



**Municipality of Mississippi Mills**

**COMMITTEE OF THE WHOLE AGENDA**

**Tuesday, March 7, 2023**

**IMMEDIATELY FOLLOWING COUNCIL**

**Hybrid**

**3131 Old Perth Road.**

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	<b>Pages</b>
<b>A. CALL TO ORDER (immediately following Council)</b>	
<b>B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF</b>	
<b>C. APPROVAL OF AGENDA</b> Recommended Motion: THAT the agenda be approved as presented.	
<b>D. APPROVAL OF MINUTES</b> Recommended Motion: THAT the minutes dated February 21, 2023, be approved.	7 - 12
<b>E. CONSENT REPORTS</b> Recommended Motion: THAT the following consent reports be received.	
<b>E.1 Recreation Department Quarterly Report - Q1</b>	13 - 15
<b>E.2 Community and Economic Development Quarterly Report – Q1</b>	16 - 19
<b>F. STAFF REPORTS</b>	
<u><b>Development Services</b></u>	
<b>F.1 Z-15-21 (Burgess) Recommendation Report</b> Recommended Motion: THAT Committee of the Whole recommend that Council approve the Zoning By-law Amendment to amend the zoning of the subject lands which are legally known as Part of Lot 10, Concession 11 Pakenham, Pakenham Ward, Municipality of Mississippi Mills, from Development (D) to Residential First Density (R1) in order to permit the development of a single detached dwelling, similar in effect to the detail in Attachment A	20 - 27

**F.2 09-T-20001 - Baker's Quarry Subdivision - Supplementary Report**

28 - 43

**Recommended Motion:**

**THAT** Committee of the Whole recommend that Council approve the Draft Plan conditions for the subject lands which are legally described as Lots 7 to 16 Malloch Section, Plan 6262, Almonte Ward, Municipality of Mississippi Mills, and authorize staff to submit the Draft Plan conditions, similar in effect to the details in Attachment B.

**Recreation**

**F.3 Almonte Curling Refrigeration Plant Replacement**

44 - 45

**Recommended Motion:**

**THAT** Committee of The Whole recommend to Council to allow the tendering for replacement of the Almonte Curling Refrigeration plant.

**AND FURTHERMORE THAT** the tender document specify that the project will only be awarded if funding for the project is secured.

**AND FURTHERMORE THAT** Committee of The Whole recommend to Council the authorization of a Trillium Grant application submitted by the Municipality in 2023 for an upwards of \$150,000 towards the Almonte Curling Refrigeration plant.

## **Finance and Administration**

### **F.4 Final Draft 2023 Budget**

46 - 105

#### **Recommended Motion:**

##### **Motion 1:**

**THAT** Committee of the Whole recommend that Council Reduce the Police Levy and increase the Municipal tax rate to generate an additional \$178,760 of funds for general purposes;

**AND THAT** Staff provide Council with a report on the proposed options.

#### **Recommended Motion:**

##### **Motion 2:**

**THAT** Committee of the Whole direct staff to increase borrowing by \$1,000,000 for road capital projects contained in attachment 1 Roads Prioritization that will be funded from borrowed funds;

**AND THAT** Staff provide Council with a report on the proposed options.

#### **Recommended Motion:**

##### **Motion 3:**

**THAT** Committee of the Whole direct staff to include the curling refrigeration unit, tennis courts, pickleball, dog park, pool services in the upcoming Community Services Master Plan;

**AND THAT** Staff provide Council with a report on the proposed options.

#### **Recommended Motion:**

##### **Motion 4:**

**THAT** Committee of the Whole recommend that Council approve the draft budget as amended.

### **F.5 Extension of Integrity Commissioner Contract**

106 - 108

#### **Recommended Motion:**

**THAT**, Council approve extending the current contract with Cunningham, Swan, Carty, Little & Bonhom, the municipality's appointed Integrity Commissioner until March 31, 2028;

**AND THAT**, the Mayor and Clerk be authorized to execute an agreement with Cunningham, Swan, Carty, Little & Bonham for the provision of services of an Integrity Commissioner.

**Recommended Motion:**

**Motion 1:**

**THAT** Committee of the Whole receive this report as information.

**Recommended Motion:**

**Motion 2:**

**THAT** Committee of the Whole direct staff to develop a Community Engagement Framework.

**Recommended Motion:**

**Motion 3:**

**THAT** Committee of the Whole recommend that Council approve separating Committee of Adjustment from Property Standards to create two distinct Committees;

**AND THAT** Property Standards Committee will be called on an as needed basis;

**AND THAT** Committee of the Whole direct staff to bring forward draft changes to the Property Standards Terms of Reference and By-law for consideration.

**Recommended Motion:**

**Motion 4:**

**THAT** Committee of the Whole recommend that Council approve the amendments to the Committee of Adjustment Terms of Reference and corresponding By-law.

**Recommended Motion:**

**Motion 5:**

**THAT** Committee of the Whole recommend that Council approve the proposed changes to the Heritage Committee Terms of Reference and the Heritage Grant Program By-law 09-16.

**Recommended Motion:**

**Motion 6:**

**THAT** Committee of the Whole direct staff to bring forward proposed edits to the Council and Committee Code of Conduct to be consistent with other municipalities in Lanark County;

**AND THAT** Committee of the Whole direct staff to make the necessary administrative changes to the Policy HR-03 "Council Staff Relations Policy" to be consistent with corresponding by-laws and policies.

**Recommended Motion:**

**Motion 7:**

**THAT** Committee of the Whole direct staff to proceed with Option \_\_\_\_\_ for amendments to the Procedural By-law

**AND THAT** Committee of the Whole direct staff to bring forward the draft Procedural By-law for consideration



F.7	2022 Freedom of Information Summary Report	139 - 144
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**Recommended Motion:**

**THAT** the 2022 Freedom of Information (FOI) Summary be received for information.

**G. NOTICE OF MOTION**

**H. INFORMATION ITEMS**

**H.1 Mayor's Report**

H.2	County Councillor's Report	145 - 147
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H.3	Mississippi Valley Conservation Authority Report	148 - 181
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**H.4 Library Board Report**

a.	Mississippi Mills Public Library Board Minutes - November 18, 2022	182 - 184
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**H.5 Information List**

**Recommended Motion:**

**THAT** the information list #04-23 and #05-23 be received for information.

**Information List #04-23**

a.	February 1, 2023 - Mothers Against Drunk Driving re: Yearbook Advertising Information	185 - 216
b.	February 1, 2023 - County of Huron re: Warden's Letter Regarding the Cannabis Act	217 - 219
c.	February 3, 2023 - Letter from Minister Prabmeet Singh Sarkaria re: Provincial Emergency Management Strategy and Action Plan	220

**Information List #05-23**

d.	February 8, 2023 Town of Plympton-Wyoming re: School Board Elections	221 - 222
e.	February 27, 2023 Township of Dawn-Euphemia re: School Board Election Compensation	223
f.	February 24, 2023 Niagara Region re: Declaration of Emergency for Homelessness, Mental Health and Opioid Addiction	224 - 227
g.	February 13, 2023 - AMO 2023 Pre-Budget Submission and Call to Action Homelessness <a href="#">Link to AMO</a>	228

H.6	Meeting Calendar	229 - 230
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I. OTHER/NEW BUSINESS

J. PENDING LIST

231 - 232

K. ADJOURNMENT

**Recommended Motion:**

**THAT** the meeting be adjourned at X:XX p.m.



**The Municipality of Mississippi Mills  
Committee of the Whole Meeting  
MINUTES**

**February 21, 2023  
Hybrid  
3131 Old Perth Road.**

Committee Present: Mayor Lowry  
Deputy Mayor Minnille  
Councillor Ferguson  
Councillor Holmes  
Councillor Souter  
Councillor Torrance

Committee Absent: Councillor Lowe

Staff Present: Ken Kelly, CAO  
Jeanne Harfield, Clerk  
Casey Munro, Deputy Clerk  
Melanie Knight, Senior Planner  
Mike Williams, Director of Protective Services  
Cory Smith, Director of Public Works  
Calvin Murphy, Recreation Manager  
Andrew Hodge, Deputy Treasurer  
Tiffany MacLaren, Manager Community & Economic Development  
David Shen, Director of Development Services & Engineering  
Dan Cousineau, Facilities & Project Manager  
Anita Legault, Manager Childcare Services

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**A. CALL TO ORDER (immediately following Council)**

Deputy Mayor Minnille called the meeting to order at 7:22 p.m.

**B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE  
THEREOF**

None were declared.

**C. APPROVAL OF AGENDA**

**Resolution No CW33-23**

**Moved by** Councillor Ferguson

**Seconded by** Councillor Souter

**THAT** the agenda be approved as presented.

**CARRIED**

**D. APPROVAL OF MINUTES**

**Resolution No CW34-23**

**Moved by** Councillor Souter

**Seconded by** Mayor Lowry

**THAT** the minutes dated February 7, 2023, be approved.

**CARRIED**

**E. CONSENT REPORTS**

**Resolution No CW35-23**

**Moved by** Councillor Torrance

**Seconded by** Councillor Ferguson

**THAT** the following consent reports and committee minutes be received:

E.2 Protective Services Department Report - Q1

E.3 Drinking Water Quality Management Report Q4 Report

**AND THAT** item E.1 - Childcare Services Department Quarterly Report - Q1 be pulled for further consideration.

**CARRIED**

**E.1    Childcare Services Department Quarterly Report – Q1  
Resolution No CW36-23**

**Moved by** Councillor Torrance

**Seconded by** Councillor Ferguson

**THAT** Committee of the Whole receive the Childcare Services Q1 Report as information.

**CARRIED**

**F.    STAFF REPORTS**

**F.1    Garbage Bag Tag Third Party Sale Discount**

**Resolution No CW37-23**

**Moved by** Councillor Souter

**Seconded by** Councillor Torrance

**THAT** Committee of the Whole direct Council to authorize a \$0.10 discount per bag tag sold through wholesale means to cover electronic payment processing fees borne by third-party retailers that sell bag tags on behalf of the Municipality.

**CARRIED**

**F.2    2023 Draft Budget**

**Resolution No CW38-23**

**Moved by** Councillor Souter

**Seconded by** Councillor Holmes

**THAT** Committee of the Whole recommend that Council approve reallocating \$73,000 in funds that have been unspent on previous projects to general reserves;

**AND THAT** Committee of the Whole recommend that Council approve reallocating \$67,000 in funds previously budgeted for projects that will not be initiated in 2023 into general reserves.

**CARRIED**

**Resolution No CW39-23**

**Moved by** Mayor Lowry

**Seconded by** Councillor Ferguson

**Motion 1:**

**THAT** Committee of the Whole defer discussion on the Reducing the Police Levy and increase the Municipal tax rate to generate an additional \$178,760 of funds for general purposes.

**CARRIED**

**Resolution No CW40-23**

**Moved by** Councillor Torrance

**Seconded by** Mayor Lowry

**THAT** Committee of the Whole extend the meeting until 10:00 pm

**CARRIED**

**Resolution No CW41-23**

**Moved by** Mayor Lowry

**Seconded by** Councillor Ferguson

**THAT** Committee of the Whole recommend that Council direct staff to include the museums in the Community Services Review.

**CARRIED**

**Resolution No CW42-23**

**Moved by** Mayor Lowry

**Seconded by** Councillor Ferguson

**THAT** Committee of the Whole refer to Staff to bring back a list of additional road projects up to \$1million to be funded from borrowed funds to the March 7, 2023 Committee of the Whole meeting.

**CARRIED**

**F.3 Governance Review – Report #1**

The Clerk provided an overview of the Governance Review. The motions and staff report to be brought to the March 7th Committee of the Whole meeting for further discussion. No motions were tabled.

**F.4 2022 Freedom of Information Summary Report**

Report not considered due to meeting time limits. Will be brought forward to March 7, 2023 Committee of the Whole.

**G. NOTICE OF MOTION**

None

**H. INFORMATION ITEMS**

Information Items H.1 to H.6 not tabled due to meeting time limits. Will be brought forward to March 7, 2023, Committee of the Whole

**H.1 Mayor's Report**

**H.2 County Councillor's Report**

**H.3 Mississippi Valley Conservation Authority Report**

**H.4 Library Board Report**

**H.5 Information List #04-23**

**H.6 Meeting Calendar**

**I. OTHER/NEW BUSINESS**

None

**J. PENDING LIST**

Not reviewed due to meeting time limits. Will be brought forward to March 7, 2023 Committee of the Whole

**K. ADJOURNMENT**

**Resolution No CW43-23**

**Moved by** Councillor Ferguson

**Seconded by** Mayor Lowry

**THAT** the meeting be adjourned at 10:00 p.m.

**CARRIED**

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Jeanne Harfield, Clerk



## THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

### QUARTERLY UPDATE

**DATE:** March 7, 2023  
**TO:** Committee of the Whole  
**FROM:** Calvin Murphy, Recreation Manager  
**SUBJECT:** Recreation Department - Quarterly Report # Q1

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#### DEPARTMENT HIGHLIGHTS:

During the 4<sup>th</sup> Quarter The Recreation Department transitioned to indoor recreation facilities activities. The hiring of additional seasonal staff proved to be more difficult than in years past. Limited applications forced the department to advertise on two separate occasions.

Fall recreational programming commenced throughout Mississippi Mills with new programming spear headed by the Pakenham community. Fall/Winter programming included Volleyball, basketball, Fitness Classes, Line Dancing, Recreational hockey program, indoor Pickleball, Youth afterschool programming and Babysitting courses.

Christmas events in Mississippi Mills took place the weekend of December 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> with the traditional Light Up The Night event and Christmas parades in both Pakenham and Almonte.

Collaboration with community volunteers saw the outdoor rink boards installed at Augusta Street Park this season. Unfortunately, this year's outdoor rink season was cut short due to uncharacteristic temperatures.

#### 2023 PROJECT UPDATES:

##### Key Projects

##### 1. Almonte Curling refrigeration plant replacement

Discussions continue to take place with members of the Almonte Curling Club, municipal staff and Almonte ward council representatives reviewing funding options to help offset the significant costs associated with the Almonte Curling refrigeration plant. An application for the next Ontario Trillium Foundation capital grant intake (June, 2023) will be submitted for consideration. With an opportunity of receiving up to \$150,000 in Capital funding.

## **2. Community Services Survey results/Master Plan update**

The results of the community services survey that took place in the fall 2022 will be presented to Council for further discussion along with steps addressing the way forward will be presented to Council for review and discussion at the March 21<sup>st</sup> 2023 Committee of the Whole meeting.

## **3. Almonte Wellness Trail**

Prebudget approval for an additional piece of outdoor stationary wellness equipment in the amount of \$10,000 was approved in December 2022. Coordination of this installation of equipment between The Recreation Manager and supplier have taken place. This piece of equipment will be installed in the spring/summer of 2023 in Meadowglen park.

## **4. Full Time Arena Operator position**

The Recreation Department is proceeding with filling the vacancy of the Full Time arena operator position in Pakenham. Casual arena operators are scheduled to fill the staffing voids left to conclude the 2022/2023 ice season.

### **KPIs:**

#### **Arena ice allocation October 2022 – March 31<sup>st</sup> 2023**

This current ice season at the Stewart Community Centre in Pakenham saw a total of 16 user groups with ice allocation occurring from 5 p.m – 10 p.m on most weekdays and weekends from 8 a.m – 10 p.m.

This current ice season at the John Levi Community Centre in Almonte saw a total of 18 user groups with ice allocation occurring from 5 p.m – 11 p.m most weekdays and weekends from 8 a.m – 10 p.m.

Ice allocation for the 2023-2024 season will commence in June 2023 with contracts finalized by August 2023.

### **LOOKING AHEAD:**

1. Upon the approval of the 2023 Municipal Budget different projects slated for 2023 will begin.
2. With the spring months upon us Recreation Staff will gear up for the end of indoor recreation season and the start up of outdoor activities. Parks will be cleaned, garbage cans will be placed back into parks by the middle of April 2023.
3. Interviews for part-time summer staffing will commence to aid the department through the summer months.
4. Splash Pad in Gemmill Park to reopen for the summers months the long weekend in May 2023.
5. Ball Diamonds and Soccer Pitches in Almonte and Pakenham are scheduled to reopen on Saturday May 20<sup>th</sup> 2023 (Weather permitting).

Respectfully submitted by,

Reviewed by:

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Calvin Murphy  
Recreation Manager

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Ken Kelly  
CAO

## THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

### QUARTERLY UPDATE

**DATE:** March 7, 2023

**TO:** Committee of the Whole

**FROM:** Tiffany MacLaren, Manager Community and Economic Development

**SUBJECT:** Community and Economic Development Quarterly Report – Q1

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#### DEPARTMENT HIGHLIGHTS:

The Community and Economic Development department has been busy this quarter as celebrations for the Municipalities' bicentennial kick-off. Staff have focused on managing grants, connecting with community groups, planning promotion and supporting economic development initiatives. Our Bicentennial working groups have moved from brainstorming and planning to finalizing details and implementation.

#### 2023 PROJECT UPDATES:

Our Bicentennial kick-off event was hosted in January with a strong attendance. Winners have been selected in the Photo contest. Winning photographs will be featured on the cover of the 2023 Visitor Guide. The Mississippi Mills Bicentennial commemorative coin has been launched and sales have started strong. Staff is considering a second run.

A great deal of staff time and effort has been spent on grant management this quarter. We are hoping to make some positive announcements soon.

We are working with several community groups on their upcoming events. Support includes guidance, inclusion in promotion planning etc. Staff have populated the Community Event Calendar on the Mississippi Mills website – it's going to be a busy year. The 2023 Municipal Community grant applications have been reviewed and funding has been awarded.

Family Day offerings across Mississippi Mills were promoted. The Municipality hosted a free family movie at Almonte Old Town Hall and MMYC provided the canteen as a fundraiser. Between 60-70 people were in attendance.

The 2023 Community Awards process has been launched. The deadline for nominations closes on March 31<sup>st</sup>. Staff have begun sourcing awards and pre-planning the event.

Staff supported a presentation to OMAFRA to bring light to issues surrounding lack of local abattoirs. In preparing we met with local farmers, abattoir owners and butchers. The presentation was positively received, and ministry staff have been providing guidance on potential funding opportunities. Next steps will be to apply for a funding to support an Abattoir Feasibility study for the region.

Business Park sales continue with one lot sold and a second conditionally sold. Staff met with our real estate agent to discuss marketing efforts as a first step to reviewing the current process.

Staff is working with the Small Business Advisory Centre to coordinate meetings with local business owners. This spring we will be partnering to offer some workshops targeted to support their needs.

#### KPIs:

<b>Almonte Old Town Hall Metrics – January and February 2023</b>		
Number of public performance type events	9	
Number of private functions	2	Celebration of life, retirement party
Revenue from weekday rentals	\$2,652.39	yoga classes, dance lessons, seniors' fitness and choir
Revenue from weekend performance events (concerts, cabaret etc.)	\$2,874.64	Almonte in Concert, Folkus x2, SPARC, Standing Room Only
Revenue from misc. bookings	\$841.82	Celebration of Life, Retirement, Auction, Fundraisers
<b>Total Revenue</b>	<b>\$6368.85</b>	

#### LOOKING AHEAD:

##### *Explore Mississippi Mills Visitors Guide*

Work has begun on our 2023 Guide. Metroland will manage advertising, printing and distribute. Staff will coordinate content and photographs. Distribution is scheduled for the Thursday of the May long weekend.

##### *Department Staffing:*

Recruitment and hiring of three new Event Assistants for Almonte Old Town Hall is nearing completion. Orientation is ongoing with new staff expected to be trained and on schedule mid-March.

We're looking forward to three Tourism and Information summer students for 2023 to support our busy bicentennial calendar. These students will start mid to late May.

We will be launching the call for Micro Grant applications along with the Movie in the Park Hosting opportunity in March. Nominations for MM 2023 Community Awards close March 31<sup>st</sup>.

#### *AOTH Events Q2*

- Two Folkus Concerts
- Three Almonte in Concert Events
- 1 wedding
- Mississippi Mills Community Awards Celebration
- Puppets Up Workshops
- Almonte District High School Theater Performance
- Art in the Attic – Mother’s Day Weekend
- Yoga, Aerobics, Dance and Choir continues.

#### *Department Events Q2*

- Mississippi Mills Business Breakfast Almonte Civitan – March 23, 2023
- Celebrate Almonte – Bicentennial Event – March 25
- RCMP Musical Ride at the Almonte Fairgrounds –Bicentennial Event - May 12<sup>th</sup>
- Community Awards Celebration – May 25, 2023 (tentative)

#### *Community Events Q2*

- Ginawaydaganuc Village Introduction and Celebration Event – March 26<sup>th</sup> (Bicentennial partner event)
- MOK March Family Maple Day – March 14<sup>th</sup> (Bicentennial partner event)
- Maple Run Studio Tour (returns!) April 1&2
- 10 Collective Art Show April 22 & 23
- Seniors Forum/ Expo – Pakenham – June
- Pioneer Days – NLRM – June 3<sup>rd</sup>

#### *BICENTENNIAL HIGHLIGHTS:*

[www.mississippimills.ca/200](http://www.mississippimills.ca/200)

[www.mississippimills.ca/events](http://www.mississippimills.ca/events)

#### *Bicentennial Indigenous Working Group*

- Support for the Seven Grand fathers’ art installation in partnership with All My Relations. Including a meet-the-artist event September 29<sup>th</sup>, and an official launch celebration – September 30<sup>th</sup>
- Ongoing protocol support to other Bicentennial working groups as needed.

#### *Bicentennial Agricultural Working Group*

- Farm Tour – August 5<sup>th</sup>
- Harvest Dinner Tour – October 14<sup>th</sup>

#### *Museum Heritage & Arts Working Group*

- “Nothing But Net” Artist installation and artist visit (Basketball and textile theme) August 12<sup>th</sup>

- Mill Workers Walk – September 22<sup>nd</sup>
- Pioneer Days – NLRM (Support for Bicentennial) June 3<sup>rd</sup>
- 200-Year Farm Recognition Plaques

*Bicentennial Almonte Working Groups*

- Celebrate Almonte Day – March 25
- Canada Day in Almonte (upgrading for Bicentennial)
- Light Up the Night (additional support for 2023)

*Bicentennial Pakenham Working Group*

- Come Home to Pakenham Weekend August 17<sup>th</sup>-19<sup>th</sup> (Family activities, pop-up museum, entertainment and more)

*Bicentennial Ramsay Working Group*

- Blakeney Heritage Walking Tour brochure & plaque
- Clayton fest (upgrading for Bicentennial) July 21<sup>st</sup>-23<sup>rd</sup>
- Appleton Canada Day Weekend Celebrations (support for Bicentennial year)

Respectfully submitted by,

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Tiffany MacLaren  
 Manager Community and  
 Economic Development

# THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

## STAFF REPORT

**MEETING DATE:** March 7, 2023

**TO:** Committee of the Whole

**FROM:** Melanie Knight, Senior Planner

**SUBJECT:** Zoning By-law Amendment – Z-15-21 (Burgess)  
Part of Lot 10, Concession 11 (Pakenham)  
Pakenham Ward, Municipality of Mississippi Mills

**OWNER/APPLICANT:** Steve and Patricia Burgess

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### **RECOMMENDATION:**

**THAT Committee of the Whole recommend that Council approve the Zoning By-law Amendment to amend the zoning of the subject lands which are legally known as Part of Lot 10, Concession 11 Pakenham, Pakenham Ward, Municipality of Mississippi Mills, from Development (D) to Residential First Density (R1) in order to permit the development of a single detached dwelling, similar in effect to the detail in Attachment A.**

### **BACKGROUND:**

The applicant has applied to the County's Land Division Committee to create one, non-farm residential lot (B22-104) and received conditional approval from the Land Division Committee on December 13, 2022. The conditional approval included a Zoning By-law Amendment application to rezone the subject lands to permit the development.

### **PURPOSE AND EFFECT:**

The purpose of the Zoning By-law Amendment is to rezone the subject property from Development (D) zone to a Residential First Density (R1) zone.

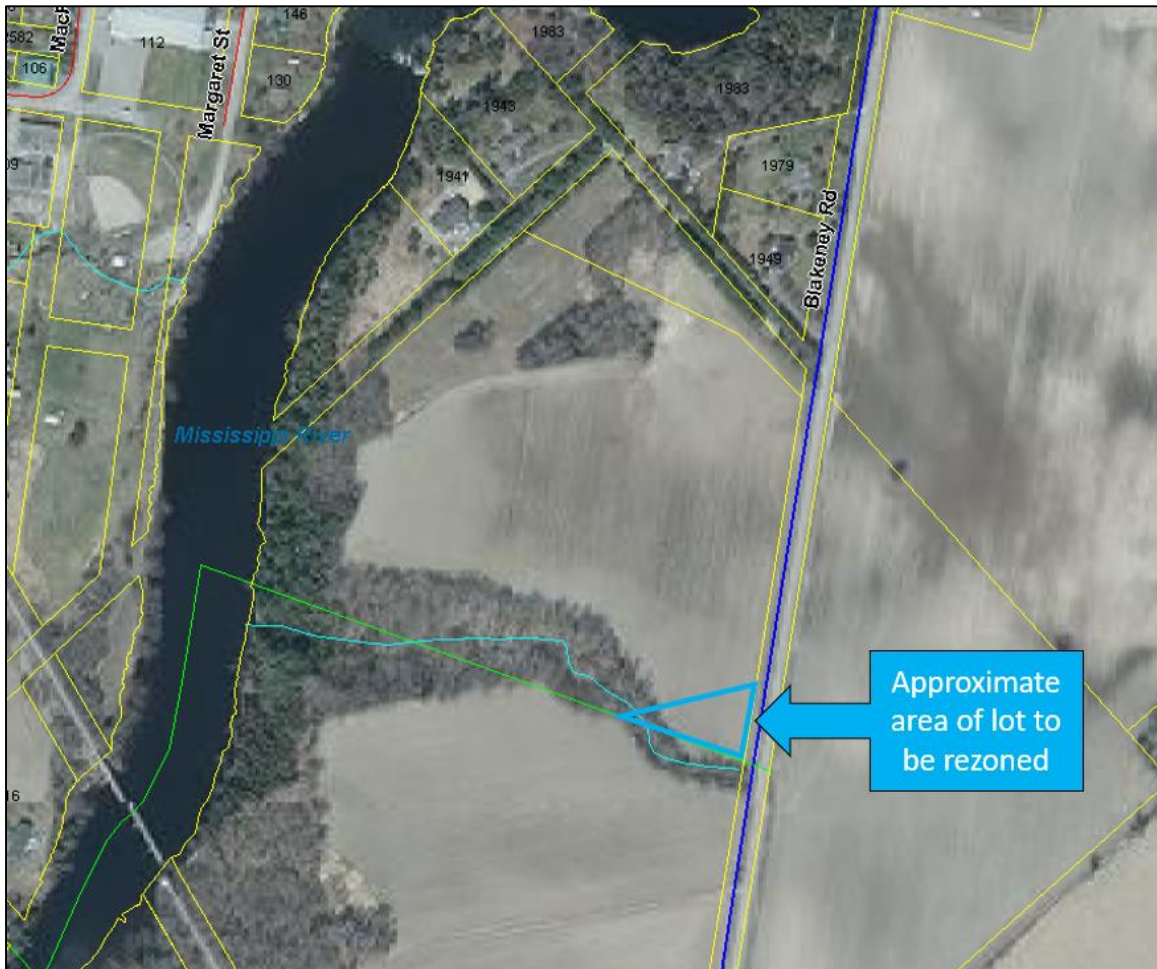
The Zoning By-law Amendment is a result of a severance application (B22-104) that has been granted conditional approval to sever a 1.0 ha parcel of land for residential purposes and retain a 24.69 ha of land for agricultural purposes.

### **DESCRIPTION OF PROPERTY & SURROUNDING LAND USES:**

The property is located at the south end of the Village of Pakenham, within the Village boundaries. The property is surrounded by a mix of residential uses to the north, agricultural uses to the south and east. The property is bound by Blakeney Road, the OVRT and the Mississippi River.



**Figure 1: Subject Lands**



 Area to be rezoned from Development (D) to Residential First Density (R1)

**PROPOSED DEVELOPMENT:**

The applicant is proposing the lot to be developed with a single detached dwelling. Once the severance application is complete and the lot is created, the applicant will be required to obtain a building permit for the proposed development.

**SERVICING & INFRASTRUCTURE:**

The property will be serviced by private services (well and septic). Blakeney Road is a County Road, and the applicant has applied for an entrance permit.

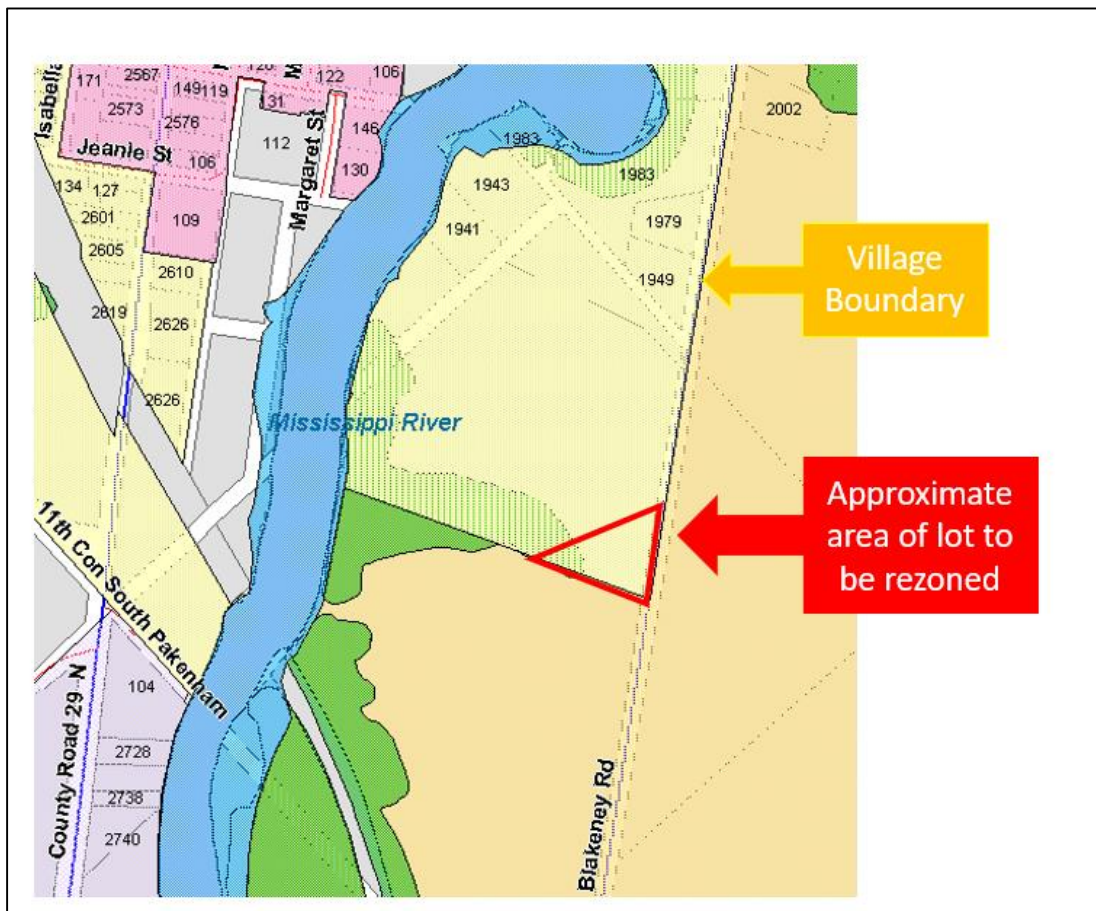
Staff do not foresee any servicing or infrastructure concerns resulting from the proposed Zoning By-law Amendment.

### **COMMUNITY OFFICIAL PLAN (COP):**

The property is designated Residential in the Community Official Plan and is also subject to the Significant Woodlands designation (in green).

The Residential designation provides for a range of low-density residential uses such as single and semi-detached dwellings. For those lands that are serviced by private services, the residential intensity of development will need to meet the minimum requirements for private servicing.

**Figure 2 – Community Official Plan**

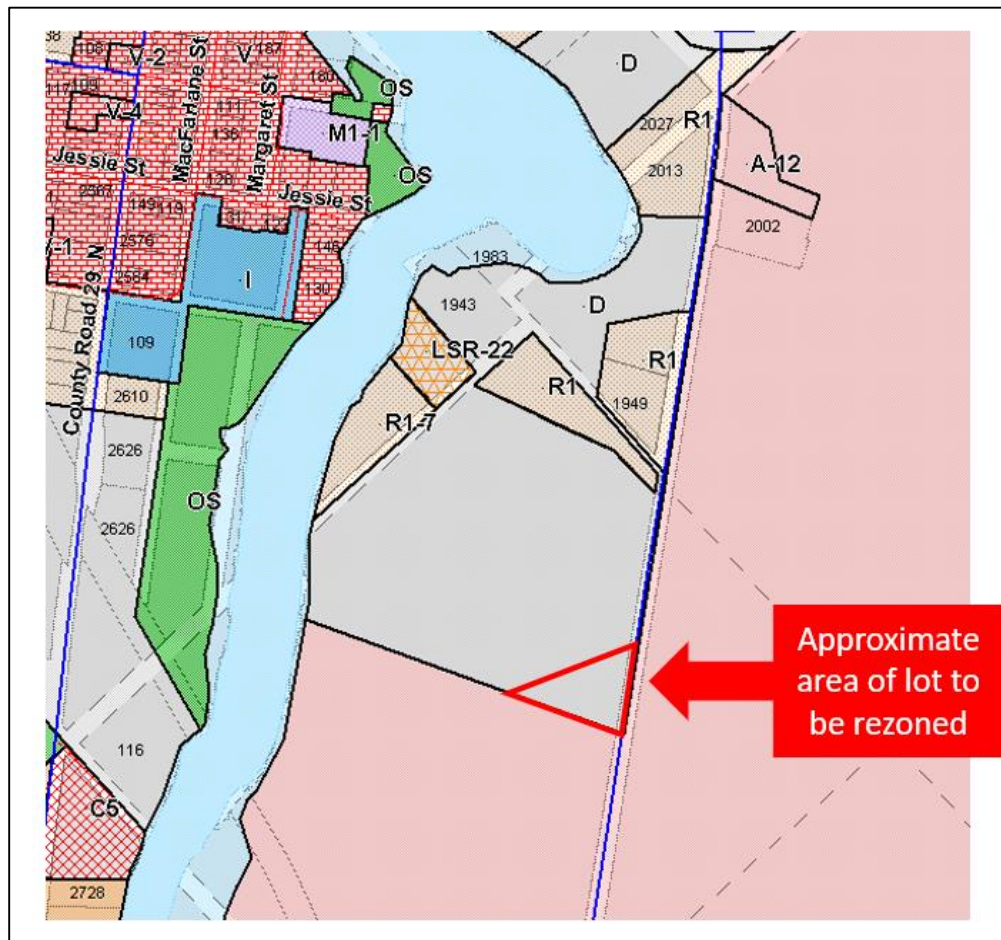


### **ZONING BY-LAW #11-83:**

The subject property (severed and retained land) is zoned 'Development' (D) in the Municipality's Zoning By-law. The purpose of the Development zone is to recognize lands that are intended for future development but limit the range of uses to those that will not preclude future development options.

As a result, the subject property needs to be appropriately rezoned to permit the proposed residential development.

**Figure 3 – Zoning**



**PUBLIC AND AGENCY COMMENTS RECEIVED:**

Staff circulated the application in accordance with the provisions of the Planning Act to the public, internal departments and external agencies and organizations. At the time of preparation of this report, no questions or concerns were received.

**EVALUATION:**

**Community Official Plan (COP)**

The proposed development meets the policies of the Residential designation as it pertains to development on private services.

The property also includes Significant Woodlands identified in Figure 2 above (area in green). Section 3.1.4.4.1 (3) requires that an Environmental Impact Statement (EIS) be provided to evaluate the significant woodlands and demonstrate that there will be no negative impacts on the natural features or ecological function of the woodland. The requirement of an EIS and if necessary, a Development Agreement to implement the recommendations of the EIS, has been included in the associated consent application.

The applicant will be required to submit the EIS to the satisfaction of the Municipality in order for the consent to proceed and the proposed lot to be created. This step will satisfy the applicable Official Plan policies.

### **Zoning By-law #11-83**

The R1 zoning for privately serviced lots requires a minimum lot area of 4000 m<sup>2</sup> and a minimum lot frontage of 30 metres. The proposed lot is approximately 1 ha in size with a frontage of 130 metres. The proposed lot is triangular in shape following the village boundary and boundary of the woodlands.

### **SUMMARY:**

Having reviewed and assessed the proposed Zoning Amendment application, Staff are satisfied that the proposal is consistent with the Provincial Policy Statement 2020, conforms to the intent of the Community Official Plan and conforms to the intent of Zoning Bylaw #11-83. As the proposed development for the subject property complies and conforms to all applicable policies based on the analysis included herein, staff have no concerns regarding the proposed Zoning By-law Amendment.

It is the professional opinion of the Planning Department that the proposed Zoning By-law Amendment is appropriate, desirable and represents good planning.

All of which is respectfully submitted by,      Approved by,



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Melanie Knight, MCIP, RPP  
Senior Planner



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Ken Kelly  
CAO

### **ATTACHMENTS:**

1. Attachment A – Proposed Zoning By-law
2. Attachment B – Applicant's Sketch



## THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

### **BY-LAW NO. 23-XXX**

**BEING** a by-law to amend By-law No. 11-83 being the Zoning By-law for the Municipality of Mississippi Mills.

**WHEREAS** the Council of the Corporation of the Municipality of Mississippi Mills passed Zoning Bylaw 11-83, known as the Zoning By-law, to regulate the development and use of lands within the Municipality;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Mississippi Mills pursuant to Section 35.1 of the Planning Act, R.S.O. 1990, Chapter P.13, enacts as follows:

1. That Schedule 'A' to By-law No. 11-83, as amended, is hereby further amended by changing thereon from the "Development" (D) Zone to "Residential First Density" (R1) for the lands identified in Schedule 'A', which are legally described as Part of Lot 10, Concession 11, Pakenham Ward, Municipality of Mississippi Mills.
2. This By-Law takes effect from the date of passage by Council and comes into force and effect pursuant to the provisions of the Planning Act, R.S.O. 1990, Chapter P.13.

**BY-LAW** read, passed, signed and sealed in open Council this **21<sup>st</sup> day of March, 2023.**

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Christa Lowry, Mayor

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Jeanne Harfield, Clerk


**BY-LAW NO. 23-XXX**

**Schedule "A"**

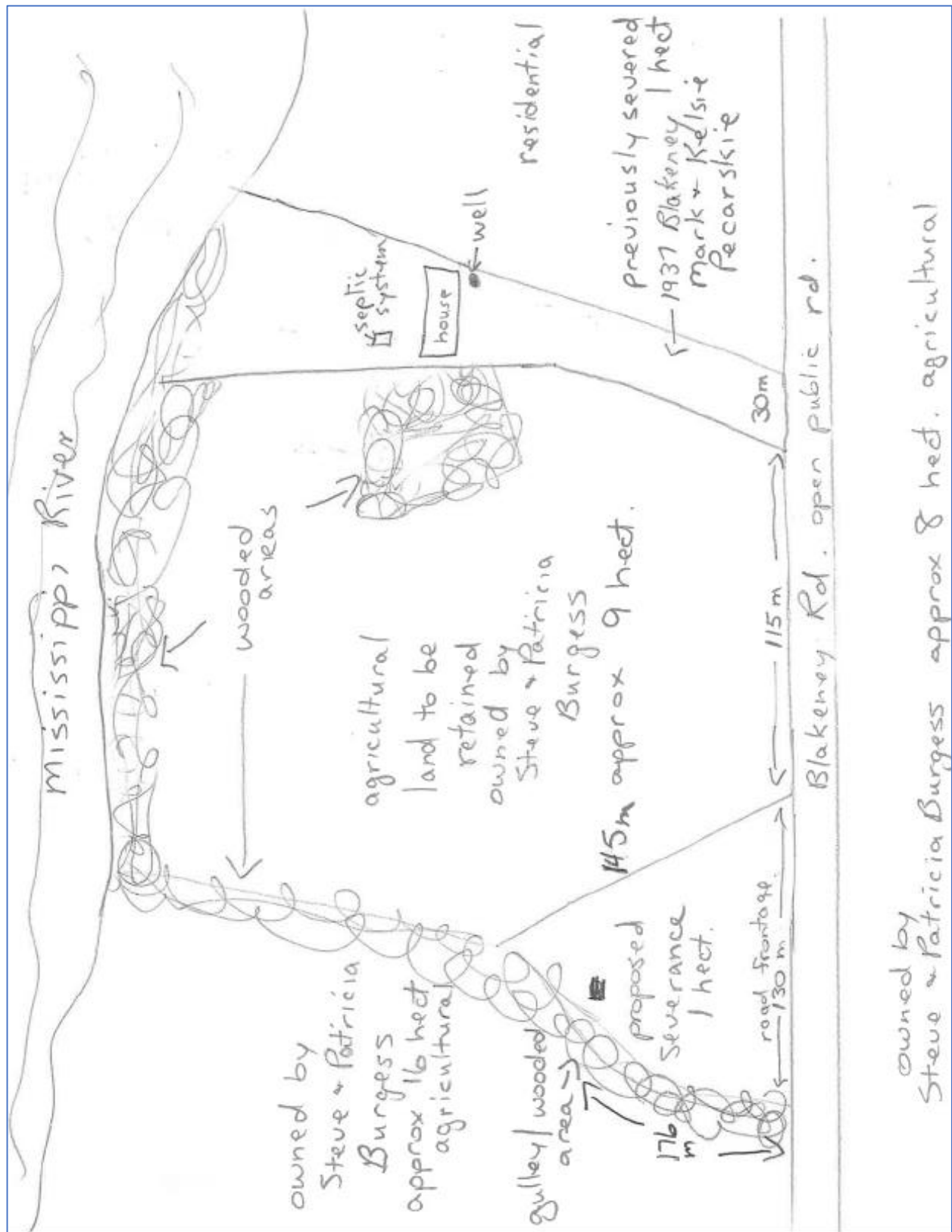
**Lands Subject to the Amendment**

Part of Lot 10, Concession 11 Pakenham  
Pakenham Ward, Municipality of Mississippi Mills



 Approximate area to be rezoned from Development (D) to Residential First Density (R1)

Attachment A – Applicant's Sketch – Z-15-21



# THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

## STAFF REPORT

**MEETING DATE:** March 7, 2023

**TO:** Committee of the Whole

**FROM:** Melanie Knight, Senior Planner

**SUBJECT:** **Revised Draft Plan of Subdivision – 09-T-20001  
Lots 7 to 16, Malloch Section, Plan 6262  
Almonte Ward, Municipality of Mississippi Mills**

**OWNER:** Carrs Street Properties

**APPLICANT:** McIntosh Perry

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### **RECOMMENDATION:**

**THAT Committee of the Whole recommend that Council approve the Draft Plan conditions for the subject lands which are legally described as Lots 7 to 16 Malloch Section, Plan 6262, Almonte Ward, Municipality of Mississippi Mills, and authorize staff to submit the Draft Plan conditions, similar in effect to the details in Attachment B.**

### **BACKGROUND:**

This Plan of Subdivision application was originally circulated in January 2020. A public meeting for the application was held in March 2020. A recommendation report from Planning Staff was presented to Committee of the Whole in March 2021. This report can be accessed here: [Baker's Quarry COW March 16, 2021](#)

Since March 2021, the subdivision application has undergone a series of modifications to the number of lots and proposed land uses for the subdivision. In February 2022, the County received a formal revised application and subsequently deemed the revised Plan of Subdivision application complete and recirculated the plans.

At the meeting of February 7, 2023, COW referred the application back to staff to work with the applicant to increase the density for the proposed subdivision to be more reflective of the targeted average net density of 25 units per hectare contained in the Official Plan. The Staff Report can be accessed here: [COW February 7, 2023](#).

It is noted that unlike most Planning Act applications, applications filed under Section 51 (Subdivision of Land) of the Planning Act occur in a number of phases: Draft Approval,



which results in the Registration of a Subdivision Agreement between the Municipality and the developer, and Final Acceptance, when the development is complete.

### **PURPOSE:**

The purpose of this staff report is to provide a summary of the changes proposed by the applicant with respect to the referral of February 7, 2023.

### **PROPOSED DEVELOPMENT:**

The original application proposed to create nine (9) lots for single detached residential dwellings and one (1) block for medium density residential. The application and draft plan have been amended to propose fifteen (15) lots for single detached residential units. The block for medium density has been removed.

The application also proposes five (5) blocks to be added to the rear of existing residential properties to the west, which front onto Mitcheson Street. The lots are proposing access from either Mitcheson Street or Martin Street North. A Draft Plan is contained in Attachment A.

### **REVISED DEVELOPMENT:**

The applicant has had discussions with members of Council as well as Planning Staff in order to address the concerns raised by COW at the meeting of February 7, 2023. A copy of the applicant's summary and proposed conditions are contained in Attachment C.

As detailed in Attachment C, the applicant is proposing to construct a three-unit dwelling on either Lots 11 or 12 and to commit to the 'rough in' of interior plumbing on those lots facing Mitcheson Street to accommodate secondary dwelling units either at construction stage or in the future. The applicant has provided draft wording for draft plan conditions as well as conditions to be included in the subsequent Subdivision Agreement (the stage after all conditions of draft approval have been met), which would implement the proposed revisions.

### **SERVICING & INFRASTRUCTURE:**

The development is to be serviced by municipal water and sanitary services. The applicant has submitted a conceptual Servicing Brief and a preliminary Stormwater Management Plan for the proposed development which has been reviewed and commented on by the Director of Development Services and Engineering.

Staff have also confirmed that the proposed revisions to the development to increase the density can be accommodated in the proposed conceptual servicing study and further addressed during the detailed design stage and that there are no infrastructure issues with accommodating additional density.

## **EVALUATION OF REVISED DEVELOPMENT:**

The proposed revision of at least one lot as a three-unit dwelling and the 'rough in' of Secondary Dwelling Units for the remaining lots along Mitcheson Street will increase the density of the proposed subdivision to 22 units from the original 15 units, an increase to 12 units/net ha from 8.3 units/net ha.

In order to implement the increase in density, the applicant is proposing that the Subdivision Agreement contain a clause advising future property owners that additional units could be constructed on the property and encourages future property owners to consider designing their future homes in a manner that could accommodate additional dwelling units.

Attachment B - Updated Draft Conditions, has been revised to include the proposed conditions from the applicant. For Committee's information, if these conditions are included in the Draft Conditions and subsequent Subdivision Agreement, the conditions would be implemented at the building permit stage during the Planning review of the building permits.

Staff also note that in light of Bill 23, all of the lots within the subdivision could contain three units 'as of right' regardless of the R1-4 zoning on the property, resulting in an allowable density of 45 units or 25 units/net ha, which would meet the average density contained in the updated Official Plan policies as a result of Official Plan Amendment 22.

## **SUMMARY:**

Having reviewed and assessed the revised proposed Draft Plan of Subdivision, Staff are satisfied that the proposal is consistent with the Provincial Policy Statement 2020, conforms to the intent of the Community Official Plan and conforms to the intent of Zoning Bylaw #11-83. As the proposed development complies and conforms to all applicable policies based on the analysis included herein, staff have no concerns regarding the proposed Draft Plan of Subdivision.

It is the professional opinion of the Planning Department that the proposed Draft Plan of Subdivision is appropriate, desirable and represents good planning.

All of which is respectfully submitted by,      Approved by,



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Melanie Knight, MCIP, RPP  
Senior Planner



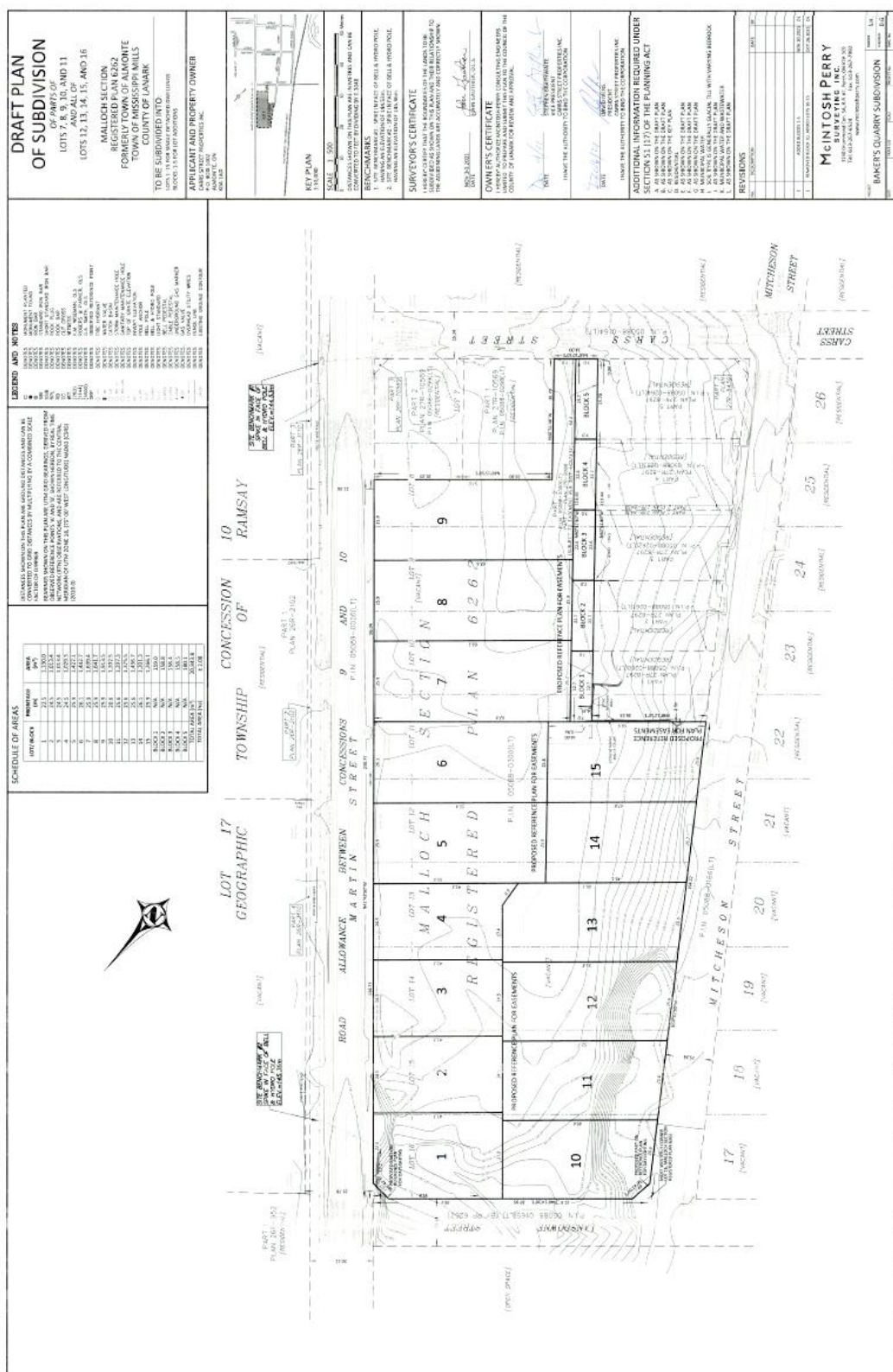
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Ken Kelly  
CAO

**ATTACHMENTS:**

1. Attachment A: Proposed Draft Plan of Subdivision
2. Attachment B: Updated Draft Plan Conditions
3. Attachment C: Applicant's Response Letter

## Page 32 of 232



## **Attachment B – Updated Draft Conditions**

### **General**

1. That this approval applies to the draft plan of subdivision prepared by McIntosh Perry Surveying Inc. dated November 30, 2021, showing:
  - a. Fifteen (15) lots for single detached dwellings (Lots 1-15);
  - b. Five (5) blocks intended for future lot additions to existing properties along Mitcheson Street (Blocks 1-5).
2. In acknowledgement of the municipality's desire to promote the availability of housing units, the Subdivision Agreement will contain language to the satisfaction of the Director of Development Services formalizing the Owner's commitment to the following:
  - a. The development of a three-unit dwelling on either Lot 11 or 12 of the Draft Plan of Subdivision.
  - b. Dwellings on all lots with frontage on Mitcheson Street (Lots 10 to 15 on the Draft Plan of Subdivision) are to be designed with interior plumbing that will accommodate a secondary dwelling unit.
3. The Owner shall enter into a subdivision agreement, to satisfy all requirements, financial and otherwise, of the Municipality of Mississippi Mills, including but not limited to, the provision of roads, installation of services and utilities and drainage both on and off-site.
4. That the Owner shall be responsible for any municipal costs associated with establishing any of the required easements.
5. The Owner shall have a full-time construction inspector in attendance during the construction of site services, with qualifications satisfactory to the Municipality of Mississippi Mills.
6. The Owner shall submit a reference plan illustrating all easements to the satisfaction of the Municipality of Mississippi Mills and the Owner shall be responsible for any municipal costs associated with administering the required easements.
7. That such easements and right-of-ways as may be required for the extension of Mitcheson Street, servicing, landscaping, utilities or otherwise deemed required by the Municipality of Mississippi Mills, shall be granted to the appropriate authority.
8. The Owner shall provide the final plan intended for registration in a digital form that is compatible with the Municipality of Mississippi Mills computerized system.
9. Upon registration of the plan of subdivision, the Owner shall submit to the Municipality of Mississippi Mills a chronoflex reduction of said plan.

10. At any time prior to final approval of this plan for registration, the Municipality of Mississippi Mills may, in accordance with the Planning Act, R.S.O. 1990, amend, delete or add to the conditions including the need for amended or new studies.
11. Prior to registration of the plan of subdivision, the Municipality shall be satisfied that the processing fee and security requirements have been paid in full.
12. That the subdivision agreement between the Owner and the Municipality of Mississippi Mills be registered against the lands to which it applies once the plan of subdivision has been signed.
13. That if final approval is not given to this Plan within three (3) years of the draft approval date, and no extensions have been granted, the draft approval shall lapse.

### **Zoning**

14. That prior to final approval by the County of Lanark, the County shall be advised by the Municipality of Mississippi Mills that this proposed subdivision conforms to the zoning by-law in effect, with all possibility of appeal to the Ontario Land Tribunals (OLT) exhausted.

### **Tree Conservation Plan**

15. The Owner shall submit a Tree Conservation Plan prepared by a qualified Biologist, licensed in the Province of Ontario, to address the impacts of development on existing trees and identify any trees to be preserved. The Owner shall implement all recommendations of the study to the satisfaction of the Municipality of Mississippi Mills.

### **Roads**

16. That road allowances be shown and dedicated as public highways on the final plan.
17. That all required daylighting triangles be shown on the Final Plan at all intersections and dedicated as public highways.
18. That the Owner agrees to construct the extension of Mitcheson Street to the satisfaction of the Municipality of Mississippi Mills.

