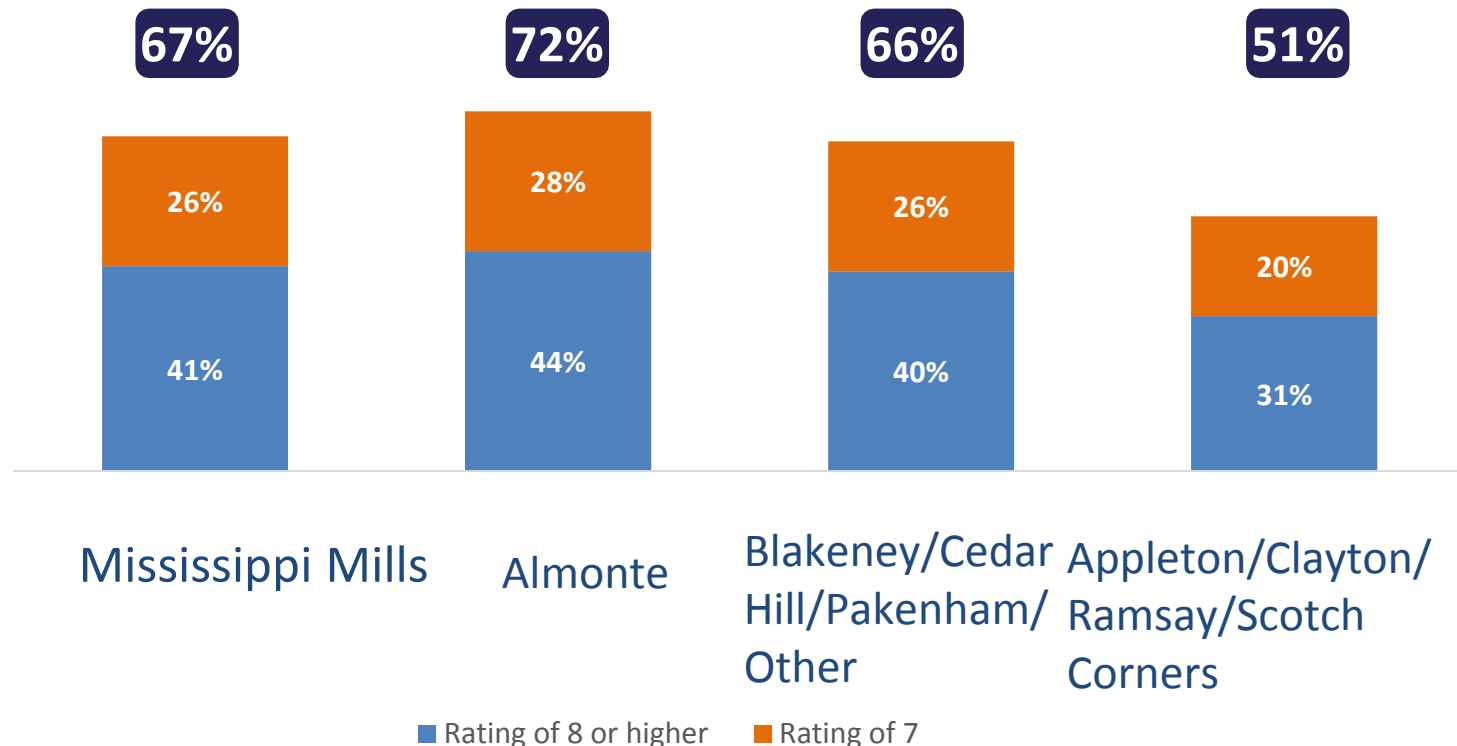
Next Steps



- As with the 2013 Parks and Recreation Master Plan, the current study also indicates the need for increased attention to the maintenance and cleanliness of facilities.
- Where Mississippi Mills does not own a facility, but provides funding support, it may wish to ensure formal agreements are in place between the Municipality and the tenant organization, such as those in museums and halls, so that one single maintenance standard is in place for municipally owned and municipally funded facilities in addition to potentially creating a policy on minimum public accessibility for facilities that are funded (but not owned).
- Cultural and recreation facilities may also require rebranding to shift residents' perceptions and experiences and increase attendance. Cultural and recreation facilities that are perceived as educational and entertaining should be promoted, with communications strategies put into place that increase awareness of the available resources.
- As with other program and services, additional consultations with businesses and community organizations, employees, advocacy groups, partners, and other internal and/or external stakeholder groups will be instrumental in prioritizing and ultimately advancing the most important elements to be included in the Recreation and Cultural Plan.

Recreational Services and Programs

- Overall satisfaction with recreational services and programs is moderate, lowest of all areas



- Acknowledge the increase in non-municipal run recreation programs since 2018
- Residents highly likely to participate in future (76%)

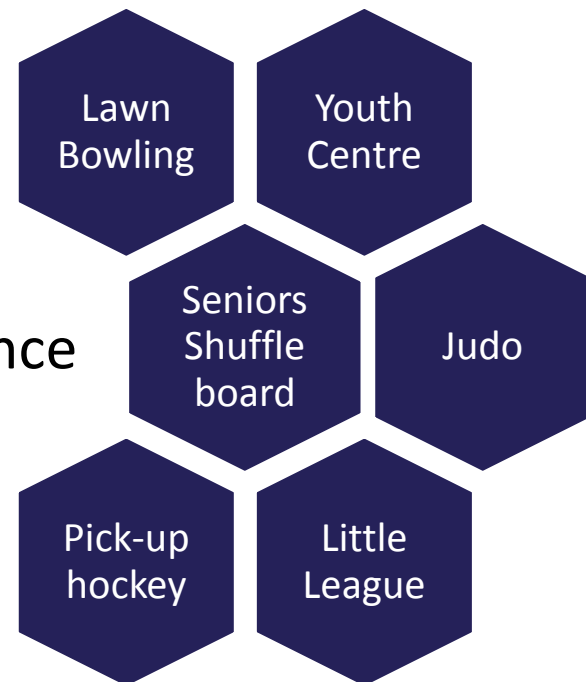
Primary Strengths of Programs

- Participate for health and fitness;
- The friendliness of activities for youth and children;
- The friendliness of activities for older adults;
- The affordability of programs and activities offered

Gaps

- Similar neutral degree of satisfaction in 2013 and 2018
- Lack of awareness
- Ease of registration
- The cleanliness and maintenance of facilities
- Ease of finding information on recreation programs and services

Low performance but high importance



Gaps



Next Steps



In the short-term (i.e., not dependent on the 10-year plan):

- Consider early activities in messaging and increasing awareness of how services are opening post-pandemic.
- Create a strategic communications plan to assist with increasing awareness of programs and services being offered, whether directly from the Municipality or via volunteer organizations.
- Positioning of tools and information on the Municipality's website (location of information) so recreation programming information is more easily accessed.
- Consider the importance of enabling online access to registration and payment capabilities. This will include a policy review to implement the use of credit cards for payment.

Next Steps (cont'd)



For the long-term and development of the 10-year Master Plan:

- Leverage the understanding of changes and growth of the Municipality being researched through the Growth Management Planning study, including considerations for potential recreational space limitations.
- Conduct focus groups (or interviews) to narrow resident needs with local groups who provide services to the community, and local organizations who organize and run events throughout the Municipality to determine the most critical gaps in programming, factoring in potential for competition with private business in the identification of new or expanded programming.
- Consider a hybrid model of delivery and facilitation, or strategic relationships/partner models with a strategy to outreach to community organizations or others where it makes most sense to meet needs in an efficient and effective way.

Next Steps (cont'd)



For the long-term and development of the 10-year Master Plan:

- Review additional opportunities for and increasing awareness of volunteer designed and delivered programs.
- In order to prioritize efforts and resources committed to recreation and cultural services conduct a review of practices in other municipalities so Mississippi Mills can align itself with known or innovative practices.
- Review options, capacities and role of the Municipality to support residents that must access services outside of the Municipality due to major/large programs not being available within Mississippi Mills.
- To support ongoing insight to resident satisfaction, consider policy development around undertaking regular client satisfaction and needs determination activities for program delivered by the Municipality but also by volunteers.