### **Sidewalks, Walkways, Streetlighting and Fencing**

19. The Owner agrees in writing to satisfy the Municipality of Mississippi Mills' requirements, financial and otherwise, concerning the provision of roads, sidewalks, installation of services and drainage on the site.
20. The Owner shall develop and construct a 1.5-metre-wide sidewalk along Mitcheson Street which includes required street lighting illumination to the satisfaction of the Municipality of Mississippi Mills.
21. The Owner shall obtain approval from Lanark County for any construction activity on Martin Street.

22. The Owner shall obtain approval from Lanark County for any entrances from Martin Street.
23. The Owner shall obtain approval from Lanark County for any arrangement of frontage drainage to Martin Street ditch and Martin Street culvert.
24. The Owner shall satisfy the need of Lanark County regarding traffic signage on Martin Street.
25. The Owner shall submit an illumination plan for streetlighting incorporating full cut-off LED luminaires with lighting levels for Mitcheson Street, in accordance with the Mississippi Mills Illumination By-law 03-62, to the satisfaction of the Municipality of Mississippi Mills.

#### **Parkland**

26. The Owner shall provide cash-in-lieu of parkland dedication in accordance with Mississippi Mills Parkland By-law 15-78.

#### **Street Trees and Landscaping**

27. The Owner shall prepare a Landscape Plan indicating any trees to be removed and preserved and all proposed street trees. Upon approval of the Landscape Plan, the Owner shall implement the Landscape Plan, to the satisfaction of the Municipality of Mississippi Mills.

#### **Utilities**

28. The Owner shall be required to coordinate the preparation of an overall composite utility distribution plan showing the location (shared or otherwise) and installation, timing and phasing of all required utilities (on-grade, below-grade or above-grade), including on-site drainage facilities and streetscaping). Such location plan shall be prepared to the satisfaction of all affected authorities and shall consider their respective standards and specification manuals, where applicable. The composite utility plan shall be prepared and approved prior to the installation of any of the service lateral connections for any of the affected utilities.

#### **Servicing**

29. That the subdivision agreement between the Owner and the Municipality of Mississippi Mills contain arrangements and allocation of sanitary sewer and water services to the satisfaction of the municipality.
30. That the Owner agrees in writing to satisfy all the requirements, financial and otherwise, of the Municipality of Mississippi Mills, the County of Lanark, Conservation Authority, various Provincial Ministries or any other external agencies concerning the construction, ownership and maintenance of the final sanitary sewer, water and stormwater management designs.
31. Upon completion of the installation of works, the Owner shall provide the Municipality of Mississippi Mills with "as-built" plans in hard copy and a digital

form, as well as shapefile, that is compatible with the Municipality of Mississippi Mills computerized system.

### **Stormwater Management**

32. That prior to final approval, the Owner shall prepare a stormwater management plan to the satisfaction of the Mississippi Valley Conservation Authority (MVCA) and the Municipality of Mississippi Mills. The stormwater management plan shall include design specifications, according to applicable design guidelines and standards, to demonstrate how stormwater drainage from the subdivision shall be accommodated, and shall address both water quantity and quality, legal and adequate outlets (watercourse, river, etc.), future maintenance requirements, and erosion and sedimentation control both during and after construction. The stormwater management plan shall also include detail lot grading and drainage plans for the individual lots. No site preparation or road construction shall take place until such time as the stormwater management plan has been approved.

### **Grading and Drainage**

33. The Owner shall submit detailed grading and drainage plans for the subdivision, prepared by a Civil Engineer licensed in the Province of Ontario, to the satisfaction of the Municipality of Mississippi Mills.
34. The Owner shall submit a detailed sediment and erosion control plan, prepared by a civil engineer, licensed in the Province of Ontario, to the satisfaction of the Municipality of Mississippi Mills.
35. The Owner shall have topographical surveys completed beyond the boundaries of the subdivision lands to determine existing ground contours or elevations adjacent to the development for the purpose of drainage water control. Where adjacent lands are currently under development, the approved proposed grades shall be identified and used in determining the treatment at the common boundary. Where adjacent lands are either developed or not currently under development, the existing grades shall be maintained at the property line and the Owner shall ensure that the existing drainage courses of these adjacent lands are not negatively affected. The Owner shall obtain all necessary access permission to carry out this work at their cost.
36. The Owner shall retain the services of a Civil Engineer or Ontario Land Surveyor to confirm the final lot grading conforms with the approved grades on the grading and drainage plans.

### **Maintenance During Construction**

37. The Owner shall ensure that all necessary fire access routes have been constructed to the satisfaction of the Director of Emergency and Fire Services.
38. If the Owner constructs a model home prior to the day on which watermains and fire hydrants are fully serviced and operational, the construction and use of the model home is entirely at the risk of the Owner.



39. The Owner shall store all combustible waste in accordance with the Ontario Fire Code.

40. The Owner shall not permit any open air burning on the lands.

41. In order to reduce the potential of large loss fires, no more than, (a) six buildings, where each building contains one dwelling unit; (b) three buildings, where each building contains more than one, but not more than four dwelling units; or (c) one building, where each building contains more than four dwelling units, shall be constructed adjacent to each other, at the same time, without providing for a firebreak Lot or Block.

- a. For purposes of this section, the construction of an accessory dwelling unit or structure such as a detached garage or garden suite shall be considered part of the main building or dwelling unit.
- b. Construction shall be permitted on a firebreak Lot or Block up to and including the ground floor subfloor level at the same time as construction proceeds on adjacent Lots or Blocks.
- c. No combustible framing above the ground subfloor level shall proceed on the designated firebreak until the exterior finish cladding or interior gypsum wall finishing and the final installation of roofing, fascia-boards, soffits, doors and windows of the immediately adjoining buildings have been completed.
- d. Temporary installation of plywood in door and window openings is not acceptable as a means of complying with the firebreak noted above.
- e. Minimum firebreak size between buildings (on all sides) shall be 8 metres.
- f. When variations of building types are adjacent to each other, the most restrictive firebreak requirement shall apply.

42. The Owner shall maintain all roads within and adjoining the Subdivision in a condition of cleanliness (i.e.: free of dust, mud and other construction debris), and shall provide road maintenance within the subdivision in a manner that is acceptable to the Municipality of Mississippi Mills, and which allows access for all residents as well as for municipal services (i.e.: garbage collection and firefighting). Should the Owner in any manner, in the opinion of the Municipality be in default, the Owner shall be notified orally (written confirmation to follow), of such default, failure, delay or neglect, and if action to correct the failure, delay or neglect has not been taken within twenty-four (24) hours after such notice, the Municipality shall have full authority and power to carry out the necessary Works at the cost and expense of the Owner. The cost and expense of such Works shall be calculated in accordance with "MM reference" and shall include the Management Fee.

### **Building Permits**

43. The Owner shall not request that the Municipality issue, nor shall anyone claiming title from the Owner or under its authority, request that the Municipality issue, one or more building permits to construct any building or other structure on any lot or block in the Subdivision until access for firefighting equipment has been provided to each building by means of a street or private roadway, which street or private roadway shall be designated and posted to the satisfaction of Municipality of Mississippi Mills;

**Offers of Purchase and Sale Agreements**

44. That the subdivision agreement between the Owner and the Municipality of Mississippi Mills and the Offers of Purchase and Sale Agreements and Deeds contain as a minimum, the following provisions, with wording acceptable to the Municipality, wherein the Owner agrees:
- a. To pay a capital development charge at the time of the construction of residential dwellings at the applicable Almonte Ward rate.
45. The Owner covenants and agrees that all contracts of sale by the Owner of any lot within the Subdivision shall contain the following provisions, which provisions shall be incorporated in all deeds from the Owner with the express intent that it shall be a covenant running with the lands as long as the lands are vacant:
- a. It is a mutual desire of the vendor and the municipality to see the development of additional dwelling units within the Baker's Quarry Subdivision. Accordingly, purchasers are encouraged to design their homes and properties in a manner that will facilitate additional occupancy in the form of additional dwelling units.
  - b. Purchasers are advised that at least a limited number of lots within the Baker's Quarry Subdivision will be developed with more than one dwelling unit.

## MEMORANDUM

To: Melanie Knight, Senior Planner  
Municipality of Mississippi Mills

From: Benjamin Clare, MCIP RPP  
McIntosh Perry Consulting Engineers Ltd.

Date: February 24, 2023

Re: Council's Request for Additional Residential Density  
Baker's Quarry Subdivision

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Dear Ms. Knight,

During the February 7, 2023 meeting of the Committee of the Whole, Council Members gave Staff direction to engage with the applicant regarding the feasibility of incorporating additional dwelling units within the proposed 15-lot residential subdivision.

I am writing on behalf of my Client, CARRS ST. PROPERTIES INC., to respond to this topic, which was discussed in detail during a constructive February 10, 2023 virtual conference and subsequently by way of the attached February 15, 2023 e-mail correspondence from my Client to Municipal Staff and members of Council. I also understand that my Client had helpful follow-up discussions with several members of Council following the February 7, 2023 meeting of the Committee of the Whole.

In short, the concerns of Council regarding density and lack of availability of housing resonate with my Client and he ultimately would like to see the development of additional units within the subdivision. We therefore recommend establishing the following as conditions of Draft Plan approval, to be recognized within the Subdivision Agreement.

1. *In acknowledgement of the municipality's desire to promote the availability of housing units, the Subdivision Agreement will contain language to the satisfaction of the Director of Development Services formalizing the Owner's commitment to the following:*
  - a. *The development of a three-unit dwelling on either Lot 11 or 12 of the Draft Plan of Subdivision.*
  - b. *Dwellings on all lots with frontage on Mitcheson Street (Lots 10 to 15 on the Draft Plan of Subdivision) are to be designed with interior plumbing that will accommodate a secondary dwelling unit.*
2. *The following clause is to be included within the Subdivision Agreement:*

*The Owner covenants and agrees that all contracts of sale by the Owner of any lot within the Subdivision shall contain the following provisions, which provisions shall be incorporated in all deeds from the Owner with the express intent that it shall be a covenant running with the lands as long as the lands are vacant:*

- a. It is a mutual desire of the vendor and the municipality to see the development of additional dwelling units within the Baker's Quarry Subdivision. Accordingly, purchasers are encouraged to design their homes and properties in a manner that will facilitate additional occupancy in the form of additional dwelling units.*
- b. Purchasers are advised that at least a limited number of lots within the Baker's Quarry Subdivision will be developed with more than one dwelling unit.*

In closing, we wish to communicate both our appreciation for Council members' and Staffs' ongoing cooperation and our hope that the Municipality will formalize its support for Lanark County's approval of the Draft Plan of Subdivision at its earliest opportunity.

Sincerely,



Benjamin Clare, MCIP RPP  
Practice Area Lead, Planning Services

Encl.

Benjamin Clare

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From: Melanie Knight <mknight@mississippimills.ca>  
Sent: February 21, 2023 11:12 AM  
To: Stephen Brathwaite; Benjamin Clare  
Cc: Vithulan Vivekanandan  
Subject: FW: Further on Bakers Quarry

Good morning,

I just wanted to touch base re: the work that Stephen has done below and to confirm that a formal response letter will be provided before the end of this week so that the Planning Department can prepare an addendum report.

Thanks,

Melanie

Melanie Knight, Senior Planner  
Municipality of Mississippi Mills  
613-256-2064 ext. 501 | [mknight@mississippimills.ca](mailto:mknight@mississippimills.ca)



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From: Stephen Brathwaite <sbrathwaite@storm.ca>  
Sent: Wednesday, February 15, 2023 2:54 PM  
To: Jane Torrance <jtorrance@mississippimills.ca>; Mary Lou Souter <msouter@mississippimills.ca>; Denzil Ferguson <dferguson@mississippimills.ca>; Rickey Minnille <rminnille@mississippimills.ca>; Vicki Lowe <vlowe@mississippimills.ca>; Bev Holmes <bholmes@mississippimills.ca>  
Cc: Christa Lowry <clowry@mississippimills.ca>; Melanie Knight <mknight@mississippimills.ca>  
Subject: Further on Bakers Quarry

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi all

I watched your thoughtful comments at the COW about our Bakers Quarry project. I can now give you a bit more information having spoken with our engineers and both Melanie and Christa. Essentially, I think we are all on the same

page regarding an eventual outcome which has the potential now to be more than we expected in terms of density and how a diverse neighbourhood develops. How to assure that is the question of course.

Ironically, we abandoned the Block 10 multi residential concept after some push back by local residents concerned about more traffic. That was only part of it though. After exploring the idea with a few builders that would have taken the project on we knew that we would not have had the resources to drive it ourselves at that time and the people that were interested did not care about design. We did not want to support more generic apartment buildings in the area. It was conceived as a 36 unit building so with the 9 lots it put the density at 45 which is not different than the potential now if all 15 lots took advantage of the permissible 3 units. The difference of course is that "permissible" doesn't ensure that more housing stock will be created. We also thought that larger lots didn't necessarily mean monster homes but made unique design possibilities a little more likely. Our wish had been to create a neighbourhood where buyers could use their own architect and thereby create diversity in the look and feel of the development rather than the usual subdivision with 3 or 4 variations of the same thing. There are very few options to do that elsewhere and infill projects are usually the only option. That said we did commit 2 lots to Signature Homes when we were starting to panic. There are a total of 4 lots committed to buyers.

We thought that "coach houses" were about to be approved and thought that our back lane supported and encouraged that possibility. Now we know they ARE approved and we can advertise lots that way. There will be a joint use maintenance agreement (JUMA) with owners to ensure snow removal and maintenance of the lane so extra units can be accessed privately by that route.

In order to find a solution that means a real increase in units in our project we will commit to at least one of the difficult lots in the quarry (lot 11 or 12) being a triplex and the other lots facing Mitcheson will be required to do rough ins for a potential extra suite. The slope of those lots makes exterior access easy on both upper and lower levels. Signature Homes has committed to include rough ins for an extra unit on their two sites and we will encourage the other two existing buyers to do the same. The net result is that the 15 lots will in fact have 17 units and rough ins for another 7 units is guaranteed for a total minimum density of 24.

Anyway, the opportunity to have the further input has been very useful and suggests that these conversations should be encouraged with all subdivision applications at an early stage.

A final wish is that the Council allow the funds we will contribute in lieu of green space to be used in the adjacent Lansdowne Natural Heritage Park to improve pathways and ensure safe use of this beautiful Municipal asset.

Thanks

Stephen

--

Stephen Brathwaite  
374 Klondike Rd.  
Pakenham Ont.  
K0A2X0

T (613) 794 4816

[www.almontecondos.com](http://www.almontecondos.com)

[www.stephenbrathwaite.com](http://www.stephenbrathwaite.com)





# **THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS**

## **STAFF REPORT**

**DATE:** March 7, 2023  
**TO:** Committee of the Whole  
**FROM:** Calvin Murphy, Recreation Manager  
**SUBJECT:** Almonte Curling Refrigeration Plant Replacement

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### **RECOMMENDATION:**

**THAT Committee of The Whole recommend to Council to allow the tendering for replacement of the Almonte Curling Refrigeration plant.**

**AND FURTHERMORE THAT the tender document specify that the project will only be awarded if funding for the project is secured.**

**AND FURTHERMORE THAT Committee of The Whole recommend to Council the authorization of a Trillium Grant application submitted by the Municipality in 2023 for an upwards of \$150,000 towards the Almonte Curling Refrigeration plant.**

### **BACKGROUND:**

The Almonte Curling Refrigeration plant original to the John Levi Community Centre in 1989 is at the end of its service life and is in need of replacement. In December 2022 preapproval funding in the amount \$250,000 over and above the original amount budgeted in 2022 (\$250,000) for the equipment replacement was denied by Council. Staff were asked to investigate other sources of funding and report back to Council.

### **DISCUSSION:**

Several discussions have occurred with staff, Almonte Ward Councilors and members of the Almonte Curling Club over the last couple of months. The Almonte Curling Club has confirmed that they are committed to contributing \$5,000 annually to the Municipality throughout the duration of their rental agreement to go towards the project. Part of the discussions with the Almonte Curling Club involved comparing their membership fees with other clubs in the surrounding area. They have committed to completing a detailed review during the offseason to ensure their fees are in line with surrounding clubs.



There is still a considerable amount of funding required to complete this project. A secondary source of funding revolves around an application for Trillium grant which representatives of the Almonte Curling Club have agreed to help with. The deadline for Trillium Capital grant applications is June 16, 2023 with a response as to whether or not we are successful in the application process to be received by October 2023. An important aspect of the application involves providing evidence of more than one quote for the project and in discussion with the Facilities & Project Manager who is overseeing the project this will be difficult to receive without going to tender.

As part of the tender document it will specify that the project will not be awarded until such time that funding for the project is secured, so Council will have the opportunity to view the bids and determine whether or not they wish the project to commence based on this information.

#### **FINANCIAL IMPLICATIONS:**

There are no financial implications associated with this report.

#### **SUMMARY:**

Allowing this project to go to tender will give The Municipality a true indication on total costs for the work and will give Council the opportunity to decide whether they wish to proceed. It will also provide The Municipality with the necessary pricing estimates that are required to submit a strong Trillium grant application in June 2023 to help fund this necessary project.

Respectfully submitted by,

---

Calvin Murphy,  
Recreation Manager

Reviewed by:

---

Ken Kelly,  
CAO

**THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS**

**STAFF REPORT**

**DATE:** March 7<sup>th</sup>, 2023  
**TO:** Committee of the Whole  
**FROM:** Andrew Hodge, Deputy Treasurer  
**SUBJECT:** Final Draft 2023 Budget

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**RECOMMENDATION:**

**Motion 1:**

**THAT Committee of the Whole recommend that Council Reduce the Police Levy and increase the Municipal tax rate to generate an additional \$178,760 of funds for general purposes;**

**AND THAT Staff provide Council with a report on the proposed options.**

**Motion 2:**

**THAT Committee of the Whole direct staff to increase borrowing by \$1,000,000 for road capital projects contained in attachment 1 Roads Prioritization that will be funded from borrowed funds;**

**AND THAT Staff provide Council with a report on the proposed options.**

**Motion 3:**

**THAT Committee of the Whole direct staff to include the curling refrigeration unit, tennis courts, pickleball, dog park, pool services in the upcoming Community Services Master Plan;**

**AND THAT Staff provide Council with a report on the proposed options.**

**Motion 4:**

**THAT Committee of the Whole recommend that Council approve the draft budget as amended.**

**BACKGROUND:**

On January 10<sup>th</sup> and 12<sup>th</sup>, 2023, departments presented their specific budget areas to Committee of the Whole, providing more detailed information on capital projects, ongoing operations, and service levels pertaining to 2023. Council requested additional information to be brought back and reported.

Additional information was presented at the February 21<sup>st</sup>, 2023, meeting of Committee of the Whole. From that meeting there has been additional information requested which is presented in this report.

#### **DISCUSSION MOTION 1:**

One option to give Council additional taxation funds for general purposes is a reduction in the projected rate for the Police levy that is used in the draft budget for 2023. As of December 31, 2022, the reserve for policing has \$247,000 which is set aside for stabilization if the contract increases significantly. The value of the 2023 OPP contract is \$1,874,182 and the current reserve of \$247,000 is approximately 13% of the 2023 contract. The 2023 draft budget includes a Police levy that is the same rate as 2022. The Police Levy Rate could be reduced by \$178,760 and shifted to the tax levy, for an equal increase of \$178,760 so that no net change in the final tax billing dollar amount would occur but the amount of \$178,760 could be used towards an increased contribution to a reserve other than the police reserve. Although no net increase to a resident's overall tax bill would occur this change would result in a "municipal" tax rate increase greater than 3%.

The originally presented 3% tax rate increase would be an increase of \$13.80 on the municipal portion per \$100,000 of assessed property value. The option to adjust the policing levy would increase the municipal tax rate to 4.7% over 2022 for a rate of 0.00481672. This option would change the increase of \$13.80 per \$100,000 of assessed property value to become \$21.62, but the policing levy would decrease by the corresponding difference.

#### **DISCUSSION MOTION 2:**

An inventory of roads is attached. Council is asked to provide an additional \$1 million in approved capital funding as part of the 2023 budget. Staff will bring a report to Council at a later date identifying the projects that were selected from the inventory of roads that are proposed within the \$1m envelope of borrowed funds. Council will provide direction on the projects to be completed prior to the list of work being finalized for tender.

The cost for the municipality to borrow at the time of this report is expected to be at a 6% rate of interest. For the purposes of illustration, the cost of borrowing for a 20-year loan is estimated to be a blended payment of \$7,164 per month, projected to be principal amount of \$17,621 and interest of \$39,694 for 2023 if the first payment began in May 2023. (8 x \$7,164). However, it is more likely that the borrowing will take place much later in the year when the construction work is nearing completion. The effect of the borrowing will be less in 2023 but the full year of borrowing will be included in 2024 and subsequent years until the loan is repaid.

#### **DISCUSSION MOTION 3:**

Discussions regarding Parks and Recreation on February 21<sup>st</sup>, 2023, identified multiple priorities, including the curling refrigeration unit replacement, tennis courts, pickleball, dog park, and pool services. Staff will bring back a report on proposed options after a fulsome review at the time of receiving the Community Services Master Plan anticipated to be presented later in the year.

#### **DISCUSSION MOTION 4:**

The draft budget was first presented to Council on December 13, 2022 followed by two days of departmental presentations January 10<sup>th</sup> and 12<sup>th</sup>, 2023. The draft budget can be adopted by Council with some specific items to be debated throughout the year when more comprehensive studies have been completed such as the Community Services Master Plan. Staff are recommending that Committee of the Whole advance the draft budget to Council on March 21, 2023 with the projected tax increase, amendments voted by Council and the capital program as outlined to date.

#### **OPTIONS:**

##### Option A. (Recommended)

###### Motion 1:

THAT Committee of the Whole recommend that Council Reduce the Police Levy and increase the Municipal tax rate to generate an additional \$178,760 of funds for general purposes;

AND THAT Staff provide Council with a report on the proposed options.

###### Motion 2:

THAT Committee of the Whole direct staff to increase borrowing by \$1,000,000 for road capital projects contained in attachment 1 Roads Prioritization that will be funded from borrowed funds;

AND THAT Staff provide Council with a report on the proposed options.

###### Motion 3:

THAT Committee of the Whole direct staff to include the curling refrigeration unit, tennis courts, pickleball, dog park, pool services in the upcoming Community Services Master Plan;

AND THAT Staff provide Council with a report on the proposed options.

###### Motion 4:

THAT Committee of the Whole recommend that Council approve the draft budget as amended.

##### Option B.

THAT Committee of the Whole refer the budget back to staff for further review;

AND THAT the amended draft budget be brought back to Committee of the Whole for further consideration.

## FINANCIAL IMPLICATIONS:

Based on the presented levy requirement, and the estimated assessment value, the Municipal portion of the tax rate would be 0.00473852 for 2023, compared with 0.00460050 in 2022, a 3.0% increase. There are four components to the tax rate that the Municipality levies on residents – Municipal, Police, County and School.

If the policing levy is reduced and the municipal levy is increased, the Municipal portion of the tax rate would be 0.00481672, and the policing tax rate would change from 0.00090250 to 0.00082528. As compared below in Table 1.

Table 1

<b>Median Assessment \$334,000</b>	<b><u>Budget - draft</u></b>	<b>\$</b>	<b>% Rate Change vs 2022</b>	<b><u>Motion 1</u></b>	<b>\$</b>	<b><u>\$ Diff - Motion 1</u></b>	<b>% Rate Change vs 2022</b>
<b>Rate</b>							
Residential	0.00473852	1582.67	3%	0.00481672	1608.78	26.12	4.7%
Policing	0.00090250	301.44	0%	0.00082528	275.31	-26.12	-8.5%
<b>Subtotal</b>		<b>1884.10</b>			<b>1884.10</b>	<b>0.00</b>	

Overall, the financial implications of this report will depend on which additional budget considerations Committee of the Whole recommends to Council for approval.

## SUMMARY:

The passing of the 2023 budget would authorize the municipal staff to proceed with 2023 operational spending and capital projects. The 2023 budget can be brought to Council at the March 21<sup>st</sup>, 2023, meeting.

Respectfully submitted by,

Reviewed by:

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Andrew Hodge,  
Deputy Treasurer

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Ken Kelly,  
CAO

## ATTACHMENTS:

1. Roads Prioritization
2. 2023 Budget



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Mississippi  
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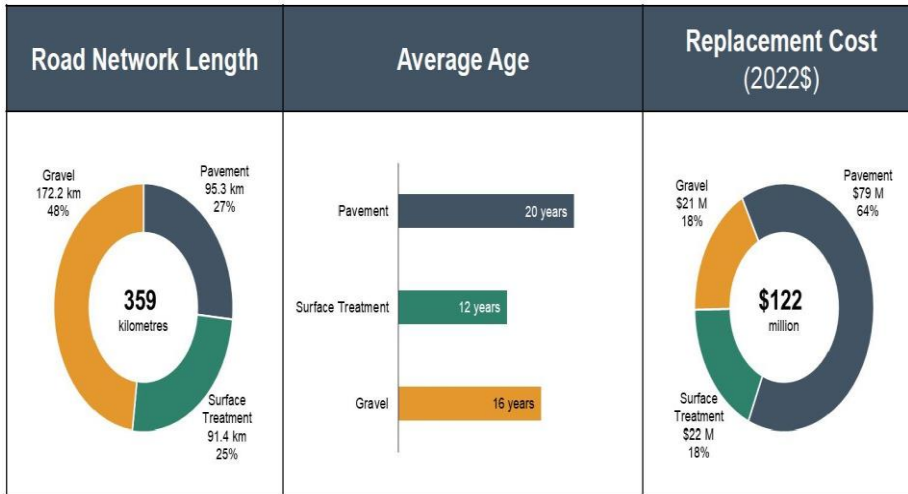
## Roadway Prioritization

### Roads and Public Works



## Roads

### Asset Summary Information



## Road Network Information

- Taken from Watson & Associates 2022 Asset Management Plan
- Average Life expectancy for Surface Treat roads 12 years
- Average life expectancy for Paved Roads 20-25 years

## Financial Summary

- The annual lifecycle funding target for the Municipality's core assets has been estimated at approximately \$7.52 million
- For 2022, the Municipality has budgeted to contribute approximately \$5.52 million towards lifecycle needs related to core infrastructure

Asset Class	Annual Lifecycle Funding Target	Current Annual Contribution
<b>Tax-supported</b>		
Roads	\$ 4,425,726	
Bridges and Culverts	\$ 539,973	
Stormwater (excl. ponds)	\$ 446,919	
<b>Sub-total: Tax-supported Assets</b>	<b>\$ 5,412,619</b>	<b>\$ 3,602,028</b>
<b>Rate-supported</b>		
Water	\$ 729,817	
Wastewater	\$ 1,381,478	
<b>Sub-total: Rate-supported Assets</b>	<b>\$ 2,111,295</b>	<b>\$ 1,920,998</b>
<b>Total</b>	<b>\$ 7,523,914</b>	<b>\$ 5,523,026</b>

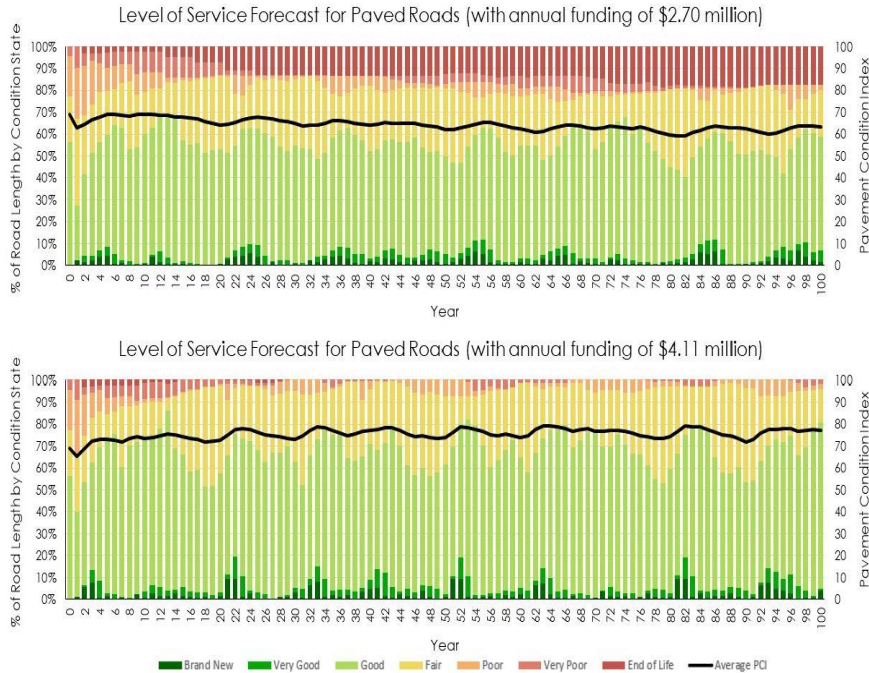


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## Financial Funding Recommendations

- Financial Funding Recommendations taken From Watson AMP 2022
- Funding Gap of \$2 Million Dollars





## Projected Condition Ratings

- Staff had Watson review options for funding
- Options at \$4.11 Million and \$2.70 Million
- Recommendations to move towards \$2.70 Million
- 2023 Budget \$2.04 Million

# Road Network Priorities

Roadway	Renewal Type	Year	Estimated Value	PCI	Additional Information
** Ramsay Conc. 12	Surface Treatment	1	\$278,000.00	N/A	Pulverized in 2021
** 10 <sup>th</sup> Con. Pakenham	Surface Treatment	1	\$894,000.00	N/A	Pulverized in 2021
** Blakeney	Surface Treatment	1	\$179,000.00	4	Ties in well with County
** Princess	Pavement Renewal	1	\$590,000.00	5	Part of Water Wastewater Master Plan
** Alexander	Micro-Surface	1	\$9,045.94	6	Co-tendered with County
** Blakeney	Micro-Surface	1	\$55,000.00	6	Co-tendered with County
** Centre	Micro-Surface	1	\$5,862.05	6	Co-tendered with County
** Rosebank	Micro-Surface	1	\$34,500.00	6	Co-tendered with County
9 <sup>th</sup> Con. North Pakenham	Surface Treatment	2	\$900,000.00	4	Severe Subgrade issues
County	Pavement Renewal	2	\$850,000.00	4-5	Part of Water Wastewater Master Plan
Panmure	Surface Treatment	2	\$720,000.00	3-5	Moderate to High Traffic
Evelyn	Micro-Surface	2	\$56,000.00	6	Pavement Preservation
Larose	Micro-Surface	2	\$19,000.00	6	Pavement Preservation
Laura	Micro-Surface	2	\$12,500.00	6	Pavement Preservation
Spruce	Micro-Surface	2	\$90,000.00	6	Pavement Preservation
Tatra	Micro-Surface	2	\$36,000.00	6	Pavement Preservation
King	Pavement Renewal	3	\$560,000.00	5	Water Wastewater Renewals
Lynx Hollow	Pavement Renewal	3	\$260,000.00	5	High Winter Traffic
McWatty	Pavement Renewal	3	\$456,000.00	5	High Winter Traffic
Marshall	Pavement Renewal	3	\$238,079.00	5	Drainage Issues
Mercer	Pavement Renewal	3	\$450,000.00	5	Drainage Issues
Rae	Surface Treatment	3	\$850,000.00	4-5	Severe Subgrade Issues

\*\*Previously discussed with Council

## Three Year Road Priority

- Based on Pavement Condition index, and other factors including Water Wastewater Needs
- Estimated Values are high Level without detailed design
- Union Street to be included



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Mississippi  
Mills

*Mississippi Mills will promote and balance employment, growth, and the environment, to create a caring community for its residents supported by exchanging information, integrity and financial responsibility while capitalizing on its natural assets, history, culture and diversity of its people.*

**MUNICIPALITY OF MISSISSIPPI MILLS**  
**2023 Operating & Net Capital Budget Summary**

Line #	DESCRIPTION	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
<b>TAX FUNDED SUMMARY:</b>							
1	GENERAL REVENUE	- 29,555,751.31	- 27,466,753.38	- 2,088,997.93	7.61%	- 28,152,183.18	- 26,080,746.81
2	COUNCIL	307,879.85	219,917.00	87,962.85	40.00%	180,668.39	186,264.68
3	ADMINISTRATION	2,279,177.62	2,176,643.90	102,533.72	4.71%	4,014,341.59	2,610,247.73
4	ADMINISTRATION BUILDINGS	656,060.00	484,100.26	171,959.74	35.52%	402,085.92	446,210.50
5	FIRE DEPARTMENT	1,323,005.23	1,344,077.84	- 21,072.61	-1.57%	1,118,990.32	927,712.81
6	POLICE	2,063,842.00	1,981,799.22	82,042.78	4.14%	1,944,763.90	1,952,552.46
8	PROTECTION	233,838.96	227,463.20	6,375.76	2.80%	317,705.96	298,498.98
9	TRANSPORTATION	5,969,921.18	4,840,751.52	1,129,169.66	23.33%	4,323,566.20	4,791,504.31
10	WASTE MANAGEMENT (SEE NOTE BELOW)	-	-	-	#DIV/0!	- 162,930.20	-
11	SEPTAGE (SEE NOTE BELOW)	-	-	-	#DIV/0!	-	-
7	BUILDING DEPARTMENT (SEE NOTE BELOW)	0.00	0.00	0.00	-33.41%	-	-
18	DEVELOPMENT SERVICES & ENGINEERING	936,134.23	453,679.45	482,454.78	106.34%	554,490.89	427,465.71
12	CHILDCARE SUMMARY	-	17,315.00	- 17,315.00	-100.00%	87,976.88	37,175.00
13	RECREATION SUMMARY	1,375,780.61	1,489,817.00	- 114,036.39	-7.65%	1,425,621.24	1,439,520.54
14	LIBRARY SUMMARY	676,177.08	644,753.00	31,424.08	4.87%	628,136.71	502,185.51
15	COST SHARING	-	-	-	#DIV/0!	92,735.00	150,058.50
16	HERITAGE COMMITTEE	42,023.50	40,675.00	1,348.50	3.32%	36,435.98	25,814.31
17	OTHER CULTURAL	34,390.30	33,765.00	625.30	1.85%	7,500.00	23,350.00
19	CEDC	919,388.75	1,128,321.44	- 208,932.69	-18.52%	826,551.93	242,376.33
20	AGRICULTURE	4,630.00	4,630.00	-	0.00%	4,885.84	5,624.80
21	COUNTY & SCHOOLS	12,733,502.00	12,379,044.56	354,457.44	2.86%	12,169,463.96	12,079,733.40
22	WATER & SEWER (SEE NOTE BELOW)	- 0.00	- 0.00	- 0.00	65.18%	-	-
23	NET	- 0.00	0.00	- 0.01	-216.87%	- 179,192.67	65,548.76
	DESCRIPTION	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
<b>USER FEE FUNDED SUMMARIES:</b>							
23	BUILDING DEPT. REVENUE	- 796,397.17	- 691,591.13	- 104,806.04	15%	- 642,040.62	- 698,125.56
24	BUILDING DEPT EXPENDITURES	796,397.17	691,591.13	104,806.04	15%	642,040.62	698,125.56
	NET	0.00	0.00	0.00	30%	-	-
25	WASTE MANAGEMENT REVENUE	- 2,153,110.28	- 2,115,364.00	- 37,746.28	2%	- 2,001,526.73	- 1,807,029.48
26	WASTE MANAGEMENT EXPENDITURES	2,153,110.28	2,115,364.00	37,746.28	2%	1,838,596.53	1,807,029.48
	NET	-	-	0.00	-100%	- 162,930.20	-
27	SEPTAGE REVENUE	- 50,000.00	- 50,000.00	-	0%	- 57,145.42	- 79,295.34
28	SEPTAGE EXPENDITURES	50,000.00	50,000.00	-	0%	57,145.42	79,295.34
	NET	-	-	-	0%	-	-
29	WATER AND SEWER REVENUE	- 4,981,709.16	- 4,847,539.15	- 134,170.01	3%	- 5,040,381.89	- 4,193,124.12
30	WATER AND SEWER EXPENDITURES	4,981,709.16	4,847,539.15	134,170.01	3%	5,040,381.89	4,193,124.12
	NET	- 0.00	- 0.00	- 0.00	6%	-	-

CAPITAL  
ALL DEPARTMENTS  
2023 BUDGET

DESCRIPTION OF PROJECT	BUDGET ITEM	TOTAL COST	OTHER SOURCES OF FINANCING							23 BUDGET
			CANADA GRANTS	PROV./COUNTY GRANTS	RESERVES	DEVELOPMENT CHARGES	BANK FINANCING	OTHER REVENUE	FUNDRAISING	
			0055	0060	0020	0030	0075	0050	0065	
	CAPITAL									0040
	COUNCIL									
	TOTAL COUNCIL	-	-	-	-	-	-	-	-	-
	ADMINISTRATION									
County IT Proposal	DIGITAL MASTER PLAN	125,000.00			125,000.00					0.00
	Accessibilitiy upgrades to website	15,000.00			15,000.00					0.00
DIGITIZE RECORDS following ERM Implementation	ELECTRONIC RECORDS MANAGEMENT	35,000.00			35,000.00					0.00
	TOTAL ADMINISTRATION	175,000.00	0.00	0.00	175,000.00	0.00	0.00	0.00	0.00	0.00
	MUNICIPAL OFFICE									
New	Replacement of remaining 2 Heat Pumps	40,000.00								40,000.00
New	NG Generator for PW Garage to support Emergency Operations	45,000.00								45,000.00
New	Parging Repairs	2,500.00								2,500.00
										0.00
	TOTAL MUNICIPAL OFFICE	87,500.00	-	-	-	-	-	-	-	87,500.00
	ALMONTE TOWN HALL									
NEW REPLACEMENT	Air Conditioner and drain line	20,000.00								20,000.00
New Repair	Repair and Refinish Decorative Elements (Dormers, Eaves, Cornices, etc.)	110,000.00								110,000.00
										0.00
	TOTAL ALMONTE TOWN HALL	130,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	130,000.00
	PROTECTION-OTHER									
	FIRE DEPARTMENT									
ANNUAL NEEDS	BUNKER GEAR, HELMETS, BOOTS	36,000.00				20,600.00				15,400.00
TRAINING EQUIPMENT	Training Centre Upgrades	30,000.00				30,000.00				0.00
Vehicles and Equipment	Replacement of 18 Tires on units 520, 523, 551	18,000.00								18,000.00
EQUIPMENT NEEDS	Hose and Appliances	11,000.00								11,000.00
EQUIPMENT NEEDS	Replace 2 vent saw and 2 chainsaws	9,000.00								9,000.00
New	Roof Repair Design - Station 1	9,000.00								9,000.00
	TOTAL FIRE	113,000.00	0.00	0.00	0.00	50,600.00	0.00	0.00	0.00	62,400.00
	BUILDING DEPARTMENT									
PREFAB SHEDS STUDY										0.00
	TOTAL BUILDING DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	ROADS & PUBLIC WORKS									
	ROADS/BRIDGES:									
ANNUAL PROGRAM TO PROTECT GOOD ROADS	PAVEMENT MANAGEMENT AND PRESERVATION-CRACK SEALING	48,150.00								48,150.00
ANNUAL PROGRAM	SIDEWALK REPAIRS	262,700.00								262,700.00
GRAVEL RESURFACING OF PAKENHAM ROADS	GRAVEL-PAKENHAM (ANNUAL REQUIREMENT)	130,995.00								130,995.00
GRAVEL RESURFACING OF RAMSAY ROADS	GRAVEL-RAMSAY (ANNUAL REQUIREMENT)	320,716.00		19,767.00						300,949.00
FOR LONG TERM PLANNING/ASSET MANAGEMENT	ROAD NETWORK UPDATE/DESIGN/GEOTECH	50,000.00								50,000.00
	HARDTOPPING PROJECTS (see attached listing)									
RE-SURFACING OF PAVED ROADS	PAVEMENT RENEWAL PROJECTS	590,000.00		410,800.00	9,750.00					169,450.00
RE-SURFACING OF ST ROADS	SURFACE TREATMENT PROJECTS	1,352,000.00	809,467.00	484,033.00						58,500.00
HARDTOP SURFACE REPAIRS	ROAD WORK REHABILITATION (MICROSURFACE, ETC.)	104,000.00		104,000.00						0.00
	BRIDGES									
Design of Culvert Replacement	PANMURE ROAD (SHARED WITH CITY OF OTTAWA) 50% of \$30,000.00 + \$	139,000.00								139,000.00
	2023 OSIM	20,000.00								20,000.00
	Bridge Design Concession 9 Pakehnam	30,000.00			29793.01					206.99
	EQUIPMENT									
	Ditch Mower	125,000.00			125,000.00					0.00
EQUIPMENT	Tandem Plow Truck	365,000.00					365,000.00			0.00
EQUIPMENT	Half Ton (Replace 004)	45,000.00			34,288.65					10,711.35

			OTHER SOURCES OF FINANCING							
DESCRIPTION OF PROJECT	BUDGET ITEM	TOTAL COST	CANADA GRANTS	PROV./COUNTY GRANTS	RESERVES	DEVELOPMENT CHARGES	BANK FINANCING	OTHER REVENUE	FUNDRAISING	23 BUDGET
	<u>FACILITIES</u>									
										0.00
	<u>OTHER</u>									
ANNUAL PROGRAM OF REPLACEMENTS	URBAN TREE REPLACEMENTS	3,000.00			3,000.00					0.00
	Stormwater review - CLI	37,000.00			37,000.00					
	Stormwater Renewal Princess St	205,526.00								205,526.00
	<u>ACTIVE TRANSPORTATION</u>									
EQUIPMENT	Traffic Calming Measures	20,000.00			20,000.00					0.00
	TOTAL PUBLIC WORKS	3,848,087.00	809,467.00	1,018,600.00	258,831.66	0.00	365,000.00	0.00	0.00	1,396,188.34
	<u>WASTE MANAGEMENT</u>									
ANNUAL MONITORING PER LEGISLATION	ENVIRONMENTAL SAMPLING PAKENHAM LANDFILL (ANNUAL)	10,000.00								10,000.00
ANNUAL MONITORING PER LEGISLATION	ENVIRONMENTAL SAMPLING HOWIE RD. LANDFILL (ANNUAL)	47,000.00								47,000.00
ANNUAL MONITORING PER LEGISLATION	ENVIRONMENTAL SAMPLING RAMSAY LANDFILL (ANNUAL)	23,000.00								23,000.00
Plan	Update to Waste Management Master Plan	50,000.00			50,000.00					0.00
	TOTAL WASTE MANAGEMENT	130,000.00	0.00	0.00	50,000.00	0.00	0.00	0.00	0.00	80,000.00
	<u>WATER AND SEWER</u>									
ANNUAL METER PROGRAM	RADIO FREQUENCY METER CONVERSION PER LTFP	42,120.00			42,120.00					0.00
GROWTH RELATED PROJECT	Update to Water and Waste Water Master Plan	163,500.00				135,000.00				28,500.00
MAINTENANCE	OCWA-WATER TREATMENT CAPITAL PER LTFP	140,000.00			140,000.00					0.00
MAINTENANCE	OCWA-SANITARY PUMP STATION CAPITAL PER LTFP	67,500.00			67,500.00					0.00
SAMPLING BETWEEN LAGOONS AND WELL 5	SAMPLE MONITORING WELLS UPSTREAM OF WELL 5 (REGULATORY)	17,000.00			15,640.00					1,360.00
ANNUAL CLEANING AND CCTV PROGRAM	ANNUAL CLEANING AND CCTV PROGRAM-INFILTRATION PER LTFP	48,000.00								48,000.00
MAINTENANCE	Design Pressure Zone 2, CARSS (Union to Mitcheson), Maude to Martin	150,000.00								150,000.00
MAINTENANCE	OCWA-WASTEWATER TREATMENT PLANT CAPITAL PER LTFP	180,000.00								180,000.00
Engineering Designt/MOECC Approval	Loop Storage, 29 and Well 6	65,000.00								65,000.00
To Reserves	WWTP - Turbo blowers in 2026	100,000.00								100,000.00
GROWTH RELATED PROJECT	Union Street Upgrades Engineering and Detailed Design	198,000.00		145,134.00		35,866.00				17,000.00
MAINTENANCE	Infiltration /sewer Lining	245,000.00								245,000.00
MAINTENANCE	Sanitary Sewer Repairs (Behind BMO)	50,000.00								50,000.00
RENEWAL	Sewer and Water Renewal - Princess St	821,850.00			795,565.00	26,385.00				-100.00
Compliance	Electronic Log Book	10,000.00			10,000.00					0.00
	TOTAL WATER & SEWER	2,297,970.00	-	145,134.00	1,070,825.00	197,251.00	-	-	-	884,760.00
	<u>SEPTAGE</u>									
	TOTAL SEPTAGE	-	-	-	-	-	-	-	-	-
	<u>CHILDCARE</u>									
CHILDCARE STUDY	ASSESS NEEDS FOR EXPANSION	30,000.00			30,000.00					0.00
REPAIRS	BUILDING REPAIRS - STAIR TILES FLOORING PRESCHOOL ROOM	21,000.00			21,000.00					0.00
	State St Cupboards	10,000.00			10,000.00					0.00
New	Lower Roof Replacement	15,000.00			15,000.00					0.00
	TOTAL CHILDCARE	76,000.00	0.00	0.00	76,000.00	0.00	0.00	0.00	0.00	0.00
	<u>PARKS &amp; RECREATION</u>									
MAINTENANCE	Pickle Ball Court Lining	5,000.00								5,000.00
MAINTENANCE	COMPRESSOR OVERHAUL ALMONTE	20,000.00			20,000.00					0.00
MAINTENANCE	APPLETON SOCCER FENCE REMOVAL/REPLACEMENT	10,000.00			10,000.00					0.00
MAINTENANCE	PAKENHAM BALL DIAMOND FENCE WORK	15,000.00			15,000.00					0.00
MAINTENANCE	DOCK IMPROVEMENTS RIVERFRONT ESTATES	3,500.00				3,500.00				0.00
REMOVAL OF TREES IN PARKS	TREES FOR PARKS	10,000.00			3,000.00					7,000.00
MAINTENANCE	ALMONTE LAWN BOWLING CLUB FACILITY UPGRADES	35,000.00			-	35,000.00				0.00
REPLACEMENT	DEHUMIDIFIERS- ALMONTE ARENA	100,000.00			100,000.00					0.00
ADDITIONAL PICNIC TABLES/REPLACEMENTS	PICNIC TABLES FOR PARKS	10,000.00				10,000.00				0.00
REPLACEMENT	ALMONTE ARENA HOT WATER TANK REPLACEMENT	17,000.00			17,000.00					0.00
REPLACEMENT	JOHN LEVI COMMUNITY CENTRE FURANCE REPLACEMENT LOBBY	15,000.00			15,000.00					0.00
NEW	WELLNESS FITNESS TRAIL EQUIPMENT	10,000.00				10,000.00				0.00
CAPITAL EQUIPMENT REPLACEMENT	CURLING FACILITY CHILLER/BRINE PUMP MOTOR	250,000.00					250,000.00			0.00

			OTHER SOURCES OF FINANCING							
DESCRIPTION OF PROJECT	BUDGET ITEM	TOTAL	CANADA	PROV./COUNTY	RESERVES	DEVELOPMENT	BANK	OTHER		23 BUDGET
		COST	GRANTS	GRANTS		CHARGES	FINANCING	REVENUE	FUNDRAISING	
NEW	JOHN LEVI COMMUNITY CENTRE ROOF REPAIRS	10,000.00								10,000.00
	TOTAL P & R	510,500.00	-	-	180,000.00	58,500.00	250,000.00	-	-	22,000.00
	LIBRARY									
PURCHASE OF FURNITURE	FURNITURE AND EQUIPMENT	2,000.00			2,000.00					0.00
UPGRADES TO ALMONTE BRANCH	FACILITY MAINTENANCE/UPGRADES	5,000.00								5,000.00
NEW COMPUTERS	TECHNOLOGY UPGRADES	5,000.00			5,000.00					0.00
NEW	ALMONTE ROOF REPAIRS	20,000.00								20,000.00
	TOTAL LIBRARY	32,000.00	0.00	0.00	7,000.00	0.00	0.00	0.00	0.00	25,000.00
	DEVELOPMENT SERVICES & ENGINEERING									
NEW	Private Road Study for Official Plan Update	25,000.00			15,000.00					10,000.00
NEW	Zoning By-law consolidation and update from OPA 21 and 22	10,000.00								10,000.00
Integrated Growth Mgmt Planning:	Additional engineering consulting	148,000.00				30,000.00				118,000.00
Integrated Growth Mgmt Planning:	Internal costing	12,000.00								12,000.00
Integrated Growth Mgmt Planning:	Development Charges Study	45,500.00								45,500.00
	TOTAL PLANNING	240,500.00	0.00	0.00	15,000.00	30,000.00	0.00	0.00	0.00	195,500.00
	COMM. ECONOMIC									
	DEVELOPMENT									
	BEAUTIFICATION									
FLOWERS FOR DOWNTOWN CORES-SOME RECOVERY	FLOWER BASKETS (ANNUAL)	10,000.00						8,000.00		2,000.00
	SUBTOTAL	10,000.00	0.00	0.00	0.00	0.00	0.00	8,000.00	0.00	2,000.00
	MARKETING THE MILLS									
ANNUAL COSTS FOR DIRECTIONAL SIGNAGE	TODS/SIGNS (ANNUAL)	5,000.00								5,000.00
ONGOING MAINTENANCE COSTS	WELCOME SIGNS	8,000.00								8,000.00
ANNUAL REPLACEMENTS	EVENT TENTS	4,500.00								4,500.00
ANNUAL REPLACEMENTS	TABLES & CHAIRS	2,000.00								2,000.00
	SUBTOTAL	19,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19,500.00
	TOTAL COMM. ECONOMIC DEVELOPMENT	29,500.00	0.00	0.00	0.00	0.00	0.00	8,000.00	0.00	21,500.00
	TOTAL	7,670,057.00	809,467.00	1,163,734.00	1,832,656.66	336,351.00	615,000.00	8,000.00	0.00	2,904,848.34

## 2023 BUDGET

BUDGET ITEM		TOTAL COST
	<b><u>HARDTOPPING PROJECTS</u></b>	
2-301-0301-0435	<b>Pavement Renewals -</b>	<b>590,000.00</b>
	Priness St.	590,000.00
2-301-0301-0436	<b>Surface Treatment Projects -</b>	<b>1,352,000.00</b>
	Conc 10 Pakenham	894,500.00
	Conc 12 Ramsay	278,000.00
	Blakeney	179,500.00
2-301-0301-0441	<b>Microsurfacing Projects -</b>	<b>104,000.00</b>
	Blakney	104,000.00
	<b>TOTAL</b>	<b>\$ 2,046,000.00</b>



## REVENUES

### 2023 Budget

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
<b>Taxation</b>								
<b>3% levy rate increase</b>								
1	1-100-1001-0411	Taxes-Town	-12,881,582.21 -	12,066,968.60 -	814,613.61	7%	11,550,169.10 -	10,843,691.80
2	1-100-1001-0412	Taxes-County	-8,709,188.40 -	8,508,034.00 -	201,154.40	2%	8,006,043.51 -	7,707,149.13
3	1-100-1001-0413	Taxes-Schools	-4,024,313.60 -	3,871,010.56 -	153,303.04	4%	846,479.92 -	1,159,591.50
4	1-100-1001-0414	Taxes-Schools EP	-	-	-	#DIV/0!	2,619,377.72 -	2,531,176.10
5	1-100-1001-0415	Taxes-Schools ES	-	-	-	#DIV/0!	317,931.44 -	328,191.74
6	1-100-1001-0416	Taxes-Schools FP	-	-	-	#DIV/0!	8,807.52 -	10,868.11
7	1-100-1001-0417	Taxes-Schools FS	-	-	-	#DIV/0!	26,390.22 -	26,636.34
8	1-100-1001-0421	Supplementary Taxes-Town	-248,280.56 -	358,937.96	110,657.40	-31%	342,216.85 -	292,292.13
9	1-100-1001-0422	Supplementary Taxes-County	-	-	-	#DIV/0!	239,739.36 -	207,550.86
10	1-100-1001-0423	Supplementary Taxes-School	-	-	-	#DIV/0!	427.90 -	14,665.58
11	1-100-1001-0424	Supplementary Taxes-EP	-	-	-	#DIV/0!	79,230.11 -	74,430.58
12	1-100-1001-0425	Supplementary Taxes-ES	-	-	-	#DIV/0!	4,490.56	106.01
13	1-100-1001-0426	Supplementary Taxes-FP	-	-	-	#DIV/0!	-	-
14	1-100-1001-0427	Supplementary Taxes-FS	-	-	-	#DIV/0!	-	-
15	1-100-1001-0431	Write off Taxes-Town	-	-	-	#DIV/0!	87,520.51	50,714.45
16	1-100-1001-0432	Write off Taxes-County	-	-	-	#DIV/0!	34,176.66	30,527.54
17	1-100-1001-0433	Write off Taxes-School	-	-	-	#DIV/0!	15,824.33	23,775.95
18	1-100-1001-0442	Capping Adjustments-Commercial	-	-	-	#DIV/0!	-	-
19	1-100-1001-0443	Capping Adjustments-Multi Res	-	-	-	#DIV/0!	-	0.03
20	1-100-1001-0444	Capping Adjustments-Industrial	-	-	-	#DIV/0!	-	-
<b>Total</b>			<b>- 25,863,364.77 -</b>	<b>24,804,951.12 -</b>	<b>1,058,413.65</b>	<b>4%</b>	<b>23,903,782.71 -</b>	<b>23,091,119.89</b>
<b>Federal Grants</b>								
21	1-105-1055-0550	Federal Gas Tax Revenue CCBF	-	-	-	#DIV/0!	-	-
22	1-105-1054-0548	Federal Grants-Students	-	-	-	#DIV/0!	-	-
<b>Total</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>	<b>-</b>	<b>-</b>
<b>Provincial Grants</b>								
23	1-105-1055-0950	Prov Grant-Administration	-47000.00 -	46,667.79 -	332.21	1%	47,617.79 -	46,667.79
24	1-105-1055-0955	Prov Grant-OMPF	- 941,400.00 -	-	941,400.00	#DIV/0!	897,000.00 -	890,600.00
25	1-105-1055-0960	Prov Grant-Special Circumstances OCIF	- 546,641.00 -	644,100.00	97,459.00	-15%	427,859.66 -	387,635.48
26	1-105-1055-0970	Prov Grant-Livestock	-4000.00 -	4,000.00	-	0%	7,446.35 -	8,547.65
27	1-105-1055-0980	Prov Grant-Drainage Superintendent	-	-	-	#DIV/0!	558.76 -	504.32
<b>Total</b>			<b>- 1,539,041.00 -</b>	<b>694,767.79 -</b>	<b>844,273.21</b>	<b>122%</b>	<b>1,380,482.56 -</b>	<b>1,333,955.24</b>
28	1-105-1057-0573	County Road Maintenance	-28000.00	-	28,000.00	#DIV/0!	28,429.43 -	27,974.34
<b>Fees &amp; Service Charges</b>								
29	1-105-1058-0580	Photocopy Fees	-	-	-	#DIV/0!	-	-
30	1-105-1058-0581	Tax Certificates, Etc.	- 12,710.00 -	11,000.00 -	1,710.00	16%	16,800.00 -	12,300.00
31	1-105-1058-0582	Admin. Fees-NSF	- 1,427.00 -	1,600.00	173.00	-11%	900.00 -	1,200.00
32	1-105-1058-0583	Admin. Fees-Other	- 4,261.60 -	1,800.00 -	2,461.60	137%	13,854.22 -	1,413.10
33	1-105-1058-0584	Fire Fees-Other	- 19,048.28 -	23,000.00	3,951.72	-17%	31,560.51 -	15,023.05
34	1-105-1058-0586	Roadway Fees	- 2,133.72 -	1,600.00 -	533.72	33%	3,309.93 -	1,873.03
35	1-105-1058-0587	Other PW fees	- 4,334.00 -	3,500.00 -	834.00	24%	6,120.00 -	6,425.00
36	1-105-1058-0588	Fire Fees-Training	- 25,000.00	-	25,000.00	#DIV/0!	1,699.53 -	1,584.84
37	1-105-1058-0596	Planning Fees	- 136,429.49 -	125,000.00 -	11,429.49	9%	148,497.42 -	198,596.00
38	1-105-1058-0605	Tile Drainage Fees	- 9,253.35 -	1,630.00 -	7,623.35	468%	452.05 -	4,687.45
39	1-105-1058-0695	Police-Other	- 880.50 -	600.00 -	280.50	47%	800.00 -	1,000.00
40	1-105-1058-0700	Wedding Fees	-	-	-	#DIV/0!	-	-
<b>Total</b>			<b>- 215,477.94 -</b>	<b>169,730.00 -</b>	<b>45,747.94</b>	<b>27%</b>	<b>223,993.66 -</b>	<b>244,102.47</b>