Child Care Services



- Demand for services is very high; >300 children on the waitlist, increasing regularly and the majority are seeking spaces for infants
- Those with children and not using municipal childcare use alternative services such as home or private daycare, or find childcare too expensive (very few).
- The increase in residents working from home as a result of the COVID-19 pandemic has contributed somewhat to residents not needing childcare.
- Most report role of MM is to deliver the program, and maintain the child care centers
- Offering variable hours and different programming (e.g., nature schools) are noted to possibly increase use, but likely not needed

Child Care Services



- Parents are very satisfied (84%) with most aspects of child care services; the
 - convenience of location,
 - cleanliness and maintenance of facilities, and,
 - variety of programs offered ranking highest in satisfaction.
- Other notable strengths including ease of registration; quality of care; healthy, safe, and positive learning environment; helpfulness, sensitivity and responsiveness of staff;

Gaps

- Minimal:
 - Updates about programming or child participation/progress
 - Need to consult on what information is of most benefit to parents
 - Transparency of waiting list
 - Timely invoicing



- But does not meet the needs of communities
 - Locations
 - Volumes



Next Steps

- Explore options to meet demand including:
 - Additional locations in other communities
 - Piggyback on existing or to-be-built facilities
 - Staffing needs
 - Leverage the Growth Management Planning Project





REPORT OF THE COMMITTEE OF THE WHOLE

March 07, 2023

The following is the Committee of the Whole report from the March 07, meeting.

Consent Reports

Resolution No. CW46-23

THAT the following consent reports be received:

- E.1 Recreation Department Quarterly Report - Q1**
- E.2 Community and Economic Development Quarterly Report – Q1**

Staff Reports

Z-15-21 (Burgess) Recommendation Report

Resolution No. CW47-23

THAT Council approve the Zoning By-law Amendment to amend the zoning of the subject lands which are legally known as Part of Lot 10, Concession 11 Pakenham, Pakenham Ward, Municipality of Mississippi Mills, from Development (D) to Residential First Density (R1) in order to permit the development of a single detached dwelling, similar in effect to the detail in Attachment A

09-T-20001 - Baker's Quarry Subdivision - Supplementary Report

Resolution No. CW48-23

THAT Council approve the Draft Plan conditions for the subject lands which are legally described as Lots 7 to 16 Malloch Section, Plan 6262, Almonte Ward, Municipality of Mississippi Mills, and authorize staff to submit the Draft Plan conditions, similar in effect to the details in Attachment B.

Almonte Curling Refrigeration Plant Replacement

Resolution No. CW49-23

THAT Council to allow the tendering for replacement of the Almonte Curling Refrigeration plant.

AND FURTHERMORE THAT the tender document specify that the project will only be awarded if funding for the project is secured.

AND FURTHERMORE THAT Council the authorization of a Trillium Grant application submitted by the Municipality in 2023 for an upwards of \$150,000 towards the Almonte Curling Refrigeration plant.

Final Draft 2023 Budget

Resolution No. CW52-23

THAT Committee of the Whole recommend Council Reduce the Police Levy by \$176,760.

Resolution No. CW55-23

THAT Committee of the Whole Recommend to Council to increase the Municipal tax rate to generate an additional \$178,760 of funds for projects related to Community Safety and wellbeing including traffic calming.

AND THAT Staff provide Council with a report on the proposed options.

Resolution No. CW56-23

THAT Committee of the Whole direct staff to increase borrowing by \$1,000,000 for road capital projects contained in attachment 1 Roads Prioritization that will be funded from borrowed funds;

AND THAT Staff provide Council with a report on the proposed options.

Resolution No. CW57-23

THAT Committee of the Whole direct staff to include the curling refrigeration unit, tennis courts, pickleball, dog park, pool services in the upcoming Community Services Master Plan;

AND THAT Staff provide Council with a report on the proposed options.

Resolution No. CW59-23

THAT Committee of the Whole recommend that Council approve the 2023 budget as amended excluding the Municipal Grants.

Resolution No. CW60-23

THAT the Committee of the Whole recommend Council approve the 2023 Municipal Grants contained in the 2023 draft budget

Extension of Integrity Commissioner Contract

Resolution No. CW61-23

THAT, Council approve extending the current contract with Cunningham, Swan, Carty, Little & Bonhom, the municipality's appointed Integrity Commissioner until March 31, 2028;

AND THAT, the Mayor and Clerk be authorized to execute an agreement with Cunningham, Swan, Carty, Little & Bonham for the provision of services of an Integrity Commissioner.