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
<b>Grant in Lieu</b>								
41	1-106-0920-0010	PIL-Post Office, Town	- 9,210.00	- 9,210.00	-	0% -	8,431.11	- 9,335.91
42	1-106-0921-0010	PIL-Post Office, County	- 2,995.00	- 2,995.00	-	0% -	2,906.64	- 2,868.64
43	1-106-0924-0010	PIL-Public Works, Schools	- 1,800.00	- 1,800.00	-	0% -	1,915.63	- 1,895.67
44	1-106-0925-0010	PIL-Public Works, Town	- 9,935.00	- 9,935.00	-	0% -	6,723.17	- 6,463.50
45	1-106-0926-0010	PIL-Public Works, County	- 5,275.00	- 5,275.00	-	0% -	4,657.36	- 4,619.74
46	1-106-0927-0010	PIL-NRC, Town	- 83,360.00	- 83,360.00	-	0% -	67,856.77	- 83,507.85
47	1-106-0928-0010	PIL-NRC, County	- 25,145.00	- 25,145.00	-	0% -	24,788.73	- 25,584.71
48	1-106-0930-0010	PIL-Registry Office, Town	- 4,840.00	- 4,840.00	-	0% -	5,157.58	- 4,949.70
49	1-106-0931-0010	PIL-Registry Office, County	- 3,455.00	- 3,455.00	-	0% -	3,553.09	- 3,518.14
50	1-106-0933-0010	PIL-MTO, Town	- 1,155.00	- 1,155.00	-	0% -	1,421.61	- 1,381.63
51	1-106-0934-0010	PIL-MTO, County	- 825.00	- 825.00	-	0% -	984.89	- 982.03
52	1-106-0936-0010	PIL-MNR, Town	- 3,700.00	- 3,700.00	-	0% -	4,215.00	- 4,066.41
53	1-106-0937-0010	PIL-MNR, County	- 2,645.00	- 2,645.00	-	0% -	2,934.39	- 2,890.32
54	1-106-0938-0010	PIL-MBS, Town	- 2,160.00	- 2,160.00	-	0% -	2,629.04	- 2,523.07
55	1-106-0939-0010	PIL-MBS, County	- 1,545.00	- 1,545.00	-	0% -	1,811.16	- 1,793.34
56	1-106-0940-0010	PIL-AGH, Town	- 2,270.00	- 2,270.00	-	0% -	2,279.66	- 2,279.66
57	1-106-0941-0010	PIL-AGH, County	- 1,625.00	- 1,625.00	-	0% -	1,620.34	- 1,620.34
58	1-106-0950-0010	PIL-Ont. Hydro, Town	- 4,680.00	- 4,680.00	-	0% -	5,805.38	- 4,687.77
59	1-106-0951-0010	PIL-Ont. Hydro, County	- 1,765.00	- 1,765.00	-	0% -	618.28	- 1,763.82
60	1-106-0952-0010	PIL-Ont. Hydro, Schools	- 135.00	- 135.00	-	0% -	136.17	- 136.17
61	1-106-0953-0010	PIL-LCBO, Town	- 2,900.00	- 2,900.00	-	0% -	3,018.28	- 2,903.19
62	1-106-0954-0010	PIL-LCBO, County	- 2,060.00	- 2,060.00	-	0% -	2,090.87	- 2,063.52
63	1-106-0955-0010	PIL-PUC, Town	- 10,700.00	- 10,700.00	-	0% -	5,805.89	- 10,723.26
64	1-106-0956-0010	PIL-PUC, County	- 3,550.00	- 3,550.00	-	0% -	2,215.68	- 3,555.80
65	1-106-0957-0010	PIL-Lagoon, Town	- 57,245.00	- 57,245.00	-	0% -	54,958.79	- 57,247.02
66	1-106-0958-0010	PIL-Lagoon, County	- 19,900.00	- 19,900.00	-	0% -	20,151.81	- 19,888.30
67	1-106-0959-0010	PIL-Landfill site, Town	- 1,895.00	- 1,895.00	-	0% -	1,607.86	- 1,893.60
68	1-106-0960-0010	PIL-Landfill site, County	- 580.00	- 580.00	-	0% -	589.55	- 581.85
<b>Total</b>			<b>- 267,350.00</b>	<b>- 267,350.00</b>	<b>-</b>	<b>0% -</b>	<b>240,884.73</b>	<b>- 265,724.96</b>
<b>Other Revenue</b>								
69	1-107-9400-0010	Trade Licence	- 7,112.60	- 7,400.00	287.40	-4% -	6,850.00	- 7,250.00
70	1-107-9401-0010	Dog Tags	- 7,318.00	- 7,800.00	482.00	-6% -	6,470.00	- 6,525.00
71	1-107-9403-0010	Other Licences & Permits	- 13,567.22	- 14,300.00	732.78	-5% -	12,031.15	- 8,392.92
72	1-107-9404-0010	Rental-Land	- 4,192.80	- 4,300.00	107.20	-2% -	2,450.00	- 5,450.00
73	1-107-9405-0010	Rental-Buildings	- 47,670.13	-	47,670.13	#DIV/0!	28,202.05	- 34,649.20
74	1-107-9406-0010	Rental-Other	- 1,303.10	-	1,303.10	#DIV/0!	6,515.50	-
75	1-107-9407-0010	Fines-Parking	- 8,146.87	- 9,800.00	1,653.13	-17% -	885.00	- 7,313.75
76	1-107-9412-0010	Cash in Lieu-Parking	- 7,200.00	-	7,200.00	#DIV/0!	-	-
77	1-107-9413-0010	Cash in Lieu of Parkland	- 15,877.40	-	15,877.40	#DIV/0!	14,500.00	- 21,500.00
78	1-107-9414-0010	Provincial Offences Revenue	- 60,094.44	- 83,000.00	22,905.56	-28% -	-	- 19,847.77
79	1-107-9415-0010	Ticket Surcharge-AOTH	- 4,823.63	- 7,000.00	2,176.37	-31% -	625.00	- 1,390.95
80	1-107-9416-0010	Fundraising-Veteran's Walkway	-	-	-	#DIV/0!	-	-
81	1-107-9450-0010	Penalty & Interest-Current Taxes	- 88,408.67	- 100,000.00	11,591.33	-12% -	85,208.47	- 55,762.55
82	1-107-9451-0010	Penalty & Interest-Tax Arrears	- 126,902.85	- 138,000.00	11,097.15	-8% -	111,646.53	- 128,130.42
83	1-107-9454-0010	Interest on Overdue Accounts-Gen.	- 6,813.57	-	6,813.57	#DIV/0!	32,353.97	-
84	1-107-9462-0010	Interest Income-Investments	- 500,000.00	- 100,000.00	400,000.00	400% -	34,979.37	- 152,332.18
85	1-107-9465-0025	Interest Income-MRPC Loan	- 34,716.33	- 59,716.50	25,000.18	-42% -	59,716.50	-
86	1-107-9470-0010	Sale of Land	- 500,000.00	-	500,000.00	#DIV/0!	551,759.90	-
87	1-107-9471-0010	Sale of Equipment	-	-	-	#DIV/0!	-	-
88	1-107-9472-0010	Sale of Books, Maps	-	-	-	#DIV/0!	-	- 174.36
89	1-107-9480-0010	Other Revenue (MRPC + ORES)	- 112,500.00	- 623,184.56	510,684.56	-82% -	1,146,546.65	- 480,870.16
90	1-107-9490-0010	Transfer from Reserves	-	- 49,059.80	49,059.80	-100% -	178,000.00	- 92,410.65
91	1-107-9491-0010	Transfer from Reserve Fund	- 95,870.00	- 326,393.61	230,523.61	-71% -	95,870.00	- 95,870.00
<b>Total</b>			<b>- 1,642,517.61</b>	<b>- 1,529,954.47</b>	<b>112,563.14</b>	<b>7% -</b>	<b>2,374,610.09</b>	<b>- 1,117,869.91</b>
<b>Total Revenue</b>			<b>- 29,555,751.31</b>	<b>- 27,466,753.38</b>	<b>2,088,997.93</b>	<b>8% -</b>	<b>28,152,183.18</b>	<b>- 26,080,746.81</b>

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Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
Remuneration	169,373.26	157,717.00	11,656.26	7%	155,522.47	156,522.40
Other Honorariums	3,500.00	3,500.00	-	0%	2,376.79	2,103.63
CPP	8,257.78	4,500.00	3,757.78	84%	4,292.86	4,429.13
OMERS	15,243.59		15,243.59	#DIV/0!		
Group Insurance	3,963.96		3,963.96	#DIV/0!		
Medical	13,237.28		13,237.28	#DIV/0!		
Dental	3,861.20		3,861.20	#DIV/0!		
LTD			-	#DIV/0!		
EHT	3,302.78	3,200.00	102.78	3%	3,016.00	3,103.01
Other M & S	12,000.00	12,000.00	-	0%	4,006.07	6,733.38
Telephone	9,240.00	2,500.00	6,740.00	270%	2,494.94	2,318.94
Computer Services Expense	8,400.00		8,400.00	#DIV/0!		
Travelling Expense	4,500.00	4,500.00	-	0%	145.10	510.77
Other Expenses	21,000.00		21,000.00	#DIV/0!		
Association & Convention	21,000.00	21,000.00	-	0%	2,340.48	648.17
Memberships	5,000.00	5,000.00	-	0%	4,612.04	4,522.21
Receptions	6,000.00	6,000.00	-	0%	1,861.64	5,373.04
Capital Expenditure	-	-	-	#DIV/0!		
To Reserves		-	-	#DIV/0!		
<b>Total Expenditures</b>	<b>307,879.85</b>	<b>219,917.00</b>	<b>87,962.85</b>	<b>40.00%</b>	<b>180,668.39</b>	<b>186,264.68</b>

## CORPORATE SERVICES

### 2023 Budget

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
1	1-111-0121-1110	Salaries & Wages	1,294,038.42	921,451.88	372,586.54	40%	593,228.96	669,625.97
2	1-111-0121-1125	New Staffing Costs			-	#DIV/0!	17,522.48	
3	1-111-0121-1130	Salaries & Wages-Admin. Student	10,080.00	10,080.00	-	0%	12,208.82	10,603.07
4	1-111-0121-1150	Other Honorariums	2,500.00	4,000.00	- 1,500.00	-38%	1,875.00	1,575.00
5	1-111-0121-2100	CPP	51,562.05	40,827.47	10,734.58	26%	23,854.68	23,788.18
6	1-111-0121-2110	EI	20,039.69	16,246.21	3,793.49	23%	9,961.45	10,219.01
7	1-111-0121-2120	Omers	138,982.16	90,051.25	48,930.90	54%	58,213.72	70,640.57
8	1-111-0121-2130	Group Insurance	10,040.72	8,719.28	1,321.44	15%	4,974.28	5,931.73
9	1-111-0121-2140	Medical	37,942.32	35,105.76	2,836.56	8%	19,208.16	19,003.68
10	1-111-0121-2150	Dental	11,041.68	10,214.28	827.40	8%	5,732.27	5,935.18
11	1-111-0121-2160	LTD	56,000.00	112,000.00	- 56,000.00	-50%		
12	1-111-0121-2170	EHT	25,721.25	17,675.81	8,045.44	46%	11,891.42	13,210.30
13	1-111-0121-2180	WSIB	32,924.53	22,855.19	10,069.34	44%	7,959.14	8,422.91
14	1-111-0121-2190	Employee Assistance Program	4,500.00	4,500.00	-	0%	4,051.68	4,051.68
15	1-111-0121-3100	Office Supplies	21,226.20	20,810.00	416.20	2%	14,067.69	20,909.87
16	1-111-0121-3110	Office Equipment	500.00	500.00	-	0%	58.77	
17	1-111-0121-3120	Publications	2,500.00	2,500.00	-	0%	130.75	2,258.35
18	1-111-0121-3130	Special Circumstances Expense	5,000.00	5,000.00	-	0%	62,893.85	7,315.53
19	1-111-0121-3140	Other M & S	13,500.00	11,000.00	2,500.00	23%	5,139.13	6,295.59
20	1-111-0121-5100	Postage & Courier Services	20,600.00	20,600.00	-	0%	22,516.37	18,505.84
21	1-111-0121-5109	Fees for Wedding Ceremonies		-	-	#DIV/0!		
22	1-111-0121-5120	Telephone	21,000.00	21,000.00	-	0%	15,481.42	19,250.31
23	1-111-0121-5130	Legal Fees	150,000.00	15,610.00	134,390.00	861%	87,483.55	42,231.34
24	1-111-0121-5140	Audit Fees	27,060.60	26,530.00	530.60	2%	19,130.87	25,847.03
25	1-111-0121-5150	Other Professional Fees	60,000.00	60,000.00	-	0%	171,669.94	63,388.10
26	1-111-0121-5160	Computer Services Expense	147,125.00	122,125.00	25,000.00	20%	102,086.70	65,981.36
27	1-111-0121-5170	Advertising	70,000.00	51,000.00	19,000.00	37%	65,002.90	66,996.77
28	1-111-0121-5180	Travelling Expense	2,500.00	2,500.00	-	0%	1,485.31	1,632.65
29	1-111-0121-5190	Alarm Monitoring	1,500.00	1,500.00	-	0%	1,588.68	1,404.24
30	1-111-0121-5200	Equipment Rentals, Other	12,500.00	16,000.00	- 3,500.00	-22%	11,452.88	12,662.59
31	1-111-0121-5210	Memberships	3,600.00	2,800.00	800.00	29%	2,868.23	1,317.79
32	1-111-0121-5220	Association & Convention	1,576.00	4,000.00	- 2,424.00	-61%	1,866.91	3,783.98
33	1-111-0121-5230	Seminars/Training	25,500.00	5,500.00	20,000.00	364%	2,178.63	1,159.04
34	1-111-0121-5240	Insurance	28,152.00	7,525.00	20,627.00	274%	6,534.00	13,507.25
35	1-111-0121-5250	Election		60,000.00	- 60,000.00	-100%	630.91	
36	1-111-0121-5900	Riverwalk			-	#DIV/0!	73.11	15.21
37	1-111-0121-6100	Bank Charges	8,935.00	8,935.00	-	0%	9,470.94	9,014.96
38	1-111-0121-6300	Admin. Costs allocated to Building	- 90,000.00	61,200.00	- 28,800.00	47%	- 61,200.00	- 60,000.00
39	1-111-0121-7200	Capital Expenditure	0.00	-	-	#DIV/0!	51,350.19	
40	1-111-0121-7730	To Reserves	51,030.00	478,681.77	- 427,651.77	-89%	2,649,697.80	1,443,762.65
<b>Total Expenditures</b>			<b>2,279,177.62</b>	<b>2,176,643.90</b>	<b>102,533.72</b>	<b>5%</b>	<b>4,014,341.59</b>	<b>2,610,247.73</b>

## ADMINISTRATION BUILDINGS

### 2022 Budget

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual	
Municipal Office									
1	1-111-0131-1110	Salaries & Wages		12,100.00	-	12,100.00	-100%	9,336.88	11,180.81
2	1-111-0131-2100	CPP		490.00	-	490.00	-100%	342.27	422.95
3	1-111-0131-2110	EI		267.50	-	267.50	-100%	207.25	255.64
4	1-111-0131-2170	EHT		235.82	-	235.82	-100%	182.81	225.39
5	1-111-0131-2180	WSIB		328.94	-	328.94	-100%	207.21	252.61
6	1-111-0131-3140	Other M & S	2,000.00	2,000.00	-	0%	241.96	859.64	
7	1-111-0131-4110	Hydro	13,000.00	13,000.00	-	0%	10,929.67	12,655.03	
8	1-111-0131-4115	Heat	2,000.00	2,000.00	-	0%	1,709.25	1,526.34	
9	1-111-0131-4140	Cleaning, Maint., Other Supplies	1,560.00	1,560.00	-	0%	2,348.18	1,768.38	
10	1-111-0131-5240	Insurance (Building Etc.)	22,197.00	21,140.00	1,057.00	5%	18,382.21	11,884.12	
11	1-111-0131-5390	Rentals & Maintenance	18,000.00	26,000.00	- 8,000.00	-31%	16,000.04	17,793.77	
12	1-111-0131-6200	Long Term Debt Payments	58,013.00	58,013.00	-	0%	57,510.62	57,988.39	
13	1-111-0131-7200	Capital Expenditure	87,500.00		87,500.00	#DIV/0!			
14	1-111-0131-7730	To Reserves			-	#DIV/0!		10,000.00	
Total			204,270.00	137,135.26	67,134.74	49%	117,398.35	126,813.07	
Registry Office DISPOSAL									
15	1-111-0132-4110	Hydro		800.00	-	800.00	-100%	315.90	341.87
16	1-111-0132-4115	Heating		1,650.00	-	1,650.00	-100%	1,712.66	1,633.51
17	1-111-0132-4120	Water		650.00	-	650.00	-100%	652.84	628.04
18	1-111-0132-5390	Rentals & Maintenance		1,500.00	-	1,500.00	-100%	1,241.79	519.39
19	1-111-0132-7200	Capital Expenditure			-	#DIV/0!			
20	1-111-0132-7730	To Reserves			-	#DIV/0!			
Total			-	4,600.00	- 4,600.00	-100%	3,923.19	3,122.81	
Almonte Old Town Hall									
21	1-111-0133-1140	Labour	30,000.00	30,000.00	-	0%	9,150.35	4,733.09	
22	1-111-0133-3140	Other M & S	1000.00	1,560.00	- 560.00	-36%	1,017.71	552.73	
23	1-111-0133-4110	Hydro (AOTH & Auditorium)	12,485.00	12,485.00	-	0%	12,588.34	12,047.00	
24	1-111-0133-4115	Heating	6,765.00	6,765.00	-	0%	5,580.82	6,511.75	
25	1-111-0133-4120	Water	2,655.00	2,655.00	-	0%	2,339.30	2,199.63	
26	1-111-0133-4140	Cleaning, Maint., Other Supplies	1,820.00	1,820.00	-	0%	2,976.22	1,760.72	
27	1-111-0133-5120	Telephone	1,200.00	1,200.00	-	0%	578.92	1,103.13	
28	1-111-0133-5240	Insurance (Building Etc.)	19,500.00	16,515.00	2,985.00	18%	11,752.57	8,361.24	
29	1-111-0133-5260	Other S & R	15,853.00	15,853.00	-	0%	17,984.05	13,773.76	
30	1-111-0133-5390	Rentals & Maintenance	25,000.00	25,000.00	-	0%	13,603.49	9,662.01	
31	1-111-0133-6200	Long Term Debt Payments-Town Hall	200,012.00	200,012.00	-	0%	197,086.26	197,769.11	
32	1-111-0133-7200	Capital Expenditures	130,000.00	23,000.00	107,000.00	465%	6,106.35	6,909.50	
33	1-111-0133-7730	To Reserves	5,500.00	5,500.00	-	0%		50,890.95	
Total			451,790.00	342,365.00	109,425.00	32%	280,764.38	316,274.62	
Total Expenditures			656,060.00	484,100.26	171,959.74	36%	402,085.92	446,210.50	

# **FIRE DEPARTMENT**

## **2023 Budget**

			k									
Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual	2019 Actual	2018 Actual	2017 Actual	2016 Actual
1	1-210-0211-1100	Remuneration	311,063.28	304,964.00	6,099.28	2%	171,209.66	198,322.07	181,729.45	133,638.01	91,289.36	138,403.20
2	1-210-0211-1110	Salaries & Wages	319,829.45	254,509.00	65,320.45	26%	231,028.15	224,495.39	183,493.59	184,791.36	158,872.59	137,364.35
3	1-210-0211-1150	Other Honorariums			-	#DIV/0!	525.00		450.00	13,998.84	18,629.40	18,365.59
4	1-210-0211-1160	Mutual Aid	700.00	700.00	-	0%	139.25			500.00	500.00	
5	1-210-0211-1170	Vacation Pay	18,663.80	18,297.84	365.96	2%	8,947.50	10,768.28	14,780.54	10,028.18	6,375.73	8,283.83
6	1-210-0211-2100	CPP	18,433.13	15,000.00	3,433.13	23%	8,414.00	8,118.78	7,190.06	7,510.92	5,515.36	4,762.79
7	1-210-0211-2110	EI	6,822.29	5,490.00	1,332.29	24%	3,401.68	3,449.47	3,337.98	3,669.65	2,669.19	2,608.84
8	1-210-0211-2120	Omers	33,993.72	28,573.00	5,420.72	19%	25,015.37	21,053.69	9,853.84	13,413.16	16,321.19	15,133.15
9	1-210-0211-2130	Group Insurance	2,250.00	2,250.00	-	0%	3,246.37	2,603.52	528.76	653.54	790.46	682.86
10	1-210-0211-2140	Medical	6,600.00	6,600.00	-	0%	9,236.08	4,805.25	2,786.16	1,625.40	2,417.84	2,397.01
11	1-210-0211-2150	Dental	1,755.00	1,755.00	-	0%	2,757.74	1,553.35	834.12	432.09	741.36	934.02
12	1-210-0211-2170	EHT	10,099.49	8,925.00	1,174.49	13%	8,116.24	8,531.37	6,758.86	6,356.78	5,435.01	5,960.55
13	1-210-0211-2180	WSIB	17,936.55	16,595.00	1,341.55	8%	11,361.87	11,193.57	12,987.29	13,018.98	13,067.40	11,160.72
14	1-210-0211-3100	Office Supplies	2,652.00	2,600.00	52.00	2%	1,271.33	1,258.10	3,116.18	3,429.65	4,028.86	1,796.08
15	1-210-0211-3130	Special Circumstances Expense			-	#DIV/0!				24,147.44	2,773.37	33,396.38
16	1-210-0211-3140	Other M & S	2,500.00	2,500.00	-	0%	806.73	2,572.73	6,389.22	2,494.77	2,288.23	4,232.88
17	1-210-0211-4110	Hydro Station 1	5,700.00	5,700.00	-	0%	3,977.95	4,162.94	4,156.64	3,969.21	6,250.81	8,704.47
18	1-210-0211-4111	Hydro Station 2	2,000.00	2,000.00	-	0%	1,282.02	1,409.91	1,441.81	1,443.85	1,815.16	
19	1-210-0211-4115	Heating Station 1	9,000.00	11,750.00	- 2,750.00	-23%	1,219.91	6,847.15	7,798.78	7,781.08	7,817.77	10,225.03
20	1-210-0211-4116	Heating Station 2	4,400.00	4,400.00	-	0%	3,232.00	3,569.39	3,386.34	3,333.30	2,650.24	-
21	1-210-0211-4120	Water	1,250.00	1,250.00	-	0%	1,002.67	1,149.00	843.95	891.54	894.81	
22	1-210-0211-4140	Cleaning, Maint and other supplies	22,900.00	22,900.00	-	0%	607.08	783.94	3,189.91	1,744.42	999.97	1,203.86
23	1-210-0211-5100	Postage & Courier Services	300.00	300.00	-	0%	101.50	90.03		95.34	187.16	221.95
24	1-210-0211-5120	Telephone	4,080.00	4,080.00	-	0%	3,851.53	3,104.38	3,385.00	2,730.76	2,793.09	3,016.91
25	1-210-0211-5160	Computer Services Expense	3,000.00	3,000.00	-	0%	14,106.95	8,893.83	1,161.88	351.26	5,481.95	831.09
26	1-210-0211-5180	Travelling Expense	1,500.00	1,500.00	-	0%	25.91	132.94	200.24	616.38	283.64	528.70
27	1-210-0211-5200	Equipment Rentals, Other	6,410.00	6,410.00	-	0%	1,865.38	293.77	1,367.23	3,138.08	402.96	2,216.33
28	1-210-0221-5210	Memberships	1,300.00	1,300.00	-	0%	509.49	250.00	1,254.49	1,148.04	848.62	1,148.62
29	1-210-0211-5220	Association & Convention	5,000.00	5,000.00	-	0%	1,157.92	2,893.02	3,666.77	3,605.70	3,205.14	4,237.00
30	1-210-0211-5240	Insurance (Building Etc.)	51,933.00	44,900.00	7,033.00	16%	32,742.93	32,766.03	32,330.42	33,256.11	38,656.58	34,578.59
31	1-210-0211-5260	Other S & R	6,500.00	6,500.00	-	0%	2,211.81	1,224.32	16,358.85	10,475.92	7,581.21	9,746.10
32	1-210-0211-5280	Contract Fees	23,800.00	23,800.00	-	0%	27,799.75	19,483.79	8,166.69	16,640.33	12,270.23	12,323.18
33	1-210-0211-5300	Misc. Equipment Expense	40,000.00	40,000.00	-	0%	39,755.43	16,271.47	28,602.08	21,302.05	13,378.08	10,159.33
34	1-210-0211-5310	Personnel (Clothing, Etc.)	11,500.00	11,500.00	-	0%	4,057.05	6,864.90	17,568.79	5,843.08	5,887.75	5,730.23
35	1-210-0211-5320	Fire Prevention Inspections	1,000.00	17,500.00	- 16,500.00	-94%	1,859.05	2,019.29	2,066.82	841.40	4,084.45	4,031.89
36	1-210-0211-5330	Communications	8,700.00	8,700.00	-	0%	7,353.33	8,208.44	2,499.70	5,968.35	9,743.77	4,827.99
37	1-210-0211-5340	Automatic Aid	13,795.50	13,525.00	270.50	2%	16,584.50	13,293.00	12,976.50	12,620.00	12,285.00	11,951.00
38	1-210-0211-5350	Hydrant Rental	3,500.00	3,500.00	-	0%	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00
39	1-210-0211-5360	Training	35,000.00	35,000.00	-	0%	37,392.32	7,131.53	25,755.68	5,603.20	17,275.66	11,417.40
40	1-210-0211-5630	Contract Repairs/Maintenance	15,200.00	15,200.00	-	0%	23,188.65	10,518.50	9,167.51	18,645.60	11,496.88	12,287.69
41	1-210-0211-6200	Loan Repayment-Fire Halls	23,000.00	68,237.00	- 45,237.00	-66%	70,602.36	68,055.06	68,237.18	68,024.29	67,597.89	67,597.89
42	1-210-0211-6215	Loan Payments-SCBA		4,458.00	- 4,458.00	-100%	17,501.01	107,842.00	21,231.53	21,232.52	21,233.48	21,234.44
43	1-210-0211-6220	Loan Payments-Fire Trucks	108,052.00	108,052.00	-	0%	107,092.84	21,230.51	107,917.90	95,463.41	46,025.32	71,515.74
44	1-210-0211-7200	Capital Expenditure	62,400.00	85,500.00	- 23,100.00	-27%	138,644.86	3,899.99	11,008.73	39,632.17	83,443.97	64,008.85
45	1-210-0211-7730	To Reserves	12348.52	63,887.00	- 51,538.48	-81%	22,623.00	38,623.00	110,743.00	47,360.40	16,736.00	10,223.17
Subtotal			1,236,867.73	1,288,607.84	- 51,740.11	-4%	1,071,326.17	893,237.70	944,220.47	856,966.56	736,542.94	772,949.70

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual	2019 Actual	2018 Actual	2017 Actual	2016 Actual
46	1-210-0212-5360	Training - Regional Center	25,000.00		25,000.00	#DIV/0!						
		<b>Vehicles and Equipment</b>										
47	1-210-0213-5600	M&R Parts	1,000.00	1,000.00	-	0%	199.67	-	119.98	-	-	-
48	1-210-0213-5610	Fuel & Oil	14,017.50	13,350.00	667.50	5%	9,431.81	8,716.42	9,221.54	11,727.54	8,357.39	9,513.15
49	1-210-0213-5620	Licenses	120.00	120.00	-	0%	240.00	120.00	120.00	915.52	196.21	1,476.91
50	1-210-0213-5630	Repairs & Maintenance	46,000.00	41,000.00	5,000.00	12%	37,792.67	25,638.69	26,836.21	15,404.40	16,631.64	15,689.62
		<b>Total Vehicles and Equipment</b>	<b>61,137.50</b>	<b>55,470.00</b>	<b>5,667.50</b>	<b>10%</b>	<b>47,664.15</b>	<b>34,475.11</b>	<b>36,297.73</b>	<b>28,047.46</b>	<b>25,185.24</b>	<b>26,679.68</b>
		<b>Total Fire</b>	<b>1,323,005.23</b>	<b>1,344,077.84</b>	<b>- 21,072.61</b>	<b>-2%</b>	<b>1,118,990.32</b>	<b>927,712.81</b>	<b>980,518.20</b>	<b>885,014.02</b>	<b>761,728.18</b>	<b>799,629.38</b>

**PROTECTION TO PERSONS AND PROPERTY-POLICE**  
**2023 Budget**

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
1	1-211-0221-1150	Other Honorariums	1,000.00	1,000.00	-	0%	-	200.00
2	1-211-0221-3140	Other M & S	750.00	750.00	-	0%	63.90	42.56
3	1-211-0221-5120	Telephone	650.00	650.00	-	0%	767.58	743.16
4	1-211-0221-5180	Travelling Expense	2,000.00	2,000.00	-	0%	224.32	280.82
5	1-211-0221-5220	Association & Convention	6,500.00	6,500.00	-	0%	560.10	870.44
6	1-211-0221-5370	OPP Contract	1,874,182.00	1,927,971.00	- 53,789.00	-3%	1,943,148.00	1,932,708.00
7	1-211-0221-5400	OPP Special Policing-Ride Program			-	#DIV/0!		
8	1-211-0221-7730	To Reserves	178,760.00	42,928.22	135,831.78	316%		17,707.48
<b>Total Expenditures</b>			<b>2,063,842.00</b>	<b>1,981,799.22</b>	<b>82,042.78</b>	<b>4%</b>	<b>1,944,763.90</b>	<b>1,952,552.46</b>



# **BUILDING DEPARTMENT**

## **2023 Budget**

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
Revenue								
1	1-109-1058-0670	Building Admin. Fees	- 30,000.00	- 15,000.00	- 15,000.00	100%	23,665.00	- 16,540.00
2	1-109-9402-0010	Building Permits	- 600,000.00	- 600,000.00	-	0%	616,650.62	- 675,878.84
3	1-109-9440-0010	Building Sign Fees	- 2,000.00	- 2,000.00	-	0%	1,725.00	- 2,700.00
4	1-109-9450-0010	Contract Building Fees			-	#DIV/0!		- 3,006.72
5	1-109-9490-0010	Transfer from Reserves	- 164,397.17	- 74,591.13	- 89,806.04	120%		
			- 796,397.17	- 691,591.13	- 104,806.04	15%	- 642,040.62	- 698,125.56
Expenditures								
5	1-211-0241-1110	Salaries & Wages	496,833.20	411,343.32	85,489.88	21%	353,683.16	282,382.18
6	1-211-0241-1150	Other Honorariums		50,000.00	- 50,000.00	-100%	300.00	
7	1-211-0241-2100	CPP	19,289.36	17,060.05	2,229.31	13%	11,894.14	9,112.41
8	1-211-0241-2110	EI	8,482.09	7,529.09	953.01	13%	6,037.64	5,073.56
9	1-211-0241-2120	Omers	46,094.49	36,187.06	9,907.43	27%	20,219.70	20,122.53
10	1-211-0241-2130	Group Insurance	3,404.12	3,074.40	329.72	11%	1,614.65	1,766.79
11	1-211-0241-2140	Medical	9,819.76	8,874.24	945.52	11%	8,519.67	8,269.55
12	1-211-0241-2150	Dental	2,787.04	2,511.24	275.80	11%	2,028.24	1,853.88
13	1-211-0241-2170	EHT	9,688.25	8,021.19	1,667.05	21%	6,644.72	6,304.42
14	1-211-0241-2180	WSIB	13,513.86	11,188.54	2,325.32	21%	7,530.39	6,942.04
15	1-211-0241-3100	Office Supplies	2,500.00	5,000.00	- 2,500.00	-50%	3,176.57	4,918.72
16	1-211-0241-5100	Postage & Courier Services	816.00	816.00	-	0%	185.67	537.01
17	1-211-0241-5120	Telephone	4,800.00	3,600.00	1,200.00	33%	4,887.18	3,468.34
18	1-211-0241-5130	Legal Fees	5,775.00	5,250.00	525.00	10%	4,128.53	8,417.33
19	1-211-0241-5150	Other Professional Fees	25,000.00	4,000.00	21,000.00	525%	82,508.86	2,228.54
19	1-211-0241-5160	Computer Services Expense	16,550.00	16,550.00	-	0%	23,720.23	14,045.10
20	1-211-0241-5170	Advertising			-	#DIV/0!	1,223.73	
21	1-211-0241-5180	Travelling Expense	2,040.00	2,040.00	-	0%		422.28
22	1-211-0241-5200	Equipment Rentals, Other			-	#DIV/0!		
23	1-211-0241-5210	Memberships	2,244.00	2,040.00	204.00	10%	1,114.25	1,160.89
24	1-211-0241-5220	Association & Convention	3,675.00	3,570.00	105.00	3%	1,456.60	607.50
25	1-211-0241-5240	Insurance (Building Etc.)	5,985.00	5,700.00	285.00	5%	4,953.60	3,681.17
26	1-211-0241-5290	Misc. Vehicle Expense	3,160.00	3,060.00	100.00	3%	2,917.12	12,293.09
27	1-211-0241-5310	Personnel (Clothing, Etc.)	2,940.00	2,856.00	84.00	3%	1,235.63	406.78
28	1-211-0241-5430	Personnel (Courses/Memberships, Etc.)	6,300.00	6,120.00	180.00	3%	4,550.36	5,499.17
29	1-211-0241-5610	Fuel & Oil	4,400.00	4,000.00	400.00	10%	3,377.78	3,623.83
30	1-211-0241-5680	Contracted Services	10,300.00	10,000.00	300.00	3%	1,515.00	
31	1-211-0241-6300	Admin. Costs allocated	90,000.00	61,200.00	28,800.00	47%	61,200.00	60,000.00
32	1-211-0241-7200	Capital Expenditure	0.00		-	#DIV/0!		
33	1-211-0241-7730	Transfer to Reserves		-	-	#DIV/0!	21,417.20	234,988.45
Total Expenditures			796,397.17	691,591.13	104,806.04	15%	642,040.62	698,125.56
Net Building Dept.			0.00	0.00	- 0.00	-33%	-	-

## PROTECTION TO PERSONS & PROPERTY

### 2023 Budget

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
<b>MVC</b>								
1	1-211-0231-8110	Grant to MVC	99,404.00	91,333.20	8,070.80	9%	87,149.00	82,596.00
<b>Crossing Guards</b>								
39	1-211-0251-1110	Labour	9,552.30	9,365.00	187.30	2%	4,921.30	4,732.91
40	1-211-0251-3140	Other M&S	500.00	500.00	-	0%		
		<b>Total</b>	<b>10,052.30</b>	<b>9,865.00</b>	<b>187.30</b>	<b>2%</b>	<b>4,921.30</b>	<b>4,732.91</b>
<b>Animal Control</b>								
2	1-211-0261-3140	Animal Control Other M & S	400.00	400.00	-	0%	596.85	1,158.49
3	1-211-0261-5680	Animal Control Contract	27,591.00	27,050.00	541.00	2%	23,867.38	23,628.69
		<b>Total</b>	<b>27,991.00</b>	<b>27,450.00</b>	<b>541.00</b>	<b>2%</b>	<b>24,464.23</b>	<b>24,787.18</b>
<b>By-Law Enforcement</b>								
4	1-211-0281-1100	Remuneration and Benefits	41,348.36	40,000.00	1,348.36	3%	33,403.18	31,592.47
5	1-211-0281-5100	Bylaw Enforcement-Postage & Courier	250.00	250.00	-	0%	246.66	652.87
6	1-211-0281-5130	Bylaw Enforcement Legal Fees	500.00	500.00	-	0%		
7	1-211-0281-5180	Bylaw Enforcement Travelling Expense	100.00	100.00	-	0%		
	1-211-0281-5680	Bylaw Enforcement Contract	37,143.30	36,415.00	728.30	2%	39,294.76	42,320.20
		<b>Total</b>	<b>79,341.66</b>	<b>77,265.00</b>	<b>2,076.66</b>	<b>3%</b>	<b>72,944.60</b>	<b>74,565.54</b>
<b>Accessibility</b>								
8	1-211-0290-3100	Accessibility Office Supplies			-	#DIV/0!		
9	1-211-0290-5180	Accessibility Travelling Expense			-	#DIV/0!		
10	1-211-0290-5220	Accessibility Conferences			-	#DIV/0!		
11	1-211-0290-5410	Accessibility Promotional/Educational	250.00	250.00	-	0%		
12	1-211-0290-5420	Accessibility Reference Materials			-	#DIV/0!		
13	1-211-0290-7200	Accessibility Capital Expenditure			-	#DIV/0!		
14	1-211-0290-7730	Accessibility To Reserves			-	#DIV/0!		
		<b>Total</b>	<b>250.00</b>	<b>250.00</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>
<b>Livestock</b>								
15	1-211-0291-1100	Livestock Remuneration	2,000.00	2,000.00	-	0%	480.00	1,020.00
16	1-211-0291-3140	Livestock Other M & S	100.00	100.00	-	0%	113.58	192.54
17	1-211-0291-5800	Livestock Valuations	4,000.00	4,000.00	-	0%	6,273.65	8,037.65

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
		<b>Total</b>	<b>6,100.00</b>	<b>6,100.00</b>	<b>-</b>	<b>0%</b>	<b>6,867.23</b>	<b>9,250.19</b>
		<b>Health &amp; Safety (HR position)</b>						
18	1-211-0292-1110	Salary			-	#DIV/0!	87,254.14	79,137.62
19	1-211-0292-2040	Benefits			-	#DIV/0!		
20	1-211-0292-2100	CPP			-	#DIV/0!	3,166.45	2,898.00
21	1-211-0292-2110	EI			-	#DIV/0!	1,245.35	1,198.93
22	1-211-0292-2120	OMERS			-	#DIV/0!	9,639.39	8,686.12
23	1-211-0292-2130	Group Insurance			-	#DIV/0!	781.54	588.70
24	1-211-0292-2140	Medical			-	#DIV/0!	2,766.84	1,922.10
25	1-211-0292-2150	Dental			-	#DIV/0!	827.40	579.34
26	1-211-0292-2170	EHT			-	#DIV/0!	1,645.25	1,599.02
27	1-211-0292-2180	WSIB			-	#DIV/0!	1,864.63	1,792.14
28	1-211-0292-5120	Telephone		1,200.00	- 1,200.00	-100%	627.45	664.77
29	1-211-0292-5180	Travelling Expense		250.00	- 250.00	-100%	-	176.78
30	1-211-0292-5210	Memberships		300.00	- 300.00	-100%		269.66
31	1-211-0292-5220	Conferences/Training		750.00	- 750.00	-100%		
32	1-211-0292-5360	Health & Safety Training		2,000.00	- 2,000.00	-100%		1,021.01
33	1-211-0292-7200	Capital Expenditure			-	#DIV/0!		
		<b>Total</b>	<b>-</b>	<b>4,500.00</b>	<b>- 4,500.00</b>	<b>-100%</b>	<b>109,818.44</b>	<b>100,534.19</b>
		<b>Emergency Management</b>						
34	1-211-0293-3100	Emergency Management Office Supplies	700.00	700.00	-	0%		61.14
35	1-211-0293-5180	Emergency Management Travelling Expense	150.00	150.00	-	0%		46.36
36	1-211-0293-5220	Emergency Management Conferences & Training	2,500.00	2,500.00	-	0%	1,494.46	500.00
	1-211-0293-5390	Emergency Management R & M (Generator)					6,089.47	
37	1-211-0293-5410	Emergency Management Public Awareness	850.00	850.00	-	0%	772.17	1,425.47
38	1-211-0293-5412	Emergency Control Operations	6,500.00	6,500.00	-	0%	3,185.06	
		<b>Total</b>	<b>10,700.00</b>	<b>10,700.00</b>	<b>-</b>	<b>0%</b>	<b>11,541.16</b>	<b>2,032.97</b>
		<b>Total Expenditures</b>	<b>233,838.96</b>	<b>227,463.20</b>	<b>6,375.76</b>	<b>3%</b>	<b>317,705.96</b>	<b>298,498.98</b>

# TRANSPORTATION

## 2023 Budget

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual	2019 Actual	2018 Actual	2017 Actual	2016 Actual
<b>Administration</b>												
1	1-301-0301-1110	Salaries & Wages	351,819.05	249,392.52	102,426.53	41%	221,482.60	222,336.14	217,834.56	200,297.98	188,869.96	209,849.07
2	1-301-0301-1130	Admin/Traffic Count Student	43,150.94	22,697.00	20,453.94	90%	16,241.55		15,901.50	17,676.57	11,340.96	6,906.93
3	1-301-0301-1145	Overtime	5,000.00	5,000.00	-	0%	1,475.20	3,125.23	2.34	761.05	142.25	
4	1-301-0301-1150	Other Honorariums	650.00	650.00	-	0%	1,875.00		500.00	1,875.16	255.08	197.44
5	1-301-0301-1170	Vacation Pay	98,625.84	96,692.00	1,933.84	2%	63,555.64	82,900.61	77,521.06	72,283.18	72,388.01	59,497.49
6	1-301-0301-2000	Sick Leave	10,200.00	10,000.00	200.00	2%	25,727.28	52,612.97	11,868.59	6,730.96	6,929.65	5,300.61
7	1-301-0301-2005	Family Leave	18,521.00	18,030.00	491.00	3%	9,581.19	9,869.69	8,322.78	9,127.06	8,187.67	6,957.24
8	1-301-0301-2010	Statutory Holidays	61,112.00	59,425.00	1,687.00	3%	38,914.02	43,133.23	46,697.97	45,322.89	42,698.04	38,344.47
9	1-301-0301-2020	Bereavement Leave	1,500.00	1,500.00	-	0%	1,213.12		599.82	419.90	692.20	471.66
10	1-301-0301-2100	CPP	45,000.00	48,688.00	- 3,688.00	-8%	40,386.23	42,694.86	41,738.81	38,265.38	37,920.64	38,168.62
11	1-301-0301-2110	EI	18,000.00	21,200.00	- 3,200.00	-15%	16,784.00	18,188.19	19,530.48	18,697.48	18,500.45	21,267.69
12	1-301-0301-2120	Omers	80,000.00	104,850.00	- 24,850.00	-24%	69,595.27	89,926.88	81,720.21	85,311.47	72,747.08	62,595.45
13	1-301-0301-2130	Group Insurance	8,000.00	9,375.00	- 1,375.00	-15%	7,792.72	6,893.31	7,158.86	6,958.23	6,361.19	4,899.47
14	1-301-0301-2140	Medical	35,000.00	30,150.00	4,850.00	16%	35,169.56	24,859.39	30,830.17	24,427.01	27,143.21	23,455.02
15	1-301-0301-2150	Dental	12,000.00	8,000.00	4,000.00	50%	11,317.23	8,174.78	9,885.46	6,828.60	8,884.96	9,792.12
16	1-301-0301-2170	EHT	18,000.00	22,500.00	- 4,500.00	-20%	17,451.65	20,427.30	21,740.60	20,191.46	20,235.74	18,763.99
17	1-301-0301-2180	WSIB	28,000.00	40,000.00	- 12,000.00	-30%	26,918.58	28,537.97	36,120.84	36,120.44	36,496.93	28,623.73
18	1-301-0301-3100	Office Supplies	20,550.00	20,550.00	-	0%	11,499.60	14,445.83	6,132.45	9,470.01	20,235.19	12,131.84
19	1-301-0301-5100	Postage & Courier Services	2,000.00	2,000.00	-	0%	785.27	507.83	2,427.77	959.17	1,207.61	1,165.36
20	1-301-0301-5120	Telephone	3,800.00	1,625.00	2,175.00	134%	2,624.93	1,383.16	1,691.78	1,349.75	1,339.08	1,307.41
21	1-301-0301-5130	Legal Fees	2,500.00	1,500.00	1,000.00	67%	13,647.48		526.61	1,093.86	2,298.40	427.22
22	1-301-0301-5145	Engineering Fees	10,000.00	10,000.00	-	0%	22,333.22	8,863.23	9,111.65	3,774.07	4,675.88	6,524.07
23	1-301-0301-5170	Advertising	1,200.00	1,200.00	-	0%	178.08	2,304.58	330.72	548.18		962.93
24	1-301-0301-5180	Travelling Expense	2,400.00	2,400.00	-	0%	4,631.63	1,653.57	1,940.38	439.63	2,003.86	491.07
25	1-301-0301-5220	Association & Convention	5,000.00	4,300.00	700.00	16%	2,956.04	6,083.62	4,268.66	3,363.73	2,750.18	3,378.25
26	1-301-0301-5230	Seminars	650.00	650.00	-	0%		169.50	262.38	110.00	381.60	962.18
27	1-301-0301-5240	Insurance (Building Etc.)	49,500.00	42,315.00	7,185.00	17%	37,446.93	27,009.00	26,730.14	28,172.73	42,371.76	50,641.82
28	1-301-0301-5260	Other S & R	10,000.00	10,000.00	-	0%	4,287.38	6,969.19	11,951.30	3,100.98	3,938.00	4,711.93
29	1-301-0301-5310	Personnel (Clothing, Etc.)	20,900.00	20,900.00	-	0%	13,405.15	14,787.57	13,767.15	15,580.69	37,868.67	14,385.26
30	1-301-0301-5330	Communications	15,500.00	15,500.00	-	0%	12,944.75	15,206.07	14,563.70	11,493.04	11,261.47	11,824.99
31	1-301-0301-5360	Technical Courses	19,000.00	19,000.00	-	0%	13,217.13	14,841.14	11,807.84	18,871.75	17,847.95	22,094.38
32	1-301-0301-5430	Personnel (Courses/Memberships, Etc.)	3,000.00	3,000.00	-	0%	1,850.23	2,846.62	1,575.29	1,701.22	2,882.53	2,197.04
33	1-301-0301-5610	Fuel & Oil	-	-	-	#DIV/0!	5,215.46	11,216.39	9,392.32	20,343.50	12,980.81	4,126.58
34	1-301-0301-5640	Machine Rental (town)	34,750.00	-	34,750.00	#DIV/0!						
35	1-301-0301-5650	Town Equip. Rental Adjustment	-	497,022.00	497,022.00	-100%	385,745.90	443,966.93	499,317.68	480,636.83	478,280.55	499,491.87
36	1-301-0301-6200	Long Term Debt Charges-Roads	609,339.00	609,339.00	-	0%	522,144.01	527,807.35	468,293.62	303,715.16	264,723.63	243,481.56
37	1-301-0301-7200	Capital Expenditure	1,396,188.34	543,776.00	852,412.34	157%	733,924.81	725,645.29	910,696.46	1,475,656.83	1,007,272.54	654,200.62
38	1-301-0301-7730	To Reserves	114,119.00	131,056.00	- 16,937.00	-13%	305,155.00	652,418.43	519,088.40	102,061.00	384,009.01	526,740.00
<b>Total Administration</b>			<b>3,085,475.17</b>	<b>1,690,238.52</b>	<b>1,395,236.65</b>	<b>83%</b>	<b>1,927,982.04</b>	<b>2,243,532.99</b>	<b>2,143,214.99</b>	<b>2,112,463.29</b>	<b>1,875,600.02</b>	<b>1,597,353.64</b>
<b>Almonte Ward Garage</b>												
39	1-305-0303-1140	Almonte Ward Garage Labour	1,072.00	1,000.00	72.00	7%	1,503.90	1,892.73	89.75	143.22	833.39	99.00
40	1-305-0303-5260	Almonte Ward Garage-Other	1,050.00	1,050.00	-	0%	3,971.06	1,197.08	868.03	910.59	1,116.34	890.45
<b>Total</b>			<b>2,122.00</b>	<b>2,050.00</b>	<b>72.00</b>	<b>4%</b>	<b>5,474.96</b>	<b>3,089.81</b>	<b>957.78</b>	<b>1,053.81</b>	<b>1,949.73</b>	<b>989.45</b>
<b>Pak. Ward Garage</b>												
41	1-305-0306-1140	Pak. Ward Garage Labour	3,388.00	3,160.00	228.00	7%	2,882.94	3,175.00	1,905.41	908.72	3,897.13	8,108.87
42	1-305-0306-4110	Pak. Ward Garage Hydro	3,825.00	3,825.00	-	0%	720.67	2,526.59	3,635.01	2,718.02	4,057.26	3,892.99
43	1-305-0306-4115	Pak. Ward Garage Heating	3,160.00	3,160.00	-	0%	2,593.47	2,021.27	3,212.72	3,306.98	3,082.38	2,814.68
44	1-305-0306-4140	Pak. Ward Garage Maintenance & Cleaning	5,000.00	5,000.00	-	0%	2,339.70					
45	1-305-0306-5120	Pak. Ward Garage Telephone	2,500.00	1,500.00	1,000.00	67%	1,498.12	1,473.69	1,412.62	1,458.47	1,271.17	1,037.58
46	1-305-0306-5240	Pak. Ward Garage Insurance	1,650.00	1,400.00	250.00	18%	1,221.09	880.72	669.13	288.36	441.35	438.77
47	1-305-0306-5260	Pak. Ward Garage Other	750.00	750.00	-	0%	2,634.58	15.03		858.68	95.43	72.85
48	1-305-0306-5380	Pak. Ward Garage Alarm Monitoring	1,000.00	1,000.00	-	0%	931.87	987.47	561.72	754.05	561.72	1,517.25
49	1-305-0306-5670	Pak. Ward Garage Tools, Stock Etc.	8,000.00	8,000.00	-	0%	8,872.82	7,666.82	9,821.87	4,185.89	3,996.79	9,176.89
<b>Total</b>			<b>29,273.00</b>	<b>27,795.00</b>	<b>1,478.00</b>	<b>5%</b>	<b>23,695.26</b>	<b>18,746.59</b>	<b>21,218.48</b>	<b>14,479.17</b>	<b>17,403.23</b>	<b>27,059.88</b>

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual	2019 Actual	2018 Actual	2017 Actual	2016 Actual
		<b>Ramsay Ward Garage</b>										
50	1-305-0307-1140	Ramsay Ward Garage Labour	11,684.00	10,900.00	784.00	7%	12,914.79	9,814.71	12,611.70	13,014.74	7,156.54	5,714.54
51	1-305-0307-1145	Ramsay Ward Garage Overtime	280.50	275.00	5.50	2%	138.11	133.34	359.64	287.58	255.62	43.70
52	1-305-0307-4110	Ramsay Ward Garage Hydro	24,000.00	24,000.00	-	0%	18,092.66	20,725.72	21,126.34	22,628.89	15,108.42	14,582.24
53	1-305-0307-4115	Ramsay Ward Garage Heating	8,000.00	8,000.00	-	0%	4,550.84	5,410.84	7,623.13	9,237.32	4,470.60	3,973.89
54	1-305-0307-4140	Ramsay Ward Garage Cleaning, Maint. Etc.	11,025.00	11,025.00	-	0%	5,096.38	5,086.01	7,035.62	5,762.79	6,928.74	6,402.88
55	1-305-0307-5120	Ramsay Ward Garage Telephone	1,800.00	1,635.00	165.00	10%	1,740.15	2,977.56	2,675.38	1,487.70	1,448.10	1,248.35
56	1-305-0307-5240	Ramsay Ward Garage Insurance (Building Etc.)	2,750.00	2,340.00	410.00	18%	2,035.15	1,467.89	1,696.93	865.05	1,324.01	1,755.11
57	1-305-0307-5260	Ramsay Ward Garage Other S & R	1,700.00	1,700.00	-	0%	7,617.65	1,453.68	2,347.53	1,825.56	1,065.36	611.96
58	1-305-0307-5380	Ramsay Ward Garage Alarm Monitoring	1,200.00	800.00	400.00	50%	769.32	384.66	746.17	576.99	631.92	865.96
59	1-305-0307-5670	Ramsay Ward Garage Tools, Stock Etc.	37,425.00	37,425.00	-	0%	29,839.43	26,976.68	38,603.98	43,003.91	38,217.70	35,596.92
60	1-305-0307-5680	Ramsay Ward Garage Contract (Hydro replace light)	-	-	#DIV/0!	2%	430.22	-	-	-	-	1,636.57
		<b>Total</b>	<b>99,864.50</b>	<b>98,100.00</b>	<b>1,764.50</b>	<b>2%</b>	<b>83,224.70</b>	<b>74,431.09</b>	<b>94,826.42</b>	<b>98,690.53</b>	<b>76,607.01</b>	<b>72,432.12</b>
		<b>Total Roads &amp; Public Works Facilities</b>	<b>131,259.50</b>	<b>127,945.00</b>	<b>3,314.50</b>	<b>3%</b>	<b>112,394.92</b>	<b>96,267.49</b>	<b>117,002.68</b>	<b>114,223.51</b>	<b>95,959.97</b>	<b>100,481.45</b>
		<b>Street Lighting</b>										
61	1-311-0305-1140	Street Lighting Labour	670.00	625.00	45.00	7%	-	-	884.64	456.50	492.26	845.80
62	1-311-0305-4110	Street Lighting Hydro	68,000.00	68,000.00	-	0%	56,401.24	64,802.89	61,279.02	84,363.00	139,700.09	124,540.27
63	1-311-0305-5640	Street Lighting Machine Rental (town)	-	-	-	#DIV/0!	92.00	23.00	151.60	66.40	72.60	191.40
64	1-311-0305-5680	Street Lighting Contract	13,362.00	13,100.00	262.00	2%	5,545.04	9,642.15	4,967.70	12,794.58	23,982.62	28,343.57
		<b>Total Street Lighting</b>	<b>82,032.00</b>	<b>81,725.00</b>	<b>307.00</b>	<b>0%</b>	<b>62,038.28</b>	<b>74,468.04</b>	<b>67,282.96</b>	<b>97,680.48</b>	<b>164,247.57</b>	<b>153,921.04</b>
		<b>Bridges &amp; Culverts</b>										
65	1-311-0311-1140	Bridges & Culverts Labour	16,401.00	15,300.00	1,101.00	7%	9,798.87	9,277.40	20,698.61	15,661.15	13,005.18	7,584.06
66	1-311-0311-1145	Bridges & Culverts Overtime	867.00	850.00	17.00	2%	488.46	60.55	1,385.27	912.94	976.11	201.91
67	1-311-0311-4110	Bridges & Culverts Hydro	1,000.00	1,000.00	-	0%	18.17	955.01	49.19	951.18	542.73	835.05
68	1-311-0311-5640	Bridges & Culverts Machine Rental (town)	-	6,325.00	- 6,325.00	-100%	2,381.10	3,998.90	7,129.80	7,859.60	5,789.00	4,217.95
69	1-311-0311-5670	Bridges & Culverts Materials	68,250.00	65,000.00	3,250.00	5%	12,366.20	15,880.44	53,489.19	88,394.93	44,103.45	38,232.33
		<b>Total Bridges &amp; Culverts</b>	<b>86,518.00</b>	<b>88,475.00</b>	<b>- 1,957.00</b>	<b>-2%</b>	<b>25,052.80</b>	<b>30,172.30</b>	<b>82,752.06</b>	<b>113,779.80</b>	<b>64,416.47</b>	<b>51,071.30</b>
		<b>Roadside Maintenance</b>										
70	1-311-0330-1140	Roadside Maintenance Labour	154,970.00	144,565.00	10,405.00	7%	87,806.54	87,343.04	120,305.13	118,961.37	120,463.72	105,155.26
71	1-311-0330-1145	Roadside Maintenance Overtime	13,902.60	13,630.00	272.60	2%	9,247.98	5,131.94	15,487.58	16,863.21	13,543.96	12,033.47
72	1-311-0330-5640	Roadside Maintenance Machine Rental (Town)	-	46,135.00	- 46,135.00	-100%	30,168.85	31,941.83	47,378.50	41,354.25	43,781.55	42,752.67
73	1-311-0330-5670	Roadside Maintenance Materials	45,286.50	43,130.00	2,156.50	5%	16,114.66	18,687.02	28,417.36	53,206.06	33,752.80	33,643.52
74	1-311-0330-5679	Roadside Maintenance Wild Parsnip	50,000.00	50,000.00	-	0%	15,862.65	673.59	27,870.18	-	-	-
75	1-311-0330-5680	Roadside Maintenance Contract	189,720.00	186,000.00	3,720.00	2%	131,824.76	133,096.28	158,191.53	161,813.13	124,839.23	133,554.31
		<b>Total Roadside Maintenance</b>	<b>453,879.10</b>	<b>483,460.00</b>	<b>- 29,580.90</b>	<b>-6%</b>	<b>291,025.44</b>	<b>276,873.70</b>	<b>397,650.28</b>	<b>392,198.02</b>	<b>336,381.26</b>	<b>327,139.23</b>
		<b>Paved Road Maintenance</b>										
76	1-311-0331-1140	Paved Road Labour	72,980.00	68,080.00	4,900.00	7%	51,102.59	78,915.70	60,851.37	62,146.39	53,077.13	51,743.44
77	1-311-0331-1145	Paved Road Overtime	1,989.00	1,950.00	39.00	2%	650.84	1,435.04	1,731.68	2,841.44	1,669.31	1,098.75
78	1-311-0331-5640	Paved Road Machine Rental (Town)	-	23,050.00	- 23,050.00	-100%	14,684.40	30,301.30	19,815.60	20,096.60	19,324.35	21,230.90
79	1-311-0331-5670	Paved Road Materials	60,375.00	57,500.00	2,875.00	5%	35,736.46	39,155.10	45,686.29	45,694.83	52,897.12	57,135.29
80	1-311-0331-5680	Paved Road Contract	33,660.00	33,000.00	660.00	2%	20,943.14	21,857.53	29,914.98	22,826.31	25,005.97	23,585.42
		<b>Total Paved Road Maintenance</b>	<b>169,004.00</b>	<b>183,580.00</b>	<b>- 14,576.00</b>	<b>-8%</b>	<b>123,117.43</b>	<b>171,664.67</b>	<b>157,999.92</b>	<b>153,605.57</b>	<b>151,973.88</b>	<b>154,793.80</b>
		<b>Unpaved Road Maintenance</b>										
81	1-311-0341-1140	Unpaved Road Maintenance Labour	68,714.00	64,100.00	4,614.00	7%	54,585.17	44,352.02	54,430.44	53,404.23	64,533.74	57,722.93
82	1-311-0341-1145	Unpaved Road Maintenance Overtime	7,155.30	7,015.00	140.30	2%	1,977.31	5,759.23	5,514.95	6,094.02	8,369.20	2,273.17
83	1-311-0341-5640	Unpaved Road Maintenance Machine Rental (Town)	-	76,370.00	- 76,370.00	-100%	64,894.32	56,991.28	79,744.58	67,912.75	82,006.05	74,653.70
84	1-311-0341-5670	Unpaved Road Maintenance Materials	152,533.50	145,270.00	7,263.50	5%	126,584.53	133,614.78	147,438.37	144,751.90	129,784.10	138,482.72
		<b>Total Unpaved Road Maintenance</b>	<b>228,402.80</b>	<b>292,755.00</b>	<b>- 64,352.20</b>	<b>-22%</b>	<b>248,041.33</b>	<b>240,717.31</b>	<b>287,128.34</b>	<b>272,162.90</b>	<b>284,693.09</b>	<b>273,132.52</b>
		<b>Snowplowing</b>										
85	1-311-0351-1140	Snowplowing Labour	69,680.00	65,000.00	4,680.00	7%	32,941.69	45,844.39	61,627.37	50,555.00	43,477.36	53,668.72
86	1-311-0351-1145	Snowplowing Overtime	51,765.00	50,750.00	1,015.00	2%	29,135.24	39,911.73	58,697.58	46,955.01	53,481.32	59,251.55
87	1-311-0351-5640	Snowplowing Machine Rental (town)	-	171,700.00	- 171,700.00	-100%	98,454.45	142,247.35	197,308.60	177,518.75	156,196.15	207,092.15

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual	2019 Actual	2018 Actual	2017 Actual	2016 Actual
		<b>Total</b>	<b>121,445.00</b>	<b>287,450.00</b>	<b>- 166,005.00</b>	<b>-58%</b>	<b>160,531.38</b>	<b>228,003.47</b>	<b>317,633.55</b>	<b>275,028.76</b>	<b>253,154.83</b>	<b>320,012.42</b>
		<b>Snow Removal</b>										
88	1-311-0352-1140	Snow Removal Labour	25,730.00	24,000.00	1,730.00	7%	14,613.06	21,099.50	19,652.92	10,563.71	17,252.56	21,105.18
89	1-311-0352-1145	Snow Removal Overtime	28,560.00	28,000.00	560.00	2%	10,970.36	24,484.92	27,231.78	15,440.92	25,008.41	23,572.51
90	1-311-0352-5640	Snow Removal Machine Rental (town)		52,812.00	- 52,812.00	-100%	33,156.05	58,636.20	53,625.25	41,457.60	53,387.80	60,515.25
91	1-311-0352-5670	Snow Removal Materials	-	-	-	#DIV/0!	-	-	864.96	-	5,353.09	763.20
92	1-311-0352-5680	Snow Removal Contract	104,550.00	102,500.00	2,050.00	2%	36,628.03	94,709.29	108,739.23	46,996.66	99,710.31	95,977.79
		<b>Total</b>	<b>158,840.00</b>	<b>207,312.00</b>	<b>- 48,472.00</b>	<b>-23%</b>	<b>95,367.50</b>	<b>198,929.91</b>	<b>210,114.14</b>	<b>114,458.89</b>	<b>200,712.17</b>	<b>201,933.93</b>
		<b>Sanding &amp; Salting</b>										
93	1-311-0353-1140	Sanding & Salting Labour	21,975.00	20,500.00	1,475.00	7%	17,662.78	15,671.93	19,651.68	23,400.36	21,207.31	10,346.99
94	1-311-0353-1145	Sanding & Salting Overtime	19,227.00	18,850.00	377.00	2%	16,893.55	10,161.25	18,722.67	28,837.36	16,118.30	17,467.61
95	1-311-0353-5640	Sanding & Salting Machine Rental (town)		61,400.00	- 61,400.00	-100%	69,899.30	50,533.20	51,621.36	72,235.18	66,278.65	35,393.20
96	1-311-0353-5670	Sanding & Salting Materials	490,000.00	387,500.00	102,500.00	26%	298,802.52	324,769.03	408,127.28	303,646.20	266,214.55	173,635.63
		<b>Total</b>	<b>531,202.00</b>	<b>488,250.00</b>	<b>42,952.00</b>	<b>9%</b>	<b>403,258.15</b>	<b>401,135.41</b>	<b>498,122.99</b>	<b>428,119.10</b>	<b>369,818.81</b>	<b>236,843.43</b>
		<b>Culvert Thawing &amp; CB Cleaning</b>										
97	1-311-0354-5640	Culvert Thawing & CB Cleaning Machine Rental		-	-	#DIV/0!	-	-	-	23.00	-	103.50
		<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>23.00</b>	<b>-</b>	<b>103.50</b>
		<b>Plowing/Sanding Sidewalks</b>										
98	1-311-0356-1140	Plowing/Sanding Sidewalks Labour	12,030.00	11,220.00	810.00	7%	6,281.49	7,839.63	10,601.65	8,809.45	8,946.66	8,493.86
99	1-311-0356-1145	Plowing/Sanding Sidewalks Overtime	8,466.00	8,300.00	166.00	2%	8,259.34	5,860.77	7,338.09	7,264.00	6,620.45	8,122.09
100	1-311-0356-5640	Plowing/Sanding Sidewalks Machine Rental (town)		16,320.00	- 16,320.00	-100%	12,069.95	13,700.75	15,655.25	15,726.30	16,527.20	16,385.75
101	1-311-0356-5670	Plowing/Sanding Sidewalks Materials	-	-	-	#DIV/0!	-	-	-	-	-	-
102	1-311-0356-5680	Plowing/Sanding Sidewalks Contract	8,823.00	8,650.00	173.00	2%	7,469.19	6,985.82	11,799.07	7,891.47	7,235.13	10,481.27
		<b>Total</b>	<b>29,319.00</b>	<b>44,490.00</b>	<b>- 15,171.00</b>	<b>-34%</b>	<b>34,079.97</b>	<b>34,386.97</b>	<b>45,394.06</b>	<b>39,691.22</b>	<b>39,329.44</b>	<b>43,482.97</b>
		<b>Total Winter Control</b>	<b>840,806.00</b>	<b>1,027,502.00</b>	<b>- 186,696.00</b>	<b>-18%</b>	<b>693,237.00</b>	<b>862,455.76</b>	<b>1,071,264.74</b>	<b>857,320.97</b>	<b>863,015.25</b>	<b>802,376.25</b>
		<b>Safety Devices</b>										
103	1-311-0361-1140	Safety Devices Labour	17,585.00	16,405.00	1,180.00	7%	10,198.54	11,348.17	16,927.26	13,950.27	20,645.72	13,921.90
104	1-311-0361-1145	Safety Devices Overtime	612.00	600.00	12.00	2%	2,698.41	361.56	631.62	955.18	541.41	326.71
105	1-311-0361-4110	Safety Devices Hydro	3,570.00	3,570.00	-	0%	-	2,638.08	3,148.53	2,964.27	3,546.06	3,362.97
106	1-311-0361-5640	Safety Devices Machine Rental		3,200.00	- 3,200.00	-100%	1,549.80	3,454.90	2,730.10	2,040.10	4,324.90	2,125.70
107	1-311-0361-5670	Safety Devices Materials	14,721.00	14,020.00	701.00	5%	8,598.27	13,279.38	11,213.62	11,100.22	15,062.10	17,658.20
108	1-311-0361-5680	Safety Devices Contract	47,430.00	46,500.00	930.00	2%	45,295.51	43,648.08	40,746.28	35,141.54	18,355.08	24,030.60
		<b>Total Safety Devices</b>	<b>83,918.00</b>	<b>84,295.00</b>	<b>- 377.00</b>	<b>0%</b>	<b>68,340.53</b>	<b>74,730.17</b>	<b>75,397.41</b>	<b>66,151.58</b>	<b>62,475.27</b>	<b>61,426.08</b>
		<b>Entrances &amp; Addressing</b>										
109	1-311-0371-1140	Entrances & Addressing Labour	3,175.00	2,960.00	215.00	7%	2,505.81	3,697.40	2,020.14	2,096.59	1,388.88	1,562.61
110	1-311-0371-5640	Entrances & Addressing Machine Rental (town)		510.00	- 510.00	-100%	382.80	623.70	402.40	303.60	226.30	297.00
111	1-311-0371-5670	Entrances & Addressing Materials	1,606.50	1,530.00	76.50	5%	510.03	228.96	-	1,687.51	273.43	6,974.68
		<b>Total Entrances &amp; Addressing</b>	<b>4,781.50</b>	<b>5,000.00</b>	<b>- 218.50</b>	<b>-4%</b>	<b>3,398.64</b>	<b>4,550.06</b>	<b>2,422.54</b>	<b>4,087.70</b>	<b>1,888.61</b>	<b>8,834.29</b>
		<b>Municipal Property</b>										
112	1-312-0374-1140	Municipal Property Labour	53,019.00	49,460.00	3,559.00	7%	34,015.46	31,334.46	31,967.29	34,641.57	34,257.91	28,080.56
113	1-312-0374-1145	Municipal Property Overtime	2,779.50	2,725.00	54.50	2%	1,490.47	2,990.65	2,848.15	1,448.84	2,657.52	2,253.89
114	1-312-0374-5640	Municipal Property Machine Rental (Town)		4,650.00	- 4,650.00	-100%	4,900.95	4,758.80	3,282.65	3,597.10	4,340.00	3,966.10
115	1-312-0374-5670	Municipal Property Materials	7,402.50	7,050.00	352.50	5%	4,049.49	4,158.45	9,662.02	5,997.49	5,391.58	7,337.75
116	1-312-0374-5680	Municipal Property Contract	535.50	525.00	10.50	2%	92.29	315.88	739.06	430.38	174.62	521.93
		<b>Total Municipal Property</b>	<b>63,736.50</b>	<b>64,410.00</b>	<b>- 673.50</b>	<b>-1%</b>	<b>44,548.66</b>	<b>43,558.24</b>	<b>48,499.17</b>	<b>46,115.38</b>	<b>46,821.63</b>	<b>42,160.23</b>
		<b>Light Duty Vehicles</b>										
117	1-313-0380-1140	Light Duty Vehicles Labour	2,630.00	2,455.00	175.00	7%	2,611.23	2,632.91	1,839.24	1,924.51	2,688.08	2,799.78
118	1-313-0380-5240	Light Duty Vehicles Insurance	4,500.00	3,900.00	600.00	15%	3,523.38	2,998.14	2,814.00	3,288.00	4,278.78	4,142.46
119	1-313-0380-5600	Light Duty Vehicles M & R Parts (tires, general repairs)	8,001.90	7,845.00	156.90	2%	7,483.42	8,194.15	11,455.38	6,501.56	8,897.30	12,001.84
120	1-313-0380-5610	Light Duty Vehicles Fuel & Oil	29,694.00	28,280.00	1,414.00	5%	25,360.83	24,204.51	27,160.15	26,568.05	22,825.32	16,903.74
121	1-313-0380-5690	Light Duty Vehicles Licences	1200	1,010.00	190.00	19%	1,632.00	1,155.75	1,155.75	1,237.50	874.50	961.06
		<b>Total Light Duty Vehicles</b>	<b>46,025.90</b>	<b>43,490.00</b>	<b>2,535.90</b>	<b>6%</b>	<b>40,610.86</b>	<b>39,185.46</b>	<b>44,424.52</b>	<b>39,519.62</b>	<b>39,563.98</b>	<b>36,808.88</b>

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual	2019 Actual	2018 Actual	2017 Actual	2016 Actual
<b>Large Trucks</b>												
122	1-313-0381-1140	Large Trucks Labour	39,100.00	36,475.00	2,625.00	7%	37,743.36	38,936.88	30,960.74	38,126.43	31,304.97	31,453.07
123	1-313-0381-1145	Large Trucks Overtime	-	-	-	#DIV/0!	306.07	497.49	360.25	477.33	884.34	349.33
124	1-313-0381-5240	Large Trucks Insurance	15,111.00	10,550.00	4,561.00	43%	8,246.25	7,846.90	6,032.00	5,480.00	7,131.30	6,904.10
125	1-313-0381-5600	Large Trucks M&R Parts	107,151.00	105,050.00	2,101.00	2%	140,520.21	115,101.81	101,871.93	101,597.52	81,579.53	87,303.63
126	1-313-0381-5610	Large Trucks Fuel & Oil	71,002.05	67,621.00	3,381.05	5%	53,070.11	41,555.87	65,551.95	66,526.32	59,726.89	53,248.95
127	1-313-0381-5690	Large Trucks Licenses	26,500.00	21,021.00	5,479.00	26%	35,508.78	19,941.75	21,006.13	20,572.67	20,214.05	21,984.64
128	1-313-0381-6200	Large Trucks Loan Payments	49,995.00	49,995.00	-	0%	51,874.74	49,902.96	49,949.23	42,903.12	45,767.55	24,182.41
		<b>Total Large Trucks</b>	<b>308,859.05</b>	<b>290,712.00</b>	<b>18,147.05</b>	<b>6%</b>	<b>327,269.52</b>	<b>273,783.66</b>	<b>275,732.23</b>	<b>275,683.39</b>	<b>246,608.63</b>	<b>225,426.13</b>
<b>Large Equipment</b>												
129	1-313-0382-1140	Large Equipment Labour	32,159.00	30,000.00	2,159.00	7%	25,966.64	27,641.26	26,043.52	25,676.54	29,016.37	27,384.18
130	1-313-0382-1145	Large Equipment Overtime	-	-	-	#DIV/0!	310.91	245.84	535.51	665.08	1,361.41	680.91
131	1-313-0382-5600	Large Equipment M&R Parts	75,862.50	74,375.00	1,487.50	2%	77,660.99	81,868.39	61,198.18	73,397.00	64,102.35	75,756.98
132	1-313-0382-5610	Large Equipment Fuel & Oil	67,557.00	64,340.00	3,217.00	5%	51,459.74	48,545.79	64,010.67	54,101.90	48,616.15	39,189.92
133	1-313-0382-5640	Large Equipment Machine Rental	-	-	-	#DIV/0!	1,617.65	-	-	2,520.52	-	-
134	1-313-0382-6200	Large Equipment Loan Payments	165,561.00	165,561.00	-	0%	163,302.58	165,254.51	165,297.26	102,106.73	47,296.10	46,781.99
		<b>Total Large Equipment</b>	<b>341,139.50</b>	<b>334,276.00</b>	<b>6,863.50</b>	<b>2%</b>	<b>320,318.51</b>	<b>323,555.79</b>	<b>317,085.14</b>	<b>258,467.77</b>	<b>190,392.38</b>	<b>189,793.98</b>
<b>Other Equipment</b>												
135	1-313-0383-1140	Other Equipment Labour	6,075.00	5,670.00	405.00	7%	7,631.78	4,088.21	1,778.12	6,668.87	7,414.04	5,966.32
136	1-313-0383-1145	Other Equipment Overtime	331.50	325.00	6.50	2%	7.54	495.30	44.93	357.24	379.32	477.12
137	1-313-0383-5260	Other Equipment Other S&R	-	-	-	#DIV/0!	-	-	-	-	-	35.00
138	1-313-0383-5600	Other Equipment M & R Parts	36,039.66	35,333.00	706.66	2%	28,291.26	31,124.83	44,205.09	28,960.84	30,840.49	33,448.24
139	1-313-0383-5610	Other Equipment Fuel & Oil	1,638.00	1,560.00	78.00	5%	259.66	280.33	872.09	323.26	1,013.35	236.62
		<b>Total Other Equipment</b>	<b>44,084.16</b>	<b>42,888.00</b>	<b>1,196.16</b>	<b>3%</b>	<b>36,190.24</b>	<b>35,988.67</b>	<b>46,900.23</b>	<b>36,310.21</b>	<b>39,647.20</b>	<b>40,163.30</b>
<b>Total Vehicles &amp; Equipment</b>			<b>740,108.61</b>	<b>711,366.00</b>	<b>28,742.61</b>	<b>4%</b>	<b>724,389.13</b>	<b>672,513.58</b>	<b>684,142.12</b>	<b>609,980.99</b>	<b>516,212.19</b>	<b>492,192.29</b>
<b>Total Expenditures</b>			<b>5,969,921.18</b>	<b>4,840,751.52</b>	<b>1,129,169.66</b>	<b>23%</b>	<b>4,323,566.20</b>	<b>4,791,504.31</b>	<b>5,134,757.21</b>	<b>4,839,770.19</b>	<b>4,463,685.21</b>	<b>4,064,882.12</b>

# SEPTAGE

## 2023 Budget

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
<b>Revenue</b>								
1	1-105-1058-0610	Septage Fees	- 50,000.00	- 50,000.00	-	0%	- 57,145.42	- 79,295.34
<b>Expenditures</b>								
2	1-911-0911-5700	Contract Costs	30,000.00	30,000.00	-	0%	30,000.00	25,000.00
3	1-911-0911-7200	Capital Expenditures			-	#DIV/0!		
4	1-911-091-7730	To Reserves	20,000.00	20,000.00	-	0%	27,145.42	54,295.34
<b>Total Expenditures</b>			50,000.00	50,000.00	-	0%	57,145.42	79,295.34
<b>Net Septage</b>			-	-	-	#DIV/0!	-	-



## WASTE MANAGEMENT

### 2023 Budget

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
<b>Revenue</b>								
1	1-105-1058-0607	Garbage Tags	- 10,000.00 -	10,000.00	-	0%	21,577.00 -	15,408.00
2	1-105-1058-0608	Garbage Fees	- 1,675,800.00 -	1,637,244.00 -	38,556.00	2%	1,615,320.00 -	1,470,520.00
3	1-105-1058-0609	Blue Box Receipts	- 500.00 -	500.00	-	0%	771.72 -	1,194.75
4	1-105-1058-0660	Recycling Revenue	- 165,000.00 -	165,000.00	-	0%	184,973.01 -	183,522.36
5	1-107-9408-0010	Dump Fees	-	-	-	#DIV/0!		
6	1-107-9409-0010	Composting Units	- 750.00 -	750.00	-	0%	885.00 -	601.80
	1-107-9490-0010	Reserves	- 301,060.28 -	301,870.00	809.72	0%	178,000.00 -	135,782.57
<b>Total Revenue</b>			- 2,153,110.28 -	2,115,364.00 -	37,746.28	2%	2,001,526.73 -	1,807,029.48
<b>Expenditures</b>								
<b>Administration</b>								
7	1-411-0440-1140	Labour	39,730.02	38,951.00	779.02	2%	17,610.52	16,719.61
8	1-411-0440-1145	Overtime			-	#DIV/0!		-
9	1-411-0440-1170	Vacation Pay	627.30	615.00	12.30	2%	485.14	524.60
10	1-411-0440-2005	Family Leave			-	#DIV/0!		
11	1-411-0440-2010	Statutory Holidays	714.00	700.00	14.00	2%	452.80	411.93
12	1-411-0440-5170	Advertising		5,000.00 -	5,000.00	-100%		3,550.42
13	1-411-0440-5180	Travelling Expense	750.00	750.00	-	0%		
14	1-411-0440-5360	Technical Courses	1,100.00	1,100.00	-	0%		
<b>Total</b>			<b>42,921.32</b>	<b>47,116.00 -</b>	<b>4,194.68</b>	<b>-9%</b>	<b>18,548.46</b>	<b>21,206.56</b>
<b>Waste Collection</b>								
15	1-411-0441-1140	Waste Collection Labour	5,100.00	5,000.00	100.00	2%	12,452.49	28,234.50
16	1-411-0441-5100	Waste Collection Postage & Courier Services	5,500.00	5,000.00	500.00	10%	5,341.85	4,723.74
17	1-411-0441-5260	Waste Collection Other S & R	2,900.00	2,900.00	-	0%		154.09
18	1-411-0441-5640	Waste Collection Machine Rental (town)		200.00 -	200.00	-100%		9.00
19	1-411-0441-5680	Garbage Collection Contract	826,200.00	810,000.00	16,200.00	2%	901,369.62	812,348.06
20	1-411-0441-5690	Contract Landfill Depot Passes (Disposal)	147,900.00	145,000.00	2,900.00	2%	161,003.90	142,346.17
21	1-411-0441-5710	Recycling Collection Contract	843,336.00	826,800.00	16,536.00	2%	569,310.42	604,997.00
22	1-411-0441-5720	Waste Collection Waste Diversion Program	40,000.00	40,000.00	-	0%	29,458.27	23,030.56
23	1-411-0441-5730	Waste Collection Spring Large Item	10,000.00	10,000.00	-	0%		7,412.10
<b>Total</b>			<b>1,880,936.00</b>	<b>1,844,900.00</b>	<b>36,036.00</b>	<b>2%</b>	<b>1,678,936.55</b>	<b>1,623,255.22</b>
<b>Landfill Site</b>								
24	1-411-0451-1140	Landfill Site Labour	10,595.76	10,388.00	207.76	2%	8,160.53	7,440.36
25	1-411-0451-1145	Landfill Site Overtime	510.00	500.00	10.00	2%	41.18	159.76
26	1-411-0451-4110	Landfill Site Hydro	2,040.00	2,040.00	-	0%	925.80	1,564.30
27	1-411-0451-5120	Landfill Site Telephone			-	#DIV/0!		

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
28	1-411-0451-5145	Landfill Site Engineering Fees	2,500.00	2,500.00	-	0%	992.16	
29	1-411-0451-5240	Landfill Site Insurance (Building Etc.)			-	#DIV/0!		
30	1-411-0451-5260	Landfill Site Other S & R	69,360.00	69,360.00	-	0%	62,485.90	59,543.90
31	1-411-0451-5640	Landfill Site Machine Rental (town)		1,500.00	- 1,500.00	-100%	1,441.55	1,164.50
32	1-411-0451-5670	Landfill Site Materials	25,000.00	25,000.00	-	0%	21,695.27	321.53
33	1-411-0451-5680	Landfill Site Contract	13,525.20	13,260.00	265.20	2%	4,356.83	5,106.30
34	1-411-0451-7200	Capital Expenditure	80,000.00	72,000.00	8,000.00	11%	24,312.49	63,083.63
35	1-411-0451-7730	To Reserves			-	#DIV/0!		8,000.00
		<b>Total</b>	<b>203,530.96</b>	<b>196,548.00</b>	<b>6,982.96</b>	<b>4%</b>	<b>124,411.71</b>	<b>146,384.28</b>
		<b>Pak. Waste Recycle Depot</b>						
36	1-411-0452-1140	Pak. Waste Recycle Depot Labour	5,712.00	5,600.00	112.00	2%	7,250.63	5,311.89
37	1-411-0452-1145	Pak. Waste Recycle Depot Overtime	510.00	500.00	10.00	2%	236.29	704.45
38	1-411-0452-5260	Pak. Waste Recycle Depot Other S&R	3,500.00	3,500.00	-	0%	4,616.02	1,714.27
39	1-411-0452-5640	Pak. Waste Recycle Depot Machine Rental (town)		1,200.00	- 1,200.00	-100%	1,703.50	1,005.00
40	1-411-0452-5670	Pak. Waste Recycle Depot Materials			-	#DIV/0!		
41	1-411-0452-5680	Pak. Waste Recycle Depot Contract			-	#DIV/0!		
		<b>Total</b>	<b>9,722.00</b>	<b>10,800.00</b>	<b>- 1,078.00</b>	<b>-10%</b>	<b>13,806.44</b>	<b>8,735.61</b>
		<b>Waste Diversion Program</b>						
42	1-411-0460-5550	Env. Advisory Committee			-	#DIV/0!		
43	1-411-0460-5100	Waste Diversion Program Postage & Courier Services			-	#DIV/0!		
44	1-411-0460-5410	Waste Diversion Program Promotional/Educational	14,500.00	14,500.00	-	0%	2,893.37	7,447.81
45	1-411-0460-5460	Waste Diversion Prog.Subscriptions/Books/Magazines	500.00	500.00	-	0%		
46	1-411-0460-5480	Waste Diversion Program Composters	1,000.00	1,000.00	-	0%		
		<b>Total</b>	<b>16,000.00</b>	<b>16,000.00</b>	<b>-</b>	<b>0%</b>	<b>2,893.37</b>	<b>7,447.81</b>
		<b>Total Expenditures</b>	<b>2,153,110.28</b>	<b>2,115,364.00</b>	<b>37,746.28</b>	<b>2%</b>	<b>1,838,596.53</b>	<b>1,807,029.48</b>
		<b>Net Waste Management</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>162,930.20</b>	<b>-</b>

## Childcare Services

### 2023 Budget

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
1	1-611-0611-7200	Capital	0.00	16,000.00	- 16,000.00	-100%	-	
2	1-611-0611-7730	Transfers to Reserves		-	-	#DIV/0!	-	37,175.00
3	1-611-0611-8100	Municipal Grant	-	1,315.00	- 1,315.00	-100%	87,976.88	
			<hr/>					
			-	<b>17,315.00</b>	- <b>17,315.00</b>	-100%	<b>87,976.88</b>	<b>37,175.00</b>
			<hr/>					

## Childcare Services 2023 Budget

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
<b>Revenues</b>								
1	3-105-1058-D102	Parent Full Fees	- 1,813,711.25 -	1,564,843.99	- 248,867.26	16%	- 1,043,824.02	- 635,704.68
2	3-105-1058-D103	Fee Subsidy-County of Lanark	- 332,198.00 -	232,850.00	- 99,348.00	43%	- 183,375.64	- 188,813.21
3	3-105-1058-D104	Wage Subsidy	- 977,000.00 -	823,384.38	- 153,615.62	19%	- 889,738.15	- 965,611.23
4	3-105-1058-D105	Municipal Grant	-	1,315.00	1,315.00	-100%	- 233,336.24	
5	3-105-1058-D107	Miscellaneous Revenue	- 5,000.00 -	5,000.00	-	0%	- 1,283.96	- 2,465.74
6	3-105-1058-D110	Reserves	- 41,790.75 -		- 41,790.75	#DIV/0!		
7	3-105-1058-D111	DC Reserve Funds	- 23,100.00 -	90,677.63	67,577.63	-75%	- 23,100.00	- 15,460.00
		<b>Total Revenues</b>	<b>- 3,192,800.00 -</b>	<b>2,718,071.00</b>	<b>- 474,729.00</b>	<b>17%</b>	<b>- 2,374,658.01</b>	<b>- 1,808,054.86</b>
<b>Salaries &amp; Benefits</b>								
8	3-621-0012-0001	Teaching-Full Time	1,725,566.00	1,322,649.00	402,917.00	30%	842,714.76	655,394.43
9	3-621-0012-0002	Teaching-Part Time	300,663.00	411,139.00	- 110,476.00	-27%	- 2,620.17	14,680.34
10	3-621-0012-0003	Teaching-Supply		-	-	#DIV/0!	721,754.88	471,262.48
11	3-621-0012-0004	Cooks	72,500.00	72,053.00	447.00	1%	58,366.63	37,073.04
12	3-621-0012-0006	Caretaking	47,963.00	31,350.00	16,613.00	53%	18,170.82	14,483.97
13	3-621-0012-0007	Maintenance	-	-	-	#DIV/0!	- 141.90	78.56
14	3-621-0012-0008	Director	102,909.00	97,479.00	5,430.00	6%	93,762.44	116,480.49
15	3-621-0012-0009	Admin Support	25,750.00	25,226.00	524.00	2%	-	
16	3-621-0013-1170	Vacation Pay	9,617.00	16,445.00	- 6,828.00	-42%	29,470.97	23,556.46
17	3-621-0013-2100	CPP	162,100.00	107,549.00	54,551.00	51%	86,562.24	65,794.03
18	3-621-0013-2110	EI	50,235.00	43,098.00	7,137.00	17%	36,773.41	29,656.95
19	3-621-0013-2120	Omers	207,452.00	146,519.00	60,933.00	42%	107,422.84	100,057.28
20	3-621-0013-2130	Group Insurance	3,250.00	12,300.00	- 9,050.00	-74%	9,147.47	8,729.11
21	3-621-0013-2140	Medical	52,000.00	48,702.00	3,298.00	7%	38,993.36	32,893.89
22	3-621-0013-2150	Dental	19,100.00	14,980.00	4,120.00	28%	10,710.55	9,346.35
23	3-621-0013-2170	EHT	44,414.00	38,217.00	6,197.00	16%	34,482.78	27,016.89
24	3-621-0013-2180	WSIB	54,650.00	43,313.00	11,337.00	26%	43,766.33	33,995.88
		<b>Total</b>	<b>2,878,169.00</b>	<b>2,431,019.00</b>	<b>447,150.00</b>	<b>18%</b>	<b>2,129,337.41</b>	<b>1,640,500.15</b>
				1,959,896.00				
<b>Materials &amp; Supplies</b>								
24	3-631-0020-3100	Office Supplies	7,500.00	7,500.00	-	0%	587.29	4,146.11
25	3-631-0020-3150	Programs	40,000.00	30,000.00	10,000.00	33%	25,791.67	19,333.05

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
26	3-631-0020-3240	Repairs & Maintenance	5,000.00	5,000.00	-	0%	11,469.10	824.43
27	3-631-0020-3250	Food	123,420.00	112,200.00	11,220.00	10%	99,692.30	48,152.17
28	3-631-0020-3260	Staff Gift	1,250.00	1,250.00	-	0%	173.47	1,530.00
29	3-631-0020-4130	Equipment	6,000.00	6,000.00	-	0%	15,908.66	5,786.11
30	3-631-0020-4140	Cleaning	15,750.00	15,750.00	-	0%	2,439.42	6,038.25
31	3-631-0020-5260	Kitchen	7,000.00	7,000.00	-	0%	2,135.08	8.17
		<b>Total</b>	<b>205,920.00</b>	<b>184,700.00</b>	<b>21,220.00</b>	<b>11%</b>	<b>135,258.79</b>	<b>85,801.95</b>
		<b>Services &amp; Rents</b>						
32	3-631-0030-4110	Hydro	5,959.00	5,959.00	-	0%	4,539.58	3,854.27
32a	3-631-0030-4115	Heating	5,200.00	5,200.00	-	0%	3,772.25	3,813.88
32b	3-631-0030-4120	Water	3,887.00	3,887.00	-	0%	3,132.33	4,430.69
33	3-631-0030-5120	Telephone	7,650.00	7,650.00	-	0%	9,632.77	10,144.04
34	3-631-0030-5150	Other Professional Fees	3,121.00	3,121.00	-	0%	6,074.18	5,656.33
35	3-631-0030-5160	Computer Services Expense	3,000.00	3,000.00	-	0%	1,762.09	1,565.53
36	3-631-0030-5180	Travelling Expense	3,500.00	3,500.00	-	0%	487.52	591.82
37	3-631-0030-5230	Conferences	3,000.00	3,000.00	-	0%	2,761.00	4,482.43
38	3-631-0030-5240	Insurance (Building Etc.)	4,400.00	3,755.00	645.00	17%	3,422.32	2,155.67
39	3-631-0030-5570	Bus	1,000.00	1,000.00	-	0%	-	-
40	3-631-0030-5630	Building Equipment & Maintenance	14,994.00	14,280.00	714.00	5%	18,293.45	13,622.25
41	3-631-0030-6120	Bad Debts & Collection Costs	1,000.00	1,000.00	-	0%	11,473.24	1,704.61
42	3-631-0030-5635	Lease-CSB	52,000.00	47,000.00	5,000.00	11%	44,711.08	29,731.24
		<b>Total</b>	<b>108,711.00</b>	<b>102,352.00</b>	<b>6,359.00</b>	<b>6%</b>	<b>110,061.81</b>	<b>81,752.76</b>
		<b>Total Expenditures</b>	<b>3,192,800.00</b>	<b>2,718,071.00</b>	<b>474,729.00</b>	<b>17%</b>	<b>2,374,658.01</b>	<b>1,808,054.86</b>
		<b>Net Difference</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>

# LIBRARY

## 2023 Budget

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
1	1-711-0712-7200	Capital	25,000.00	14,000.00	11,000.00	79%	16,475.22	29,677.95
2	1-711-0712-7730	Transfers to Reserves			-	#DIV/0!		
3	1-711-0712-8100	Municipal Grant	651,177.08	630,753.00	20,424.08	3%	611,661.49	472,507.56
			<b>676,177.08</b>	<b>644,753.00</b>	<b>31,424.08</b>	<b>5%</b>	<b>628,136.71</b>	<b>502,185.51</b>

**LIBRARY**  
**2023 Budget**

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
<b>Revenues</b>								
<b>Federal Grants</b>								
1	4-105-1054-0130	Federal Grant-Summer Student			-	#DIV/0!	6,184.53	2,876.04
2	4-105-1054-0136	Summer Student-Pakenham			-	#DIV/0!		
		<b>Total</b>		-	-	#DIV/0!	<b>6,184.53</b>	<b>2,876.04</b>
<b>Provincial Grants</b>								
3	4-105-1055-0115	Public Operating Grant	- 17,888.00	- 17,888.00	-	0%	- 17,888.00	- 17,888.00
4	4-105-1055-0116	Pay Equity Grant	- 13,960.00	- 13,960.00	-	0%	- 13,960.00	- 13,960.00
5	4-105-1055-0120	Prov Gran-Sols/Internet/EKLF			-	#DIV/0!	14,102.39	14,754.55
		<b>Total</b>	<b>- 31,848.00</b>	<b>- 31,848.00</b>	<b>-</b>	<b>0%</b>	<b>- 45,950.39</b>	<b>- 46,602.55</b>
<b>Municipal Grants</b>								
6	4-105-1057-0010	DC Reserve Funds	- 35,400.00	- 35,400.00	-	0%	- 35,400.00	- 35,400.00
7	4-105-1057-0577	Municipal Grant-MM Library Share	- 651,177.08	- 630,753.00	- 20,424.08	3%	- 611,661.49	- 472,507.56
		<b>Total</b>	<b>- 686,577.08</b>	<b>- 666,153.00</b>	<b>- 20,424.08</b>	<b>3%</b>	<b>- 647,061.49</b>	<b>- 507,907.56</b>
<b>Revenue-Almonte Branch</b>								
	4-105-1058-0100	Special Fundraising				-	500.00	
8	4-105-1058-L101	Donations-Almonte	- 6,000.00	- 3,000.00	- 3,000.00	100%	- 4,374.43	- 2,730.79
9	4-105-1058-L102	Fines-Almonte	- 500.00	- 4,000.00	- 3,500.00	-88%	- 197.89	- 1,969.54
10	4-105-1058-L103	Rentals-Almonte	- 1,000.00	- 1,000.00	-	0%	- 287.61	- 623.88
11	4-105-1058-L104	Memberships-Almonte	- 200.00	- 200.00	-	0%	- 240.00	- 510.00
12	4-105-1058-L105	Photocopies-Almonte	- 2,300.00	- 1,600.00	- 700.00	44%	- 930.50	- 908.03
13	4-105-1058-L106	Book Sales-Almonte	- 1,000.00	- 1,000.00	-	0%	- 79.65	- 828.70
14	4-105-1058-L107	DVD Donations-Almonte	-	-	-	#DIV/0!	36,271.50	
	4-105-1058-L108	Programs-Almonte	-	-	-	#DIV/0!		1,449.60
15	4-105-1058-L109	Internet-Almonte			-	#DIV/0!		
		<b>Total</b>	<b>- 11,000.00</b>	<b>- 10,800.00</b>	<b>- 200.00</b>	<b>2%</b>	<b>- 42,881.58</b>	<b>- 9,020.54</b>
<b>Revenue-Pakenham Branch</b>								
16	4-105-1058-M101	Donations-Pakenham	- 1,000.00	- 1,000.00	-	0%	- 120.00	- 90.15
17	4-105-1058-M102	Fines-Pakenham	- 200.00	- 300.00	100.00	-33%	-	- 367.10
18	4-105-1058-M103	Rentals-Pakenham	- 200.00	- 200.00	-	0%	-	- 146.01
19	4-105-1058-M104	Memberships-Pakenham	- 30.00	- 30.00	-	0%	-	-
20	4-105-1058-M105	Photocopies-Pakenham	- 300.00	- 300.00	-	0%	- 54.73	- 35.36
21	4-105-1058-M106	Book Sales-Pakenham	- 600.00	- 500.00	- 100.00	20%	-	- 123.45
22	4-105-1058-M107	DVD Donations-Pakenham			-	#DIV/0!		- 90.00
23	4-105-1058-M108	Programs-Pakenham			-	#DIV/0!		
24	4-105-1058-M109	Internet-Pakenham			-	#DIV/0!		
		<b>Total</b>	<b>- 2,330.00</b>	<b>- 2,330.00</b>	<b>-</b>	<b>0%</b>	<b>- 174.73</b>	<b>- 852.07</b>
				<b>80,378.00</b>				
		<b>Total Revenues-MM Libraries</b>	<b>- 731,755.08</b>	<b>- 711,131.00</b>	<b>- 20,624.08</b>	<b>3%</b>	<b>- 742,252.72</b>	<b>- 567,258.76</b>

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
		<b>Total Revenues</b>	- 731,755.08 -	711,131.00 -	20,624.08	3% -	742,252.72 -	567,258.76
		<b>Salaries &amp; Benefits-Almonte</b>						
25	4-521-0001-1110	Salaries	393,436.52	375,636.00	17,800.52	5%	364,562.41	302,396.91
26	4-521-0001-1130	Summer Student	5,265.00	5,205.00	60.00	1%	6,845.27	
27	4-521-0001-1170	Vacation Pay	10,768.60	7,775.00	2,993.60	39%	-	
28	4-521-0001-2100	CPP	17,145.00	15,398.00	1,747.00	11%	14,302.52	10,632.66
29	4-521-0001-2110	EI	7,850.00	6,962.00	888.00	13%	6,894.47	5,541.85
30	4-521-0001-2120	Omers	35,502.52	30,681.00	4,821.52	16%	29,701.04	29,018.21
31	4-521-0001-2130	Group Insurance	1,697.54	1,789.00 -	91.46	-5%	1,523.95	1,474.88
32	4-521-0001-2140	Medical	4,334.40	5,108.00 -	773.60	-15%	5,533.68	4,613.04
33	4-521-0001-2150	Dental	1,152.24	2,310.00 -	1,157.76	-50%	1,654.80	1,431.30
34	4-521-0001-2160	LTD?	2,354.00	4,708.00 -	2,354.00	-50%		
35	4-521-0001-2170	EHT	7,984.67	7,470.00	514.67	7%	7,193.57	6,170.50
36	4-521-0001-2180	WSIB	1,351.00	1,341.00	10.00	1%	1,140.95	1,538.94
		<b>Total</b>	<b>488,841.49</b>	<b>464,383.00</b>	<b>24,458.49</b>	<b>5%</b>	<b>439,352.66</b>	<b>362,818.29</b>
		<b>Salaries &amp; Benefits-Pakenham</b>						
37	4-521-0002-1110	Salaries & Wages	52,611.21	59,191.00 -	6,579.79	-11%	56,113.72	48,018.83
38	4-521-0002-1130	Summer Student	5,265.00	5,205.00	60.00	1%	5,035.29	
39	4-521-0002-1170	Vacation Pay	2,865.68	2,368.00	497.68	21%	-	
40	4-521-0002-2100	CPP	1,908.00	2,322.00 -	414.00	-18%	1,796.72	1,378.07
41	4-521-0002-2110	EI	1,388.00	1,362.00	26.00	2%	1,292.69	1,100.54
42	4-521-0002-2120	Omers	2,312.64	610.00	1,702.64	279%	542.28	613.19
43	4-521-0002-2170	EHT	1,185.78	1,200.00 -	14.22	-1%	1,139.17	970.24
44	4-521-0002-2180	WSIB	201.00	215.00 -	14.00	-7%	188.43	256.96
		<b>Total</b>	<b>67,737.31</b>	<b>72,473.00 -</b>	<b>4,735.69</b>	<b>-7%</b>	<b>66,108.30</b>	<b>52,337.83</b>
			<b>556,578.80</b>	<b>536,856.00</b>				
		<b>Administration-Almonte</b>						
45	4-531-0001-3140	Other M & S	2,000.00	2,000.00	-	0%	2,339.55	2,112.96
46	4-531-0001-4130	Equipment	1,000.00	1,000.00	-	0%	1,150.64	536.96
47	4-531-0001-4135	Photocopier	1,000.00	600.00	400.00	67%	604.81	417.07
48	4-531-0001-5100	Postage & Courier Services	1,500.00	1,800.00 -	300.00	-17%	1,116.27	1,016.66
49	4-531-0001-5510	Promotions	-	-	-	#DIV/0!		
50	4-531-0001-5120	Telephone	2,035.00	2,035.00	-	0%	1,418.54	1,458.13
51	4-531-0001-5140	Audit Fees	1,018.00	1,018.00	-	0%	508.80	1,017.60
52	4-531-0001-5160	Computer Services Expense	9,000.00	9,000.00	-	0%	9,857.63	6,318.53
53	4-531-0001-5170	Advertising	510.00	510.00	-	0%	204.03	486.62
54	4-531-0001-5180	Travelling Expense	2,000.00	2,000.00	-	0%	1,674.59	1,217.52
55	4-531-0001-5210	Memberships	550.00	550.00	-	0%	200.00	380.00
56	4-531-0001-5240	Insurance (Building Etc.)	8,967.00	8,540.00	427.00	5%	7,424.28	4,310.27
57	4-531-0001-5430	Training	4,700.00	3,500.00	1,200.00	34%	2,176.99	4,132.80
		<b>Total</b>	<b>34,280.00</b>	<b>32,553.00</b>	<b>1,727.00</b>	<b>5%</b>	<b>28,676.13</b>	<b>23,405.12</b>
		<b>Administration-Pakenham</b>						
58	4-531-0002-3140	Other M & S	250.00	250.00	-	0%	283.32	288.41
59	4-531-0002-4130	Equipment	500.00	500.00	-	0%	2,330.30	472.41
60	4-531-0002-4135	Photocopier	200.00	200.00	-	0%	-	176.04
61	4-531-0002-5020	Postage & Courier Services	50.00	50.00	-	0%	240.66	2.16
62	4-531-0002-5120	Telephone	2,000.00	2,000.00	-	0%	1,572.50	1,533.22



Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
63	4-531-0002-5160	Computer Services Expense	9,000.00	9,000.00	-	0%	6,000.21	6,755.75
64	4-531-0002-5180	Travelling Expense	500.00	500.00	-	0%	38.39	
65	4-531-0002-5430	Training	800.00	1,000.00	- 200.00	-20%	29.28	
		<b>Total</b>	<b>13,300.00</b>	<b>13,500.00</b>	<b>- 200.00</b>	<b>-1%</b>	<b>10,494.66</b>	<b>9,227.99</b>
		<b>Materials-Almonte</b>						
66	4-541-0001-3100	Office Supplies	3,500.00	3,500.00	-	0%	3,243.93	2,588.10
67	4-541-0001-3150	Program Supplies	2,250.00	1,600.00	650.00	41%	29,575.67	14,850.30
68	4-541-0001-3190	Compact Discs	-	-	-	#DIV/0!		
69	4-541-0001-3200	Periodicals	2,500.00	2,500.00	-	0%	5,046.01	850.71
70	4-541-0001-3210	Books/eresources	36,771.00	36,050.00	721.00	2%	41,798.37	34,870.06
71	4-541-0001-3220	DVD's	5,200.00	5,100.00	100.00	2%	4,335.98	6,113.33
		<b>Total</b>	<b>50,221.00</b>	<b>48,750.00</b>	<b>1,471.00</b>	<b>3%</b>	<b>83,999.96</b>	<b>59,272.50</b>
		<b>Materials-Pakenham</b>						
72	4-541-0002-3100	Office Supplies	1,200.00	1,200.00	-	0%	1,244.15	361.61
73	4-541-0002-3150	Program Supplies	800.00	800.00	-	0%	834.72	168.89
74	4-541-0002-3190	Compact Discs	-	-	-	#DIV/0!		
75	4-541-0002-3200	Periodicals	-	-	-	#DIV/0!		
76	4-541-0002-3210	Books	16,589.28	16,264.00	325.28	2%	13,231.00	13,724.87
77	4-541-0002-3220	DVD's	2,080.00	2,040.00	40.00	2%	2,747.06	3,681.06
		<b>Total</b>	<b>20,669.28</b>	<b>20,304.00</b>	<b>365.28</b>	<b>2%</b>	<b>18,056.93</b>	<b>17,936.43</b>
		<b>Building Operation-Almonte</b>						
78	4-551-0001-4110	Hydro	6,630.00	6,630.00	-	0%	5,063.55	4,808.62
79	4-551-0001-4115	Heating	5,300.00	5,202.00	98.00	2%	4,823.67	4,864.50
80	4-551-0001-4120	Water	836.00	836.00	-	0%	1,125.33	978.14
81	4-551-0001-4140	Cleaning, Maintenance & Other Supplies	9,700.00	9,500.00	200.00	2%	13,076.66	8,584.07
		<b>Total</b>	<b>22,466.00</b>	<b>22,168.00</b>	<b>298.00</b>	<b>1%</b>	<b>24,089.21</b>	<b>19,235.33</b>
		<b>Building Operation-Pakenham</b>						
82	4-551-0002-4110	Hydro	3,850.00	3,850.00	-	0%	2,696.65	3,028.02
83	4-521-0002-4115	Heating	2,081.00	2,081.00	-	0%	1,612.74	1,719.30
84	4-551-0002-4120	Water	209.00	209.00	-	0%	41.56	20.97
85	4-551-0002-4140	Cleaning, Maintenance & Other Supplies	15,740.00	9,500.00	6,240.00	66%	11,196.30	6,914.57
86	4-551-0002-6200	Debt Payments-2017 Expansion	11,360.00	11,360.00	-	0%	11,379.82	11,342.41
		<b>Total</b>	<b>33,240.00</b>	<b>27,000.00</b>	<b>6,240.00</b>	<b>23%</b>	<b>26,927.07</b>	<b>23,025.27</b>
87	4-561-0003-8300	Non-Resident Reimbursement - CP	1,000.00	10,000.00	- 9,000.00	-90%	44,547.80	
		<b>Subtotal-MM Libraries</b>	<b>731,755.08</b>	<b>711,131.00</b>	<b>20,624.08</b>	<b>3%</b>	<b>742,252.72</b>	<b>567,258.76</b>
		<b>Total Expenditures</b>	<b>731,755.08</b>	<b>711,131.00</b>	<b>20,624.08</b>	<b>3%</b>	<b>742,252.72</b>	<b>567,258.76</b>
		<b>Net Difference</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>	<b>-</b>	<b>-</b>

## RECREATION

### 2023 Budget

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
1	1-711-0711-7200	Capital	22,000.00	129,000.00	- 107,000.00	-83%	121,277.38	77,498.38
2	1-711-0711-7730	Transfer to Reserves		36,030.00	- 36,030.00	-100%	62,428.00	133,733.00
3	1-711-0711-8100	Municipal Grant	1,353,780.61	1,324,787.00	28,993.61	2%	1,241,915.86	1,228,289.16
			1,375,780.61	1,489,817.00	- 114,036.39	-8%	1,425,621.24	1,439,520.54

## RECREATION 2023 Budget

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual	2019 Actual	2018 Actual	2017 Actual	2016 Actual
<b>Revenues</b>												
<b>Federal Grants</b>												
1	5-105-1054-0547	Federal Grant-Canada Day			-	#DIV/0!				-	3,200.00	2,000.00
3	5-105-1054-0548	Federal Grant-Student			-	#DIV/0!						
2	5-105-1054-0549	Federal Grant-Site Upgrades-Clayton Taylor Park	-	300.00	-	0%	-	450.00	-	300.00	-	300.00
4	5-105-1054-0550	Federal Grant-TDM			-	#DIV/0!						
<b>Total Federal Grants</b>			-	300.00	-	0%	-	450.00	-	300.00	-	3,500.00
												2,300.00
<b>Municipal Grants</b>												
5	5-105-1057-0010	Transfer from Reserves	-	83,000.00	-	83,000.00	-	1,674.23			-	37,088.71
6	5-105-1057-0011	Reserve Funds			-	#DIV/0!			-	1,800.00	-	3,400.00
7	5-105-1057-0577	Municipal Grant	-	1,353,780.61	-	28,993.61	2%	1,241,915.86	-	1,228,289.16	-	1,019,390.60
<b>Total Municipal Grants</b>			-	1,436,780.61	-	111,993.61	8%	1,241,915.86	-	1,229,963.39	-	1,092,431.47
												1,022,790.60
												1,091,200.33
												932,859.99
<b>Hall Rentals-Almonte</b>												
8	5-105-1058-A101	Arena Hall Rental-Other	-	10,000.00	-	0%	-	696.66	-	3,858.63	-	20,156.89
9	5-105-1058-A102	Arena Hall Rental-Bar	-	4,000.00	-	0%	-	-	3,241.59	-	5,852.65	-
<b>Total Hall Rentals-Almonte</b>			-	14,000.00	-	0%	-	696.66	-	7,100.22	-	26,009.54
												25,156.81
												22,431.92
												29,262.46
<b>Surface Rentals-Almonte</b>												
10	5-105-1058-A103	Arena Surface Rental-Ball Hockey	-	4,500.00	-	0%	-	78.00	-	52.79	-	4,494.46
11	5-105-1058-A104	Arena Surface Rental-Other	-	7,000.00	-	0%	-	964.25	-	1,085.55	-	6,831.38
12	5-105-1058-A105	Arena Ice Rental-Hockey	-	195,205.00	-	0%	-	23,717.25	-	148,313.28	-	158,949.92
13	5-105-1058-A106	Arena Ice Rental-Figure Skating	-	10,000.00	-	0%	-	804.00	-	8,712.00	-	9,845.00
14	5-105-1058-A107	Arena Ice Rental-Public Skating	-	2,000.00	-	0%	-	204.00	-	1,817.00	-	3,797.50
<b>Total Surface Rentals-Almonte</b>			-	218,705.00	-	0%	-	25,767.50	-	159,980.62	-	183,918.26
												201,725.92
												187,340.42
												178,042.14
<b>Canteen Rental-Almonte</b>												
15	5-105-1058-A108	Arena Canteen Rental			-	0%				-	-	704.13
<b>Total Canteen Rental-Almonte</b>			-	-	-	0%				-	-	704.13
												1,629.30
												2,635.44
<b>Miscellaneous Revenue-Almonte</b>												
16	5-105-1058-A109	Skate Sharpening/Pro Shop	-	600.00	-	0%	-	331.86	-	328.68	-	703.52
17	5-105-1058-A110	Arena Advertising	-	3,000.00	-	0%	-	2,376.00	-	4,793.25	-	2,040.27
18	5-105-1058-A111	Arena Telephone Receipts			-	#DIV/0!						4,232.00
19	5-105-1058-A112	Arena Arcade Game Receipts			-	#DIV/0!						670.41
20	5-105-1058-A113	Broomball	-	2,500.00	-	0%	-	-	2,159.00	-	1,942.27	-
21	5-105-1058-A116	Other Rentals			-	#DIV/0!						4,693.33
22	5-105-1058-A120	Pepsi/Gatorade Rebate			-	#DIV/0!						3,760.00
23	5-105-1058-A130	Equipment Rentals			-	#DIV/0!						804.88
<b>Total Misc. Revenue-Almonte</b>			-	6,100.00	-	0%	-	2,707.86	-	7,345.93	-	4,686.06
												9,595.74
												7,420.21
												8,772.08
<b>Programs-Almonte</b>												
24	5-105-1058-A135	Program Fees-Adult Dance	-	1,000.00	-	0%	-	2,240.00	-	667.25	-	2,102.03
25	5-105-1058-A140	Program Fees-Day Camps			-	#DIV/0!						2,548.22
26	5-105-1058-A145	Program Fees-Babysitting	-	1,000.00	-	0%	-	-	400.00	-	250.00	-
27	5-105-1058-A150	Program Fees-Senior Action	-	4,000.00	-	0%	-	517.70	-	579.65	-	3,265.32
29	5-105-1058-A155	Program Fees-Other			-	#DIV/0!						4,564.99
30	5-105-1058-A165	Program Fees-Volleyball	-	2,500.00	-	0%	-	-	66.37	-	1,659.30	-
31	5-105-1058-A180	Program Fees-Badminton	-	1,600.00	-	0%	-	-	88.50	-	1,061.97	-
32	5-105-1058-A185	Program Fees-Ball Hockey	-	800.00	-	800.00	#DIV/0!					1,150.45
33	5-105-1058-A	Program Fees-User Group Insurance			-	#DIV/0!						1,057.53
<b>Total Program Fees-Almonte</b>			-	10,900.00	-	800.00	8%	-	2,757.70	-	1,801.77	-
												8,338.62
												11,209.68
												79,491.67
												66,580.46
<b>Events-Almonte</b>												