Governance Review Report #1

Resolution No. CW63-23

THAT Committee of the Whole direct staff to develop a Community Engagement Framework.

Resolution No. CW64-23

THAT Committee of the Whole recommend that Council approve separating Committee of Adjustment from Property Standards to create two distinct Committees;

AND THAT Property Standards Committee will be called on an as needed basis;

AND THAT Committee of the Whole direct staff to bring forward draft changes to the Property Standards Terms of Reference and By-law for consideration.

Resolution No. CW65-23

THAT Committee of the Whole recommend that Council approve the amendments to the Committee of Adjustment Terms of Reference and corresponding By-law.

Resolution No. CW66-23

THAT Committee of the Whole recommend that Council approve the proposed changes to the Heritage Committee Terms of Reference and the Heritage Grant Program By-law 09-16.

Resolution No. CW67-23

Insert: "Pilot for 2023" at section 1.B.iii of Heritage Bylaw 09-16

Resolution No. CW68-23

THAT Committee of the Whole direct staff to bring forward proposed edits to the Council and Committee Code of Conduct to be consistent with other municipalities in Lanark County;

AND THAT Committee of the Whole direct staff to make the necessary administrative changes to the Policy HR-03 "Council Staff Relations Policy" to be consistent with corresponding by-laws and policies.

Resolution No. CW69-23

THAT Committee of the Whole direct staff to proceed with Option 1 for amendments to the Procedural By-law including council vacancy

AND THAT Committee of the Whole direct staff to bring forward the draft Procedural By-law for consideration

2022 Freedom of Information Summary Report

Resolution No. CW70-23

THAT the 2022 Freedom of Information (FOI) Summary be received for information.

Information
Items

Information Item H5.c Letter from Minister Prabmeet Singh Sarkaria re: Provincial Emergency Management Strategy and Action Plan

THAT the Provincial Emergency Management Strategy be circulated to Council and the Fire Chief as information.

Information Item H5.g AMO 2023 Pre-Budget Submission and Call to Action Homelessness

WHEREAS the homeless crisis is taking a devastating toll on families and communities, undermining a healthy and prosperous Ontario;

WHEREAS the homelessness crisis is the result of the underinvestment and poor policy choices of successive provincial governments;

WHEREAS homelessness requires a range of housing, social service and health solutions from government;

WHEREAS homelessness is felt most at the level of local government and the residents that they serve;

WHEREAS municipalities and District Social Administration Boards are doing their part, but do not have the resources, capacity or tools to address this complex challenge; and,

WHEREAS leadership and urgent action is needed from the provincial government on an emergency basis to develop, resource, and implement a comprehensive plan to prevent, reduce and ultimately end homelessness in Ontario.

THEREFORE BE IT RESOLVED THAT the Municipality of Mississippi Mills calls on the Provincial Government to urgently:

- a. Acknowledge that homelessness in Ontario is a social, economic, and health crisis;
- b. Commit to ending homelessness in Ontario;
- c. Work with AMO and a broad range of community, health, Indigenous and economic partners to develop, resource, and implement an action plan to achieve this goal.

AND FURTHER THAT a copy of this motion be sent to the Minister of Municipal Affairs and Housing; the Minister of Children, Community and

Social Services; the Minister of Health; and to the Association of
Municipalities of Ontario

Submitted by,

Reviewed by,

Deputy Mayor Minnille,
Committee of the Whole Chair

Jeanne Harfield,
Clerk

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

BY-LAW NO. 23-018

BEING a by-law to establish a heritage grants program.