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual	2019 Actual	2018 Actual	2017 Actual	2016 Actual
34	5-105-1058-A190	Canada Day			-	#DIV/0!				-	500.00	1,500.00
35	5-105-1058-A195	Halloween Dance			-	#DIV/0!						
36	5-105-1058-A200	Light up the Night	- 8,000.00	- 8,000.00	-	0%	1,044.00	- 1,058.40	- 11,043.76	- 8,766.85	- 6,250.13	- 7,983.37
37	5-105-1058-A210	Events-Almonte Other			-	#DIV/0!			-	475.85	- 420.00	- 489.31
38	5-105-1058-A320	Donations-Almonte Arena			-	#DIV/0!		-	230.09	- 300.00	-	4,000.00
39	5-105-1058-A310	Donations-Almonte Skateboard Park			-	#DIV/0!					-	-
40	5-105-1058-A325	Donations-Augusta St. Park			-	#DIV/0!			-	35.36	-	-
41	5-105-1058-A400	Rental-Portable Stage & Trailer			-	#DIV/0!				-	20.00	-
		<b>Total Events-Almonte</b>	<b>- 8,000.00</b>	<b>- 8,000.00</b>	<b>-</b>	<b>0%</b>	<b>- 1,044.00</b>	<b>- 1,058.40</b>	<b>- 11,273.85</b>	<b>- 9,507.34</b>	<b>- 7,190.13</b>	<b>- 13,972.68</b>
		<b>Sports Fields/Parks Revenue</b>										
42	5-105-1058-F110	Rent-Gemmill Ball Diamond	- 1,800.00	- 1,800.00	-	0%	130.13	- 240.97	- 926.18	- 1,831.56	- 1,821.71	- 1,532.03
43	5-105-1058-F115	Rent Gemmill Soccer Field	- 2,000.00	- 2,000.00	-	0%	-	795.40	- 956.62	- 816.46	- 2,194.35	- 2,332.10
44	5-105-1058-F120	Rent Snedden/Casey Ball Diamond	- 2,500.00	- 2,500.00	-	0%	-	452.00	- 556.99	- 2,217.24	- 2,632.96	- 2,739.05
45	5-105-1058-F125	Rent Snedden/Casey Soccer Field	-	-	-	#DIV/0!						
46	5-105-1058-F130	Cvitan Soccer Field	- 4,000.00	- 4,000.00	-	0%	-	397.70	- 1,625.20	- 2,567.47	- 3,641.56	- 4,582.71
47	5-105-1058-F140	Appleton Soccer Field	- 3,500.00	- 3,500.00	-	0%	-	397.70	- 2,133.59	- 2,356.99	- 3,501.02	- 3,373.05
48	5-105-1058-F150	Ramsay Field	-	-	-	#DIV/0!		-	49.00	- 114.04	- 1,837.01	- 1,899.58
49	5-105-1058-F160	Rent Comba Ball Diamond	-	-	-	#DIV/0!						
50	5-105-1058-F180	Rent Pakenham Comm. Park Ball Diamond	- 3,000.00	- 3,000.00	-	0%	-	2,138.04	- 3,276.55	- 2,793.81	- 2,342.98	- 2,114.77
51	5-105-1058-F185	Rent Cedar Hill Hall	- 2,000.00	- 2,000.00	-	0%	87.00	-	1,461.58	- 2,124.32	- 839.48	- 761.89
		<b>Total Sports Fields/Parks Revenue</b>	<b>- 18,800.00</b>	<b>- 18,800.00</b>	<b>-</b>	<b>0%</b>	<b>- 217.13</b>	<b>- 4,421.81</b>	<b>- 10,985.71</b>	<b>- 14,821.89</b>	<b>- 18,811.07</b>	<b>- 19,335.18</b>
		<b>Hall Rentals-Pakenham</b>										
52	5-105-1058-P101	SCC Arena Hall Rental-Other	- 8,500.00	- 8,500.00	-	0%	549.00	- 3,956.46	- 6,832.62	- 5,021.65	- 10,265.73	- 6,068.46
53	5-105-1058-P102	SCC Arena Hall Rental-Bar	- 10,000.00	- 10,000.00	-	0%	6,790.92	- 6,641.15	- 23,200.83	- 22,474.34	- 30,263.91	- 26,374.39
		<b>Total Hall Rentals-Pakenham</b>	<b>- 18,500.00</b>	<b>- 18,500.00</b>	<b>-</b>	<b>0%</b>	<b>- 6,241.92</b>	<b>- 10,597.61</b>	<b>- 30,033.45</b>	<b>- 27,495.99</b>	<b>- 40,529.64</b>	<b>- 32,442.85</b>
		<b>Surface Rentals-Pakenham</b>										
54	5-105-1058-P104	SCC Arena Ice Rental-Other	- 4,000.00	- 4,000.00	-	0%	382.99	- 416.00	- 936.00	- 2,438.06	- 3,620.71	- 3,251.38
55	5-105-1058-P105	SCC Arena Ice Rental-Hockey	- 154,891.00	- 154,891.00	-	0%	200,073.92	- 121,673.98	- 144,980.99	- 139,683.13	- 137,100.20	- 133,311.46
56	5-105-1058-P107	SCC Arena Ice Rental-Public Skating	- 1,600.00	- 1,600.00	-	0%	807.00	- 1,036.00	- 1,054.52	- 838.64	- 1,177.81	- 1,647.22
		<b>Total Surface Rentals-Pakenham</b>	<b>- 160,491.00</b>	<b>- 160,491.00</b>	<b>-</b>	<b>0%</b>	<b>- 201,263.91</b>	<b>- 123,125.98</b>	<b>- 146,971.51</b>	<b>- 142,959.83</b>	<b>- 141,898.72</b>	<b>- 138,210.06</b>
		<b>Canteen Rental-Pakenham</b>										
57	5-105-1058-P108	SCC Arena Canteen Rental			-	#DIV/0!			-	704.13	- 1,629.30	- 2,694.69
		<b>Total Canteen Rental-Pakenham</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>704.13</b>	<b>- 1,629.30</b>	<b>- 2,694.69</b>
		<b>Miscellaneous Revenue-Pakenham</b>										
58	5-105-1058-P109	SCC Skate Sharpening	- 200.00	- 200.00	-	0%	-	250.00	-	282.50	-	482.30
	5-105-1058-P110	SCC Advertising			-	#DIV/0!	1,401.00					
59	5-105-1058-P113	SCC Arena Ice Rental-Broomball	- 9,500.00	- 9,500.00	-	0%	262.00	- 7,573.13	- 10,049.50	- 8,426.50	- 9,289.42	- 6,109.00
		<b>Total Misc. Revenue-Pakenham</b>	<b>- 9,700.00</b>	<b>- 9,700.00</b>	<b>-</b>	<b>0%</b>	<b>- 1,663.00</b>	<b>- 7,823.13</b>	<b>- 10,049.50</b>	<b>- 8,709.00</b>	<b>- 9,289.42</b>	<b>- 6,591.30</b>
		<b>Programs-Pakenham</b>										
60	5-105-1058-P130	Program Fees-Recreational Hockey	- 15,000.00	- 10,000.00	- 5,000.00	50%	9,916.80	- 660.00	- 14,999.81	- 16,390.83	- 21,346.64	- 21,225.00
61	5-105-1058-P135	Program Fees-Soccer	- 7,500.00	- 7,500.00	-	0%		-	7,580.00	- 6,215.00	- 4,543.86	- 4,080.00
62	5-105-1058-P140	Program Fees-Other			-	#DIV/0!						-
		<b>Total Programs-Pakenham</b>	<b>- 22,500.00</b>	<b>- 17,500.00</b>	<b>- 5,000.00</b>	<b>29%</b>	<b>- 9,916.80</b>	<b>- 660.00</b>	<b>- 22,579.81</b>	<b>- 22,605.83</b>	<b>- 25,890.50</b>	<b>- 25,305.00</b>
		<b>Events-Pakenham</b>										
63	5-105-1058-P145	Events-St. Pat's Prelude			-	#DIV/0!						
64	5-105-1058-P150	Events-St. Pat's Dance	- 2,500.00	- 2,500.00	-	0%	40.00	- 135.00	- 2,535.00	- 2,044.25	- 2,698.23	- 2,721.24
65	5-105-1058-P155	Events-Home Show			-	#DIV/0!					-	19,361.69
67	5-105-1058-P165	Events-Canada Day			-	#DIV/0!					-	522.63
68	5-105-1058-P170	Events-Fall Fair	-	5,000.00	5,000.00	-100%		-	4,058.73	- 6,512.80	- 5,598.80	- 3,692.26
69	5-105-1058-P175	Events-Christmas Craft Show			-	#DIV/0!						
70	5-105-1058-P190	Events-Other		-	-	#DIV/0!		50.00			-	2,395.00
		<b>Total Events-Pakenham</b>	<b>- 2,500.00</b>	<b>- 7,500.00</b>	<b>5,000.00</b>	<b>-67%</b>	<b>- 40.00</b>	<b>- 85.00</b>	<b>- 6,593.73</b>	<b>- 8,557.05</b>	<b>- 8,297.03</b>	<b>- 28,692.82</b>
		<b>Total Revenues</b>	<b>- 1,927,276.61</b>	<b>- 1,814,483.00</b>	<b>- 112,793.61</b>	<b>6%</b>	<b>- 1,494,682.34</b>	<b>- 1,554,263.86</b>	<b>- 1,554,171.51</b>	<b>- 1,506,843.94</b>	<b>- 1,646,549.66</b>	<b>- 1,487,697.15</b>

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual	2019 Actual	2018 Actual	2017 Actual	2016 Actual
<b>Expenditures</b>												
<b>Recreation Management Salaries</b>												
71	5-721-0011-1110	Salaries & Wages	199,920.00	196,000.00	3,920.00	2%	207,697.34	188,426.17	160,873.53	149,332.49	143,305.53	136,673.82
72	5-721-0011-1150	Other Honorariums	2,500.00	2,500.00	-	0%	2,700.00	75.00	1,275.00	1,800.00	2,400.00	4,200.00
73	5-721-0011-2040	Employee Benefits	-	-	-	#DIV/0!	-	-	-	-	-	-
<b>Total Recreation Management Salaries</b>			<b>202,420.00</b>	<b>198,500.00</b>	<b>3,920.00</b>	<b>2%</b>	<b>210,397.34</b>	<b>188,501.17</b>	<b>162,148.53</b>	<b>151,132.49</b>	<b>145,705.53</b>	<b>140,873.82</b>
<b>Full Time Payroll Expenses</b>												
74	5-721-0013-1170	Vacation Pay	41,616.00	40,800.00	816.00	2%	42,648.11	38,400.41	32,136.43	33,504.33	41,432.55	37,635.24
75	5-721-0013-2000	Sick Leave	11,444.40	11,220.00	224.40	2%	13,215.31	10,872.33	11,279.79	11,850.29	9,461.08	9,794.89
76	5-721-0013-2010	Statutory Holidays	26,520.00	26,000.00	520.00	2%	26,083.52	25,352.96	23,034.85	22,288.03	23,536.73	23,935.93
77	5-721-0013-2020	Bereavement Leave	700.00	700.00	-	0%	-	386.03	2,413.09	2,413.09	2,061.27	2,591.94
78	5-721-0013-2040	Employee Benefits	4,500.00	4,500.00	-	0%	3,161.76	4,417.15	1,717.22	4,105.04	4,058.33	3,131.41
79	5-721-0013-2060	Boot/Clothing Allowance	5,500.00	5,500.00	-	0%	5,340.89	3,319.21	3,398.75	3,001.93	4,058.66	2,956.27
80	5-721-0013-2070	Labour-Seminars & Conventions	4,000.00	4,000.00	-	0%	1,024.35	1,578.97	3,351.43	2,151.70	1,898.81	3,839.73
81	5-721-0013-2100	CPP	22,500.00	22,500.00	-	0%	23,240.04	22,034.17	19,082.74	18,736.49	20,309.21	20,217.73
82	5-721-0013-2110	EI	10,000.00	10,000.00	-	0%	9,856.21	9,528.12	9,032.11	9,115.60	9,676.86	11,109.53
83	5-721-0013-2120	Omers	52,020.00	51,000.00	1,020.00	2%	47,390.73	47,646.37	42,958.88	39,876.39	38,927.90	41,959.77
84	5-721-0013-2130	Group Insurance	4,692.00	4,600.00	92.00	2%	4,868.70	4,490.77	4,202.72	4,084.40	4,192.06	3,831.33
85	5-721-0013-2140	Medical	18,870.00	18,500.00	370.00	2%	21,516.80	16,351.14	18,880.56	14,681.04	18,435.48	18,634.72
86	5-721-0013-2150	Dental	5,712.00	5,600.00	112.00	2%	6,408.24	4,977.08	5,626.32	3,886.08	5,646.00	7,234.24
87	5-721-0013-2170	EHT	10,200.00	10,000.00	200.00	2%	10,562.55	10,625.00	9,861.84	9,326.51	9,983.94	9,867.00
88	5-721-0013-2180	WSIB	11,628.00	11,400.00	228.00	2%	11,572.95	12,185.63	13,251.12	13,038.22	14,535.12	12,859.48
<b>Total Full Time Payroll Expenses</b>			<b>229,902.40</b>	<b>226,320.00</b>	<b>3,582.40</b>	<b>2%</b>	<b>226,890.16</b>	<b>212,165.34</b>	<b>197,814.76</b>	<b>192,059.14</b>	<b>208,214.00</b>	<b>209,599.21</b>
<b>Part Time Payroll Expenses</b>												
89	5-721-0015-1170	Vacation Pay	6,630.00	6,500.00	130.00	2%	5,869.22	5,574.54	2,831.56	8,707.79	5,015.13	4,756.98
90	5-721-0015-2010	Statutory Holidays	6,120.00	6,000.00	120.00	2%	4,824.03	4,037.24	4,956.09	9,294.86	5,793.49	5,349.03
91	5-721-0015-2040	Employee Benefits	-	-	-	#DIV/0!	420.94	-	1,156.26	314.76	-	1,021.52
92	5-721-0015-2100	CPP	4,500.00	4,500.00	-	0%	2,649.28	3,030.86	3,375.22	4,483.70	3,636.39	3,429.25
93	5-721-0015-2110	EI	3,875.00	3,875.00	-	0%	2,528.15	2,641.90	2,393.03	3,083.63	2,352.38	2,680.84
94	5-721-0015-2120	OMERS	-	-	-	#DIV/0!	-	180.87	185.29	1,987.39	-	-
95	5-721-0015-2170	EHT	3,000.00	3,000.00	-	0%	2,230.68	2,326.78	2,057.48	2,591.34	2,009.75	2,017.44
96	5-721-0015-2180	WSIB	3,500.00	3,500.00	-	0%	2,683.79	2,722.31	3,352.46	4,157.37	3,368.12	2,888.93
<b>Total Part Time Payroll Expenses</b>			<b>27,625.00</b>	<b>27,375.00</b>	<b>250.00</b>	<b>1%</b>	<b>21,206.09</b>	<b>20,514.50</b>	<b>20,307.39</b>	<b>34,620.84</b>	<b>22,175.26</b>	<b>22,143.99</b>
<b>Total Payroll Expenses (F/T, P/T, Management)</b>			<b>459,947.40</b>	<b>452,195.00</b>	<b>7,752.40</b>	<b>2%</b>	<b>458,493.59</b>	<b>421,181.01</b>	<b>380,270.68</b>	<b>377,812.47</b>	<b>376,094.79</b>	<b>372,617.02</b>
<b>Recreation General Expenses</b>												
97	5-721-0021-1140	Labour	45,900.00	45,000.00	900.00	2%	32,259.31	32,205.87	42,877.12	28,083.92	57,578.09	35,443.66
98	5-721-0021-2180	WSIB	-	-	-	#DIV/0!	-	-	-	-	-	-
99	5-721-0021-3100	Office Supplies	3,000.00	3,000.00	-	0%	2,712.89	2,641.69	3,017.23	4,031.83	2,543.30	1,756.99
100	5-721-0021-3140	Other M & S	4,000.00	4,000.00	-	0%	2,258.22	3,706.03	3,519.02	2,301.24	3,463.12	1,263.78
101	5-721-0021-5100	Postage & Courier Services	500.00	500.00	-	0%	10,940.46	41.19	122.37	273.99	452.58	509.53
102	5-721-0021-5120	Telephone	11,000.00	11,000.00	-	0%	-	11,001.92	10,631.22	9,204.05	9,309.18	7,839.37
103	5-721-0021-5140	Audit Fees	-	-	-	#DIV/0!	-	-	-	-	227.00	-
104	5-721-0021-5150	Other Professional Fees	5,000.00	5,000.00	-	0%	949.90	1,499.95	850.00	505.00	1,823.25	739.00
105	5-721-0021-5160	Computer Services Expense	4,500.00	4,500.00	-	0%	4,359.55	2,064.12	3,378.88	15,258.85	607.60	1,755.00
106	5-721-0021-5180	Travelling Expense	2,000.00	2,000.00	-	0%	933.36	654.60	1,336.80	1,128.31	1,173.39	1,648.67
107	5-721-0021-5210	Memberships	1,500.00	1,500.00	-	0%	2,161.36	1,002.00	1,326.21	954.00	1,480.36	675.00
108	5-721-0021-5220	Association & Convention	2,000.00	2,000.00	-	0%	480.00	889.21	249.00	179.55	789.16	379.44
109	5-721-0021-5260	Other S & R	750.00	750.00	-	0%	8,060.02	-	-	1,004.50	689.92	690.62
110	5-721-0021-5390	Rentals & Maintenance	7,140.00	7,140.00	-	0%	-	7,505.35	9,656.95	134.00	6,759.02	10,773.93
111	5-721-0021-6120	Bad Debt Expense	-	-	-	#DIV/0!	250.00	-	6,066.86	-	-	-
112	5-721-0021-6200	Loan Payments	212,958.00	212,958.00	-	0%	159,171.02	207,939.80	159,196.82	123,172.18	108,005.18	114,219.79
<b>Total Recreation General Expenses</b>			<b>300,248.00</b>	<b>299,348.00</b>	<b>900.00</b>	<b>0%</b>	<b>224,536.09</b>	<b>271,151.73</b>	<b>242,228.48</b>	<b>186,231.42</b>	<b>194,901.15</b>	<b>177,694.78</b>
<b>Almonte Arena General Expenses</b>												

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual	2019 Actual	2018 Actual	2017 Actual	2016 Actual
116	5-731-0021-4110	Almonte Arena General Exp.-Hydro	78,540.00	78,540.00	-	0%	39,719.24	62,017.68	48,863.23	57,521.91	92,869.22	77,141.23
117	5-731-0021-4115	Almonte Arena General Exp.-Heating	19,380.00	19,380.00	-	0%	8,763.83	12,292.76	15,142.79	19,999.67	14,103.35	14,181.51
118	5-731-0021-4120	Almonte Arena General Exp.-Water	11,330.00	11,330.00	-	0%	8,785.03	8,879.59	10,629.41	10,382.86	7,982.89	12,115.69
119	5-731-0021-5170	Almonte Arena General Exp.-Advertising			-	#DIV/0!				-		
120	5-731-0021-5240	Almonte Arena General Exp.-Insurance	12,550.00	10,730.00	1,820.00	17%	9,327.81	5,763.61	6,044.07	5,241.60	6,940.80	7,194.96
121	5-731-0021-5390	Almonte Arena General Exp.-Rentals & Maintenance	1,530.00	1,530.00	-	0%	250.00	366.00	40.98	2,055.00	3,757.08	571.93
		<b>Total</b>	<b>123,330.00</b>	<b>121,510.00</b>	<b>1,820.00</b>	<b>1%</b>	<b>66,845.91</b>	<b>89,319.64</b>	<b>80,720.48</b>	<b>95,201.04</b>	<b>125,653.34</b>	<b>111,205.32</b>
		<b>Almonte Arena Lobby Cleaning</b>										
122	5-731-0022-1140	ACC Lobby Cleaning & Maint.-Labour	37,434.00	36,700.00	734.00	2%	22,632.95	30,065.91	36,174.06	42,521.26	33,574.86	33,984.56
123	5-731-0022-4150	ACC Lobby Cleaning & Maint.-Materials & Supplies	5,500.00	5,500.00	-	0%	4,698.53	5,162.81	4,156.02	7,431.32	3,822.68	3,568.54
124	5-731-0022-5630	ACC Lobby Cleaning & Maint.-Repairs/Maintenance	2,000.00	2,000.00	-	0%	6,526.79	311.66	2,993.80	514.95		
		<b>Total</b>	<b>44,934.00</b>	<b>44,200.00</b>	<b>734.00</b>	<b>2%</b>	<b>33,858.27</b>	<b>35,540.38</b>	<b>43,323.88</b>	<b>50,467.53</b>	<b>37,397.54</b>	<b>37,553.10</b>
		<b>ACC Upper Hall Setup/Cleanup</b>										
125	5-732-0031-1140	ACC Upper Hall Setup/Cleanup-Labour	18,360.00	18,000.00	360.00	2%	7,613.97	6,865.58	11,156.64	11,876.95	13,073.17	15,177.93
126	5-732-0031-4150	ACC Upper hall Setup/Cleanup-Materials & Supplies	2,550.00	2,550.00	-	0%	1,323.17	1,030.65	3,432.23	2,678.22	1,400.77	1,749.48
		<b>Total</b>	<b>20,910.00</b>	<b>20,550.00</b>	<b>360.00</b>	<b>2%</b>	<b>8,937.14</b>	<b>7,896.23</b>	<b>14,588.87</b>	<b>14,555.17</b>	<b>14,473.94</b>	<b>16,927.41</b>
		<b>ACC Upper Hall Bar</b>										
127	5-732-0032-1140	ACC Upper Hall Bar-Labour	1,020.00	1,000.00	20.00	2%		286.15	539.47	659.68	302.20	1,096.86
128	5-732-0032-4150	ACC Upper Hall Bar-Materials & Supplies	305.00	305.00	-	0%		26.65	191.13		206.63	199.50
129	5-732-0032-4170	ACC Upper Hall Bar-Liquor & Beer Purchases	4,161.60	4,080.00	81.60	2%		560.46	4,092.40	1,378.27	3,180.80	5,864.18
130	5-732-0032-4180	ACC Upper Hall Bar-Pop Purchases	520.20	510.00	10.20	2%		124.94	132.31	338.24	141.69	241.41
		<b>Total</b>	<b>6,006.80</b>	<b>5,895.00</b>	<b>111.80</b>	<b>2%</b>	<b>-</b>	<b>998.20</b>	<b>4,955.31</b>	<b>2,376.19</b>	<b>3,831.32</b>	<b>7,401.95</b>
		<b>ACC Upper Hall Cleaning</b>										
131	5-732-0033-1140	ACC Upper Hall Cleaning-Labour			-	#DIV/0!						
132	5-732-0033-4150	ACC Upper Hall Cleaning-Materials & Supplies	150.00	150.00	-	0%			93.10			289.20
		<b>Total</b>	<b>150.00</b>	<b>150.00</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>93.10</b>	<b>-</b>	<b>-</b>	<b>289.20</b>
		<b>ACC Upper Hall Misc. Maint.</b>										
133	5-732-0034-1140	ACC Upper Hall Misc. Maint.-Labour	1,530.00	1,500.00	30.00	2%				237.07	334.32	
134	5-732-0034-4150	ACC Upper Hall Misc. Maint.-Materials & Supplies	3,060.00	3,060.00	-	0%	3,309.20	4,344.08	4,874.47	7,108.11	3,928.70	2,627.43
135	5-732-0034-5630	ACC Upper Hall Misc. Maint.-Contract R&M	8,160.00	8,000.00	160.00	2%	17,398.37	17,499.25	12,305.13	21,277.64	6,655.66	4,624.00
		<b>Total</b>	<b>12,750.00</b>	<b>12,560.00</b>	<b>190.00</b>	<b>2%</b>	<b>20,707.57</b>	<b>21,843.33</b>	<b>17,179.60</b>	<b>28,622.82</b>	<b>10,918.68</b>	<b>7,251.43</b>
		<b>ACC Surface Setup/Cleanup</b>										
136	5-733-0031-1140	ACC Surface Setup/Cleanup-Labour	7,140.00	7,000.00	140.00	2%	2,526.11	2,652.18	7,328.86	7,873.36	4,228.72	5,873.59
137	5-733-0031-4150	ACC Surface Setup/Cleanup-Materials & Supplies			-	#DIV/0!	308.35	867.50	33.90		652.24	
		<b>Total</b>	<b>7,140.00</b>	<b>7,000.00</b>	<b>140.00</b>	<b>2%</b>	<b>2,834.46</b>	<b>3,519.68</b>	<b>7,362.76</b>	<b>7,873.36</b>	<b>4,880.96</b>	<b>5,873.59</b>
		<b>ACC Surface Cleaning</b>										
138	5-733-0033-1140	ACC Surface Cleaning-Labour		-	-	#DIV/0!						
139	5-733-0033-4150	ACC Surface Cleaning-Materials & Supplies	500.00	500.00	-	0%				511.70		790.60
		<b>Total</b>	<b>500.00</b>	<b>500.00</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>511.70</b>	<b>-</b>	<b>790.60</b>
		<b>ACC Bleachers Maint.</b>										
140	5-735-0041-1140	ACC Bleachers Maint.-Labour	6,120.00	6,000.00	120.00	2%	5,696.14	6,344.84	1,429.62	4,823.48	4,554.49	6,942.73
141	5-735-0041-4150	ACC Bleachers Maint.-Materials & Supplies			-	#DIV/0!		115.35	624.57	520.64	909.83	967.94
		<b>Total</b>	<b>6,120.00</b>	<b>6,000.00</b>	<b>120.00</b>	<b>2%</b>	<b>5,696.14</b>	<b>6,460.19</b>	<b>2,054.19</b>	<b>5,344.12</b>	<b>5,464.32</b>	<b>7,910.67</b>
		<b>ACC Locker Room Maint.</b>										
142	5-735-0043-1140	ACC Locker Room Maint.-Labour	20,910.00	20,500.00	410.00	2%	15,094.87	20,416.37	16,866.36	19,848.83	16,926.25	16,758.48
143	5-735-0043-4150	ACC Locker Room Maint.-Materials & Supplies	3,060.00	3,060.00	-	0%	2,685.39	6,015.57	1,333.79	4,406.26	4,303.37	1,490.07
144	5-735-0043-5680	ACC Locker Room Maint.-Contract	260.10	255.00	5.10	2%	85.00		180.00	1,113.50	2,110.00	
		<b>Total</b>	<b>24,230.10</b>	<b>23,815.00</b>	<b>415.10</b>	<b>2%</b>	<b>17,865.26</b>	<b>26,431.94</b>	<b>18,380.15</b>	<b>25,368.59</b>	<b>23,339.62</b>	<b>18,248.55</b>
		<b>ACC Ice Surface Maint.</b>										
145	5-735-0044-1140	ACC Ice Surface Maint.-Labour	38,760.00	38,000.00	760.00	2%	29,078.49	36,346.62	36,467.19	32,525.38	37,018.30	36,872.03
146	5-735-0044-4150	ACC Ice Surface Maint.-Materials & Supplies	3,570.00	3,570.00	-	0%	3,071.92	2,258.44	3,792.61	5,165.05	2,381.68	3,087.25
147	5-735-0044-5630	ACC Ice Surface Maint.Contract-Repairs/Maintenance	5,100.00	5,000.00	100.00	2%	3,495.02	5,780.06	6,262.73	5,772.25	175.98	

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual	2019 Actual	2018 Actual	2017 Actual	2016 Actual
		<b>Total</b>	<b>47,430.00</b>	<b>46,570.00</b>	<b>860.00</b>	<b>2%</b>	<b>35,645.43</b>	<b>44,385.12</b>	<b>46,522.53</b>	<b>43,462.68</b>	<b>39,575.96</b>	<b>39,959.28</b>
		<b>ACC Ice Plant Equip.</b>										
148	5-735-0045-1140	ACC Ice Plant Equip.-Labour	6,120.00	6,000.00	120.00	2%	6,421.80	7,158.65	8,892.99	8,559.01	7,080.35	8,575.40
189	5-735-0045-5600	ACC Ice Plant Equip.-M & R Parts (Inventory)	765.00	765.00	-	0%	-	684.45	57.78	37.98	1,516.91	417.32
150	5-735-0045-5610	ACC Ice Plant Equip.-Fuel & Oil			-	#DIV/0!					419.25	
151	5-735-0045-5630	ACC Ice Plant Equip.-Contract-Repairs/Maintenance	7,262.40	7,120.00	142.40	2%	8,121.18	6,700.60	10,430.05	7,454.50	5,347.00	3,830.00
		<b>Total</b>	<b>14,147.40</b>	<b>13,885.00</b>	<b>262.40</b>	<b>2%</b>	<b>14,542.98</b>	<b>14,543.70</b>	<b>19,380.82</b>	<b>16,051.49</b>	<b>14,363.51</b>	<b>12,822.72</b>
		<b>ACC Ice Resurfer</b>										
152	5-735-0046-1140	ACC Ice Resurfer-Labour	4,080.00	4,000.00	80.00	2%	508.60	574.71	1,287.37	807.48	4,264.75	7,005.57
153	5-735-0046-5600	ACC Ice Resurfer-M & R Parts (Inventory)	1,530.00	1,530.00	-	0%	161.26	650.90	35.97	830.27	2,734.96	2,471.38
154	5-735-0046-5610	ACC Ice Resurfer-Fuel & Oil	4,200.00	4,000.00	200.00	5%	3,946.83	4,739.70	4,526.50	4,516.61	4,358.74	3,765.17
155	5-735-0046-5630	ACC Ice Resurfer-Contract-Repairs/Maintenance	1,040.40	1,020.00	20.40	2%	803.00	1,068.50	2,740.03	392.01	481.50	1,214.00
		<b>Total</b>	<b>10,850.40</b>	<b>10,550.00</b>	<b>300.40</b>	<b>3%</b>	<b>5,419.69</b>	<b>7,033.81</b>	<b>8,589.87</b>	<b>6,546.37</b>	<b>11,839.95</b>	<b>14,456.12</b>
		<b>Total Expenses-Almonte Arena</b>	<b>318,498.70</b>	<b>313,185.00</b>	<b>5,313.70</b>	<b>2%</b>	<b>212,352.85</b>	<b>257,972.22</b>	<b>263,151.56</b>	<b>296,381.06</b>	<b>291,739.14</b>	<b>280,689.94</b>
		<b>General Expenses-Pakenham</b>										
156	5-737-0021-4110	SCC General Exp.-Hydro	66,000.00	66,000.00	-	0%	42,438.43	61,216.64	72,217.51	63,222.24	82,102.17	68,612.17
157	5-737-0021-4115	SCC General Exp.-Heating	7,000.00	7,000.00	-	0%	6,273.97	6,629.45	7,311.25	7,720.03	7,978.18	8,029.38
158	5-737-0021-5240	SCC General Exp.-Insurance (Building Etc.)	12,550.00	10,730.00	1,820.00	17%	9,327.81	5,763.61	6,044.07	8,627.96	6,940.80	7,194.96
		<b>Total</b>	<b>85,550.00</b>	<b>83,730.00</b>	<b>1,820.00</b>	<b>2%</b>	<b>58,040.21</b>	<b>73,609.70</b>	<b>85,572.83</b>	<b>79,570.23</b>	<b>97,021.15</b>	<b>83,836.51</b>
		<b>SCC Lobby Maint. &amp; Cleaning</b>										
159	5-737-0022-1140	SCC Lobby Maint. & Cleaning-Labour	36,720.00	36,000.00	720.00	2%	16,229.25	19,637.55	24,301.31	31,494.00	31,394.28	30,307.11
160	5-737-0022-4150	SCC Lobby Maint. & Cleaning-Materials & Supplies	5,000.00	5,000.00	-	0%	1,075.02	2,095.57	1,965.65	5,276.11	4,999.89	5,117.14
161	5-737-0022-5630	SCC Lobby Maint. & Cleaning-Contract R&M	4,161.60	4,080.00	81.60	2%	5,794.04	1,062.50	3,739.00	2,499.24	3,430.12	3,195.23
		<b>Total</b>	<b>45,881.60</b>	<b>45,080.00</b>	<b>801.60</b>	<b>2%</b>	<b>23,098.31</b>	<b>22,795.62</b>	<b>30,005.96</b>	<b>39,269.35</b>	<b>39,824.29</b>	<b>38,619.48</b>
		<b>SCC Upper Hall Setup/Cleanup</b>										
162	5-738-0031-1140	SCC Upper Hall Setup/Cleanup-Labour	14,280.00	14,000.00	280.00	2%	2,975.52	4,274.47	11,456.01	9,554.41	13,588.66	14,070.38
163	5-738-0031-4150	SCC Upper Hall Setup/Cleanup-Materials & Supplies	1,020.00	1,020.00	-	0%	655.75	573.84	1,092.33	1,066.69	841.10	1,481.84
		<b>Total</b>	<b>15,300.00</b>	<b>15,020.00</b>	<b>280.00</b>	<b>2%</b>	<b>3,631.27</b>	<b>4,848.31</b>	<b>12,548.34</b>	<b>10,621.10</b>	<b>14,429.76</b>	<b>15,552.22</b>
		<b>SCC Upper Hall Bar</b>										
164	5-738-0032-4150	SCC Upper Hall Bar-Materials & Supplies	1,300.00	1,300.00	-	0%	1,053.68	971.76	1,607.58	948.90	974.02	1,329.22
165	5-738-0032-4160	SCC Upper Hall Bar-Food Purchases	731.50	665.00	66.50	10%	-	230.40	842.10	636.60	583.55	419.44
166	5-738-0032-4170	SCC Upper Hall Bar-Liquor & Beer Purchases	7,803.00	7,650.00	153.00	2%	4,699.93	3,468.16	8,048.58	6,891.14	10,997.20	9,716.89
167	5-738-0032-4180	SCC Upper Hall Bar-Pop & Mix Purchases	841.50	765.00	76.50	10%	148.89	120.68	486.94	336.00	600.96	777.50
168	5-738-0032-4190	SCC Upper Hall Bar-Bartending	3,000.00	3,000.00	-	0%	913.89	1,834.04	3,838.93	4,368.59	2,977.89	3,655.98
		<b>Total</b>	<b>13,676.00</b>	<b>13,380.00</b>	<b>296.00</b>	<b>2%</b>	<b>6,816.39</b>	<b>6,625.04</b>	<b>14,824.13</b>	<b>13,181.23</b>	<b>16,133.62</b>	<b>15,899.03</b>
		<b>SCC Surface Rental Setup/Cleanup</b>										
169	5-739-0031-1140	SCC Surface Renta Setup/Cleanup-Labour	5,202.00	5,100.00	102.00	2%	1,361.93	5,870.86	629.67	1,997.75	3,503.34	4,128.27
170	5-739-0031-4150	SCC Surface Setup/Cleanup-Materials & Supplies		-	-	#DIV/0!					26.98	
		<b>Total</b>	<b>5,202.00</b>	<b>5,100.00</b>	<b>102.00</b>	<b>2%</b>	<b>1,361.93</b>	<b>5,870.86</b>	<b>629.67</b>	<b>1,997.75</b>	<b>3,530.32</b>	<b>4,128.27</b>
		<b>SCC Bleachers</b>										
171	5-740-0041-1140	SCC Bleachers Maint.-Labour	2,550.00	2,500.00	50.00	2%	4,681.78	3,644.94	1,344.22	1,647.46	1,157.88	1,123.56
172	5-740-0041-4150	SCC Bleachers Maint.-Materials & Supplies		-	-	#DIV/0!						
		<b>Total</b>	<b>2,550.00</b>	<b>2,500.00</b>	<b>50.00</b>	<b>2%</b>	<b>4,681.78</b>	<b>3,644.94</b>	<b>1,344.22</b>	<b>1,647.46</b>	<b>1,157.88</b>	<b>1,123.56</b>
		<b>SCC Locker Room Maint.</b>										
173	5-740-0043-1140	SCC Locer Room Maint.-Labour	15,300.00	15,000.00	300.00	2%	14,874.49	13,832.98	11,826.24	12,337.19	13,253.11	12,834.74
174	5-740-0043-4150	SCC Locker Room Maint.-Materials & Supplies		-	-	#DIV/0!	1,468.71	1,028.21	914.98	511.09	675.81	265.78
		<b>Total</b>	<b>15,300.00</b>	<b>15,000.00</b>	<b>300.00</b>	<b>2%</b>	<b>16,343.20</b>	<b>14,861.19</b>	<b>12,741.22</b>	<b>12,848.28</b>	<b>13,928.92</b>	<b>13,100.52</b>
		<b>SCC Ice Surface Maint.</b>										
175	5-740-0044-1140	SCC Ice Surface Maint.-Labour	28,050.00	27,500.00	550.00	2%	26,778.71	28,563.08	29,199.89	27,632.75	23,218.06	24,885.12
176	5-740-0044-4150	SCC Ice Surface Maint.-Materials & Supplies		3,000.00	-	3,000.00	2,842.86	4,840.68	2,089.61	1,992.92	1,519.62	3,620.33

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual	2019 Actual	2018 Actual	2017 Actual	2016 Actual
177	5-740-0044-5630	SCC Ice Surface Maint.-Contract-R&M	2,101.20	2,060.00	41.20	2%	-	1,730.50	2,889.68	415.50	1,574.91	1,510.30
		<b>Total</b>	<b>30,151.20</b>	<b>32,560.00</b>	<b>- 2,408.80</b>	<b>-7%</b>	<b>29,621.57</b>	<b>35,134.26</b>	<b>34,179.18</b>	<b>30,041.17</b>	<b>26,312.59</b>	<b>30,015.75</b>
		<b>SCC Ice Plant Equip.</b>										
178	5-740-0045-1140	SCC Ice Plant Equip.-Labour	209.10	205.00	4.10	2%				295.00	159.00	
179	5-740-0045-5600	SCC Ice Plant Equip.-M & R Parts (Inventory)	100.00	100.00	-	0%					200.22	
180	5-740-0045-5610	SCC Ice Plant Equip.-Fuel & Oil			-	#DIV/0!			311.29	1,407.80	8.00	
181	5-740-0045-5630	SCC Ice Plant Equip.-Contract-Repairs/Maintenance	5,202.00	5,100.00	102.00	2%	3,612.00	7,351.80	4,253.35	2,770.50	5,130.10	725.00
		<b>Total</b>	<b>5,511.10</b>	<b>5,405.00</b>	<b>106.10</b>	<b>2%</b>	<b>3,612.00</b>	<b>7,351.80</b>	<b>4,564.64</b>	<b>4,473.30</b>	<b>5,497.32</b>	<b>725.00</b>
		<b>SCC Ice Conditioner</b>										
182	5-740-0046-1140	SCC Ice Conditioner-Labour	520.20	510.00	10.20	2%	80.64	775.84	45.06	93.16	73.97	214.85
183	5-740-0046-5600	SCC Ice Conditioner-M&R Parts (Inventory)			-	#DIV/0!	999.87	401.03	177.90		734.42	
184	5-740-0046-5610	SCC Ice Conditioner-Fuel & Oil	3,213.00	3,060.00	153.00	5%	1,985.91	2,973.69	3,269.06	4,930.02	3,696.31	3,449.92
185	5-740-0046-5630	SCC Ice Conditioner-Contract-Repairs/Maintenance	1,040.40	1,020.00	20.40	2%	774.35	1,773.98	1,322.03	683.01	199.50	1,482.50
		<b>Total</b>	<b>4,773.60</b>	<b>4,590.00</b>	<b>183.60</b>	<b>4%</b>	<b>3,840.77</b>	<b>5,924.54</b>	<b>4,814.05</b>	<b>5,706.19</b>	<b>4,704.20</b>	<b>5,147.27</b>
		<b>SCC Other Equip.</b>										
186	5-740-0050-1140	SCC Other Equip.-Labour	1,249.50	1,225.00	24.50	2%	3.95			-		
187	5-740-0050-4150	SCC Other Equip.-Materials & Supplies	2,040.00	2,040.00	-	0%	1,866.78	464.32	1,523.41	734.92	3,248.31	797.13
188	5-740-0050-5610	SCC Other Equip.-Fuel & Oil			-	#DIV/0!						
189	5-740-0050-5630	SCC Other Equip.-R&M/Water Treatment	10,200.00	10,200.00	-	0%	14,733.06	12,057.12	9,734.05	14,141.73	12,763.34	13,737.95
		<b>Total</b>	<b>13,489.50</b>	<b>13,465.00</b>	<b>24.50</b>	<b>0%</b>	<b>16,603.79</b>	<b>12,521.44</b>	<b>11,257.46</b>	<b>14,876.65</b>	<b>16,011.65</b>	<b>14,535.08</b>
		<b>Total Expenses-Pakenham Arena</b>	<b>237,385.00</b>	<b>235,830.00</b>	<b>1,555.00</b>	<b>1%</b>	<b>167,651.22</b>	<b>193,187.70</b>	<b>212,481.70</b>	<b>214,232.71</b>	<b>238,551.70</b>	<b>222,682.69</b>
		<b>Active Fields &amp; Parks</b>										
190	5-751-0021-1140	Active Fields & Parks-Labour	35,470.50	34,775.00	695.50	2%	14,967.18	23,390.97	28,406.94	19,999.82	34,373.09	28,460.93
191	5-751-0021-4110	Active Fields & Parks-Hydro	4,235.00	4,235.00	-	0%	2,140.07	2,231.96	3,960.38	3,126.45	3,938.76	3,504.02
192	5-751-0021-4115	Active Fields & Parks-Heating			-	#DIV/0!			950.97			275.99
193	5-751-0021-4120	Active Fields & Parks-Water	19,570.00	19,000.00	570.00	3%	22,157.16	15,937.06	17,525.46	16,207.04	183.58	-
194	5-751-0021-4150	Active Fields & Parks-Materials & Supplies	24,148.50	23,675.00	473.50	2%	2,987.76	4,995.83	19,208.60	8,211.72	16,390.52	16,975.42
195	5-751-0021-5170	Active Fields & Parks-Advertising			-	#DIV/0!						
196	5-751-0021-5240	Active Fields & Parks-Insurance	12,100.00	10,285.00	1,815.00	18%	8,940.88	6,498.41	4,477.67	5,893.16	8,637.68	8,574.64
197	5-751-0021-5630	Active Fields & Parks-Contract-Repairs/Maintenance	8,843.40	8,670.00	173.40	2%	8,914.17	4,391.76	7,946.81	4,666.52	5,452.03	3,791.66
		<b>Total Active Fields &amp; Parks</b>	<b>104,367.40</b>	<b>100,640.00</b>	<b>3,727.40</b>	<b>4%</b>	<b>60,107.22</b>	<b>57,445.99</b>	<b>82,476.83</b>	<b>58,104.71</b>	<b>68,975.66</b>	<b>61,582.66</b>
		<b>Passive Fields &amp; Parks</b>										
198	5-753-0021-1140	Passive Fields & Parks-Labour	86,205.30	84,515.00	1,690.30	2%	72,943.56	81,386.55	57,222.14	68,076.93	70,260.06	56,820.36
199	5-753-0021-4150	Passive Fields & Parks-Materials & Supplies	11,582.10	11,355.00	227.10	2%	7,635.63	5,487.38	12,495.34	7,275.95	13,591.98	4,390.85
200	5-753-0021-5630	Passive Fields & Parks-Contract-Repairs/Maintenance	36,424.20	35,710.00	714.20	2%	22,677.30	13,948.67	29,735.19	22,084.13	11,288.64	8,228.82
		<b>Total Passive Fields &amp; Parks</b>	<b>134,211.60</b>	<b>131,580.00</b>	<b>2,631.60</b>	<b>2%</b>	<b>103,256.49</b>	<b>100,822.60</b>	<b>99,452.67</b>	<b>97,437.01</b>	<b>95,140.68</b>	<b>69,440.03</b>
		<b>Vehicles &amp; Equipment</b>										
201	5-755-0023-1140	Vehicles and Equipment-Labour	9,521.70	9,335.00	186.70	2%	7,336.41	4,424.52	2,116.10	2,351.61	6,502.96	8,477.20
202	5-755-0023-5240	Vehicles and Equipment-Insurance			-	#DIV/0!						
203	5-755-0023-5600	Vehicles and Equipment-M & R Parts (Inventory)	6,741.00	6,420.00	321.00	5%	6,639.08	5,491.11	4,568.09	4,279.51	4,863.31	11,792.49
204	5-755-0023-5610	Vehicles and Equipment-Fuel & Oil	11,628.75	11,075.00	553.75	5%	18,446.17	15,077.63	9,414.84	10,176.57	11,615.34	8,365.74
205	5-755-0023-5620	Vehicles and Equipment-Licenses	560.00	560.00	-	0%	768.00	505.25	505.25	505.25	668.75	780.00
206	5-755-0023-5630	Vehicles and Equipment-Contract-Repairs/Maintenance	627.30	615.00	12.30	2%	3,739.74	1,535.05	4,476.02	2,940.37	512.02	2,372.44
		<b>Total Vehicles &amp; Equipment</b>	<b>29,078.75</b>	<b>28,005.00</b>	<b>1,073.75</b>	<b>4%</b>	<b>36,929.40</b>	<b>27,033.56</b>	<b>21,080.30</b>	<b>20,253.31</b>	<b>24,162.38</b>	<b>31,787.87</b>
		<b>Adult Dance</b>										
207	5-758-A135-5165	Instruction Costs	3,000.00	3,000.00	-	0%	873.00	275.00	3,750.00	3,350.00	4,940.00	
208	5-758-A135-5170	Advertising			-	#DIV/0!						
		<b>Total</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>-</b>	<b>0%</b>	<b>873.00</b>	<b>275.00</b>	<b>3,750.00</b>	<b>3,350.00</b>	<b>4,940.00</b>	



Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual	2019 Actual	2018 Actual	2017 Actual	2016 Actual
<b>Babysitting Course</b>												
209	5-758-A145-4150	Babysitting Course-Materials & Supplies	375.00	375.00	-	0%						511.25
210	5-758-A145-5165	Babysitting Course-Instruction Costs	500.00	500.00	-	0%		150.00	150.00	300.00	300.00	450.00
211	5-758-A145-5170	Babysitting Course-Advertising			-	#DIV/0!						
<b>Total</b>			<b>875.00</b>	<b>875.00</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>150.00</b>	<b>150.00</b>	<b>300.00</b>	<b>300.00</b>	<b>961.25</b>
<b>Other Programs-Almonte</b>												
212	5-758-A180-4150	Other Programs-Materials & Supplies	1,020.00	1,020.00	-	0%		136.40		44.95	835.72	3,891.30
213	5-758-A180-5170	Other Programs-Advertising	1,020.00	1,020.00	-	0%			601.56	255.00	1,434.00	1,078.64
<b>Total</b>			<b>2,040.00</b>	<b>2,040.00</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>136.40</b>	<b>601.56</b>	<b>299.95</b>	<b>2,269.72</b>	<b>4,969.94</b>
<b>Swimming Program</b>												
214	5-758-A240-1135	Swimming Program-Salaries & Wages-Rec. Councillor	9,363.60	9,180.00	183.60	2%	490.39	7,204.21	7,029.20	8,714.08	6,266.90	6,725.66
215	5-758-A240-4150	Swimming Program-Materials & Supplies	6,120.00	6,120.00	-	0%	2,138.31	7,204.20	9,529.54	5,022.26	6,266.89	5,361.55
216	5-758-A240-5170	Swimming Program-Advertising	100.00	100.00	-	0%	95.88	96.00	96.00	95.88	95.88	115.88
<b>Total</b>			<b>15,583.60</b>	<b>15,400.00</b>	<b>183.60</b>	<b>1%</b>	<b>2,724.58</b>	<b>14,504.41</b>	<b>16,654.74</b>	<b>13,832.22</b>	<b>12,629.67</b>	<b>12,203.09</b>
<b>Total Programs-Almonte</b>			<b>21,498.60</b>	<b>21,315.00</b>	<b>183.60</b>	<b>1%</b>	<b>3,597.58</b>	<b>15,065.81</b>	<b>21,156.30</b>	<b>17,782.17</b>	<b>20,139.39</b>	<b>18,134.28</b>
<b>Recreation Hockey</b>												
217	5-758-P130-4150	Recreation Hockey Program-Materials & Supplies	500.00	500.00	-	0%		300.00	552.50	338.40	254.40	
218	5-758-P130-5170	Recreation Hockey Program-Advertising	100.00	100.00	-	0%	1,203.10			255.00		
<b>Total</b>			<b>600.00</b>	<b>600.00</b>	<b>-</b>	<b>0%</b>	<b>1,203.10</b>	<b>300.00</b>	<b>552.50</b>	<b>593.40</b>	<b>254.40</b>	<b>-</b>
<b>Soccer Program</b>												
219	5-758-P135-4150	Soccer Program-Materials & Supplies	<b>3,000.00</b>	<b>3,000.00</b>	-	0%			4,426.82	2,685.86	2,006.50	2,095.42
<b>Other Programs-Pakenham</b>												
220	5-758-P140-4150	Other Programs-Materials & Supplies	<b>100.00</b>	<b>100.00</b>	-	0%	- 765.00		50.40	74.96		
<b>Total Programs-Pakenham</b>			<b>3,700.00</b>	<b>3,700.00</b>	<b>-</b>	<b>0%</b>	<b>438.10</b>	<b>300.00</b>	<b>5,029.72</b>	<b>3,354.22</b>	<b>2,260.90</b>	<b>2,095.42</b>
<b>Canada Day</b>												
221	5-759-A190-1140	Canada Day-Labour	1,530.00	1,500.00	30.00	2%			801.36	200.00	907.69	381.15
222	5-759-A190-4150	Canada Day-Materials & Supplies	13,000.00	13,000.00	-	0%		345.00	13,691.42	13,197.19	20,151.70	11,510.47
223	5-759-A190-5170	Canada Day-Advertising	2,500.00	2,500.00	-	0%	392.00		611.36	1,221.12	1,374.81	399.26
<b>Total</b>			<b>17,030.00</b>	<b>17,000.00</b>	<b>30.00</b>	<b>0%</b>	<b>392.00</b>	<b>345.00</b>	<b>15,104.14</b>	<b>14,618.31</b>	<b>22,434.20</b>	<b>12,290.88</b>
<b>Light up the Night</b>												
224	5-759-A200-1140	Light up the Night-Labour	510.00	500.00	10.00	2%			379.85	399.86	449.76	232.17
225	5-759-A200-4150	Light up the Night-Materials & Supplies	11,000.00	11,000.00	-	0%	350.00	2,561.63	12,917.25	11,745.70	13,878.43	14,013.01
226	5-759-A200-5170	Light up the Night-Advertising	1,000.00	1,000.00	-	0%		171.00		1,595.06	2,447.46	155.53
<b>Total</b>			<b>12,510.00</b>	<b>12,500.00</b>	<b>10.00</b>	<b>0%</b>	<b>350.00</b>	<b>2,732.63</b>	<b>13,297.10</b>	<b>13,740.62</b>	<b>16,775.65</b>	<b>14,400.71</b>
<b>Santa Claus Parade</b>												
227	5-759-A210-1140	Santa Claus Parade-Labour	357.00	350.00	7.00	2%				-		
228	5-759-A210-4150	Santa Claus Parade-Materials & Supplies	300.00	300.00	-	0%	200.00	263.34		364.38	821.23	429.75
229	5-759-A210-5170	Santa Claus Parade-Advertising	500.00	500.00	-	0%	1,954.85		345.00	860.25	428.00	260.66
<b>Total</b>			<b>1,157.00</b>	<b>1,150.00</b>	<b>7.00</b>	<b>1%</b>	<b>2,154.85</b>	<b>263.34</b>	<b>345.00</b>	<b>1,224.63</b>	<b>1,249.23</b>	<b>690.41</b>
<b>Other Events-Almonte</b>												
230	5-759-A220-1140	Other Events-Labour	2,040.00	2,000.00	40.00	2%	256.94		946.46	1,639.11	2,109.76	1,433.42
231	5-759-A220-4150	Other Events-Materials & Supplies	5,000.00	5,000.00	-	0%	4,878.43	3,213.48	2,595.91	6,820.27	4,916.27	2,364.94
<b>Total</b>			<b>7,040.00</b>	<b>7,000.00</b>	<b>40.00</b>	<b>1%</b>	<b>5,135.37</b>	<b>3,213.48</b>	<b>3,542.37</b>	<b>8,459.38</b>	<b>7,026.03</b>	<b>3,798.36</b>
<b>MM at a Glance</b>												
232	5-759-A230-1140	MM at a Glance-Labour	204.00	200.00	4.00	2%						
233	5-759-A230-4150	MM at a Glance-Materials & Supplies	100.00	100.00	-	0%				911.55		120.00
234	5-759-A230-5170	MM at a Glance-Advertising	1,500.00	1,500.00	-	0%	571.00			565.00	1,655.47	2,240.50
<b>Total</b>			<b>1,804.00</b>	<b>1,800.00</b>	<b>4.00</b>	<b>0%</b>	<b>571.00</b>	<b>-</b>	<b>-</b>	<b>1,476.55</b>	<b>1,655.47</b>	<b>2,360.50</b>

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual	2019 Actual	2018 Actual	2017 Actual	2016 Actual	
235	5-759-A260-4150	Volunteer Appreciation Event	1,000.00	1,000.00	-	0%		52.65	100.00	200.00	139.82	639.00	
Total Events-Almonte			40,541.00	40,450.00	91.00	0%	8,603.22	6,607.10	32,388.61	39,719.49	49,280.40	34,179.86	
St. Pat's Dance													
236	5-759-P150-1140	St. Pat's Dance-Labour	102.00	100.00	2.00	2%							
237	5-759-P150-4150	St. Pat's Dance-Materials & Supplies	2,500.00	2,500.00	-	0%		25.55	1,983.08	1,864.90	2,167.16	1,967.64	
238	5-759-P150-5170	St. Pat's Dance-Advertising	500.00	500.00	-	0%		59.50	629.00	5,137.65	507.68	766.34	
Total			3,102.00	3,100.00	2.00	0%	-	85.05	2,612.08	7,002.55	2,674.84	2,733.98	
Home Show													
239	5-759-P155-1140	Home Show-Labour		-	-	#DIV/0!						1,237.49	
240	5-759-P155-4150	Home Show-Materials & Supplies		-	-	#DIV/0!						4,563.15	
Total				-	-	0%						5,800.64	
Canada Day													
241	5-759-P165-1140	Canada Day-Labour	663.00	650.00	13.00	2%			263.98	801.96	610.19	222.38	
242	5-759-P165-4150	Canada Day-Materials & Supplies	8,000.00	8,000.00	-	0%			6,652.59	6,893.02	3,852.79	6,167.57	
243	5-759-P165-5170	Canada Day-Advertising	1,500.00	1,500.00	-	0%			960.00		523.00	337.50	
Total			10,163.00	10,150.00	13.00	0%	-	-	7,876.57	7,694.98	4,985.98	6,727.45	
Fall Fair													
244	5-759-P170-1140	Fall Fair-Labour		2,500.00	-	2,500.00	-100%		1,557.74	1,332.10	966.00	1,048.52	
245	5-759-P170-4150	Fall Fair-Materials & Supplies		6,000.00	-	6,000.00	-100%		7,624.55	7,346.48	5,510.45	6,542.61	
246	5-759-P170-5170	Fall Fair-Advertising		2,200.00	-	2,200.00	-100%		1,306.25	2,230.54	3,198.00	2,237.92	
Total			-	10,700.00	-	10,700.00	-100%	-	-	10,488.54	10,909.12	9,674.45	9,829.05
Craft Show													
247	5-759-P175-1140	Craft Show-Labour			-	#DIV/0!							
248	5-759-P175-5170	Craft Show-Advertising			-	#DIV/0!					-	1,300.00	
Total				-	-	0%					-	1,300.00	
Santa Claus Parade													
249	5-759-P180-1140	Santa Claus Parade-Labour	255.00	250.00	5.00	2%							
250	5-759-P180-4150	Santa Claus Parade-Materials & Supplies	2,100.00	2,100.00	-	0%			532.04	160.00	321.00	664.98	
251	5-759-P180-5170	Santa Claus Parade-Advertising	1,000.00	1,000.00	-	0%	1,954.85		410.00	860.24	622.00	339.47	
Total			3,355.00	3,350.00	5.00	0%	1,954.85	-	942.04	1,020.24	943.00	1,004.45	
Other Events-Pakenham													
252	5-759-P190-1140	Other Events-Labour	459.00	450.00	9.00	2%		53.34	87.15				
253	5-759-P190-4150	Other Events-Materials & Supplies	1,500.00	1,500.00	-	0%	88.40	290.00	425.00	1,020.59	4,894.91	4,010.49	
254	5-759-P190-5170	Other Events-Advertising	250.00	250.00	-	0%							
Total			2,209.00	2,200.00	9.00	0%	88.40	343.34	512.15	1,020.59	4,894.91	4,010.49	
Total Events-Pakenham			18,829.00	29,500.00	-	10,671.00	-36%	2,043.25	428.39	22,431.38	27,647.48	23,173.18	28,806.06
Other Recreation Expenses													
255	5-760-0035-2026	Youth Centre	30,000.00	30,000.00	-	0%	30,000.00	30,000.00	30,000.00	29,897.45	132,470.88	69,359.61	
256	5-760-0035-2027	MVTM	72,144.60	70,730.00	1,414.60	2%	69,345.00	67,983.00	66,520.00	65,089.00	54,241.00	43,393.00	
257	5-760-0035-2028	Home Support-Mills Community Support Corp.	3,500.00	3,500.00	-	0%	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	
258	5-760-0035-2030	Public Skating Monitors	3,080.40	3,020.00	60.40	2%	1,580.13	2,935.87	2,877.71	2,948.14	2,489.95	2,533.20	
259	5-760-0035-2031	Appleton Museum	27,861.30	27,315.00	546.30	2%	26,780.00	26,252.00	25,687.00	25,134.00	20,945.00	16,756.00	
260	5-760-0035-2032	Naismith Basketball Foundation	6,350.00	6,230.00	120.00	2%	6,110.00	5,987.00	5,858.00	5,732.00	5,620.00	5,520.00	
261	5-760-0035-2033	R. Tait McKenzie Memorial Museum	6,350.00	6,230.00	120.00	2%	6,110.00	5,987.00	5,858.00	5,732.00	5,620.00	5,520.00	
262	5-760-0035-2034	Mills Community Support-Seniors Programming	10,000.00	10,000.00	-	0%	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	
263	5-760-0035-2036	Ramsay Recreation Facility Grant	20,000.00	20,000.00	-	0%	20,000.00	18,323.07					
264	5-760-0035-2037	Pakenham School Playstructure Funding		-	-	#DIV/0!	10,000.00						
Total			179,286.30	177,025.00	2,261.30	1%	183,425.13	170,967.94	150,300.71	148,032.59	234,886.83	156,581.81	

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual	2019 Actual	2018 Actual	2017 Actual	2016 Actual
		<b>Bicentennial Celebrations</b>										
265	5-760-0035-4150	Materials and Supplies	83,000.00	8,500.00	74,500.00	876%						
		<b>Total</b>	<b>83,000.00</b>	<b>8,500.00</b>	<b>74,500.00</b>	<b>876%</b>	<b>-</b>					
		<b>Total Expenditures</b>	<b>1,930,591.75</b>	<b>1,841,273.00</b>	<b>89,318.75</b>	<b>5%</b>	<b>1,461,434.14</b>	<b>1,522,164.05</b>	<b>1,532,448.94</b>	<b>1,486,988.64</b>	<b>1,619,306.20</b>	<b>1,456,292.42</b>
		<b>Net Recreation Fund</b>	<b>3,315.14</b>	<b>26,790.00</b>	<b>- 23,474.86</b>	<b>-</b>	<b>33,248.20</b>	<b>- 32,099.81</b>	<b>- 21,722.57</b>	<b>- 19,855.30</b>	<b>- 27,243.46</b>	<b>- 31,404.73</b>

## CURLING 2023 Budget

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
<b>Revenues</b>								
<b>Food/Liquor</b>								
1	6-105-1058-0761	Beverage Sales	- 30,000.00	- 25,000.00	- 5,000.00	20%	8,750.40	- 25,915.20
2	6-105-1058-0762	Food Sales	-	-	-	#DIV/0!		
		<b>Total</b>	<b>- 30,000.00</b>	<b>- 25,000.00</b>	<b>- 5,000.00</b>	<b>20%</b>	<b>8,750.40</b>	<b>- 25,915.20</b>
<b>Rental Revenues</b>								
3	6-105-1058-C101	Curling Lounge Rental	- 1,250.00	- 1,250.00	-	0%		
4	6-105-1058-C103	Curling Surface Rental	- 250.00	- 250.00	-	0%		
5	6-105-1058-C104	Curling Surface Bar Proceeds	-	-	-	#DIV/0!		
6	6-105-1058-C105	Curling Ice Rental-Curling Club	- 35,000.00	- 28,000.00	- 7,000.00	25%	11,180.00	- 16,997.01
7	6-105-1058-C109	Curling Rink Advertising	-	-	-	#DIV/0!		
		<b>Total</b>	<b>- 36,500.00</b>	<b>- 29,500.00</b>	<b>- 7,000.00</b>	<b>24%</b>	<b>11,180.00</b>	<b>- 16,997.01</b>
		<b>Total Revenues</b>	<b>- 66,500.00</b>	<b>- 54,500.00</b>	<b>- 12,000.00</b>	<b>22%</b>	<b>19,930.40</b>	<b>- 42,912.21</b>
<b>Expenditures</b>								
<b>Curling General Expenses</b>								
8	6-741-0021-5150	Curling General Exp.-Other Professional Fees			-	#DIV/0!		
9	6-741-0021-5240	Curling General Exp.-Insurance (Building Etc.)	14,300.00	10,730.00	3,570.00	33%	9,327.80	5,763.61
10	6-741-0032-4110	Curling General Exp.Hydro	35,000.00	35,000.00	-	0%	8,733.53	24,900.41
11	6-741-0032-4115	Curling General Exp.-Heating	4,000.00	4,000.00	-	0%		4,006.60
12	6-741-0032-4120	Curling General Exp.-Water	825.00	825.00	-	0%	1,374.10	1,213.95
		<b>Total</b>	<b>54,125.00</b>	<b>50,555.00</b>	<b>3,570.00</b>	<b>7%</b>	<b>19,435.43</b>	<b>35,884.57</b>
<b>Curling Misc. Maint.</b>								
13	6-741-0034-1140	Curling Misc. Maint.-Labour	100.00	100.00	-	0%		
<b>Curling Lounge Setup/Cleanup</b>								
14	6-742-0031-1140	Curling Lounge Setup/Cleanup-Labour		-	-	#DIV/0!		
15	6-742-0031-4150	Curling Lounge Setup/Cleanup-Materials & Supplies		-	-	#DIV/0!		
		<b>Total</b>		-	-	#DIV/0!	-	-
<b>Curling Ice Rental Lounge Maint.</b>								
16	6-745-0042-1140	Curling Ice Rental Lounge Maint.-Labour	15,300.00	15,000.00	300.00	2%	5,693.24	10,963.16

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
17	6-745-0042-4150	Curling Ice Rental Lounge Maint.-M&S	1,500.00	1,500.00	-	0%	409.26	1,188.03
18	6-745-0042-5630	Curling Ice Rental Lounge Maint.-Contract R&M	2,500.00	2,500.00	-	0%	-	-
		<b>Total</b>	<b>19,300.00</b>	<b>19,000.00</b>	<b>300.00</b>	<b>2%</b>	<b>6,102.50</b>	<b>12,151.19</b>
		<b>Curling Ice Rental Locker Maint.</b>						
19	6-745-0043-1140	Curling Ice Rental Locker Maint.-Labour	3,060.00	3,000.00	60.00	2%	2,053.83	3,294.00
20	6-745-0043-4150	Curling Ice Rental Locker Maint.-M&S	400.00	400.00	-	0%	300.93	-
		<b>Total</b>	<b>3,460.00</b>	<b>3,400.00</b>	<b>60.00</b>	<b>2%</b>	<b>2,354.76</b>	<b>3,294.00</b>
		<b>Curling Ice Rental Surface Maint.</b>						
21	6-745-0044-1140	Curling Ice Rental Surface Maint.-Labour	520.20	510.00	10.20	2%	1,421.28	-
22	6-745-0044-4150	Curling Ice Rental Surface Maint.-M&S	1,400.00	1,400.00	-	0%	2,625.82	1,634.97
23	6-745-0044-5630	Curling Ice Rental Surface Maint.-Contract R&M	-	-	-	#DIV/0!	-	-
		<b>Total</b>	<b>1,920.20</b>	<b>1,910.00</b>	<b>10.20</b>	<b>1%</b>	<b>4,047.10</b>	<b>1,634.97</b>
		<b>Curling Ice Plant</b>						
24	6-745-0045-1140	Curling Ice Plant-Labour	-	-	-	#DIV/0!	-	-
25	6-745-0045-5600	Curling Ice Plant-M & R Parts (Inventory)	-	-	-	#DIV/0!	-	-
26	6-745-0045-5630	Curling Ice Plant-Contract-Repairs/Maintenance	2,000.00	2,000.00	-	0%	10,790.45	1,043.72
		<b>Total</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>-</b>	<b>0%</b>	<b>10,790.45</b>	<b>1,043.72</b>
		<b>Curling Ice Scraper</b>						
27	6-745-0048-1140	Curling Ice Scraper-Labour	-	-	-	#DIV/0!	-	-
28	6-745-0048-5600	Curling Ice Scraper-M & R Parts (Inventory)	-	-	-	#DIV/0!	-	-
29	6-745-0048-5630	Curling Ice Scraper-Contract-Repairs/Maintenance	-	-	-	#DIV/0!	-	-
		<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>	<b>-</b>	<b>-</b>
		<b>Curling Bar</b>						
30	6-761-0032-1140	Curling Bar-Labour	12,000.00	8,000.00	4,000.00	50%	3,024.18	5,721.65
31	6-761-0032-2040	Curling Bar-Employee Benefits	459.00	450.00	9.00	2%	182.32	449.59
32	6-761-0032-3140	Curling Bar-Other M & S	100.00	100.00	-	0%	460.61	25.15
33	6-761-0032-4160	Curling Bar-Food Purchases	1,100.00	1,000.00	100.00	10%	185.63	1,022.65
34	6-761-0032-4170	Curling Bar-Liquor & Beer Purchases	14,000.00	14,000.00	-	0%	6,266.52	13,178.39
35	6-761-0032-4180	Curling Bar-Pop & Mix Purchases	700.00	700.00	-	0%	329.10	580.99
36	6-761-0032-5300	Curling Bar-Misc. Equipment Expense	150.00	150.00	-	0%	-	25.15
		<b>Total</b>	<b>28,509.00</b>	<b>24,400.00</b>	<b>4,109.00</b>	<b>17%</b>	<b>10,448.36</b>	<b>21,003.57</b>
		<b>Total Expenditures</b>	<b>109,414.20</b>	<b>101,365.00</b>	<b>8,049.20</b>	<b>8%</b>	<b>53,178.60</b>	<b>75,012.02</b>
		<b>Net Curling Fund</b>	<b>42,914.20</b>	<b>46,865.00</b>	<b>- 3,950.80</b>	<b>-8%</b>	<b>33,248.20</b>	<b>32,099.81</b>

## COMMUNITY AND ECONOMIC DEVELOPMENT

### 2023 Budget

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
1	1-811-0814-1110	Salaries & Wages	132,090.49	129,500.48	2,590.01	2%	50,717.97	49,714.10
2	1-811-0814-1130	Salaries & Wages-Student	52,432.00	41,600.00	10,832.00	26%	31,326.22	36,932.67
3	1-811-0814-1150	Other Honorariums	2,000.00	2,000.00	-	0%	1,633.52	480.00
4	1-811-0814-2100	CPP	5,575.00	5,575.00	-	0%	3,143.18	3,300.69
5	1-811-0814-2110	EI	2,550.00	2,550.00	-	0%	1,463.01	1,566.03
6	1-811-0814-2120	OMERS	9,241.20	9,060.00	181.20	2%	5,417.45	5,561.99
7	1-811-0814-2130	Group Insurance	627.30	615.00	12.30	2%	446.48	407.33
8	1-811-0814-2140	Medical	1,611.60	1,580.00	31.60	2%	1,660.10	1,383.96
9	1-811-0814-2150	Dental	678.30	665.00	13.30	2%	496.44	429.54
10	1-811-0814-2170	EHT	2,391.90	2,345.00	46.90	2%	1,626.57	1,760.29
11	1-811-0814-2180	WSIB	3,060.00	3,000.00	60.00	2%	1,823.57	1,988.49
12	1-811-0814-3100	Office Supplies	300.00	300.00	-	0%	104.65	120.65
13	1-811-0814-3120	Publications	500.00	500.00	-	0%	283.91	450.27
14	1-811-0814-3140	Other M & S	300.00	300.00	-	0%	8.44	54.85
15	1-811-0814-5100	Postage & Courier Services	150.00	150.00	-	0%	227.35	
16	1-811-0814-5120	Telephone (Info. Office)	1,600.00	1,600.00	-	0%	1,290.58	1,346.74
17	1-811-0814-5150	Other Professional Fees	1,000.00	1,000.00	-	0%	39.58	
18	1-811-0814-5180	Travelling Expense	1,200.00	1,200.00	-	0%	193.31	645.11
19	1-811-0814-5210	Memberships	1,500.00	1,500.00	-	0%	305.28	851.41
20	1-811-0814-5220	Association & Convention	3,000.00	3,000.00	-	0%	381.60	
21	1-811-0814-5290	Beautification vehicle maint.	5,000.00	5,000.00	-	0%	6,266.80	5,691.91
22	1-811-0814-5510	Promotion	41,620.00	41,620.00	-	0%	22,200.04	33,610.12
23	1-811-0814-5520	Beautification Projects	20,810.00	20,810.00	-	0%	16,537.01	16,864.83
24	1-811-0814-5530	Tourism-Information Office	3,000.00	3,000.00	-	0%	1,638.50	140.00
25	1-811-0814-6200	Long Term Debt Repayments	95,650.96	95,650.96	-	0%	46,623.64	45,812.14
27	1-811-0814-7200	Capital Expenditure	21,500.00	91,000.00	- 69,500.00	-76%	68,936.83	18,500.00
26	1-811-0814-7730	To Reserves	510,000.00	663,200.00	- 153,200.00	-23%	561,759.90	14,763.21
<b>Total Expenditures</b>			<b>919,388.75</b>	<b>1,128,321.44</b>	<b>- 208,932.69</b>	<b>-19%</b>	<b>826,551.93</b>	<b>242,376.33</b>

## HERITAGE COMMITTEE

### 2023 Budget

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
1	1-711-0713-1150	Honarariums	1,000.00	1,000.00	-	0%	600.00	600.00
2	1-711-0713-3110	Doors Open	1,000.00		1,000.00	#DIV/0!		
3	1-711-0713-4150	Materials & Supplies	250.00	250.00	-	0%		0.89
4	1-711-0713-5150	Other Professional Fees	500.00	500.00	-	0%		
5	1-711-0713-5180	Travelling Expense	750.00	750.00	-	0%		
6	1-711-0713-5220	Association & Convention	750.00	750.00	-	0%	75.00	75.00
7	1-711-0713-5260	Other S & R			-	#DIV/0!		
8	1-711-0713-5500	Receptions			-	#DIV/0!		
9	1-711-0713-8200	Grants & Donations			-	#DIV/0!		
10	1-711-0713-8500	Tax Relief Program	17,773.50	17,425.00	348.50	2%	16,172.25	16,745.00
11	1-711-0713-8505	Heritage grant program	20,000.00	20,000.00	-	0%	19,588.73	8,393.42
			<b>42,023.50</b>	<b>40,675.00</b>	<b>1,348.50</b>	<b>3%</b>	<b>36,435.98</b>	<b>25,814.31</b>

## OTHER CULTURAL-MUNICIPAL GRANTS

### 2023 Budget

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
1	1-711-0715-8200	Grants or Donations	2,500.00	2,500.00	-	0%	-	2,500.00
2	1-711-0716-8200	Grants or Donations			-	#DIV/0!		
3	1-711-0717-8200	Grants or Donations	31,890.30	31,265.00	625.30	2%	7,500.00	20,850.00
4	1-711-0718-8200	Grants or Donations			-	#DIV/0!		
5	1-711-0719-8200	Grants or Donations			-	#DIV/0!		
	1-711-0720-8200	Micro Grant Program			-	#DIV/0!		
			<b>34,390.30</b>	<b>33,765.00</b>	<b>625.30</b>	<b>2%</b>	<b>7,500.00</b>	<b>23,350.00</b>



## Development Services & Engineering 2023 Budget

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
1	1-811-0811-1100	Remuneration and Benefits	-	41,348.36	- 41,348.36	#DIV/0!		
2	1-811-0811-1110	Salaries & Wages	519,467.14	255,458.25	264,008.89	103%	112,496.60	162,114.09
3	1-811-0811-1150	Other Honorariums			-	#DIV/0!	1,200.00	2,100.00
4	1-811-0811-2100	CPP	20,250.68	10,420.36	9,830.32	94%	5,655.25	7,674.97
5	1-811-0811-2110	EI	7,820.55	4,001.52	3,819.03	95%	2,318.78	3,223.38
6	1-811-0811-2120	OMERS	53,935.91	26,471.36	27,464.55	104%	8,241.79	16,233.06
7	1-811-0811-2130	Group Insurance	4,061.14	2,129.40	1,931.74	91%	457.15	1,352.21
8	1-811-0811-2140	Medical	12,886.04	6,740.16	6,145.88	91%	2,289.10	4,901.89
9	1-811-0811-2150	Dental	3,732.98	1,940.28	1,792.70	92%	689.44	1,502.03
10	1-811-0811-2170	EHT	10,048.64	4,981.44	5,067.21	102%	2,208.36	3,286.63
11	1-811-0811-2180	WSIB	14,129.51	6,486.68	7,642.82	118%	2,502.91	3,680.62
12	1-811-0811-3120	Publications	100.00	100.00	-	0%	-	
13	1-811-0811-3140	Other M & S	1,000.00	1,000.00	-	0%	904.08	310.18
14	1-811-0811-4150	Materials & Supplies	2,500.00	2,000.00	500.00	25%	1,193.90	1,417.17
15	1-811-0811-5100	Postage & Courier Services	900.00	900.00	-	0%	1,219.49	1,690.99
16	1-811-0811-5120	Telephone	2,400.00	1,800.00	600.00	33%	1,340.62	1,690.11
17	1-811-0811-5130	Legal Fees	25,000.00	8,000.00	17,000.00	213%	57,805.19	58,872.88
18	1-811-0811-5150	Other Professional Fees	25,000.00	4,000.00	21,000.00	525%	300,433.52	49,029.87
19	1-811-0811-5160	Computer Services Expense	18,000.00	18,000.00	-	0%	10,989.65	11,607.76
20	1-811-0811-5170	Advertising	250.00	250.00	-	0%	1,628.16	
21	1-811-0811-5180	Travelling Expense	3,500.00	3,500.00	-	0%	-	
22	1-811-0811-5210	Memberships	2,000.00	1,500.00	500.00	33%	547.48	1,073.36
23	1-811-0811-5220	Association & Convention	5,000.00	4,000.00	1,000.00	25%	-	746.02
24	1-811-0811-7200	Capital Expenditure	195,500.00	40,000.00	155,500.00	389%	40,369.42	37,458.49
25	1-811-0811-8200	Affordable Housing Grant program	50,000.00	50,000.00	-	0%		
26	1-811-0811-7730	To Reserves			-	#DIV/0!		57,500.00
<b>Total Expenditures</b>			<b>936,134.23</b>	<b>453,679.45</b>	<b>523,803.15</b>	<b>115%</b>	<b>554,490.89</b>	<b>427,465.71</b>

## AGRICULTURE

### 2023 Budget

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
1	1-811-0815-1100	Remuneration	3,000.00	3,000.00	-	0%	4,433.79	937.35
2	1-811-0815-3000	Long Term Debt Charges	1,630.00	1,630.00	-	0%	452.05	4,687.45
3	1-811-0815-3100	Office Supplies			-	#DIV/0!		
4	1-811-0815-3140	Other M&S			-	#DIV/0!		
5	1-811-0815-5220	Association & Convention			-	#DIV/0!		
6	1-811-0815-7200	Capital Expenditure			-	#DIV/0!		
			<b>4,630.00</b>	<b>4,630.00</b>	<b>-</b>	<b>0%</b>	<b>4,885.84</b>	<b>5,624.80</b>

## Water and Sewer 2023 Budget

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
<b>Revenue</b>								
1	1-107-9464-0010	Interest & Dividends-ORPC	- 31,496.90 -	22,500.00 -	8,996.90	40%	48,905.46 -	21,265.35
2	1-107-9465-0010	Interest and Dividends-MRPC	- 147,216.33 -	172,000.00	24,783.68	-14%	682,216.50 -	148,695.00
3	1-107-9466-0010	Rental Income-MRPC	-	-	-	#DIV/0!	-	11,637.00
4	1-108-0910-0010	Water Bill Revenue	- 4,298,408.94 -	4,044,292.15 -	254,116.79	6%	3,941,941.10 -	3,652,842.19
5	1-108-0911-0010	Miscellaneous Waterworks	-	-	-	#DIV/0!	-	-
6	1-108-1058-0590	Waterworks-Remote meters	- 50,000.00 -	50,000.00	-	0%	63,538.44 -	59,646.00
7	1-108-1058-0591	Waterworks-W&S Connections	- 12,000.00 -	12,000.00	-	0%	13,400.00 -	14,100.00
8	1-108-1058-0592	Waterworks-Hydrant Rental	- 3,600.00 -	3,500.00 -	100.00	3%	3,500.00 -	3,500.00
9	1-108-1058-0593	Waterworks-Other Fees & S/C	- 100.00 -	60.00 -	40.00	67%	12,233.39 -	30.00
10	1-108-9455-0010	Interest on overdue water accounts	- 20,800.00 -	20,000.00 -	800.00	4%	-	10,274.37
11	1-108-9460-0010	Interest Income	- 35,000.00 -	35,000.00	-	0%	35,000.00 -	31,487.21
12	1-108-9461-0010	Reserve Funds	- 161,794.00 -	161,793.39 -	0.61	0%	239,647.00 -	239,647.00
13	1-108-9490-0010	Reserves	- 221,293.00 -	326,393.61	105,100.61	-32%	-	-
<b>Total Revenue</b>			<b>- 4,981,709.16 -</b>	<b>4,847,539.15 -</b>	<b>134,170.01</b>	<b>3%</b>	<b>5,040,381.89 -</b>	<b>4,193,124.12</b>
<b>Expenditures</b>								
<b>General Expenses</b>								
14	1-501-0501-1140	Labour	129,076.92	126,546.00	2,530.92	2%	64,794.20	70,038.92
15	1-501-0501-1145	Overtime	2,500.00		2,500.00	#DIV/0!	212.92	2,471.67
16	1-501-0501-1170	Vacation Pay	12,954.00	12,700.00	254.00	2%	15,384.88	14,323.59
17	1-501-0501-2000	Sick Leave	4,182.00	4,100.00	82.00	2%	7,520.84	5,594.94
18	1-501-0501-2005	Family Leave	3,570.00	3,500.00	70.00	2%	4,012.61	2,653.53
19	1-501-0501-2010	Statutory Holidays	11,730.00	11,500.00	230.00	2%	12,105.55	11,449.27
20	1-501-0501-2020	Bereavment Leave	200.00	200.00	-	0%	-	-
21	1-501-0501-2100	CPP	12,175.00	12,175.00	-	0%	13,711.49	10,376.29
22	1-501-0501-2110	EI	5,300.00	5,300.00	-	0%	5,526.48	4,446.38
23	1-501-0501-2120	Omers	26,775.00	26,250.00	525.00	2%	26,575.66	26,318.04
24	1-501-0501-2130	Group Insurance	2,397.00	2,350.00	47.00	2%	-	1,820.00
25	1-501-0501-2140	Medical	7,701.00	7,550.00	151.00	2%	-	6,580.28
26	1-501-0501-2150	Dental	2,346.00	2,300.00	46.00	2%	-	2,158.65
27	1-501-0501-2170	EHT	5,722.20	5,610.00	112.20	2%	6,442.25	5,507.91
28	1-501-0501-2180	WSIB	5,865.00	5,750.00	115.00	2%	2,440.49	950.02
29	1-501-0501-3000	Long Term Debt Charges	841,302.00	841,302.00	-	0%	687,260.67	617,339.69
30	1-501-0501-5100	Postage & Courier Services	500.00	500.00	-	0%	-	106.59
31	1-501-0501-5120	Telephone	7,640.00	2,500.00	5,140.00	206%	3,134.76	2,220.59
32	1-501-0501-5140	Audit Fees	2,500.00	2,500.00	-	0%	2,442.24	1,272.00
33	1-501-0501-5150	Other Professional Fees	34,144.00	4,144.00	30,000.00	724%	21,680.49	2,098.84

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
34	1-501-0501-5170	Advertising	250.00	250.00	-	0%	-	1,312.70
35	1-501-0501-5240	Insurance (Building Etc.)	14,554.00	14,125.00	429.00	3%	17,657.00	13,313.22
36	1-501-0501-5310	Personnel (Clothing, Etc.)	3,050.00	3,050.00	-	0%	1,949.92	2,836.21
37	1-501-0501-5360	Technical Courses	16,000.00	16,000.00	-	0%	17,174.43	8,003.46
38	1-501-0501-5430	Personnel (Courses/Memberships, Etc.)	1,000.00	1,000.00	-	0%	-	
39	1-501-0501-5640	Machine Rental (town)	31,850.00		31,850.00	#DIV/0!		
40	1-501-0501-7200	Capital Expenditure	884,760.00	1,225,046.15	- 340,286.15	-38%	241,768.77	239,060.27
41	1-501-0501-7730	To Reserves	730,578.28	342,837.00	387,741.28	113%	1,893,193.92	1,202,233.42
		<b>Total General Expenses</b>	<b>2,800,622.40</b>	<b>2,679,085.15</b>	<b>121,537.25</b>	<b>5%</b>	<b>3,044,989.57</b>	<b>2,254,486.48</b>
		<b>Vehicles &amp; Equipment</b>						
	1-501-0502-1140	Labour	2,963.10	2,905.00	58.10	2%	4,702.01	2,613.56
	1-501-0502-1145	Overtime	-	-	-	#DIV/0!	19.32	-
	1-501-0502-5240	Insurance	2,750.00	2,355.00	395.00	17%	2,048.32	1,692.00
	1-501-0502-5600	M&R Parts	13,800.00	13,800.00	-	0%	17,654.59	11,693.83
	1-501-0502-5610	Fuel & Oil	11,576.25	11,025.00	551.25	5%	10,990.02	8,799.85
	1-501-0502-5690	Licences	1,431.00	1,431.00	-	0%	1,816.73	1,428.50
		<b>Total Vehicles &amp; Equipment Expenses</b>	<b>32,520.35</b>	<b>31,516.00</b>	<b>1,004.35</b>	<b>3%</b>	<b>37,230.99</b>	<b>26,227.74</b>
		<b>Sanitary Collection</b>						
63	1-501-0511-1140	Sanitary Collection Labour	15,045.00	14,750.00	295.00	2%	17,455.04	13,412.79
64	1-501-0511-1145	Sanitary Collection Overtime	4,411.50	4,325.00	86.50	2%	3,253.02	2,799.80
65	1-501-0511-5640	Sanitary Collection Machine Rental (town)		3,675.00	- 3,675.00	-100%	4,528.50	4,100.95
66	1-501-0511-5670	Sanitary Collection Materials	16,800.00	16,000.00	800.00	5%	1,488.28	21,274.94
67	1-501-0511-5680	Sanitary Collection Contract	35,700.00	35,000.00	700.00	2%	9,328.39	34,209.75
		<b>Total</b>	<b>71,956.50</b>	<b>73,750.00</b>	<b>- 1,793.50</b>	<b>-2%</b>	<b>36,053.23</b>	<b>75,798.23</b>
		<b>Water Distribution</b>						
68	1-501-0512-5100	Water Distribution Postage & Courier Services	12,750.00	12,500.00	250.00	2%	11,509.89	11,573.14
		<b>Maintenance &amp; Repairs</b>						
69	1-501-0513-1140	Maintenance & Repairs Labour	101,770.50	99,775.00	1,995.50	2%	113,050.62	99,803.16
70	1-501-0513-1145	Maintenance & Repairs Overtime	14,203.50	13,925.00	278.50	2%	19,601.04	12,748.57
71	1-501-0513-4110	Maintenance & Repairs Hydro			-	#DIV/0!		
72	1-501-0513-5640	Maintenance & Repairs Machine Rental (town)		17,275.00	- 17,275.00	-100%	34,721.40	23,297.10
73	1-501-0513-5670	Maintenance & Repairs Materials	41,212.50	39,250.00	1,962.50	5%	31,456.56	36,027.85
74	1-501-0513-5680	Maintenance & Repairs Contract	47,858.40	46,920.00	938.40	2%	77,758.93	50,961.58
		<b>Total</b>	<b>205,044.90</b>	<b>217,145.00</b>	<b>- 12,100.10</b>	<b>-6%</b>	<b>276,588.55</b>	<b>222,838.26</b>
		<b>Valve Inspection &amp; Maint.</b>						
75	1-501-0514-1140	Valve Inspection & Maint. Labour	10,200.00	10,000.00	200.00	2%	10,548.91	7,441.26
76	1-501-0514-1145	Valve Inspection & Maint. Overtime	765.00	750.00	15.00	2%	7,801.37	2,038.17
77	1-501-0514-5640	Valve Inspection Machine Rental (town)		2,000.00	- 2,000.00	-100%	5,320.35	3,039.60
78	1-501-0514-5670	Valve Inspection & Maint. Materials	15,750.00	15,000.00	750.00	5%	10,308.86	689.82
		<b>Total</b>	<b>26,715.00</b>	<b>27,750.00</b>	<b>- 1,035.00</b>	<b>-4%</b>	<b>33,979.49</b>	<b>13,208.85</b>

Line #	Account	Description	2023 Budget	2022 Budget	\$ Change	% Change	2021 Actual	2020 Actual
<b>Meter Install, Maint. &amp; Replacement</b>								
79	1-501-0515-1140	Meter Install, Maint. & Replacement Labour	6,242.40	6,120.00	122.40	2%	2,624.07	2,239.69
80	1-501-0515-1145	Meter Install, Maint. & Replacement Overtime	469.20	460.00	9.20	2%	2.39	201.14
81	1-501-0515-5640	Meter Install, Maint. & Repl.Machine Rental (town)		1,800.00	-	1,800.00	771.90	661.50
82	1-501-0515-5670	Meter Install, Maint. & Replacement Materials	42,840.00	40,800.00	2,040.00	5%	42,731.57	39,578.03
		<b>Total</b>	<b>49,551.60</b>	<b>49,180.00</b>	<b>371.60</b>	<b>1%</b>	<b>46,129.93</b>	<b>42,680.36</b>
<b>Meter Reading &amp; Billing</b>								
83	1-501-0516-1140	Meter Reading & Billing Labour	7,650.00	7,500.00	150.00	2%	7,852.52	7,546.62
84	1-501-0516-1145	Meter Reading & Billing Overtime	102.00	100.00	2.00	2%	47.50	93.39
85	1-501-0516-3100	Meter Reading & Billing Office Supplies	14,000.00	14,000.00	-	0%	-	277.55
86	1-501-0516-5640	Meter Reading & Billing Machine Rental (town)		3,400.00	-	3,400.00	1,977.00	2,405.10
		<b>Total</b>	<b>21,752.00</b>	<b>25,000.00</b>	<b>- 3,248.00</b>	<b>-13%</b>	<b>9,877.02</b>	<b>10,322.66</b>
<b>Pump Houses, Lift Stns.</b>								
87	1-501-0517-1140	Pump Houses, Lift Stns. Labour	1,560.60	1,530.00	30.60	2%	63.32	186.84
88	1-501-0517-1145	Pump Houses, Lift Stns. Overtime	520.20	510.00	10.20	2%	46.00	645.82
89	1-501-0517-5145	Pump Houses, Lift Stns. Engineering Fees	4,000.00	4,000.00	-	0%	-	-
90	1-501-0517-5700	Contract-OCWA (WT & SPS) Fixed Cost	1,590,555.36	1,559,368.00	31,187.36	2%	1,454,004.55	1,437,895.97
91	1-501-0517-5705	Contract-OCWA (WWTP) Cost Plus	66,300.00	65,000.00	1,300.00	2%	-	-
92	1-501-0517-8600	Pump Houses, Lift Stns Grant in Lieu	80,200.00	80,200.00	-	0%	75,110.60	77,135.32
		<b>Total</b>	<b>1,743,136.16</b>	<b>1,710,608.00</b>	<b>32,528.16</b>	<b>2%</b>	<b>1,529,224.47</b>	<b>1,515,863.95</b>
<b>Ontario One Call</b>								
93	1-501-0518-1140	Ontario One Call Labour	15,606.00	15,300.00	306.00	2%	10,153.13	15,009.75
94	1-501-0518-1145	Ontario One Call Overtime	714.00	700.00	14.00	2%	808.63	709.95
95	1-501-0518-5670	Ontario One Call Materials	320.25	305.00	15.25	5%	44.75	12.20
96	1-501-0518-5640	Ontario One Call Machine Rental (town)		3,700.00	-	3,700.00	3,185.40	3,860.10
97	1-501-0518-5680	Ontario One Call Contract	1,020.00	1,000.00	20.00	2%	606.84	532.45
		<b>Total</b>	<b>17,660.25</b>	<b>21,005.00</b>	<b>- 3,344.75</b>	<b>-16%</b>	<b>14,798.75</b>	<b>20,124.45</b>
<b>Total Expenditures</b>			<b>4,981,709.16</b>	<b>4,847,539.15</b>	<b>134,170.01</b>	<b>3%</b>	<b>5,040,381.89</b>	<b>4,193,124.12</b>
<b>NET WATER &amp; SEWER</b>			<b>- 0.00</b>	<b>- 0.00</b>	<b>- 0.00</b>	<b>65%</b>	<b>-</b>	<b>-</b>

**THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS**

**STAFF REPORT**

**DATE:** March 7, 2023  
**TO:** Committee of the Whole  
**FROM:** Jeanne Harfield, Clerk & Deputy CAO  
**SUBJECT:** Extension of Integrity Commissioner Contract

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**RECOMMENDATION:**

**THAT**, Council approve extending the current contract with Cunningham, Swan, Carty, Little & Bonhom, the municipality's appointed Integrity Commissioner until March 31, 2028;

**AND THAT**, the Mayor and Clerk be authorized to execute an agreement with Cunningham, Swan, Carty, Little & Bonham for the provision of services of an Integrity Commissioner.

**BACKGROUND:**

In March 2018, the Municipality appointed Cunningham, Swan, Carty, Little & Bonhom as the municipality's Integrity Commissioner.

**Resolution No. 145-18**

**Moved by Councillor McCubbin**

**Seconded by Councillor Edwards**

**THAT** Cunningham, Swan, Carty, Little & Bonham LLP (Lead - Tony Fleming) be appointed as the Integrity Commissioner for the Corporation of the Municipality of Mississippi Mills;

**AND THAT** the Acting Clerk be directed to prepare the necessary appointment by-law for the March 20th, 2018 meeting of Council;

**AND THAT** the Mayor and Acting Clerk be authorized to execute an agreement with Cunningham, Swan, Carty, Little & Bonham for the provision of services of an Integrity Commissioner.

**CARRIED**

The current contract expires on March 31, 2023 and there is currently no automatic extension clause written into the contract.

Bill 68, *Modernizing Ontario's Legislation Act, 2017*, amended the Municipal Act to require all municipalities in Ontario to appoint an Integrity Commissioner for both council and its boards. As per the Act, responsibilities of the Integrity Commissioner include:

- Investigate complaints and alleged breaches of the Code of Conduct for Members of Council;
- Review the Code of Conduct for Members of Council and make recommendations on an annual basis;
- Serve as an advisor to individual Members of Council in relation to the Code of Conduct and any procedures, rules and policies of the municipality governing ethical behaviour, and act as a proactive educator for Council, municipal staff and the public;
- Provide reports to Council, summarizing his/her activities;
- Provide individual investigative reports, as required, which will include background concerning a complaint and recommendations to Municipal Council with respect to a complaint.

In 2017, Mississippi Mills participated in a joint request for proposal (RFP) with other municipalities in Lanark County. Lanark County was the lead for the procurement process which began in late 2017 with the appointment approved by Council in March 2018.

## **DISCUSSION:**

Mississippi Mills has had a successful contract with Cunningham, Swan, Carty, Little & Bonham LLP. The Cunningham, Swan, Carty, Little & Bonham LLP team is led by Tony Fleming, who brings a wealth of knowledge from both a legal and municipal perspective.

Lanark County Clerks met to discuss the Code of Conduct and Integrity Commissioner contract on February 13, 2023. Other participating municipalities (Lanark County, Beckwith, Drummond/North Elmsley, Lanark Highlands, Montague, Perth, Tay Valley and Smiths Falls) will be recommending that the contract with Cunningham, Swan, Carty, Little & Bonham LLP be extended. The contract includes a renewal clause that allows the contract to be extended for an additional five years but it does not renew automatically. The renewal needs to be agreed to by both Mississippi Mills and the Integrity Commissioner.

The Code of Conduct is being reviewed and changes will be brought forward for consideration at a future Committee meeting.

## **OPTIONS:**

Option 1:

Approve the extension of the existing contract for an additional five (5) years.

Option 2:

To not approve the extension of the existing contract and direct staff to issue a RFP for Integrity Commissioner Services. Should Council choose this option, it is likely that the RFP will not be awarded prior to the expiry of the current contract, and it would be recommended that Cunningham, Swan, Carty, Little & Bonham LLP contract be extended until a new Integrity Commissioner contract is in place.

#### **FINANCIAL IMPLICATIONS:**

Cunningham, Swan, Carty, Little & Bonhom does not require a retainer fee for Integrity Commissioner services; however, there will be ongoing budget needs for the costs of investigations, reports and information provided to members which will be charged at \$295 per hour. Mississippi Mills would be responsible for all costs associated for investigations.

#### **SUMMARY:**

Mississippi Mills along with Lanark County and other lower tier municipalities appointed Cunningham, Swan, Carty, Little & Bonhom as our Integrity Commissioner in March 2018. The existing contract expires on March 31, 2023, and as such, staff are recommending that the existing contract be renewed for an additional five years until March 31, 2028.

Respectfully submitted by,

Reviewed by:

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Jeanne Harfield,  
Clerk & Deputy CAO

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Ken Kelly,  
CAO



**THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS**

**STAFF REPORT**

**DATE:** March 7, 2023  
**TO:** Committee of the Whole  
**FROM:** Jeanne Harfield, Clerk & Deputy CAO  
**SUBJECT:** Governance Review Report #1

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**RECOMMENDATION:**

**Motion 1**

**THAT** Committee of the Whole receive this report as information.

**Motion 2**

**THAT** Committee of the Whole direct staff to develop a Community Engagement Framework.

**Motion 3:**

**THAT** Committee of the Whole recommend that Council approve separating Committee of Adjustment from Property Standards to create two distinct Committees;

**AND THAT** Property Standards Committee will be called on an as needed basis;

**AND THAT** Committee of the Whole direct staff to bring forward draft changes to the Property Standards Terms of Reference and By-law for consideration.

**Motion 4:**

**THAT** Committee of the Whole recommend that Council approve the amendments to the Committee of Adjustment Terms of Reference and corresponding By-law.

**Motion 5:**

**THAT** Committee of the Whole recommend that Council approve the proposed changes to the Heritage Committee Terms of Reference and the Heritage Grant Program By-law 09-16.

**Motion 6:**

**THAT** Committee of the Whole direct staff to bring forward proposed edits to the Council and Committee Code of Conduct to be consistent with other municipalities in Lanark County;

**AND THAT Committee of the Whole direct staff to make the necessary administrative changes to the Policy HR-03 “Council Staff Relations Policy” to be consistent with corresponding by-laws and policies.**

**Motion 7:**

**THAT Committee of the Whole direct staff to proceed with Option \_\_\_\_\_ for amendments to the Procedural By-law**

**AND THAT Committee of the Whole direct staff to bring forward the draft Procedural By-law for consideration**

**BACKGROUND:**

As part of the governance review process, Council will review the following items:

1. Procedural By-law (19-127)
2. Notice By-law (07-78)
3. Community Engagement
4. Terms of References for Statutory Committees
5. Council Code of Conduct
6. Council Staff Relations Policy

The purpose of the governance review is to review key by-laws and policies to ensure that they reflect best practices as well as meet the needs of Council and how you wish to conduct municipal business.

**DISCUSSION:**

**Procedural By-law (19-127)**

The current Procedural By-law was approved by Council in December 2019, since then a few amendments have been made namely to permit electronic participation and hybrid meetings. There have also been some amendments to the Inaugural Meeting process which is included as an appendix to the Procedural By-law.

With any option it is important to note that changes to the Planning Act now require the Municipality to refund planning application fees if approvals are not made within the new mandatory decision timeframes. We will therefore need to include flexibility in the Procedural By-law for planning approvals should deadlines become an issue. It should also be noted, more Planning Act changes are anticipated and this could mean more mandatory refunds of application fees on more types of planning matter approvals. The Planning Department will also be amending policies and procedures to include non-statutory public meetings as a step in the approval process and other procedures as a result of provincial changes. With existing changes to the Planning Act as well as any future changes, it is important that the revised Procedural By-law is drafted to provide flexibility for approvals as well as the use of non-statutory Public Meetings.

### Option 1 – Make amendments to the existing Procedural By-law

Currently, the Procedural by-law provides that Council meets twice per month with a Committee of the Whole (COW) meeting following immediately afterwards. The recommendations from the COW meeting would then be brought forward at the following Council meeting for approval. In a normal meeting schedule, this would result in a 2 week break between COW recommendations and Council approval. This Procedural By-law has been working well, if Council wishes to continue with this structure, staff will review the by-law and propose amendments that will provide some improvements. Some of the changes would be to provide greater clarity on processes, allow for flexibility, and to ensure that the existing procedural by-law reflects current business practices of the municipality as well as legislation and best practice.

### Options 2 – Standing Committees

In 2021, Council underwent a committee review process that looked at how Council utilized committees to conduct business. As part of that exercise, staff and Council reviewed the 2020 Service Delivery Review report which made recommendations on the use of advisory committees and recommended structuring Council business in the business units of the municipality (Corporate Services, Development Services & Engineering, Protective Services and Community Services). The service delivery review report also recommended scaling back the number of advisory committees as many weren't seen to be utilizing staff time effectively or providing Council with the community engagement that was desired. A proposal was put forward to have three different COW meetings with each meeting once per month and Council meeting twice per month. The proposed structure would be as follows:

- First Tuesday – Council meeting followed by COW meeting #1 (Development Services & Engineering (building, planning, public works))
- Second Tuesday – Council meeting followed by COW meeting # 2 (Protective and Community Services (fire, policy, by-law enforcement, recreation, economic development, & culture/community) COW meeting #3 (Corporate Services and Clerks)

This method of conducting business would require 3 different COW agendas and 3 COW chairs as well as the regular Council agendas. Also, staff reports from departments would come forward once per month at the designated COW meeting. For example, planning matters would come forward once per month under Development Services & Engineering. Council approval would still occur two weeks after the COW meeting. The amended Procedural By-law with this structure was brought to Council for approval in January 2022, but it was defeated, however, the intention was that it would be brought forward to the new term of Council for consideration. Should Council wish to proceed with this process, staff is recommending that flexibility be written into the Procedural By-law for time sensitive matters. For example, with Bill 23 and the new timelines for planning matters there may be time pressures to approve certain matters to avoid penalties (refund of building or planning fees).

### Option 3 – Approvals in One Night (Council/COW/Council)

A third option for Council's consideration in regards to the Procedural By-law is to revert to a process that was in place between 2017 and 2019. This process was that Council would approve COW recommendations on the same night. The meeting would begin with Council, then dissolve into COW and then return to a Council session to approve the recommendations from COW. This process approved matters quickly which expedited municipal business, however, it did not provide the 2 weeks between COW and Council to review matters more. For staff reports that required further review or consideration, Members of Council would put forward a motion to defer.

With the above-mentioned three options, there are endless variables that can be looked into further after direction is provided. For example, some municipalities only have Council meetings once per month or Council meets on a different night than COW. Some municipalities meet every week with Council one week and COW the next.

Once a main option is chosen staff will schedule meetings with Members of Council to review the proposed draft procedural by-law. Following these meetings staff will bring forward the draft Procedural By-law for review and consideration.

### **Notice By-law (07-78)**

The existing Notice By-law was passed in 2007 and has not gone undergone significant changes since. The notice by-law includes provisions on how the municipality must provide notice to the public for specific matters. The existing by-law is quite outdated and staff is recommending a full review and rewrite of the notice by-law. For example, the existing notice by-law does not make mention of the use of social media or other methods to communicate with the public. Additionally, some of the notice requirements set out in by-law 07-78 contradict notice provisions in other by-laws. The revised Notice By-law will also ensure that it is consistent with other by-laws that include notice provisions while also capturing other methods of notification that the municipality currently uses.

Additionally, Clerks within Lanark County are all facing similar issues with their Notice By-laws being out of date and are working together to share ideas and a best practice review.

### **Community Engagement**

Effective community engagement is an invaluable tool for municipal Councils. In the past, one of the key tools utilized was advisory committees. The Municipality engages with the public in many ways, every day. The public can offer feedback on a single topic or larger plans through opportunities such as participating in a meeting, joining a Municipal advisory group, answering a survey, submitting comments to Council, and by interacting with individual staff. This participation helps strengthen the relationship

between the Municipality and the public, and shapes our policies, programs, and services to meet the needs of all residents. In order to determine how best to engage with the public, staff are recommending the development of a Community Engagement Framework and to also review the existing Communications Plan that was developed in 2017. The goal will be to determine how the Municipality can better support public engagement opportunities with all residents and stakeholders and to build trust and a stronger relationship with the public.

In the past, one of the main tools used to engage with the community was through advisory committees. These committees in some instances worked well, but in others they were not effective which caused frustration for volunteer members, staff and Council. The Municipal Act as well as our Procedural By-law grants authority to Municipal Council to strike and appoint committees of Council. Each committee requires a terms of reference and must adhere to the Procedural By-law. The required procedures for committees of council at times may make flow of business and informal dialogue more rigid. Staff are recommending therefore taking a different approach to advisory committees and engagement to increase the input and the diversity of the responses received. This could include launching focus groups, public information sessions, surveys, tasks forces and more. The municipality has already begun focusing on community engagement either through the new Planning Umbrella initiative or the recent 2023 budget. This year, the budget process included an online survey and budget spotlights to engage with the community. In previous years, the municipality used an advisory committee or held a public meeting to obtain feedback from the community on the budget. On average less than 10 members of the public would provide feedback at a public meeting and the advisory committee was made up of 7-9 volunteer members of the community, plus councillors and staff. This year, the municipality will have heard from 167 individuals through submissions of the budget survey (164 online and 3 paper submissions). The results from this survey will be presented to Council as part of the 2023 budget report. There are many other ways to engage with the public and stakeholders that the municipality can build upon. Staff is therefore recommending the development of an Community Engagement Framework to identify ways in which the municipality can further engagement with the community that will aim to garner diverse and valuable input from across the municipality.

### **Terms of Reference for Statutory Committees**

Mississippi Mills currently has three statutory committees: Heritage Advisory Committee, Committee of Adjustment and Property Standards, and Accessibility Advisory Committee. The terms of reference for these three committees were reviewed in 2018 and more recently by staff.

The Accessibility Advisory committee terms of reference, in staff's opinion, does not require any changes as it is compliant with provincial legislation. We are still actively seeking applications to the committee, currently only 2 have been received. The Planning Staff reviewed the Heritage Advisory Committee and have made some minor edits. The revised draft terms of reference and the proposed revisions to the Heritage

Grant Program By-law are attached. The edits to both, are to ensure that we are compliant with provincial legislation and other minor edits.

Staff are also recommending changes to the Committee of Adjustment and Property Standards. One major change would be to separate the Committee of Adjustment from Property Standards. Committee of Adjustment is governed through legislation in the Planning Act as well as the Committee of Adjustment Municipal By-law. The Property Standards Committee is granted authority through the Ontario Building Code Act and the Municipality's Property Standards By-law. While both are quasi-judicial bodies, they would cover different Acts and by-laws. For this reason, staff are recommending to separate the two committees and only appointing a Property Standards Committee on an as-needed basis. The revised terms of reference for the Committee of Adjustment as well as the revised By-law is attached to this report.

The Building Department is actively working on revisions to the Property Standards By-law which will be brought forward in a separate report. Staff will likely be recommending that the Property Standards Committee be made up of Members of Council and that it be called on an as needed basis. There have only been two requests for an appeal to the Property Standards Committee since 2010.

### **Council and Committee Code of Conduct**

In 2018, the Clerks of Lanark County worked together on implementing a uniform Code of Conduct that would be used by all municipalities within Lanark County, the original code of conduct was drafted in consultation with the Integrity Commissioner. Five years has passed since the original adoption of the Code of Conduct, as such, Clerks in Lanark County met to review the existing Code of Conduct. During the meeting, the Clerk's identified areas that could provide greater clarity such as processes. There will not be any substantial changes to the Code of Conduct and proposed changes will likely be linked to process and procedures, for example, how Integrity Commissioner reports are published, process for placing Integrity Commissioner reports on the agenda, how long reports will be on the municipal website, etc. A staff report with proposed red-lined edits will be brought forward to Council in the future for consideration.

### **Council Staff Relations Policy**

It is a provincial legislative requirement that all municipalities must adopt a Council Staff Relations Policy. The Council Staff Relations policy links to multiple other by-laws and policies. Therefore, it will be updated upon the approved Council Code of Conduct as well as the Procedural By-law.

## **OPTIONS:**

### **Procedural By-law:**

Option 1 – Direct staff to draft revisions to the existing by-law 19-127.

Option 2 – Direct staff to bring forward for consideration a draft Procedural By-law to include standing committees.

Option 3 – Direct staff to bring forward for consideration a draft Procedural By-law to include approving Committee of the Whole motions by Council in the same night.

### **Community Engagement**

Option 1 – Direct staff to develop a community engagement framework and review the existing Communications Plan (recommended)

Option 2 – Maintain status quo and not develop a framework

### **Statutory Committees Terms of Reference**

Heritage Committee:

Option 1 – Recommend that Council approve the recommended amendments to the Heritage Committee Terms of Reference and Heritage Grant Program By-law.  
(recommended)

Option 2 – Direct staff to not make any changes to the Terms of Reference or Heritage Grant Program

Committee of Adjustment and Property Standards:

Option 1 – Recommend to Council that the Committee of Adjustment and Property Standards be separate into two distinct committees. Additionally, that the proposed edits to the Committee of Adjustment Terms of Reference and by-laws be approved by Council, and that Staff be directed to bring forward proposed revisions to the Property Standards Committee Terms of Reference and the Property Standards By-law.  
(recommended)

Option 2 – Do not separate the committee and keep status quo.

### **Council Code of Conduct and Council/Staff Relations Policy**

Option 1 – Direct staff to bring forward proposed revisions to the Council Code of Conduct to be consistent with municipalities in Lanark County. Also, direct staff to make

necessary changes to the Council-Staff Relations policy to be consistent with changes to related by-laws or polices. (recommended).

Option 2 – Maintain status quo and not make any changes.