WHEREAS the Municipality of Mississippi Mills values its architectural heritage;

AND WHEREAS since 1974 many properties have been designated for the conservation of their historical or architectural value or interest;

AND WHEREAS the Province of Ontario discontinued financial grant support for heritage preservation or restoration;

AND WHEREAS Section 39 of the *Ontario Heritage Act* authorizes the Council of a municipality to pass a By-law providing for the making of a grant to the owner of a property designated under the Act for the purpose of paying for the whole or any part of the cost of alteration of the property on such terms and conditions as the Council may prescribe;

AND WHEREAS the Municipality of Mississippi Mills desires to assist heritage property owners and encourage the restoration and preservation of buildings or structures of historic or architectural value;

NOW THEREFORE the Council of the Corporation of the Municipality of Mississippi Mills enacts as follows:

1. In this By-law,

- a) "Eligible Heritage Property" means a property or a portion of a property:
 - i) That is designated under Part IV of the *Ontario Heritage Act* or is part of a Heritage Conservation District under Part V of the *Ontario Heritage Act* within the Municipality of Mississippi Mills; and
 - ii) That:
 - (1) Is in compliance with the *Ontario Heritage Act* and the Municipality of Mississippi Mills Property Standards By-law; and
 - (2) Is not owned by a Federal, Provincial, or Municipal Government Agency; and
 - (3) Has received approval from Council, or their designate, for all Eligible Work undertaken by the owner on the character defining elements of the designated property; and
 - (4) Has no unpaid taxes, local improvement charges, fees or other monies owing to the Municipality of Mississippi Mills.

- b) “Eligible Work” means any work undertaken after the effective date of this By-law which conserves or enhances the character defining elements of the Eligible Heritage Property, including but not limited to, the conservation of existing elements; the reconstruction of existing features that are beyond repair or conservation; and the accurate reproduction of significant features which no longer exists, but for which clear documentary material exists, and shall exclude Maintenance. Any work which seeks to conserve the character defining elements of a property must be performed in accordance with a permit issued pursuant to the *Ontario Heritage Act* to qualify as Eligible Work under this By-law. The reproduction of significant features may include, but is not limited to:
 - i) Repair or restoration of the exterior of a building including, but not limited to, roofs, windows, doors, masonry;
 - ii) Interior work when included as part of the reasons for designation;
 - iii) Exterior work such as the repair of stone walls, landscaping features or other features that are included as part of the reasons for designation; and
 - iv) For the 2023 calendar year only, work required for the overall operation of a building such as servicing, utility and electrical upgrades.
 - c) “Heritage Grant” means a grant payable pursuant to this By-law to an Owner of an Eligible Heritage Property to compensate an Owner for performing Eligible Work on the Eligible Heritage Property.
 - d) “MMHAC” means Mississippi Mills Heritage Advisory Committee.
 - e) “Maintenance” is considered routine, cyclical, non-destructive actions, necessary to slow the deterioration of an Eligible Heritage Property. Maintenance includes the following actions: periodical inspection; property cleanup; gardening and repair of soft landscape features; replacement of glass in broken windows; minor exterior repairs (including replacement of individual asphalt shingles where there is little or no change in colour or design); and/or any work defined as maintenance within a designating By-law.
 - f) “Owner” means the person or persons or corporation registered as the Owner of the lands on title in the Registry Office or Land Titles Office.
 - g) “Recommended Guidelines” means a Council-approved MMHAC recommendation concerning the works to be undertaken, or in the absence of any specific direction from either Council or MMHAC in accordance with the Standards and Guidelines for the Conservation of Historic Places in Canada, heritage designation by-law or statement of significance.
2. Owners of an Eligible Heritage Property must submit an application for a Heritage Grant on the prescribed form available from the Municipality.
 3. To be eligible for a Heritage Grant, the application must comply with the following:

- a) The application must be for compensation on Eligible Work planned for Eligible Heritage Property;
 - b) The application must be submitted by November 30 for work that will be fully completed on December 31st of the year in which the Owner proposes to start the Eligible Work on the Eligible Heritage Property, and prior to any construction taking place;
 - c) The application must be deemed complete by the Municipality; and
 - d) The application must be submitted only after approval for the related work is obtained from the MMHAC or by Municipal Staff in accordance with the Municipality's Delegated Authority Bylaw, as amended.
4. Eligible applications shall be reviewed by the Senior Planner, or their designate and a staff report will be prepared recommending approval or rejection of the Heritage Grant application.
 5. Council, or their designate, shall provide provisional approval or reject the application. The approval of a Heritage Grant and the amount of any Heritage Grant shall be determined by Council, or their designate.
 6. Provisional approval of a Heritage Grant application does not guarantee that the Grant will be paid. Heritage Grants provisionally approved by Council, or their designate, shall only be paid to the Owner where documentation of the completed Eligible Work or an inspection by staff of the completed work has been undertaken and is satisfied that the Eligible Work has been performed in accordance with the *Ontario Heritage Act* and any permit issued thereunder, including the Recommended Guidelines.
 7. All eligible Heritage Grant applications will be considered for approval based on the order in which they are received until all available funds for that year are depleted. Applications not approved will not be carried forward into the subsequent year. Only one Heritage Grant shall be awarded in conjunction with an application for Eligible Work.
 8. Grants will be limited to one (1) grant per year for an Eligible Property.
 9. Subject to annual budget approval, the funds available in any year to be distributed to successful Heritage Grant applicants is \$20,000.00.
 10. The amount of an individual Heritage Grant awarded for each application shall not exceed:
 - (a) 50% of the total cost of the Eligible Work to a maximum of \$5000.00 or
 - (b) if the remaining balance of Heritage Tax Relief Program budget cannot cover the eligible amount in 10(a), the remaining balance of the Heritage Tax Relief Program will be granted.

11. The submission of all appropriate invoices, pictures of the work and a final report of the work is required before any Heritage Grant is awarded.
12. This By-law shall come into force and take effect on the date of its passing.

BY-LAW 09-16 is hereby repealed.

BY-LAW READ a first and second time this 21st day of March 2023.

BY-LAW READ a third time, passed, signed and sealed in open Council this 21st day of March 2023.

Christa Lowry, Mayor

Jeanne Harfield, Clerk

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

BY-LAW NO. 23-019

BEING a by-law to amend By-law No. 11-83 being the Zoning By-law for the Municipality of Mississippi Mills.

WHEREAS the Council of the Corporation of the Municipality of Mississippi Mills passed Zoning Bylaw 11-83, known as the Zoning By-law, to regulate the development and use of lands within the Municipality;

NOW THEREFORE the Council of the Corporation of the Municipality of Mississippi Mills pursuant to Section 35.1 of the Planning Act, R.S.O. 1990, Chapter P.13, enacts as follows:

1. That Schedule 'A' to By-law No. 11-83, as amended, is hereby further amended by changing thereon from the "Development" (D) Zone to "Residential First Density" (R1) for the lands identified in Schedule 'A', which are legally described as Part of Lot 10, Concession 11, Pakenham Ward, Municipality of Mississippi Mills.
2. This By-Law takes effect from the date of passage by Council and comes into force and effect pursuant to the provisions of the Planning Act, R.S.O. 1990, Chapter P.13.

BY-LAW read, passed, signed and sealed in open Council this **21st day of March, 2023.**

Christa Lowry, Mayor

Jeanne Harfield, Clerk


BY-LAW NO. 23-019

Schedule "A"

Lands Subject to the Amendment

Part of Lot 10, Concession 11 Pakenham
Pakenham Ward, Municipality of Mississippi Mills



 Approximate area to be rezoned from Development (D) to Residential First Density (R1)

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

BY-LAW NO. 23-020

BEING a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at a **regular** meeting held on the **21st day of March 21, 2023**.

WHEREAS by Section 5(1) of the Municipal Act 2001, S.O. 2001, c.25 as amended, the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS by Section 5(3) of the Municipal Act 2001, S.O. 2001, c.25 as amended, a municipal power shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at this meeting be confirmed and adopted by By-law;

NOW THEREFORE the Council of the Corporation of the Municipality of Mississippi Mills enacts as follows:

1. The action of the Council of the Corporation of the Municipality of Mississippi Mills at a **regular** meeting held on the **21st day of March 2023** in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Mississippi Mills at its meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and Clerk of the Corporation of the Municipality of Mississippi Mills are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Municipality of Mississippi Mills referred to in the preceding section hereof.
3. The Mayor and Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of the Corporation of the Municipality of Mississippi Mills.

BY-LAW read, passed, signed and sealed in open Council this **21st day of March, 2023**.

Christa Lowry, Mayor

Jeanne Harfield, Clerk