### **FINANCIAL IMPLICATIONS:**

No financial implications with this report.

### **SUMMARY:**

Staff have undertaken the initial steps in a governance review process, that looks into polices, by-laws and terms of reference that directly impact the way in which the municipality conducts business and engages with the public. As a result of the review, staff have brought forward options for Committee of the Whole's consideration in relation to the Procedural By-law (maintain status quo with revisions or draft an entirely new Procedural by-law). The Procedural By-law is an important document as it sets out how Council will conduct business and how Members of Council wish to run their meetings. Other items considered as part of the governance review is how to effectively engage with the community through the development of a Community Engagement Framework.

Currently the municipality has appointed community members to Statutory Committees (Heritage, and Committee of Adjustment and Property Standards), the municipality is still waiting for more applicants to the Accessibility Advisory Committee. Staff have reviewed the terms of reference for all statutory committees and have made recommendations to Council to separate Committee of Adjustment and Property Standards into two distinct committees. Additionally, there are proposed edits to the terms of reference for Heritage Advisory Committee and Corresponding By-law. The Building Department will also work on proposed edits to the Property Standards Committee and corresponding By-law.

The Municipal Clerk's Department is working with other Clerks in Lanark County on revisions to the Notice By-law and the Council and Committee Code of Conduct. Staff will bring forward recommended changes for Council's consideration at a future meeting. Once changes have been approved, staff will also make administrative changes to the Policy HR-03 Council – Staff Relations in order to be consistent with related policies and by-laws.

Respectfully submitted by,

Reviewed by:

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Jeanne Harfield,  
Clerk & Deputy CAO

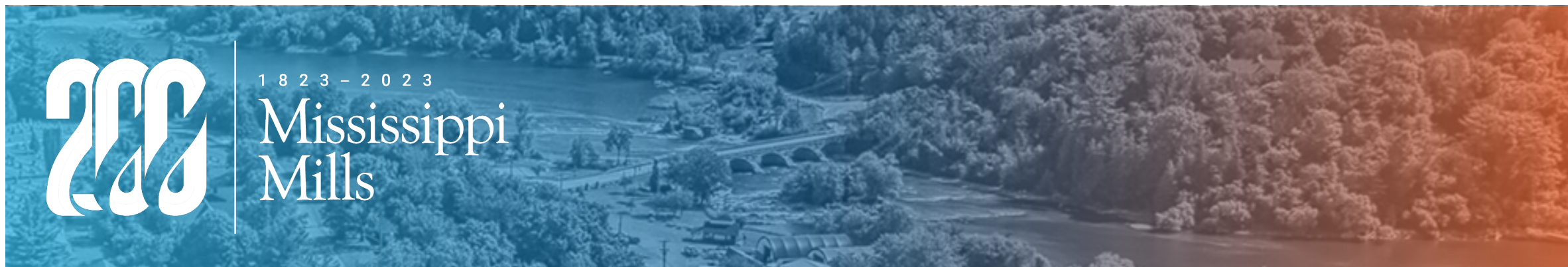
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Ken Kelly,  
CAO



Attachments:

1. Please refer to the [February 21, 2023 Committee of the Whole Agenda](#) for the full attachments package which includes:
  - Procedural By-law 19-127
  - Sample Procedural By-law (standing committee structure)
  - Previous Procedural By-law 17-03 (Council/COW/Council)
  - Notice By-law 07-78
  - Draft Heritage Advisory Terms of Reference
  - Draft – Heritage Grant Program By-law edits
  - Current – Committee of Adjustment and Property Standards Terms of Reference
  - Draft Revised – Committee of Adjustment Terms of Reference
  - Draft Committee of Adjustment By-law amendments
  - Draft Property Standards Committee Terms of Reference
  - Accessibility Advisory Terms of Reference
  - Council Code of Conduct
  - Council Staff Relations Policy
2. Governance Review Presentation



# **Governance Review Report #1**

February 21, 2023

# Governance Review – why?

- The purpose of a Governance Review is to evaluate how the municipality is conducting business, ensure that it is compliant with relevant legislation, and compare to best practice.
- This process includes review of the following:
  - Community Engagement
  - Statutory Committees
  - Notice By-law
  - Codes of Conduct
  - Council Staff Relations
  - Procedural By-law

# Community Engagement

The municipality approved a Communications Plan in 2017, this plan includes strategies and tactics on how the municipality should communicate with target audiences. It also touches on the importance of meaningful engagement.

## Next Steps:

- Review of the Communications Plan
  - What have we done, what works, what doesn't
- Review policies:
  - Social Media Policy
  - Response Protocol
  - Communications Policy
- Develop Engagement Framework

# Recommendation

THAT Committee of the Whole direct staff to develop a Community Engagement Framework.

\* Note that staff will also review existing policies and plans and will bring forward any recommended updates.

# Statutory Committee Review

- The municipality currently has 3 statutory committees:
  - Committee of Adjustment and Property Standards
  - Heritage Advisory Committee
  - Accessibility Advisory Committee
- All of the above statutory committees are governed by provincial legislation
- Heritage and Committee of Adjustment and Property Standards must also adhere to municipal by-laws
- All Committees Terms of Reference and any corresponding By-laws were reviewed by staff.

# Committee of Adjustment and Property Standards

- Development Services staff reviewed the Terms of Reference and corresponding By-laws for the Committee of Adjustment and Property Standards Advisory Committee and recommend the following:
  - Separate the committee into two committees
  - Minor edits to the Committee of Adjustment Terms of Reference to reflect provincial legislation, correct names and job titles
  - Adjust terms of reference to separate the two advisory committees
  - Direct staff to revised the Property Standards Committee Terms of Reference and corresponding by-law. Likely to include that the committee would be comprised of members of Council and be called on an as needed basis.
  - Only 1 property standard complaints since 2011 went to the Property Standards Committees.



# Committee of Adjustment and Property Standards - Recommendation

## Motion 1

THAT Committee of the Whole recommend that Council approve separating Committee of Adjustment from Property Standards to create two distinct Committees;

AND THAT Property Standards Committee will be called on an as needed basis;

AND THAT Committee of the Whole direct staff to bring forward draft changes to the Property Standards Terms of Reference and By-law for consideration.

## Motion 2

THAT Committee of the Whole recommend that Council approve the amendments to the Committee of Adjustment Terms of Reference and corresponding By-law.



# Heritage Advisory Committee

- Planning staff reviewed the Terms of Reference and corresponding By-law for the Heritage Advisory Committee and recommend the following:
  - Change Director of Planning to Senior Planner
  - Formatting and grammatical edits
  - Procedural edits (term of office, election of Chair, frequency of meetings (to reflect current practice), and how expenses are claimed)
  - Removing the section “Recommend the Designation of Heritage Districts”
    - Staff is of the opinion that complex designation of heritage districts should come directly from Council.
    - The Heritage Advisory Committee will be consulted and review the proposal as a requirement of the *Heritage Act*.

# Heritage Advisory Committee - Recommendation

**THAT Committee of the Whole recommend that Council approve the proposed changes to the Heritage Committee Terms of Reference and the Heritage Grant Program By-law 09-16.**

# Accessibility Advisory Committee

- No recommended changes after review, Terms of Reference is compliant with Provincial Legislation.
- We still require members for this committee, currently only 2 applications have been received, we require a minimum of 5.

# Notice By-law

- Currently by-law from 2007
- Not significant reviews since then
- No longer compliant with provincial legislation
- Staff working with County Clerks to review the notice by-law to reflect best practices
- Staff will bring forward a draft Notice By-law for review at an upcoming meeting

# Council and Committee Code of Conduct

- Bill 68, Modernizing Ontario's Legislation Act, 2017, amended the Municipal Act to require all municipalities in Ontario to appoint an Integrity Commissioner for both council and its boards and to approve a Council and Committee Code of Conduct
- The current Code of Conduct was approved in 2018
- Clerks in Lanark County worked together with the Integrity Commissioner to draft a consistent Code of Conduct
- Clerks recently met to review the existing Code of Conduct to recommend changes for consideration including:
  - Procedural changes:
    - how an Integrity Commissioners investigation report will appear on a Council agenda
    - How long the investigation report will remain public
    - How the report will be made public

# Council and Committee Code of Conduct Con't

- Bill 68, also required that municipalities implement a Council-Staff Relations Policy
- The Municipality's policy points to other municipal policies and by-laws (Procedural By-law, Council and Committee Code of Conduct, Employee Code of Conduct and more).
- Staff is seeking direction from Council to make administrative changes to the policy once the Code of Conduct and Procedural By-laws have been approved.

# Code of Conduct- Recommendation

**THAT Committee of the Whole direct staff to bring forward proposed edits to the Council and Committee Code of Conduct to be consistent with other municipalities in Lanark County;**

**AND THAT Committee of the Whole direct staff to make the necessary administrative changes to the Policy HR-03 “Council Staff Relations Policy” to be consistent with corresponding by-laws and policies.**



# Procedural By-law review

- Current Procedural By-law approved at the end of 2019
- Has been amended to include flexibility for hybrid and virtual participation as well as Inaugural Meeting
- Staff are proposing three options for consideration:
  1. Maintain Council and Committee of the Whole Structure
  2. Introduce Standing Committees (3 different Committee of the Whole meetings with Council)
  3. Council approvals in one night (Council – COW – Council)
- Staff is seeking direction from Council on which option to proceed with prior to bring back a draft Procedural By-law for review.



# Procedural By-law review – All options

- Changes to the Planning Act will require the municipality to include provisions in whichever Procedural Option the flexibility to approve certain matters within the new deadlines.

Amount of refund	Type of Planning Application		
	Zoning & OPA combined	Zoning	Site Plan
No refund	Decision is made within 120 days	Decision is made within 90 days	Plans are approved within 60 days
50%	Decision made within 121 days and 179 days	Decision made within 91 days to 149 days	Plans are approved between 61 days and 89 days
75%	Decision made within 180 and 239 days	Decision made 150 days and 209 days	Plans are approved 90 days and 119 days
100%	Decision made 240 days and later	Decision made 210 days and later	Plans are approved 120 days and beyond

# Procedural By-law review – All options

- Deferrals allow members of Council to delay the decision on an item to a future meeting to allow more time for consideration and review.
- In 2017 Council implemented a new Procedural By-law that allowed for approval of Committee reports in one night (proposed option 3)
- In 2019, Council approved a revised Procedural By-law that would have Committee reports approved at the following Council meeting (generally 2 weeks later).

# Deferrals (Council – COW- Council)	
2017	8
2018	3
2019	9

# Deferrals (Council – COW)	
2020	7*
2021	7
2022	2

\*In 2020 Council held Special Council meetings at the beginning of the Pandemic for 4 months (March – June)

# Procedural By-law review – Option 1

- Direct staff to review the existing Procedural By-law and bring forward updates to improve transparency, flexibility and flow of business.
- Staff will arrange for one on one meetings with members of Council to review the Procedural By-law to gather insight and ideas from Councillors prior to a draft being brought forward for consideration.

Pros	Cons
Familiar Structure	Would need to include provisions for flexibility
Review would improve flow of business or other items	
Can result in large agendas and long meetings	

# Procedural By-law review – Option 2 – Standing Committees

- Standing Committees structure was considered by Council in early 2021 and 2022
- Would see the creation of 3 different Committee of the Whole meetings (Development Services & Engineering, Protective Services & Community Services, and Corporate Services & Clerks)
- Each Standing Committee would be made up of all members of Council
- Each would meet one time per month with approvals going to the following Council meeting.

Pros	Cons
Smaller agendas	Slower approvals
Allow more time for members to review reports	More work for Staff to create separate agendas
Focused discussion by topic	Would need to create flexibility for planning approvals

# Procedural By-law review – Option 3 – Approvals in One night

- This option was in place from 2017 – 2019
- Allowed for quick approvals of routine municipal business
- Included was provision to defer items with a non-majority number of members

Pros	Cons
Quick approvals and greater flexibility	No opportunity for two additional weeks for review/input
Only one agenda for staff to develop (still have two chairs)	Lack transparency if public aren't aware of items (could be ways to address this)
Improve speed of municipal business	

# Procedural By-law Recommendation

**THAT Committee of the Whole direct staff to proceed with Option \_\_\_\_\_ for amendments to the Procedural By-law**

**AND THAT Committee of the Whole direct staff to bring forward the draft Procedural By-law for consideration.**

# THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

## STAFF REPORT

**DATE:** March 7, 2023  
**TO:** Committee of the Whole  
**FROM:** Casey Munro, Deputy Clerk  
**SUBJECT:** 2022 Freedom of Information (FOI) Summary

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### RECOMMENDATION:

**THAT the 2022 Freedom of Information (FOI) Summary be received for information.**

### BACKGROUND:

Under the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), the “Head” of the institution is responsible for overseeing the administration and decision making under the statute. Under Subsection 26(1) of MFIPPA, the Head of an Institution is required to submit an annual report to the Information and Privacy Commissioner of Ontario (IPC) that provides statistics related to requests for access to information. As per the Municipality’s Consolidated Delegated Authority By-law 13-18, the Clerk has the authority to exercise the powers and duties as Head under the *Municipal Freedom of Information and Protection of Privacy Act* (section 3, subsection 49(1)).

This report provides a summary of the 2022 annual report to the IPC, with data from 2021 and 2020 provided for comparative purposes.

### DISCUSSION:

#### 1. Number of new requests received - General Records and Personal Information

Request Type	2022	2021	2020
General Records	6	6	10
Personal Information	0	0	0
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>10</b>

\* In 2022 no appeals were made to the IPC regarding completed FOI requests.



## 2. Number of requests completed - General Records and Personal Information

Each year, staff receives and completes new requests for records. In 2022 the Municipality received 6 new requests, 5 were completed in 2022, and the other 1 will be completed in February of 2023.

Request Type	2022	2021	2020
General Records	6	4	11
Personal Information	0	0	0
<b>TOTAL</b>	<b>6</b>	<b>4</b>	<b>11</b>

## 3. Time to completion – General Records

The time required to complete requests can vary due to factors such as the complexity of a request, consultations and clarifications that may be required, retrieval times, and/or the impact on staff levels due to a pandemic. MFIPPA indicates that all FOI requests shall be completed within 30 days unless a formal Notice of Extension has been sent to the requestor. In 2022, one FOI request was extended by 20 days with a Notice of Extension, and the other requests was completed with an additional 90 days. In 2022, the municipality completed 5 of the 6 new requests, with one request carrying over into 2023. The Clerk's department also completed 2 requests that were carry overs from 2021.

Time to Complete	2022	2021	2020
30 days or less	5	2	8
31-60 days	1	1	3
61-90 days	0	1	0
91 days or over	1	0	0
<b>TOTAL</b>	<b>7</b>	<b>4</b>	<b>11</b>



#### 4. Compliance with MFIPPA –General Records

Requests Completed	2022	2021	2020
Number of requests completed <b>within the 30 day</b> statutory timeframe or time limits permitted under a Notice of Extension and/or a Notice to Affected Person	5	2	8
Number of requests completed in <b>excess of the 30-day</b> statutory timeframe or time limits permitted under a Notice of Extension and/or a Notice to Affected Person	2	2	1
Number of requests completed in excess of the statutory time limit (30 days) where neither a Notice of Extension (s.20(1)) nor a Notice to Affected Person (s.21(1)) were issued.	0	0	2
<b>TOTAL</b>	<b>7</b>	<b>4</b>	<b>11</b>

#### 5. Disposition of requests – General Records

Disposition	2022	2021	2020
All information disclosed	1	1	4
Information disclosed in part	3	3	3
No information disclosed	1	0	1
No responsive records exist	0	0	3
Request withdrawn, abandoned or non-jurisdictional	2	0	0
<b>TOTAL</b>	<b>7</b>	<b>4</b>	<b>11</b>

#### 6. Exemptions and Exclusions Applied – General Records

MFIPPA provides for withholding some or all of a requested record by applying various exemptions based on the type of information contained within the record (Sections 6 to 16 of the Act). For example, information that was provided in confidence to the Municipality by their solicitor is protected.

<b>Exemptions and Exclusions Applied</b>	<b>2022</b>	<b>2021</b>	<b>2020</b>
Section 6 – Draft Bylaws, etc.	1	0	0
Section 7 – Advice or Recommendations	1	2	0
Section 8 – Law Enforcement	0	1	0
Section 8(3) – Refusal to Confirm or Deny	0	0	0
Section 8.1 – <i>Civil Remedies Act, 2001</i>	0	0	0
Section 8.2 – <i>Prohibiting Profiting from Recounting Crimes Act, 2002</i>	0	0	0
Section 9 – Relations with Governments	0	0	0
Section 10 – Third Party Information	0	0	1
Section 11 – Economic/Other Interests	0	0	0
Section 12 – Solicitor-Client Privilege	1	1	0
Section 13 – Danger to Safety or Health	0	0	0
Section 14 – Personal Privacy (Third Party)	3	3	3
Section 14(5) – Refusal to Confirm or Deny	0	0	0
Section 15 – Information Soon to be Published	3	0	0
Section 20.1 – Frivolous or Vexatious	0	0	0
Section 38 – Personal Information (Requester)	0	0	0
Section 52(2) – <i>Act Does Not Apply</i>	0	0	0
Section 53(3) – Labour Relations and Employment Related Records	0	0	1
Section 53 – Other Acts	0	0	0
<b>TOTAL</b>	<b>9</b>	<b>7</b>	<b>5</b>

## 7. Fees Related to Requests

All formal FOI requests are required to pay a \$5 application fee. There are additional costs associated with processing the requests as provided for in MFIPPA. The cost breakdown is as follows:

- Search Time: \$7.50 per ¼ hour required to search and retrieve the records
- Record Preparation: \$7.50 per ¼ hour required to prepare records for release
- Photocopying: 20 cents per page

- Computer Programming: \$15 per ¼ hour to develop program to retrieve information
- Disks/CD: \$10 each

Note that not all staff time is able to be charged back to the applicant as MFIPPA's scope on search and preparation time is quite narrow. In 2022, we received a large request that required an extensive amount of staff time to complete. This request alone required over 86 hours of preparation time. This does not include staff time accumulated outside of what is permitted to be charged include: corresponding with requestor and affected third parties; coordinating with staff to retrieve documents; researching and determining what exemptions may and may not apply; and other admin-related tasks. Of the 7 requests that were deemed completed, only 4 required fees as the other three were either abandoned or there were no costs associated as the records were publicly available.

<b>General Records</b>	<b>2022</b>	<b>2021</b>	<b>2020</b>
Number of requests where fees other than application fees were collected	4	4	6
Application fees collected	\$30.00	\$20.00	\$55.00
Additional fees collected	\$5467.00	\$1376.30	\$244.00
<b>TOTAL FEES COLLECTED</b>	<b>\$5497.00</b>	<b>\$1396.30</b>	<b>\$299.00</b>
<b>TOTAL DOLLAR AMOUNT OF FEES WAIVED</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$30.00</b>

Over the past number of years, FOI requests have continued to take up significant time from the Clerk's department as well as IT services and other departments. In an effort to reduce the number of FOI requests staff will bring forward a Routine Disclosure Policy that will have identified documents that can be available to the public upon request without the requirement to submit an FOI request. The documents included in the routine disclosure policy would include documents that are not confidential but may not be publicly available on the website (By-laws, policies, plans, compliance reports, etc.). Staff will also look into if applicable fees should be charged for accessing some of these documents depending on the amount of staff resources required.

#### **FINANCIAL IMPLICATIONS:**

There are no financial implications with this report.

#### **SUMMARY:**

The purpose of this report is to provide Council with a summary of the 2022 annual report to the IPC which provides a snapshot of the FOI activity for the year.

Also, to help facilitate the Freedom of Information process, staff will bring forward a Routine Disclosure policy. This policy will demonstrate our commitment to customer service, transparency, and accountability as well as streamline access to our records.

Respectfully submitted,

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Casey Munro, Deputy Clerk

Approved by,

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Jeanne Harfield, Clerk/ Deputy CAO

## MEDIA RELEASE

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*For immediate release*

**Feb. 22, 2023**

Here are the highlights from the Lanark County Council meeting held Feb. 22, 2023.

**2023 Budget Approved:** The 2023 Lanark County budget – themed “Building a Sustainable Foundation” – was approved with an overall budget increase of 5.8 per cent, but an assessment growth of 3.65 per cent reduces the tax increase to 2.15 per cent.

The county will collect \$40.9 million from property taxpayers this year, up from \$38.6 million last year. Estimated gross expenditures are \$119.8 million. “As council embarks on its four-year term during a time of hyper-inflation, rising interest rates, labour market shortages and government policy changes, it is crucial to be building a sustainable foundation,” said CAO Kurt Greaves. “The 2023 budget will reflect a commitment to our infrastructure and service levels, while maintaining stable and reliable tax rates.”

At the special budget meeting held Jan. 20, Greaves outlined competing interests that must be considered, including expected service levels, legislation and liability; infrastructure deficit, capital plan and asset management; the fiscal imbalance of services downloaded from the province without adequate funding (ambulance, social services, roads, and farm and forest rebates); and the pressure to maintain low tax rates when inflation was at 6.9 per cent as of October 2022.

Highlights in the 2023 budget include:

- Industry-wide labour shortages affecting Lanark Lodge, along with increasingly higher levels of care needed and inflation pressures.
- \$2.5 million for Blakeney Bridge rehabilitation, \$500,000 towards completing the Rideau Ferry Bridge project with Leeds & Grenville, and funds for the Almonte Salt Dome replacement.
- A \$3 million grant for the Carebridge housing development, \$590,000 in Federation of Canadian Municipalities funding for the tiny home project and the implementation of the \$10/day child care programming in social services.
- Service enhancements for land ambulances, \$1 million in provincial funding for the community paramedicine program, and a new dispatch channel for fire communications in emergency services.
- Reserve repayments completed for trail development investments and the broadband project, as well as funds for official plan updates in economic development.
- \$367,000 for four local hospitals, \$261,000 for council-directed community grants and \$90,000 for an accessibility grant to Lanark Transportation Association.
- Funds for a network disaster recovery program and new record management system for corporate services.

The public works budget represents 38 per cent of the county levy, followed by emergency services at 22 per cent, social services and housing at 17 and long-term care at 11. Administration and government and economic development make up the remainder.

## MEDIA RELEASE

Greaves noted that to meet asset replacement costs, \$13 million needs to be invested annually into capital. The 2023 budget includes \$16.3 million for capital investment.

With assessment growth at 3.65 per cent, residential ratepayers with a property assessed at \$500,000 can expect to see an increase of \$41 on the county portion of their tax bill. The bill also includes the local municipal and the education portions. Tax rates and ratios for 2023 will be set by county council soon. For more information, contact Kurt Greaves, CAO, at 1-888-9-LANARK, ext. 1101.

**Housing Services Overview Accepted:** Council accepted a housing services overview as part of ongoing orientations for the new council. Housing Services Manager Shawna Stone presented the report at the community services committee meeting earlier this month.

Stone explained social housing administration was transferred to municipalities in 2000. Previously it was primarily a federal and provincial area of responsibility. Under the provincial Housing Services Act the administrative and funding responsibility for social housing rests with services managers, such as the county. As service manager, the county provides subsidized housing and administration of funding from senior levels of government. Some key roles include housing plans, service level standards, rent-g geared-to-income (RGI) assistance, a centralized wait list, operating subsidies for housing providers and reporting.

Stone explained a range of federal and provincial funding sources (\$4.5 million or 28 per cent) cover the various programs administered by the county, such as Homeownership, Renovate Lanark, support services, rent support, community housing repair and renewal and portable housing benefit. The municipality funds RGI, rent supplement, more portable housing benefits, and non-profit housing provider operating subsidies, which amounts to \$9.8 million or 60 per cent. Tenant rents make up the remaining 13 per cent at \$2.1 million. Expenditures include program administration (\$2 million), housing programs (\$8.1 million), housing stock capital investment (\$3.4 million) and housing stock operating costs (\$2.9 million).

“Housing services provides various programs, supports and services for people at all points along the housing continuum,” Stone said. This ranges from affordable rental housing to market home ownership and points in between. “The continuum is fluid. People move back and forth along the continuum depending on circumstances and stages in life.”

Stone provided an overview on the 10-Year Housing Plan, the current housing portfolio, operating agreements with non-profit housing providers, the various housing programs, support services (e.g. social supports, mediation, hoarding, etc.), and two new developments underway in Smiths Falls. For more information, contact Shawna Stone, Housing Services Manager, at 1-888-9-LANARK, ext. 2401.

**Additional Planning Position Approved:** Council has approved the addition of a technical/junior position in the planning department to be funded from reserves for 2023 as required.

In a report to the corporate services committee earlier this month, Clerk Jasmin Ralph explained the planning department has seen a significant rise in the number of applications for consents and subdivisions. The complexity of applications has also increased as landowners look to develop more constrained pieces of land, which requires a more intensive process. “This, considered in conjunction



## MEDIA RELEASE

with the recent legislative changes and requirements imposed by the province, has increased processing times for all applications,” she said.

The new position, Ralph added, demonstrates a commitment to and investment in the department, which will free resources to address long-term directions and improvements. “The position will provide essential support in day-to-day operations related to consents and some subdivision support. This will free a significant amount of time for planning department management to focus on continual process improvement, policy advice and development and enhancing the support role to local municipalities.” For more information, contact Jasmin Ralph, Clerk, at 1-888-9-LANARK, ext. 1502.

**Upcoming Meetings: County Council, Wednesday, March 8, 5 p.m.;** Community Services, March 8 (following County Council); Corporate Services, March 8 (following Community Services). **County Council, Wednesday, March 22, 5 p.m.;** Public Works, March 22 (following County Council); Economic Development, March 22 (following Public Works). Watch for details about public access to meetings on agendas and through online notifications. For more information, contact 1-888-9-LANARK, ext. 1502. Like "LanarkCounty1" on Facebook and follow "@LanarkCounty1" on Twitter!

– 30 –

February 22, 2023  
**Board Summary Report**

Municipal Clerks/Chief Administrative Officers,

**Re: FOR DISTRIBUTION TO COUNCIL**

As a member of the Authority, please find below highlights from the February 22, 2023 Board of Directors meeting for distribution. Complete minutes for the meeting will be circulated at a later date following their approval by the Board. Attached are approved minutes of the December 7, 2022 Board meeting and the approved 2022 Financial Statements for MVCA.

#### **Long Service Awards Ceremony**

Phil Sweetnam, Eli El-Chantiry and John Karau were honoured for their many years of service on MVCA's Board of Directors.

#### **Watershed Conditions**

MVCA is seeing record high numbers for snow density and water equivalent content throughout our watershed. An earlier than normal freshet is expected, with higher than average flows. The risk of flooding is tied to air temperature and precipitation levels received in the next few months. Warm days and cool nights would allow for steady run-off and sublimation. MVCA will continue monitoring the situation and reminds municipalities to review flood readiness and response plans.

#### **2022 Financial Statements and Independent Auditor's Report**

MVCA was audited for the year ending December 31, 2022 and presented the results to the Board of Directors. See approved Financial Statements, attached.

#### **Final 2023 Approved Budget**

The Final 2023 Budget was approved by Board members. Levy letters will be forthcoming.

#### **2023 Appointments**

- Richard Kidd, Andrew Kendrick and Jeff Atkinson will join the Regulations Committee as members at the next meeting.
- Bev Holmes has been appointed to act as Board Representative on the Mill of Kintail Museum Advisory Committee.
- Janet Mason has been appointed to act as Board Representative on the Mississippi Valley Conservation Foundation Board of Directors Committee.
- John Karau has been appointed as Board Representative on the Mississippi River Watershed Plan Public Advisory Committee.
- Election of a new Chair and Vice-Chair was deferred until the May 2023 meeting.



## Wetland Offsetting Policy Reserve Fund

A Wetland Reserve Fund was approved to allow for “off-setting” agreements under new Ministerial Orders powers.

## Contract Award – Clyde River Floodplain Mapping

A \$61,284.00 +HST contract was awarded to AECOM Canada Ltd. to prepare the Clyde River Floodplain Mapping project in 2023.

## Appointment of Regulations Officers

MVCA staff Alexis Perrin and Brittany Moy were appointed to Ontario Regulation 153/06 and Ontario Regulation 120/90 of the Conservation Authorities Act.

## Update on Strategic Implementation Plan

Of the 27 priority projects, all except three are expected to be completed within the 2021-2025 timeframe.

## Permit Activity under O. Reg. 153/06

The Authority received 69 permits from September 2022 to December 2022 to address a number of potential hazards or issues. The applications have increased in recent years due to the 2017 and 2019 flooding events but are predicted to stabilize in 2023.

## Permit Timeline Reporting for Section 28 Applications

MVCA continues to meet voluntary targets established by Conservation Ontario for the review and approval of most major, minor, and routine permit applications, as shown below.

CONSERVATION ONTARIO STANDARD		# PERMITS	AVERAGE TURNAROUND	WITHIN TIMELINE		OUTSIDE TIMELINE	
Major	49 Days	12	13 Days	Major	11	Major	1
Minor	35 Days	144	6 Days	Minor	141	Minor	3
Routine	24 Days	46	8 Days	Routine	43	Routine	3

\*The 28-day standard for major permits includes the first submission and any resubmissions.

## GM Update

The GM Update overviewed many topics including; O. Reg. 596/22, Programs, Services and MOUS, MVCA’s Ice Monitoring Program, the Land Conservation Strategy, LIDAR Data Acquisition, Staffing Updates, Staff Training Updates, Stress Assessment Surveys and Joint Health and Safety meeting minutes.

## ATTACHMENTS:

- Approved Minutes from December 7, 2022 Board of Directors Meeting.
- Approved 2022 Financial Statements.



## MINUTES

Via Zoom and In Person

Board of Directors Meeting

December 7, 2022

### **MEMBERS PRESENT**

J. Atkinson, Chair  
J. Mason, Vice-Chair  
R. Kidd  
B. Holmes  
J. Karau  
P. Sweetnam  
C. Lowry  
J. Inglis  
P. Kehoe  
A. Tennant  
H. Yanch  
T. Popkie

### **MEMBERS ABSENT**

G. Gower  
S. Lewis  
C. Kelsey  
B. King  
E. El-Chantiry

### **STAFF PRESENT**

S. McIntyre, General Manager  
S. Millard, Treasurer  
J. Cunderlik, Water Resources Engineer  
J. North, Water Resources Technologist  
M. Craig, Manager of Planning and Regulations  
A. Broadbent, Information & Communications Technology Manager  
M. Okum, Stewardship Technician  
M. Livingston, Mississippi-Rideau Source Protection Authority  
R. Clouthier, Recording Secretary

J. Atkinson called the meeting to order at 10:04 am.

**B12/07/22-1**

**MOVED BY: C. Lowry**

**SECONDED BY: P. Sweetnam**

**Resolved, That the agenda for the December 7, 2022 Board of Directors Meeting be adopted, as amended.**

**“CARRIED”**

Members were asked to declare any conflicts of interest and informed that they may declare a conflict at any time during the session. No declarations were received.

**MAIN BUSINESS**

1. Approval of Minutes: Board of Directors, October 19, 2022

**B12/07/22-2**

**MOVED BY: B. Homes**

**SECONDED BY: J. Inglis**

**Resolved, That the Minutes of the Mississippi Valley Board of Directors Meeting held on October 19, 2022 be received and approved as printed.**

**“CARRIED”**

2. Watershed Conditions, Report 3266/22

J. North presented the Watershed Conditions Report stating November flows in most tributaries are sitting slightly below normal for this time of year, due to below average rainfall amounts received in October and November. Drawdowns on all upper lakes are completed except for two more logs to come out of the Mazinaw Lake dam. Water levels on most of the upper lakes are close to reaching their winter target levels and the dams on those lakes will be operated through the remainder of the winter to keep levels as stable as possible.

Crotch Lake dam will be operated over the next month or to ensure there is enough water to maintain flows downstream from mid-January to April. The long-range forecast is predicting December to be slightly colder weather and normal seasonal precipitation, January is forecasted to be colder than normal with a normal precipitation amounts.

J. Inglis inquired if MVCA gets input requests, flow requests or any direction from Hydro on flow rates.

J. North explained that hydro needs do not dictate operations, and that a variety of watershed objectives are used to determine how to manage flows. The management of structures is systematic and connected however hydro is rarely a sole priority.

3. Staff Item: MVCA Stewardship Program, Report 3267/22

M. Okum presented an overview of MVCA's current and upcoming stewardship initiatives. Six main ongoing initiatives are: Shoreline Naturalization, Ottawa Rural Clean Water Program (ORCWP), ALUS Lanark, RVCA Tree Planting Partnership, Education and Outreach and Habitat Enhancements. Six planned initiatives for 2023 are: ALUS Lanark Project Implementation, Reinstatement of City Stream Watch (CSW), Educational Workshops (primarily for flood-prone zones), Large-Scale Plantings, Various Invasive Species Removal Projects, Butternut Tree Giveaway.

P. Sweetnam asked if work done on Poole Creek as part of the Habitat Enhancement Projects is funded by the City of Ottawa or if it is funded by the general levy.

M. Craig responded that the majority of the funding, with some staff-time contribution, is the result of some of off-setting penalty associated with a development in the upper Poole Creek Watershed where infiltration requirements could not be met. The City requested MVCA to facilitate compensation work along the creek as a result of that development.

P. Sweetnam noted that he has heard good words around Stittsville about our initiatives and outreach.

4. NDMP-Risk Assessment Project, Report 3268/22

J. Cunderlik presented the results of MVCA's Flood Risk Assessment Study and how they will be used. The total budget for the Flood Risk Assessment Study was \$337,783 (MVCA's contribution was \$58,071) and the study was completed in August 2022. Main project objectives included: establishing a methodology that could be used to evaluate future flood plain mapping projects, delineating and assessing reaches, conducting a risk assessment and determining priorities for new floodplain mapping or updates, and developing a flood plain mapping strategy.

J. Cunderlik outlined the criteria used to determine the likelihood and severity of impacts of flooding, and how results were used to set priorities. Upcoming priorities include Upper Mississippi, the Lower Clyde River and Fall River, Mississippi Lake, Sharbot Lake, and Silver Lake.

J. Cunderlik concluded that this is a study and products generated information and data that will be useful on other projects, such as the reach delineation and monitoring. Flood hazards

are largely unmapped in MVCA's jurisdiction, and understanding the importance of lakes and water management in flood mitigation is crucial in assessing flood risk.

J. Mason asked J. Cunderlik to clarify if there are dependencies between projects and if most elements of the watershed are interconnected. J. Cunderlik confirmed that the dependencies mean that the time frame can potentially be dependent on whether we need to obtain data from other groups or agencies and this needs to be taken into consideration.

R. Kidd asked for the difference between Flood Risk and Flood Vulnerability. J. Cunderlik stated that hazard is the likelihood of the area flooding and vulnerability is the level of consequence or damage resulting from the flood. The flood risk is the combination of the flood hazard and the flood vulnerability. S. McIntyre added that the flood hazard relates to the physiology and geography of an area and the vulnerability relates to the impact on people and ecosystems and sociological factors.

P. Sweetnam asked for confirmation on the budget and where the approx. budget of \$337,783 came from. J. Cunderlik confirmed that the \$337,783 Federal Government is funding 50% of the total project cost and the remaining portion is being split between the 3 conservation authorities.

J. Inglis asked if we will be the proprietors of the resulting data from this project and if this is a requirement to comment on planning. J. Cunderlik confirmed that we will have full access to results from this project and that a main requirement of Conservation Authorities is to comment on regulated flood plain areas and wetlands. S. McIntyre confirmed that this is a core service that MVCA is mandated to provide. Due to climate change and housing demand, developers are buying marginalized lands as the easy to develop lands have been developed already. And, some lands that were once safe are now considered to be at a higher risk.

J. Karau noted that we can not do flood risk management without also looking at climate change as they are not separate initiatives.

P. Sweetnam stated that insurance companies are now including flood plain mapping so this is useful information and City of Ottawa is generally supportive of the mapping initiatives.

J. Mason said the City of Ottawa is now considering a 350-year assessment, showing that they are taking climate change seriously. J. Cunderlik noted that MVCA is also carrying out a 350-year assessment.

R. Kidd asked for confirmation on the breakdown of the budget for the 10-year plan and asked for the dollar value for project budgets. J. Cunderlik responded that he estimated \$400,000/year for 10 years to equal an over estimated \$4 million for the total budget for all projects. The Clyde River budget was \$150,000, the total budget for Carp River flood plain

mapping was \$200,000; however, the full cost does not fall onto MVCA and is often subsidized by the city of Ottawa. S. McIntyre noted that we have not historically done a lot of mapping but this past term we have done a lot and the budget does not necessarily reflect this yet.

C. Lowry commented that as this is a 10-year plan we need to be very cautious of long-term financial planning since the dollar amount will be inevitably going up over time.

5. FHIMP-Clyde River Floodplain Mapping Project, Report 3269/22

J. Cunderlik presented the Clyde River Regulatory Flood Plain Mapping Grant Award that was approved in the amount of \$75,000 as part of the Flood Hazard Identification and Mapping Program (FHIMP). The information acquired in the flood risk assessment study was extremely valuable as a starting point to mapping the Clyde River Regulatory Flood Plain.

P. Sweetnam asked if this will cover the upper or the lower Clyde River. J. Cunderlik confirmed that the mapping is for the lower Clyde River and added that a Climate Change Assessment is required to be completed along with the flood plain mapping.

R. Kidd asked if the county of Lanark or the Township is contributing to the project. J. Cunderlik advised that the county is contributing, and that the expected completion date is approximately March 2024.

6. FHIMP-Land Use Project, Report 3270/22

J. Cunderlik presented the Land Cover Update in Eastern Ontario Grant Award that was approved in the amount of \$111,175 as part of the Flood Hazard Identification and Mapping Program (FHIMP). The application was submitted in partnership with the City of Ottawa, RVCA and SNC, and will draw on recently acquired LiDAR data that will be used to support flood plain mapping. The updated land cover data has many other applications including natural heritage mapping, emergency hazard management, land use change planning, etc. MVCA's contribution is approximately \$33,000 with the work to be led by SNC.

7. Bill 23 Update, Report 3272/22

S. McIntyre informed the Board that some of the approved changes have the potential to come into effect on January 1<sup>st</sup>, 2023. Until MVCA receives more direction from the province or regulations, planning review work will be status quo. There is significant concern regarding the capacity of member municipalities to carry out the specialist reviews if conservation authorities are no longer allowed to provide this service. MVCA will continue to support municipal staff within the confines of whatever regulations are passed. Our core mandate is still to provide comments on potential natural hazards and regulated wetlands. MVCA will follow up with municipalities planning and engineering groups to ensure an understanding.

**B12/07/22-3**

**MOVED BY: P. Sweetnam**

**SECONDED BY: T. Popkie**

**Resolved, That the Board of Directors approve submission of a letter to the Minister of Natural Resources & Forestry requesting establishment of a Conservation Authority Working Group to support the drafting of regulations under Bill 23 and any future legislative changes.**

**“CARRIED”**

J. Karau overviewed the concerns of the Mississippi River Watershed Plan Public Advisory Committee (PAC) who are investigation methods of delivering outreach and education programs, along with building relationships with counsellors and other member groups such as the Ottawa River Keeper. A major concern for the advisory committee is the carrying capacity of the Mississippi River in Carleton Place and whether it can support the changes being implemented through Bill 23. J. Karau expressed concerns regarding the carrying capacity of the Mississippi River in the face of ongoing and future development.

**8. Budget Control, Report 3271/22**

S. Millard presented the Budget Control Report stating that as of October 31<sup>st</sup>, 2022, MVCA is slightly under projected revenues and expenditures (at approximately 71%). Planning and permit revenues are up from last year and due to a number of staff vacancies, a year-end surplus of approximately \$250,000 is projected at this time.

**9. 2022 Year-End Contributions to/from Reserves, Report 3275/22**

S. Millard suggested that surplus allocations be transferred to the capital reserve instead of the operating reserves. The operating reserve will have a projected balance of approximately \$545,000 above the target balance while the capital reserves are severely underfunded for future needs.

**B12/07/22-4**

**MOVED BY: P. Kehoe**

**SECONDED BY: R. Kidd**

**Resolved, That the Board of Directors direct staff to:**

- 1. Transfer any unspent levied capital dollars as of December 31, 2022 to capital reserves to meet future capital needs;**
- 2. Transfer any operating surplus for the year ending December 31, 2022 to capital reserves;**
- 3. Transfer any available year-end surplus as follows:**

- a. The first \$150,000 into the Building Reserves;
- b. The next \$150,000 into the Water Resources Reserve;
- c. The next \$50,000 into the Vehicles & Equipment Reserve;
- d. The next \$40,000 into the Information and Communications Technology Reserve; and
- e. Any remaining surplus into the Conservation Area Reserve.

**“CARRIED”**

10. 2023 Draft Budget, Report 3264/22

S. McIntyre reviewed proposed expenditures and revenues as set out in the Draft 2023 Budget.

S. McIntyre outlined that the proposed municipal levy increase aligns with direction received from the Board in October:

- 3% to the operating budget for inflation;
- 4.5% to the capital budget to implement the 10-year Capital Plan;
- 1.5% increase to both to provide for assessment growth;

and, previous Board decisions to hire staff to meet workload demands, and to phase those costs onto the levy over a period of years while maintaining the Operating Reserve balance in a target range.

S. McIntyre explained that the base budget pressure as approved in October equals a combined increase of 4.5%; and, that the levy pressure increases to 7.66% when a third (1/3) of payroll costs are moved from the Operating Reserve onto the levy, as previously approved.

S. McIntyre said that while the City of Ottawa has a target tax rate increase of 2-2.5%, the target increase for water, sewer, stormwater rates is 4.2%; and the difference between 4.2 and 4.5% is not considered significant. With respect to the additional amount to phase a portion of staffing costs off of the Operating Reserve onto the levy, she spoke with City of Ottawa staff who indicated an ability to accommodate the associated pressure of \$90,000.

As requested by the Finance & Administration Committee, S. McIntyre tabled options for reducing pressures on the levy, including: Offsetting some payroll costs with grant-funded capital; donations from MVCF for O&M at conservation areas; making some projects grant dependent; and deferring filling the Jr. Planner position pending assessment of Bill 23 impacts. Implementation of all these measures would reduce levy pressure in 2023 to 4.77%. There is also the opportunity to finance the Sewer and Water Connection from the HQ building to the Carleton Place Subdivision located outside of HQ.

R. Kidd asked whether the draft options went back to the Finance and Admin committee for consideration; and if MVCA receives a discount from Carleton Place for the sewer and water. S.



McIntyre stated that the recommendations had gone back to Committee but that the Committee decided to elevate the draft budget as is to the Board because it aligned with the Board's direction.

With respect to site servicing, S. McIntyre stated that existing on-site septic and water systems incur annual operating costs; and that a cost analysis can be provided if desired. Connection to the Town's water and sewer systems is mandatory per the agreement for the sale and development of the property. J. Karau noted that R. Kidd's point is correct however giving it a dollar value is problematic.

P. Kehoe noted that he would have appreciated a table displaying the impacts by municipality of the phase-in of payroll costs onto the municipal levy. S. McIntyre acknowledged that the table in the staff report only shows the gross impact, and that a table that shows this amount can be prepared and circulated.

J. Karau asked if the options presented are critical at this juncture or if they are "back-pocket" considerations if there is pushback from municipalities. Following discussion of this matter, members agreed that the board can approve the budget as is and defer making any adjustments until after the circulation period is completed.

Board members discussed financing the water and sewer connection to the HQ building versus paying from the reserves and concluded to approve the 2023 Draft Budget as is, but to retain the option to make this change in the future.

R. Kidd and C. Lowry noted that the Percentage Increase column in the Municipal Levy table can cause confusion and unnecessary consternation and recommended that it be removed. J. Inglis disagreed and felt that it was important information to include.

**B12/07/22-5**

**MOVED BY: J. Inglis**

**SECONDED BY: P. Kehoe**

**Resolved, That the Board of Directors approve the Draft 2023 budget for circulation to member municipalities for comment and that the Board direct staff to identify options for cost savings to the municipal operating and capital levies, to be presented to the Board for future consideration.**

**"CARRIED"**

**11. 2023 Board meeting Schedule, 3275/22**

**B12/07/22-6**

**MOVED BY: P. Kehoe**

**SECONDED BY: T. Popkie**

**Resolved, that the Board of Directors Meeting be rescheduled to February 22nd, 2023;  
and that the Board of Directors approve the amended 2023 meeting schedule.**

**“CARRIED”**

J. Mason stated that City of Ottawa meets on the off week so there may be an issue for that one meeting. S. McIntyre agreed and is hoping to have a majority to proceed with the meeting.

12. Consent Agenda

**B12/07/22-7**

**MOVED BY: C. Lowry**

**SECONDED BY: P. Sweetnam**

**Resolved, That the Board of Directors approve the Consent Agenda as printed.**

**“CARRIED”**

**ADJOURNMENT**

The meeting was adjourned at 12:37pm.

**B12/07/22-8**

**MOVED BY: C. Lowry**

**SECONDED BY: A. Tennant**

**Resolved, That the Board of Directors meeting be adjourned.**

**“CARRIED”**

R. Clouthier, Recording Secretary

J. Atkinson, Chair

February 15, 2023

Board of Directors  
Mississippi Valley Conservation Authority  
10970 Hwy 7  
Carleton Place, ON K7C 3P1

Dear Board of Directors

**Re: Audit Findings**

This letter has been prepared to assist you with your review of the financial statements of Mississippi Valley Conservation Authority for the period ending **December 31, 2022**. I look forward to meeting with you and discussing the matters outlined below.

**Audit Status**

I have completed the audit of the financial statements.

**Significant Matters Arising**

***Changes to Audit Plan***

There were no changes to the audit plan as previously presented to you.

***Other Matters***

I identified the following matter that I wish to bring to your attention at this time:

At the request of management, I calculated the HST rebate for 2021 as part of last year's audit and this adjustment was included in last year's financial statements. When the HST return was filed by the Authority in 2022, the rebate was under claimed by \$58,714. This amount remains in accounts receivable and is available for the Authority to claim by refileing the 2021 HST return.

**Significant Difficulties Encountered**

No significant difficulties were encountered during the course of the audit.

**Comments on Accounting Practices**

***Accounting Policies***

The significant accounting policies used by the entity are outlined in Note 2 to the financial statements.

- I did not identify any other alternative accounting policies that would have been more appropriate in the circumstances.
- I did not identify any other significant accounting policies in controversial or emerging areas.

***Significant Accounting Estimates***

The following significant estimates/judgments are contained in the financial statements:

- *Allowance for doubtful accounts*
- *Accrued liabilities*
- *Deferred revenue*
- *Book value of capital assets*

Based on the audit work performed, I am satisfied with the estimates made by management.

### ***Significant Financial Statement Disclosures***

Note 11 presents the balances of restricted capital and operating reserves.

Note 12 reconciles the budget on the Statement of Operations as presented in accordance with PSAS with the Board approved budget.

I did not identify any other financial statement disclosures that are particularly significant, sensitive or require significant judgments, that I believe should be specifically drawn to your attention.

### **Audit Adjustments**

I accumulated adjustments that I identified during my audit and communicated them to management. I then requested that management accept these audit adjustments. All audit adjustments for the current period have been accepted. A copy of these adjustments is attached for reference.

### **Significant Deficiencies in Internal Control**

A deficiency in internal control exists when a control is designed, implemented or operated in such a way that it is unable to prevent, or detect and correct, misstatements in the financial statements on a timely basis, or when a control necessary to prevent, or detect and correct, misstatements in the financial statements on a timely basis is missing.

A significant deficiency in internal control is defined as a deficiency or combination of deficiencies in internal control that, in the auditor's professional judgment, is of sufficient importance to merit the attention of those charged with governance.

To identify and assess the risks of material misstatement in the financial statements, I am required to obtain an understanding of internal control relevant to the audit. This understanding is used for the limited purpose of designing appropriate audit procedures. It is not used for the purpose of expressing an opinion on the effectiveness of internal control and, as a result, I do not express any such opinion. The limited purpose also means that there can be no assurance that all significant deficiencies in internal control, or any other control deficiencies, will be identified during my audit.

I did not identify any control deficiencies that, in my judgment, would be considered significant deficiencies.

### **Written Representations**

In a separate communication, I will request a number of written representations from management in respect to their responsibility for the preparation of the financial statements in accordance with Canadian public sector accounting standards.

### **Other Audit Matters of Governance Interest**

I would like to thank management and staff for the assistance they provided to me during the audit. The audit went smoothly with excellent records, supporting documentation and assistance that I have always experienced with the Authority.

I hope the information in this audit findings letter will be useful. I would be pleased to discuss them with you and respond to any questions you may have.

This letter was prepared for the sole use of those charged with governance of Mississippi Valley Conservation Authority to carry out and discharge their responsibilities. The content should not be disclosed to any third party without my prior written consent, and I assume no responsibility to any other person.

Yours truly,

A handwritten signature in blue ink, appearing to read "Cross Street", followed by a horizontal line.

---

Cross Street Professional Corporation

**MISSISSIPPI VALLEY CONSERVATION AUTHORITY**  
**Financial Statements**

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Year Ended December 31, 2022

# MISSISSIPPI VALLEY CONSERVATION AUTHORITY

Index to the Financial Statements

Year Ended December 31, 2022

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## **MISSISSIPPI VALLEY CONSERVATION AUTHORITY**

### **Management's Responsibility for the Financial Statements**

Year Ended December 31, 2022

The accompanying financial statements of the Mississippi Valley Conservation Authority are the responsibility of the Authority's management and have been prepared in compliance with legislation, and in accordance with Canadian Public Sector Accounting Standards. A summary of significant accounting policies are described in Note 2 to the financial statements. The preparation of financial statements necessarily involved the use of estimates based on management's judgement, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Authority's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of financial statements. These systems are monitored and evaluated by management.

The Finance Committee and management meet with the external auditors to review the financial statements and discuss any significant financial reporting or internal control matters. The Board of Directors meets with management subsequently to review these same matters prior to the Board's approval of the financial statements.

The financial statements have been audited by Cross Street Professional Corporation, independent external auditors appointed by the Authority. The accompanying Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Authority's financial statements.

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Sally McIntyre, General Manager

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Stacy Millard, Treasurer



## INDEPENDENT AUDITOR'S REPORT

To the Directors and Members of MISSISSIPPI VALLEY CONSERVATION AUTHORITY

### Opinion

I have audited the financial statements of MISSISSIPPI VALLEY CONSERVATION AUTHORITY which comprise the statements of financial position as at December 31, 2022, and the statements of operations, changes in net financial assets, cash flow and the related schedules for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, the accompanying financial statements present fairly, in all material respects, the financial position of MISSISSIPPI VALLEY CONSERVATION AUTHORITY as at December 31, 2022, and the results of its operations and its cash flow for the year then ended in accordance with Canadian Public Sector Accounting Standards.

### Basis for Opinion

I conducted my audit in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am independent of MISSISSIPPI VALLEY CONSERVATION AUTHORITY in accordance with the ethical requirements that are relevant to my audit of the financial statements in Canada, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing MISSISSIPPI VALLEY CONSERVATION AUTHORITY ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate MISSISSIPPI VALLEY CONSERVATION AUTHORITY or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing MISSISSIPPI VALLEY CONSERVATION AUTHORITY financial reporting process.

# Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.

Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.

Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



Cross Street Professional Corporation  
 Authorized to practice public accounting by Chartered Professional Accountants of Ontario

Perth, Ontario  
 February 22, 2023

**MISSISSIPPI VALLEY CONSERVATION AUTHORITY**

(Incorporated under the Laws of Ontario)

Statement of Financial Position as at December 31,

**2022****2021****FINANCIAL ASSETS**

Cash	\$	2,836,873	4,331,890
Short-term investments (note 3)		1,019,167	-
Accounts receivable, trade and other (note 4)		642,236	369,265
		<u>4,498,276</u>	<u>4,701,155</u>

**LIABILITIES**

Accounts payable and accrued liabilities (note 5)	370,234	770,993
Deferred revenue (note 6)	374,389	671,654
Current portion of long-term debt (note 7)	245,260	149,722
Long-term debt (note 7)	4,151,522	3,630,983
Retirement benefit liability (note 8)	155,818	151,794
	<u>5,297,223</u>	<u>5,375,146</u>

**NET FINANCIAL ASSETS**(798,947) (673,991)**NON-FINANCIAL ASSETS**

Tangible capital assets (note 9)	7,482,111	6,842,473
Intangible assets (note 10)	111,244	51,338
Prepaid expenses	35,165	22,714
	<u>7,628,520</u>	<u>6,916,525</u>

Contingent Liabilities and Commitments (note 16)

Subsequent Events (note 17)

**ACCUMULATED SURPLUS (note 11)**\$ 6,829,573 6,242,534

See accompanying notes to the financial statements

Approved by:

Director: \_\_\_\_\_

Director: \_\_\_\_\_

# MISSISSIPPI VALLEY CONSERVATION AUTHORITY

Statement of Operations for the year ended December 31,

	<b>Budget</b>	<b>2022</b>	<b>2021</b>
	(Note 12)		
<b>Revenue</b>			
Municipal levy - general	\$ 3,375,802	3,375,806	3,330,540
Municipal levy - special	63,870	63,870	62,000
	<u>3,439,672</u>	<u>3,439,676</u>	<u>3,392,540</u>
Other revenue (Schedule 1)	1,036,203	1,295,297	1,427,865
Government grant - Ministry of Natural Resources	128,436	128,436	128,436
Government grant - other provincial	13,445	13,445	13,445
Conservation area - fees, sales and rental	55,000	74,867	94,440
Supplementary programs	29,400	15,232	19,908
Donations	38,500	15,469	21,077
	<u>4,740,656</u>	<u>4,982,422</u>	<u>5,097,711</u>
<b>Expenses</b>			
Corporate services (Schedule 2)	663,722	712,943	696,913
Watershed management (Schedule 2)	2,265,030	1,776,438	1,687,597
Flood and erosion control (Schedule 2)	812,448	751,106	626,912
Stewardship services (Schedule 2)	830,674	700,317	581,687
Supplementary programs (Schedule 2)	-	15,158	20,416
Interest on long-term debt	-	128,584	131,835
Amortization of assets	-	310,837	287,817
	<u>4,571,874</u>	<u>4,395,383</u>	<u>4,033,177</u>
<b>Excess of revenue over expenses</b>	168,782	587,039	1,064,534
<b>Accumulated Surplus, Beginning of Year</b>	6,242,534	6,242,534	5,178,000
<b>Accumulated Surplus, End of Year (note 10)</b>	<u>\$ 6,411,316</u>	<u>6,829,573</u>	<u>6,242,534</u>

See accompanying notes to the financial statements

## MISSISSIPPI VALLEY CONSERVATION AUTHORITY

Statement of Changes in Net Financial Assets for the year ended  
December 31,

	<b>Budget</b>	<b>2022</b>	<b>2021</b>
	(Note 12)		
<b>ANNUAL SURPLUS</b>	\$ 168,782	587,039	1,064,534
Amortization of assets	-	310,837	287,817
Acquisition of tangible capital assets	(509,507)	(937,481)	(575,930)
Acquisition of intangible assets	-	(72,900)	(57,042)
Change in prepaid expenses	-	(12,451)	(677)
	<u>(509,507)</u>	<u>(711,995)</u>	<u>(345,832)</u>
<b>INCREASE (DECREASE) IN NET FINANCIAL ASSETS</b>	(340,725)	(124,956)	718,702
<b>NET FINANCIAL ASSETS, BEGINNING OF YEAR</b>	<u>(673,991)</u>	<u>(673,991)</u>	<u>(1,392,693)</u>
<b>NET FINANCIAL ASSETS, END OF YEAR</b>	<u><u>\$(1,014,716)</u></u>	<u><u>(798,947)</u></u>	<u><u>(673,991)</u></u>

See accompanying notes to the financial statements

-

# MISSISSIPPI VALLEY CONSERVATION AUTHORITY

Statement of Cash Flow for the year ended December 31,

**2022**

**2021**

## Operating Activities

Annual surplus	\$ 587,039	1,064,534
Items not affecting cash:		
Amortization of assets	310,837	287,817
	<u>897,876</u>	<u>1,352,351</u>

## Change in Working Capital

Accounts receivable, trade and other	(272,971)	151,019
Prepaid expenses and other assets	(12,451)	(677)
Accounts payable and accrued liabilities	(400,759)	485,593
Deferred revenue	(297,265)	180,956
Retirement benefit liability	4,024	(582)
	<u>(979,422)</u>	<u>816,309</u>
Net change in operating activities	(81,546)	2,168,660

## Capital activities

Acquisition of capital assets	(937,481)	(575,930)
Acquisition of intangible assets	(72,900)	(57,042)
Net capital activities	<u>(1,010,381)</u>	<u>(632,972)</u>

## Investing activities

Purchase of short term investments	(1,019,167)	-
Proceeds from redemption of short term investments	-	1,605,160
Net investing activities	<u>(1,019,167)</u>	<u>1,605,160</u>

## Financing activities

Proceeds from long-term debt	700,000	-
Repayment of long-term debt	(83,923)	(144,759)
Net financing activities	<u>616,077</u>	<u>(144,759)</u>
Net increase (decrease) in cash	(1,495,017)	2,996,089

## Cash, Beginning of Year

4,331,890 1,335,801

## Cash, End of Year

\$ 2,836,873 4,331,890

## Supplemental disclosure of cash flow information:

Cash received (paid)		
Interest expense	\$ (78,187)	(132,246)
Interest revenue	50,481	28,101

See accompanying notes to the financial statements

# MISSISSIPPI VALLEY CONSERVATION AUTHORITY

Schedule 1 - Other Revenue for the year ended December 31,

**Budget**

**2022**

**2021**

(Note 12)

## Other revenue

Bell Canada - K&P	\$ 1,734	2,857	1,644
Conservation Centre rentals	-	2,561	4,109
Freedom of information	-	40	5
Grants - Special:Other Capital	60,000	-	-
Grants - Special:ALUS	60,000	103,310	-
Grants - Special:CMOG - Digital Grant	-	-	3,000
Grants - Special:County of Lanark Forestry Program	6,000	11,147	10,679
Grants - Special:DMAF	75,000	-	-
Grants - Special:ECCC-CO	41,900	48,757	-
Grants - Special:Education review	5,000	-	-
Grants - Special:Federal - Harwood Creek Study	-	-	2,741
Grants - Special:Federal - NDMP	16,399	7,535	27,957
Grants - Special:Poole Creek	12,000	8,854	48,785
Grants - Special:FPM Projects - Other Tech Studies	100,000	-	-
Grants - Special:MOK - Mississippi Mills	12,400	12,460	12,220
Grants - Special:Ottawa - Carp Erosion Control	25,000	9,443	232,268
Grants - Special:Ottawa Rural Clean Water Project	3,000	12,899	8,683
Grants - Special: TD Planting Program	5,500	-	-
Grants - Special:Temporary Emerg. Wage Subsidy	-	-	25,000
Interagency Coordination - LiDAR	33,680	30,986	62,446
Interest	25,000	69,648	16,081
MNR - Water & erosion control infrastructure	100,000	397,259	328,256
MNR dams - preventative maintenance	7,590	7,730	3,248
Ontario Power Generation	44,000	19,320	33,672
Planning and regulation fees	305,000	445,363	430,609
Professional services/staff time	10,000	-	-
RTM trust fund	-	4,641	10,446
Septic inspection program	75,000	77,703	141,728
Sundry revenue	2,000	12,784	24,288
WISKI contributions	10,000	10,000	-
	<b>\$ 1,036,203</b>	<b>1,295,297</b>	<b>1,427,865</b>

See accompanying notes to the financial statements

# MISSISSIPPI VALLEY CONSERVATION AUTHORITY

Schedule 2 - Expenses for the year ended December 31,	Budget	2022	2021
	(Note 12)		
<b>Corporate services</b>			
Administration	\$ 617,108	698,270	652,773
Communications	54,500	28,745	69,804
Operations	(7,886)	(14,072)	(25,664)
	<u>\$ 663,722</u>	<u>712,943</u>	<u>696,913</u>
<b>Watershed management</b>			
Information management	\$ 133,839	82,546	101,333
Plan review	843,505	794,357	604,492
Septic inspection program	75,000	55,629	109,278
Technical studies & watershed planning	1,212,686	843,906	872,494
	<u>\$ 2,265,030</u>	<u>1,776,438</u>	<u>1,687,597</u>
<b>Flood and erosion control</b>			
Flood forecasting and warning	\$ 311,505	253,523	196,452
Operation/maintenance flood control structures	359,246	343,028	311,800
Preventative maintenance flood control structures	141,697	154,555	118,660
	<u>\$ 812,448</u>	<u>751,106</u>	<u>626,912</u>
<b>Stewardship services</b>			
Stewardship services	\$ 236,511	108,683	73,417
Property management	499,374	496,663	430,120
Visitor services	94,789	94,971	78,150
	<u>\$ 830,674</u>	<u>700,317</u>	<u>581,687</u>
<b>Supplementary programs</b>			
Canada summer job	\$ -	9,018	9,018
Career Launcher	-	-	11,398
Environment Canada - Science Horizons	-	6,140	-
	<u>\$ -</u>	<u>15,158</u>	<u>20,416</u>

See accompanying notes to the financial statements



# MISSISSIPPI VALLEY CONSERVATION AUTHORITY

Notes to Financial Statements  
Year Ended December 31, 2022

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## 1. Description of Organization

The Authority is established under the Conservation Authorities Act - Ontario. It acts as the agent for water and land conservation and management for its member municipalities. The Authority is a registered charity which is exempt from income tax and may issue tax receipts to donors.

## 2. Summary of Significant Accounting Policies

These financial statements are the representations of management and have been prepared in accordance with Canadian public sector accounting standards.

### Basis of accounting

The financial statements reflect financial assets, liabilities, operating revenues and expenditures, reserves, reserve funds and changes in investment in tangible capital assets of the Authority.

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenditures are recognized as they are incurred and measurable based on receipt of goods and services and/or the creation of a legal obligation to pay.

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year, and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the Change in Net Financial Assets for the year.

### Tangible Capital Assets

Tangible capital assets are recorded at cost, which include all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

	<u>Years</u>
Roads and bridges	40
Water control structures	40
Buildings	40
Leasehold improvements	lease term
Equipment	10
Motor vehicles	5
Computer equipment	5
Furniture and fixtures	10

Amortization is charged from the date of acquisition. Assets under construction are not amortized until the asset is available for productive use.

When tangible capital assets are disposed of, either by way of a sale, destruction or loss, or abandonment of the asset, the asset's net book value, historical cost less accumulated amortization, is written off. Any resulting gain or loss, equal to the proceeds on disposal less the asset's net book value, is reported on the statement of operations in the year of disposal. Transfers of assets to third parties are recorded as an expense equal to the net book value of the asset as of the date of transfer.

## MISSISSIPPI VALLEY CONSERVATION AUTHORITY

Notes to Financial Statements  
Year Ended December 31, 2022

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When conditions indicate that a tangible capital asset no longer contributes to the Authority's ability to provide services or the value of the future economic benefits associated with the tangible capital asset are less than its net book value, and the decline is expected to be permanent, the cost and accumulated amortization of the asset are reduced to reflect the revised estimate of the value of the asset's remaining service potential. The resulting net adjustment is reported as an expense on the statement of operations.

The Authority has a capitalization threshold so that individual capital assets of lesser value are expensed, unless they are pooled because, collectively, they have significant value, or for operating reasons.

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt, and that fair value is also recorded as revenue. Similarly, transfers of assets to third parties are recorded as an expense equal to the net book value of the assets as of the date of transfer.

### Intangible Assets

Intangible assets are recorded at cost, which include all amounts that are directly attributable to acquisition, development or betterment of the asset. The cost, less residual value, of the intangible assets are amortized on a straight-line basis over their estimated useful lives as follows:

	<u>Years</u>
GIS mapping	10

### Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

### Pensions and Employee Benefits

The Authority accounts for its participation in the Ontario Municipal Employees Benefit Retirement System ('OMERS'), a multi-employer public sector pension fund, as a defined benefit plan. The OMERS plan specifies the retirement benefits to be received by employees based on length of service and pay rates.

The Authority accounts for its participation in the Group RRSP plan held by London Life as an annual program expenditure. This plan was set up for full-time employees prior to OMERS.

Employee benefits include vacation entitlement which are accrued as entitlements as they are earned in accordance with the Authority's policy.

The Authority provides Post-Retirement Benefits in the form of employer paid group insurance premiums commencing on retirement at age 60 and payable until the attainment of age 65. The annual cost of the benefit obligation will be charged as a program expenditure

### Cash and cash equivalents

Cash and cash equivalents consist primarily of bank balances and cash on hand.

### Deferred revenue

The Authority receives restricted contributions under the authority of Federal and Provincial legislation and Authority by-laws. These funds by their nature are restricted in their use and until applied to applicable costs are recorded as deferred revenue. Amounts applied to qualifying expenses are recorded as revenue in the fiscal period they are expended.

## MISSISSIPPI VALLEY CONSERVATION AUTHORITY

Notes to Financial Statements  
Year Ended December 31, 2022

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Deferred revenue represents certain user charges and fees which have been collected but for which the related services have yet to be performed. Deferred revenue also represents contributions that the Authority has received pursuant to legislation, regulation or agreement that may only be used for certain programs or in the completion of specific work. These amounts are recognized as revenue in the fiscal year the services are performed or related expenses incurred.

### Revenue recognition

Municipal levies are recognized in the financial statements as revenues in the period in which they are levied.

Government transfers are recognized in the financial statements as revenues in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

The Authority defers recognition of user charges and fees which have been collected but for which the related services have yet to be performed. These amounts will be recognized as revenues in the fiscal year the services are performed.

### Reserves

Reserves for future expenditures and contingencies are established as required at the discretion of the Board members of the Authority. Increases or decreases in these reserves are made by appropriations to or from operations.

### Investments

Short-term and long-term investments are recorded at cost plus accrued interest. If the market value of investments become lower than cost and the decline in value is considered to be other than temporary, the investments are written down to market value.

### Financial instruments

The Authority recognizes its financial instruments when the authority becomes party to the contractual provisions of the financial instrument. All financial instruments are initially recorded at their fair value.

All financial assets and liabilities are subsequently measured at amortized cost.

Transaction costs are added to the carrying amount for those financial instruments subsequently measured at amortized cost.

All financial assets are tested annually for impairment. Management considers recent collection experience for the financial assets, such as a default or delinquency in interest or principal payments in determining whether objective evidence of impairment exists. Any impairment which is not considered temporary is recorded in the statement of operations. Write-downs of financial assets at amortized costs to reflect losses in value are not reversed for subsequent increases in value.

### Measurement Uncertainty

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenditures during the period. Actual results could differ from these estimates. These estimates are reviewed periodically and as adjustments become necessary, they are recorded in the financial statements in the period in which they become known. Significant estimates include estimated useful life of tangible capital assets, the valuation of allowances for doubtful accounts receivable, eligibility for Covid relief programs and future employment benefits.

## MISSISSIPPI VALLEY CONSERVATION AUTHORITY

Notes to Financial Statements  
Year Ended December 31, 2022

### Contributed services

Volunteers contribute significant time to the delivery of the Authority's programs. Due to the difficulty in determining the fair value of these contributions, contributed services are not recognized in the financial statements.

### Corporate services program revenue and expenditures

Internal charges are made to allocate common overhead expenses, payroll burden and vehicle charges to all program areas. Actual expenditures are applied to these recovery revenues at year end which results in a net surplus or expenditure each year. These net amounts are included in Corporate Services.

### 3. Investments

Guaranteed Investment Certificates held by Scotiabank measured at cost plus accrued interest.

	2022	2021
Matures September 26, 2023 and earns interest at rate of 4.4% per annum	\$ 1,019,167	-

### 4. Accounts Receivable

	2022	2021
Government and trade receivables	\$ 410,160	266,424
HST	210,566	81,331
Mississippi Valley Conservation Foundation (note 12)	21,510	21,510
	<u>\$ 642,236</u>	<u>369,265</u>

### 5. Accounts Payable and Accrued Liabilities

	2022	2021
Trade payables and accruals	\$ 106,541	627,423
Wages and benefits	188,670	132,859
Loan interest	75,023	10,711
	<u>\$ 370,234</u>	<u>770,993</u>

### 6. Deferred Revenue

	2022	2021
Beginning balance, related to operating funding	\$ 671,654	490,698
Add amount received related to the following year	267,162	577,459
	<u>938,816</u>	<u>1,068,157</u>
Less: amount recognized as revenue in the year	564,427	116,119
amount returned to funder	-	280,384
	<u>564,427</u>	<u>396,503</u>
Ending balance, related to operating funding	<u>\$ 374,389</u>	<u>671,654</u>

# MISSISSIPPI VALLEY CONSERVATION AUTHORITY

Notes to Financial Statements  
Year Ended December 31, 2022

	2022	2021
Deferred revenue consists of:		
Bell Canada - K&P trail easement	\$ -	962
Canada Summer Jobs	-	3,156
City of Ottawa - Upper Poole Creek study	3,147	12,000
City of Ottawa Levy	251,162	244,395
Developer deposits	62,970	51,720
Eastern Region Safety Committee	3,146	3,146
Enbridge	5,000	5,000
LiDAR interagency coordination	-	22,692
Mississippi Mills - Naismith Foundation	5,693	5,693
MVC Foundation	25,771	25,771
Ontario Power Generation	2,500	2,500
RBC Foundation	15,000	15,000
WECl for dam construction	-	279,619
	<u>\$ 374,389</u>	<u>671,654</u>

## 7. Long-Term Debt

	2022	2021
The Corporation of the Town of Carleton Place loan bearing interest at 3.4% per annum, repayable in semi-annual blended payments of \$138,502. The loan matures June 1, 2040. Secured by mortgage on property at 10970 Highway 7, Carleton Place, ON with a net book value of \$4,372,047	\$ 3,706,474	3,780,705
The City of Ottawa loan bearing interest at 3.0% per annum, repayable in monthly blended payments of \$2,951. The loan matures April 1, 2052. The purpose of the loan is to assist with financing of development and construction of water erosion control infrastructure at the Shabomeka Lake Dam.	690,308	-
Total debt	<u>4,396,782</u>	<u>3,780,705</u>
Current portion	<u>245,260</u>	<u>149,722</u>
Long-term portion	<u>\$ 4,151,522</u>	<u>3,630,983</u>

Loan principal payments over the next five years are as follows:

2023	245,260
2024	175,529
2025	181,488
2026	187,650
2027	<u>194,021</u>
	<u>\$ 983,948</u>

# MISSISSIPPI VALLEY CONSERVATION AUTHORITY

Notes to Financial Statements  
Year Ended December 31, 2022

## 8. Retirement Benefit Liability

The Authority sponsors a plan for retiree life and health benefits. Retirees are eligible for benefits from age 60 to age 65 after 25 years of service. Total benefit payments for retirees during the year were \$9,399 (2021 - \$9,183). The plan is unfunded and requires no contribution from employees.

Actuarial valuations for accounting purposes are performed triennially using the projected benefit method prorated on services. The most recent actuarial report was prepared at December 31, 2022.

The actuarial valuation was based on a number of assumptions about future events, such as inflation rates, interest rates, medical inflation rates, and employee turnover and mortality. The assumptions used reflect the Authority's best estimates. The expected inflation rate is 2.5%. The discount rate used to determine the accrued benefit obligation is 4.65%.

The total expenses related to retirement benefits include the following components:

	2022	2021
Current service cost	\$ 7,562	7,342
Interest on obligation	4,311	4,239
Amortize (gain) loss	(688)	(742)
	<u>\$ 11,185</u>	<u>10,839</u>

The total expense related to retirement benefits is included in the statement of operations as a component of Corporate services - administration.

Unamortized (gain) loss related to retirement benefits:

	2022	2021
Unamortized (gain) loss at start of year	\$ (9,429)	(10,171)
Gain in period	(52,513)	-
	<u>(61,942)</u>	<u>(10,171)</u>
Less amortization of (gain) loss	(688)	(742)
Unamortized gain at end of year	<u>\$ (61,254)</u>	<u>(9,429)</u>

## 9. Tangible Capital Assets

	Cost	Accumulated Amortization	2022 Net Book Value	2021 Net Book Value
Land	\$ 903,066	-	903,066	903,066
Roads and bridges	141,595	74,608	66,987	58,359
Water control structures	4,042,996	2,045,794	1,997,202	1,201,608
Buildings	6,221,446	1,820,723	4,400,723	4,547,387
Leasehold improvements	452,442	435,742	16,700	8,746
Equipment	421,267	356,918	64,349	74,796
Motor vehicles	293,680	286,114	7,566	5,092
Computer equipment	181,515	156,343	25,172	18,497
Furniture and fixtures	273,170	272,824	346	24,922
	<u>\$ 12,931,177</u>	<u>5,449,066</u>	<u>7,482,111</u>	<u>6,842,473</u>

# MISSISSIPPI VALLEY CONSERVATION AUTHORITY

Notes to Financial Statements  
Year Ended December 31, 2022

## 10. Intangible Assets

	Cost	Accumulated Amortization	2022 Net Book Value	2021 Net Book Value
GIS mapping	\$ 129,942	18,698	111,244	51,338

## 11. Accumulated Surplus

Accumulated surplus consists of individual fund surplus and reserves as follows:

	2022	2021
<b>Invested in Tangible Capital Assets</b>	\$ 7,482,111	6,842,473
<b>Invested in Intangible Assets</b>	111,244	51,338
<b>Unrestricted Deficit</b>		
Operating	1,496,074	1,496,074
Long-term debt	(4,396,782)	(3,780,705)
	(2,900,708)	(2,284,631)
<b>Reserves</b>		
Building	573,701	368,701
Conservation areas	185,700	127,128
Information technology	80,158	40,158
Museum Building & Art	6,760	6,760
Sick pay	73,843	73,843
Vehicles	263,537	213,537
Water control structures	514,391	364,391
Water management priorities (Glen Cairn Provincial funding)	438,836	438,836
	2,136,926	1,633,354
<b>Accumulated Surplus</b>	\$ 6,829,573	6,242,534

## 12. Budget

The budget amounts were not prepared on a basis consistent with that used to report actual results (Canadian Public Sector Accounting Standards). The budget included capital and reserve transfer items as program revenue and expenses but some of the actual revenue and expenses have not been included in the Statement of Operations.

The following analysis is provided to assist readers in understanding these differences:

	Budget	Actual
Annual surplus per Statement of Operations	\$ 168,782	587,039
Acquisition of tangible capital assets	(509,507)	(937,481)
Acquisition of intangible assets	-	(72,900)
Amortization of assets	-	310,837
Debt repayment	(322,635)	(83,923)
Debt financing	-	700,000
Transfers (to) from unrestricted operating reserve	470,530	-
Transfers (to) from restricted reserves	192,830	(503,572)
	\$ -	-

## MISSISSIPPI VALLEY CONSERVATION AUTHORITY

Notes to Financial Statements  
Year Ended December 31, 2022

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### 13. Related Parties

Mississippi Valley Conservation Foundation raises funds and provides volunteer support for the conservation and education programs of Mississippi Valley Conservation Authority. The Foundation is a charitable public foundation and may issue tax receipts to donors. The Foundation is exempt from income taxes under paragraph 149(1)(f) of the Income Tax Act as a registered charity. The Foundation is subject to significant influence by the Authority due to Board membership and administrative support. During the year the Foundation pledged \$nil (2021 - \$23,510) to the Authority to support the Authority's programs.

R. Tait McKenzie Trust raises funds for the R. Tait McKenzie museum operated as part of the Authority's programs. The Trust is a charitable private foundation and may issue tax receipts to donors. The Trust is exempt from income taxes as a registered charity. The Trust is subject to significant influence by the organization due to Board membership and administrative support. During the year the Trust disbursed \$4,641 (2021 - \$10,446) to the Authority to support the Authority's programs.

### 14. Pension Plan

The Authority has a group registered retirement savings plan with London Life. Authority contributions to the plan amounted to \$110,892: Authority share \$54,771; employees share \$56,121 (2021 - \$110,365; Authority share \$54,532; employees share \$55,833)

Effective March 5, 2012 the Authority established an employee pension plan with Ontario Municipal Employees Retirement System (OMERS). The plan is a multi-employer defined benefit plan which specifies the amount of the retirement benefit to be received by employees based on the length of service and rates of pay. As of the effective date all current full time employees had the option to remain with the group registered retirement savings plan or enroll with OMERS. OMERS is mandatory for all employees hired after the effective date. Authority contributions to the plan amounted to \$316,176: Authority share \$158,088; employees share \$158,088 (2021 - \$273,616: Authority share \$136,808; employees share \$136,808)

### 15. Financial Instruments

The Authority is exposed to various risks through its financial instruments, without being exposed to concentrations of risk. The main risks are broken down below.

#### (a) Credit risk:

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Authority's credit risk is primarily attributable to its accounts receivable. The Authority provides credit to some of its clients in the normal course of its operations.

#### (b) Interest rate risk:

Interest rate risk is the risk that the fair value or future cash flow of a financial instrument will fluctuate because of changes in market interest rates. The Authority is exposed to interest rate risk on its fixed and floating interest rate financial instruments. Fixed-interest instruments subject the Authority to a fair value risk, since fair value fluctuates inversely to changes in market interest rates. Floating rate instruments subject the Authority to related cash flow risk.

#### (c) Liquidity risk:

Liquidity risk is the risk that the Authority will encounter difficulty in meeting obligations associated with financial liabilities. The Authority is exposed to this risk mainly in respect of its long-term debt and accounts payable.



## MISSISSIPPI VALLEY CONSERVATION AUTHORITY

Notes to Financial Statements  
Year Ended December 31, 2022

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### 16. Contingent Liabilities and Commitments

The nature of conservation authority activities is such that there may be litigation pending or in prospect at any time. With respect to claims as at December 31, 2022, management believes that the Authority has valid defenses and appropriate insurance coverages in place. In the event any claims are successful, the amount is not determinable, therefore, no amount has been accrued in the financial statements of any potential liability.

### 17. Subsequent Events

Since December 31, 2022, the outbreak of the novel strain of the coronavirus, specifically identified as "COVID-19", has continued to result in a widespread health crisis that has affected economies and financial markets around the world resulting in an economic downturn. This outbreak may also cause staff shortages, reduced demand on programming offered by the Authority, increased government regulations or interventions and decrease in government funding, all of which may negatively impact the financial condition and operations of the Authority. The duration and impact of the COVID-19 outbreak is unknown at this time and it is not possible to reliably estimate the length and severity of these developments.

### 18. Economic Dependence

The Authority is dependent on municipal levies for a significant portion of its revenue. As the Authority's main source of income is derived from these levies, its ability to continue viable operations is dependent upon the renewal of those levies on an annual basis.

### 19. Risk Management

In the normal course of operations, the Authority is exposed to a variety of financial risks which are actively managed by the Authority.

The Authority's financial instruments consist of cash, investments, accounts receivable, accounts payable, accrued vacation, other accrued liabilities and loan.

The Authority's exposure to and management of risk has not changed materially from December 31, 2022.

#### Credit risk

Credit risk arises from the possibility that the entities to which the Authority provides services to may experience difficulty and be unable to fulfil their obligations. The Authority is exposed to financial risk that arises from the credit quality of the entities to which it provides services. The Authority does not have a significant exposure to any individual customer or counter party. As a result, the requirement for credit risk related reserves for accounts receivable is minimal.

#### Interest rate risk

Interest rate risk arises from the possibility that the value of, or cash flows related to, a financial instrument will fluctuate as a result of changes in market interest rates. The Authority is exposed to financial risk that arises from the interest rate differentials between the market interest rate and the rates on its cash, cash equivalents, investments and loan. Changes in variable interest rates could cause unanticipated fluctuations in the Authority's operating results.

#### Liquidity risk

Liquidity risk is the risk that the Authority will not be able to meet its obligations as they fall due. The Authority requires working capital to meet day-to-day operating activities. Management expects that the Authority's cash flows from operating activities will be sufficient to meet these requirements.

**MISSISSIPPI MILLS PUBLIC LIBRARY**  
**BOARD**  
**MINUTES**  
Regular Meeting

A regular meeting of the Mississippi Mills Public Library Board was held on November 18, 2022 at 10:30 a.m. at the Pakenham Branch.

1. CALL TO ORDER

The meeting was called to order at 10:35 a.m.

2. ATTENDANCE:

PRESENT:

Cathy Peacock, Chair  
Leanne Czerwinski, Vice Chair  
Micheline Boucher  
Barbara Button  
Jeff Fraser  
Councillor Jan Maydan  
Warren Thorngate  
Marie Traversy  
Christine Row, staff

ABSENT:

3. APPROVAL OF AGENDA

**Resolution No. 39-22**

**Moved by** W. Thorngate

**Seconded by** J. Fraser

**THAT** the MMPLB approves the agenda as presented.

**CARRIED**

4. DECLARATION OF ANY CONFLICTS OF INTEREST

[None]

5. DELEGATIONS OR PRESENTATIONS

[None]

6. MINUTES OF THE PRECEDING MEETING

**Resolution No. 40 -22**

**Moved by** W. Thorngate

**Seconded by** L. Czerwinski

**THAT** the MMPLB Board approves the October 21, 2022 minutes as presented.

**CARRIED**

7. CONSENT ITEM

a) Correspondence – J. Harris

- c) Reports- CEO report
- d) Incidents- [None]

**Resolution No. 41-22**

**Moved by** M. Boucher

**Seconded by** J. Maydan

**THAT** the MMPLB accepts the consent items as presented.

**CARRIED**

8. UPDATES

- a) Policy review – Intellectual Freedom FN-04, Financial Control and Oversight GOV-12, Staff Selection, Assignment and Accommodation HR-01, Volunteer Policy VOL-01

**Resolution No. 42 -22**

**Moved by** J. Fraser

**Seconded by** W. Thorngate

**THAT** the MMPLB Board approves Intellectual Freedom FN-04, Financial Control and Oversight GOV-12, Staff Selection, Assignment and Accommodation HR-01, Volunteer Policy VOL-01 as amended.

**CARRIED**

- b) Friends of the Library update  
The book sale was very successful, making over \$4,000.
- c) Communication Committee update  
Staff working on a general information brochure.
- d) Year 4 MMPLB work plan update  
The Year 4 work plan is complete.
- e) 2023 Draft Operating Budget

**Resolution No. 43-22**

**Moved by** B. Button

**Seconded by** W. Thorngate

**THAT** the MMPLB approves the 2023 Draft Operating Budget as presented.

**CARRIED**

9. FOR DISCUSSION/DECISION

[None]

10. OTHER/NEW BUSINESS

The Board thanked Councilor Maydan for her contributions as the Council representative and to Micheline Boucher for her eight years on the Board and Policy Committee.

11. NEXT MEETING

TBD

12. ADJOURNMENT

**Resolution No. 44-22**

**Moved by** B. Button

**Seconded by** W. Thorngate

**THAT** the meeting be adjourned at 11:50 a.m.

**CARRIED**

# MADD Canada's Mission

MADD Canada's mission is to stop impaired driving and to support victims of this violent crime.

# What is MADD Canada Doing About Impaired Driving?

MADD Canada is appealing all levels of government for more effective legislation and better enforcement of the law. These measures must include:

1. Lowering the legal blood-alcohol limit
2. Enhancing police enforcement powers
3. Legislating stiffer penalties for repeat offenders

## Ad Sizes

## Rates

Back Cover (8.25" x 10.625")*	\$2200
Inside Covers (8.25" x 10.625")*	\$1600
Full Page (8.25" x 10.625")*	\$1300
Half Page (7.5" x 4.75")	\$875
Quarter Page (3.625" x 4.75")	\$675
Banner (7.5" x 1.75")	\$575
Eighth Page (3.625" x 2.25")	\$399
Business Card (2.33" x 1.5")	\$299

applicable taxes extra

\*Text content must be 1/4" inside + bleed 1/4" beyond these dimensions.



## Fast Facts

Approximately 65,000 Canadians are impacted by impaired drivers annually

On average, 4 Canadians are killed and 175 are injured every day as a result of impaired driving

Motor vehicle crashes are the leading cause of death among 15 to 25 year olds, and alcohol is a factor in 45% of those crashes

MADD Canada will show its School Assembly Program to over 1 million students in Grades 7 to 12 every year!

**I want to support MADD Canada by placing an ad in The MADD Message Yearbook!**

**PLEASE SELECT THE DESIRED AD : ALL ADS ARE IN FULL COLOUR ON GLOSS PAPER**

☐ BACK COVER ☐ INSIDE COVERS ☐ FULL PAGE ☐ HALF PAGE ☐ QUARTER PAGE ☐ BANNER ☐ EIGHTH PAGE ☐ BUSINESS CARD

PLEASE SELECT THE DESIRED PAYMENT METHOD: ☐ VISA ☐ MASTERCARD ☐ AMEX ☐ INVOICE ME

CREDIT CARD # 

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COMPANY: \_\_\_\_\_ DATE: \_\_\_\_\_

AUTHORIZED SIGNATURE:\_\_\_\_\_PRINT NAME:\_\_\_\_\_

**THANK YOU FOR YOUR SUPPORT! CALL 613-225-8232**

FAX: 613-225-5351 EMAIL: [message@maddmessage.ca](mailto:message@maddmessage.ca)

www.maddmessage.ca

Dear Prospective Advertiser,

On behalf of the Board of Directors, Members and Volunteers of MADD Canada, I would like to thank you for your interest in The MADD Message Yearbook.

The generosity of community-minded people like you makes it possible for MADD Canada to pursue its much-needed programs including victim support services, educational programs, youth programs and public awareness programs.

By placing an advertisement, you will be helping us in our mission *to stop impaired driving and to support victims of this violent crime*. The magazine will enable us to spread our life-saving messages even further and bring in additional revenues for our programs.

Every day in Canada, on average 4 people are killed and another 175 people are injured as a result of alcohol and drug-related crashes. You can help make all the difference in our efforts to save lives.

Thank you once again for your interest and support.

Sincerely,



Dawn Regan  
Chief Operating Officer  
MADD Canada

# madd



## **M E S S A G E**



# features

## in this magazine



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**madd**<sup>+</sup>  
Saving Lives. Supporting Victims

DRIVING HIGH **IS** DRIVING IMPAIRED



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Dear Friends:

Every day in Canada, up to 4 people a day are killed and 175 more people are injured in crashes where alcohol and/or drugs were present. MADD Canada (Mothers Against Drunk Driving) is a non-profit, grassroots organization that is committed to stopping impaired driving and supporting the victims of this violent crime. At the heart of MADD Canada are our volunteers who include not only mothers, but fathers, friends, business professionals, experts in the anti-impaired driving field and concerned citizens who want to make a difference in the fight against impaired driving.

MADD Canada's aim is to offer support services to victims, heighten awareness about the dangers of drinking and driving, and to save lives and prevent injuries on our roads. Driving while under the influence of alcohol or other drugs is a terrible crime that touches all of our lives and it is an irresponsible, dangerous and intolerable act. Impaired driving is a crime that is totally preventable. It is also a crime that affects everyone as it can happen to any one of us at any time.

MADD Canada raises funds to support our Victim Services, Chapter Services, Youth Services, Public Awareness and Public Education initiatives which in turn support our overall mission to stop impaired driving and to support victims of this violent crime.

Funds come from individual donors, corporate sponsors, memorial donations, foundations, community fund-raising events and Project Red Ribbon. Our fund-raising campaigns include direct mail, telephone and monthly donations, as well as, display kiosks at businesses and shopping malls to remind the public to always make a conscious choice not to drive impaired by alcohol and/or drugs.

I would like to thank you for picking up this magazine and for taking the time to read through the articles. We hope that it will give you a better sense of what MADD Canada is about and how your support of MADD Canada, be it through donations or volunteering, can make a tremendous difference in the fight against impaired driving.

I would also like to thank all of the people who bought advertising space for this magazine. You have helped make this edition of "The MADD Message Yearbook" a great success.

Sincerely,

A handwritten signature in black ink, appearing to read "Andrew W. Murie".

Andrew W. Murie  
Chief Executive Officer  
MADD Canada



## *SmartWheels* Rolls In To Saskatchewan

**MADD Canada is pleased to announce the launch of its *SmartWheels* program in Saskatchewan.**

This unique mobile classroom – a 42-foot recreational vehicle outfitted with large video screens, virtual reality goggles and individual tablets – is now travelling to elementary schools around Saskatchewan to deliver a unique and fully interactive learning experience about the risks of alcohol, drugs and driving.

Saskatchewan is just the second province with a *SmartWheels* vehicle. The original *SmartWheels* vehicle was launched in Ontario in 2017.

The *SmartWheels* program is designed for students in Grades 4 – 6. Using videos, virtual reality and other technology, it teaches students about the effects of alcohol and drugs on the body, the risks of driving after alcohol or drug use, the tragic consequences of impaired driving, and the dangers of being a passenger in a car driven by an impaired driver.

The program is designed to educate students about the risks of alcohol, drugs and driving – and provide them with safety strategies – long before they will need to make decisions about such things.

“Education about the risks of impaired driving cannot just start when students reach the driving age,” said MADD Canada Chief Executive Officer Andrew Murie. “We need to lay the groundwork early and revisit the message often so that when these young people reach the age where they may be faced with choices about alcohol and drug consumption and driving, they have the knowledge and confidence to make safe, responsible choices.”

*SmartWheels* Saskatchewan is being made possible thanks to partnerships with Saskatchewan Government Insurance (SGI), Saskatchewan Liquor and Gaming Authority (SLGA), and community sponsors.

“This innovative approach will help young people establish a strong foundation for a future of safe and sober driving,” said the Honourable Joe Hargrave, Minister Responsible for SGI. “We are proud to team with MADD Canada in this effort to educate and protect young people, and to prevent impaired driving.”



*SmartWheels* Saskatchewan was officially launched on September 12 with a special presentation to students at St. Gabriel School in Regina. Here, MADD Canada volunteers Lou and Linda Van de Vorst (left and centre) and Allan Kerpan visit the new mobile classroom.

# In the News

"By capturing the students' attention, and engaging them with the interactive components, *SmartWheels* delivers the sober driving message in a creative way that will resonate with young people. It will equip them with the knowledge and tools to protect themselves from impaired driving, now and in the future," said the Honourable Gene Makowsky, Minister Responsible for SLGA. "

Impaired driving takes a disproportionate toll among young Canadians: traffic crashes are the leading cause of death among 16-25 year olds with approximately 55% of fatal crashes involving alcohol and/or drugs. Further, studies show that the use of alcohol and cannabis starts as early as age 11 and that use increases steadily between grades 7 and 9.

*SmartWheels* is already scheduled to deliver 96 presentations at 33 schools around the province between now and late October. Over the course of the school year, it is expected to visit more than 100 elementary schools and reach approximately 9,000 students.

*SmartWheels* complements the *School Assembly Program*, MADD Canada's largest youth program, which delivers education and awareness to hundreds of thousands of Canadian students in Grades 7 – 12 each year. With these two programs, MADD Canada can now provide powerful and ongoing education about the risks and consequences of alcohol, drugs and impaired driving to Saskatchewan students from Grade 4 all the way through to Grade 12.

To learn more about *SmartWheels*, including information on how Ontario and Saskatchewan schools can book presentations, please visit <https://madd.ca/pages/programs/youth-services/school-programs/smartwheels/>



Virtual reality goggles gives students a sense of what it looks and feels like to drive impaired.



MADD Canada was proud to have the Honourable Joe Hargrave, Minister Responsible for Saskatchewan Government Insurance, and the Honourable Gene Makowsky, Minister Responsible for SLGA, join us for this special event. Here, Minister Hargrave visits with some of the students at the presentation.



# In the News

## Motivating Students to Drive Sober – MADD Canada’s School Assembly Program In Full Swing

MADD Canada’s team of School Outreach Representatives are travelling the country, delivering the latest *School Assembly Program, Over the Edge*.

Road crashes are the number one cause of death among Canadian youth. More than half of those crashes involve alcohol and/or drugs. The *School Assembly Program* is aimed at students in Grades 7 – 12, to illustrate the dangers of impaired driving and get them talking about how they can prevent.

*Over The Edge* shows the story of 17-year-old Sam, who moves back to her hometown to live with her Dad while her Mom travels for work. At a party to celebrate Sam’s homecoming, she reunites with her two best friends, Kat and Adam, and meets Kat’s friend, Steve. The group catches up while drinking and smoking cannabis. Things quickly get out of hand when Kat divulges a secret, and

Sam and Adam leave. Knowing she shouldn’t drive, Sam calls her Dad to pick them up. The next morning, Sam and her Dad decide to go fishing. On the way, Sam gets a text from Kat saying that Steve is driving impaired. Sam and her Dad agree to pick Kat up at a nearby farm, and Sam calls the police to report Steve’s impaired driving. Suddenly, a crash happens, changing all of their lives forever.

After that fictional story concludes, viewers see powerful interviews with real-life victims of impaired driving who talk about their loved ones who were killed or injured in crashes. This year’s program tells the stories of:

### Cassius Richards

Cassius was killed when an impaired driver, with over twice the legal limit of alcohol in his system, sped through a red light and hit his car. The impaired driver was convicted and sentenced to four years in prison. For Cassius’ family, there is a void left in their hearts that can never be filled.

### Doug Stewart & Emily Stewart

A day before Father’s Day, Doug and his daughter Emily were on their way home when a cannabis-impaired driver collided with their car head-on after swerving into the middle of a two-lane highway. Doug was killed in the crash. Emily suffered broken bones and a critical brain injury, and was not expected to live. With courage and perseverance, she survived and has made inspiring progress, but she will never fully recover from her injury.

### Stanley Thomson

One evening, four carloads of teenagers stopped at a restaurant on their way home from a high school graduation party. After getting a bite to eat, the friends got back into their cars, with one of the drivers high on cannabis, and they headed home. The driver who was high began to play a daring game of leapfrog with his vehicle. Suddenly, one vehicle pulled out directly in front of an oncoming tractor trailer and triggered a devastating chain reaction of collisions. Five of the young men, including Stanley, died in the crash and eleven were seriously or permanently injured.

With the support of National Sponsors Allstate Insurance Company of Canada and Westcan Bulk Transport and other generous sponsors including Provincial Sponsor LCBO, more than 2,000 presentations of *Over the Edge* will be delivered at middle and high schools across the country. Hundreds of thousands of students will see this sober driving message over the current school year.




To see a clip of the new program, visit the School Programs page on the MADD Canada web site at:  
<https://madd.ca/pages/programs/youth-services/school-programs/>



IN THE

**BLINK**

OF AN EYE

**madd**   
Saving Lives, Supporting Victims



# Alberta Installs First Roadside Memorial Sign Honouring Victim Of Impaired Driving

In partnership with MADD Canada, the Province of Alberta has initiated a new roadside memorial sign program to recognize the innocent victims of impaired driving.

The first Alberta roadside memorial sign was installed in August. It honours the memory of Alfred Benary, who died in October 2015 from injuries sustained in an impaired driving crash.

“Roadside signs and other memorials are a powerful way to recognize victims, and to remind the public about the tragic consequences of impaired driving,” said MADD Canada Chief Executive Officer Andrew Murie. “One person’s choice to drive impaired took Alfred Benary’s life and devastated his whole family. When people see this memorial sign, we want it to motivate them to make a commitment to never drive impaired.”

MADD Canada thanks Alfred’s family for their courage, and the Government of Alberta for their leadership in establishing a roadside memorial for victims of impaired driving.

MADD Canada has collaborated with governments in other provinces, including Manitoba, Saskatchewan, Ontario, Nova Scotia and Prince Edward Island, to install memorial signs for victims of impaired driving.



Alfred Benary’s wife Adele Dirks (right) and daughters Deanna and Ashleigh (left) unveil Alberta’s first roadside memorial sign for a victim of impaired driving. The sign is located near the crash site, on Highway 22 just north of Highway 1, outside Calgary.

## New Videos Offer Info About Victim/Survivor Rights and Victim Impact Statements

In our ongoing effort to provide victims and survivors with resources to help them deal with the criminal justice system, MADD Canada has produced two new videos.

- The first video provides some answers to frequently asked questions about the Canadian Victims’ Bill of Rights, as well as insights from victims and survivors who have been through the criminal justice system.
- The second video focuses on common questions around preparing a Victim Impact Statement and

includes comments from victims and survivors who have prepared and presented statements in court.

MADD Canada thanks the victims/survivors – Art and Isabelle Carreiro, Justine Ellis, and Dave and Shauna Andrews – who participated in the videos for their sharing their personal experiences, and the Department of Justice – Canada for its assistance in producing the videos.



To watch the videos, please visit:

<https://madd.ca/pages/programs/victimssurvivor-services/victimssurvivors-rights/>

# In the News

## National Volunteer Awards

MADD Canada was proud to honour several individuals for their outstanding contributions to our mission during the September National Leadership Conference. Here are our 2019 National Awards recipients. To learn more about their amazing work, please visit the Volunteer Awards page at: [madd.ca/pages/volunteering/volunteer-awards/](http://madd.ca/pages/volunteering/volunteer-awards/).



**Danielle Cole** (centre), President of MADD Greater Fredericton Chapter, was named **Volunteer of the Year**. Here, she receives her award from MADD Canada Chief Executive Officer Andrew Murie and National Board of Directors Chair Susan Steer.



**Cst. Brennan Burrows** (centre) of the Cape Breton Regional Police is presented with the **Terry Ryan Memorial Award for Excellence in Police Service** by Andrew Murie and Susan Steer.



MADD Halifax Regional President **John MacLeod** (centre) receives the **Victim Services Volunteer of the Year Award** from Andrew Murie and Susan Steer



The **Fundraiser of the Year Award** went to **MADD Comox Valley**. Accepting on the Chapter's behalf was President Leslie Wells (centre), pictured here with Andrew Murie and Susan Steer.

Stay tuned for our Winter Issue in December for some highlights from the conference sessions.

## Leadership Conference Focused on Cannabis-Impaired Driving and Prevention

Chapter and Community Leader volunteers came together in late September for MADD Canada's 2019 National Leadership Conference.

This year's conference consisted of key-note addresses focusing mainly on issues related to cannabis legalization and cannabis and driving, including the

latest research on the impact of cannabis on driving skills, federal and provincial drug-impaired driving legislation, roadside testing for drugs and programs to reduce cannabis-impaired driving. The topics are of particular interest now, as the one-year anniversary of the legalization of cannabis approaches.

In addition to hearing the latest news and research on cannabis and driving, the nearly 200 delegates in attendance had the opportunity to share information about their own local activities in support of MADD Canada's mission to stop impaired driving and to support victims.



# In the News

## Get Your Red Ribbons!

The holiday season is just around the corner and that means the return of MADD Canada's *Project Red Ribbon* campaign!

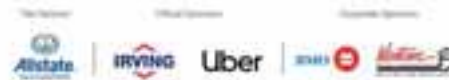
For 32 years, MADD Canada's red ribbon has been a symbol of the effort to end impaired driving and a tribute to all those who have been killed or injured in impaired driving crashes.

Starting November 1<sup>st</sup> and running through the holidays until January 6, 2020, *Project Red Ribbon* encourages Canadians to plan ahead for a safe and sober ride home if they are going to be drinking throughout the holiday season. It is a message we promote all year long, but it is especially important over the holiday season when parties and gatherings are plentiful.

Chapter and Community Leader volunteers will be out in their communities to hand out red ribbons and car decals. Red ribbons and car decals are also available through the MADD Canada web site, Chapters and Community Leaders, and participating sponsor outlets.

"The tragic deaths and injuries caused by impaired driving are entirely preventable," said MADD Canada Chief Executive Officer Andrew Murie. "MADD Canada and our dedicated volunteers across the country, together with our generous sponsors and supporters, will be out this holiday season asking everyone do their part to prevent impaired driving."

Anyone who wishes to support *Project Red Ribbon* with a donation can do so online through the web site, by calling 1-800-665-6233 or by texting "RIBBON" to 45678 (a \$10 one-time donation is added to the donor's cell phone bill and payable to his or her service provider.) A monthly donation option is also available.



Our 2019 *Project Red Ribbon* materials feature the Van de Vorst family, Jordan and Chanda, and their two young children, Kamryn and Miguire. The family was struck by an impaired driver in January 2016. Jordan and Chanda died at the scene. Kamryn and Miguire died later in hospital.

## In the News

# SHOW US YOUR RED RIBBON SPIRIT!



### TIE IT!

To a red ribbon your purse, your backpack, your briefcase, your bike, your car.

### WEAR IT!

On November 1st, show your support to MADD Canada's signature campaign Project Red Ribbon by wearing RED.

### SHOW IT! & SHARE IT!

Show your spirit and share your pictures on MADD Canada's Facebook

[www.facebook.com/maddcanada.ca](http://www.facebook.com/maddcanada.ca),

Twitter [@MADDCanada](https://twitter.com/MADDCanada) and Instagram [madd\\_canada](https://www.instagram.com/madd_canada)

### LIVE IT!

Text "RIBBON" to 45678 to make a \$10 donation to MADD Canada and help save lives.

## Many thanks to our 2019 *Project Red Ribbon Sponsors:*

### **TITLE SPONSOR**

Allstate Insurance Company of Canada

### **OFFICIAL SPONSOR**

Irving Oil Ltd.  
Uber

### **CORPORATE SPONSORS**

BMO Financial Group  
Westcan Bulk Transport

### **IN-KIND PARTNER**

Cascades Canada ULC

### **WE ALSO WANT TO THANK OUR COIN BOX PARTNERS:**

Alcool NB Liquor  
Allstate Insurance Company of Canada  
Anderson's Liquor  
BC Liquor Distribution Branch  
Manitoba Liquor & Lotteries  
Newfoundland Labrador Liquor Corporation  
Nova Scotia Liquor Corporation  
NWT Liquor Commission  
PEI Liquor Control Commission  
Saskatchewan Liquor & Gaming Authority  
Yukon Liquor Corporation

# Public Awareness/Education

## Monthly Donor Program

Join MADD Canada and help save lives through monthly donations!



**YOUR MONTHLY GIFT** provides a consistent and reliable source of funding.

**YOUR MONTHLY GIFT** is cost-effective. Preauthorized donations can be processed more efficiently than single gifts, leaving even more money to support our lifesaving programs. We guarantee that a minimum of 97% of your monthly gift will be directed to our programs.

**YOUR MONTHLY GIFT** will help ensure that we are able to continue to reach people with our lifesaving message before so many more lives are lost.

### How monthly giving benefits you: *It's easy.*

Just tell us whether you would prefer to use your chequing account or your credit card. It's flexible. You're in control. You can increase, decrease, pause or stop your donations at any time.

***It's convenient.*** You'll receive a consolidated charitable receipt for all your donations for the previous year in late February.

***It's rewarding.*** By joining our monthly donation program, you will receive our quarterly newsletter, *MADD Matters*, plus our annual report. You will also have the satisfaction of knowing you are helping to secure a better future for all of us. Together, we can make a difference.

To join today, please contact **Dawn Regan**, Chief Operating Officer, at 1-800-665-6233, ext. 223.

## MADD Canada

### Youth Bursaries

MADD Canada has always been an organization that has taken utmost pride in making a difference in people's lives. Once again, we have been able to fulfill this mandate by providing some of our victims with MADD Canada Youth Bursaries.

Each MADD Canada bursary helps a Canadian student in college or university whose parent or legal guardian has died as a result of an impaired driving crash. A bereaved victim may experience many challenges including: a fear of the unknown, the risk of possible regrets, a loss of purpose and direction in life, high stress levels, financial insecurity and communication barriers that affect supportive parenting.

This educational bursary of \$2,000.00 is intended to help cover the cost of tuition or residence fees. This year we have 11 recipients from across the country who qualified for this bursary.

Our organization is thrilled to have the opportunity to provide these bursaries to students across the country, as we know it helps develop their skills and abilities to face the future. One of our previous recipients, Chantel Parkes from the Sarnia, ON area, completed her diploma in marketing from Fanshawe College in London, ON with the aid of the bursary, and now we are proud to have her as part of our MADD Canada School Outreach Program staff. She has strengthened her commitment to stop impaired driving first as a volunteer, then as a student, and now as part of the MADD Canada National staff.

To find out more about MADD Canada Bursaries or how your gift can help MADD Canada support victims of impaired driving and their families, please call **Steve Sullivan**, Director of Victim Services at **1-866-876-5224**.

# New Award Recognizes Extraordinary Contributions Made By Professor Robert Solomon Over 20+ Years

MADD Canada is pleased to announce the establishment of the Robert M. Solomon Award, to be presented annually to a volunteer who makes an outstanding contribution in achieving or advancing MADD Canada's public policies.

For well over 20 years, Robert Solomon, Professor in the Faculty of Law at the University of Western Ontario, and MADD Canada's Director of Legal Policy, has been a leading voice in the effort to reform Canada's impaired driving laws, reduce impaired driving and ensure the rights of victims and survivors.

The new award has been established in honour of Professor Solomon's upcoming retirement. It was announced at MADD Canada's Leadership Conference in September, with the inaugural award to be presented in 2020.

An internationally-recognized expert in the anti-impaired driving field, Professor Solomon has worked tirelessly to assess best practices in impaired driving policy and to advocate for legislative amendments that would deter impaired driving, save lives and prevent injuries.

He has conducted extensive research and promoted federal measures such as mandatory alcohol screening, and new drug-impaired driving laws, as well as provincial/territorial measures, such as zero BAC/drug requirements for new and young drivers, administrative roadside licence suspension programs, and mandatory alcohol ignition interlocks.

In fact, the *Rating the Provinces and Territories Report* he compiled regularly for MADD Canada, which offers a comprehensive assessment of each jurisdiction's impaired driving laws, has become a blueprint for provinces/territories on how to strengthen their impaired driving legislation.

His other work includes:

- Comprehensive reviews of federal impaired driving legislation, and recommendations on new laws and policies including mandatory alcohol screening.
- A Youth and Impaired Driving report with detailed information on youth alcohol and drug consumption rates and related impaired driving risks.
- The Alcohol, Trauma and Impaired Driving report, which offers statistics on alcohol and drug-related

crashes, not only for road vehicles, but for boating, cycling, off-road vehicles, pedestrians, etc.

- Numerous brochures on a variety of topics, including an overview of the criminal justice system as it relates to impaired driving, and information on liability issues related to alcohol service.



Professor Solomon has made numerous presentations and submissions to tribunals, government agencies and legislative committees on matters related to impaired driving laws and policies, and his work has been regularly published in peer-reviewed journals. He has also acted as a powerful spokesperson for MADD Canada on laws, legislation and alcohol/drug policy matters.

He has been recognized often for his work, including a 2010 National Award of Excellence in Public Policy from the Kaiser Foundation, and a 2007 Widmark Award from the International Council on Alcohol, Drugs and Traffic Safety.

Professor Solomon has often expressed his amazement and appreciation for the dedication and passion of MADD Canada's volunteers and members. This new award is an opportunity for the MADD Canada family to reciprocate that sentiment and celebrate his contributions.

"Bob has been a passionate and dedicated supporter of this effort to prevent impaired driving," said MADD Canada Chief Executive Officer Andrew Murie. "He has helped shape the country's impaired driving laws over nearly three decades, and, in doing so, has helped reduce impaired driving, save lives and prevent injuries. It has been MADD Canada's privilege to have him on our team."



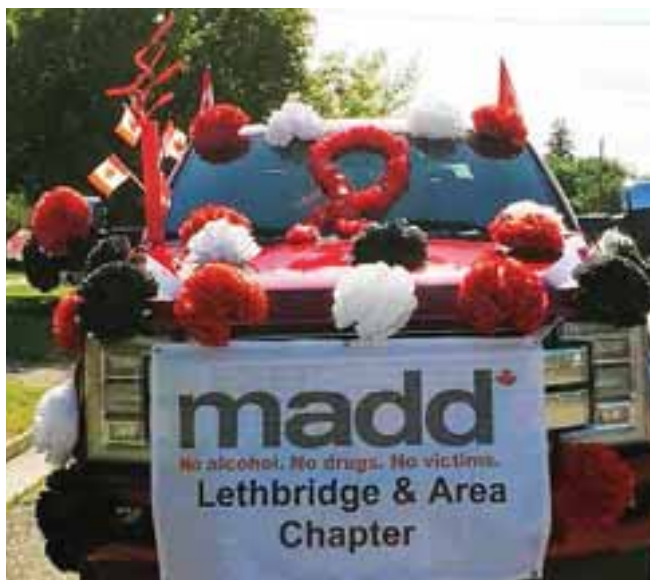
# Chapter Notebook



**MADD Whitehorse** created a memorial bench to pay tribute to Tim Twardochleb for being instrumental in bringing MADD Canada to the Yukon. The beautiful memorial bench is in a prominent area in the community and honours the memory of all victims and survivors of impaired driving. Photo courtesy of Jan Trim.



Three students from Peter Lougheed School did their Youth and Philanthropy Initiative (YPI) Project about **MADD Calgary**. In the project, students were asked to learn about social issues impacting their community, choose a charity to visit, and then share what they learned with their peers through a classroom presentation. The students researched and met with MADD Calgary representatives several times to learn about impaired driving and how MADD Canada is making a difference. The students were honoured at a Board Meeting where they presented their project to members of MADD Calgary. The top presentation won a \$5,000 grant from YPI for the charity of their choice, which they presented to MADD Calgary.



**MADD Lethbridge & Area** participated in several parades over the summer months, including the Raymond Parade and the Stirling Parade. Wonderful volunteers along the parade routes handed-out red ribbons and information brochures on MADD Canada and how to get involved locally. Our Chapter also hosted an interactive booth on June 27 at the Lethbridge Bulls Community Night. Volunteers had a great time interacting with fans and handing out red ribbons.

# Chapter Notebook



Volunteers with **MADD Grande Prairie's** Community Leader group participated in the Canada Day Parade and handed out red ribbons to those in attendance. Many thanks to Summit Used Automotive Grande Prairie for lending the group a GMC Sierra for the parade.



The **MADD St Paul** Community Leader group presented Cst. Stephen Cunningham of the St. Paul RCMP Detachment with a Corporal Cumming's Watch Silver Challenge Coin for the second year in a row. This award is presented to police officers in Alberta for their dedication and efforts in catching impaired drivers.

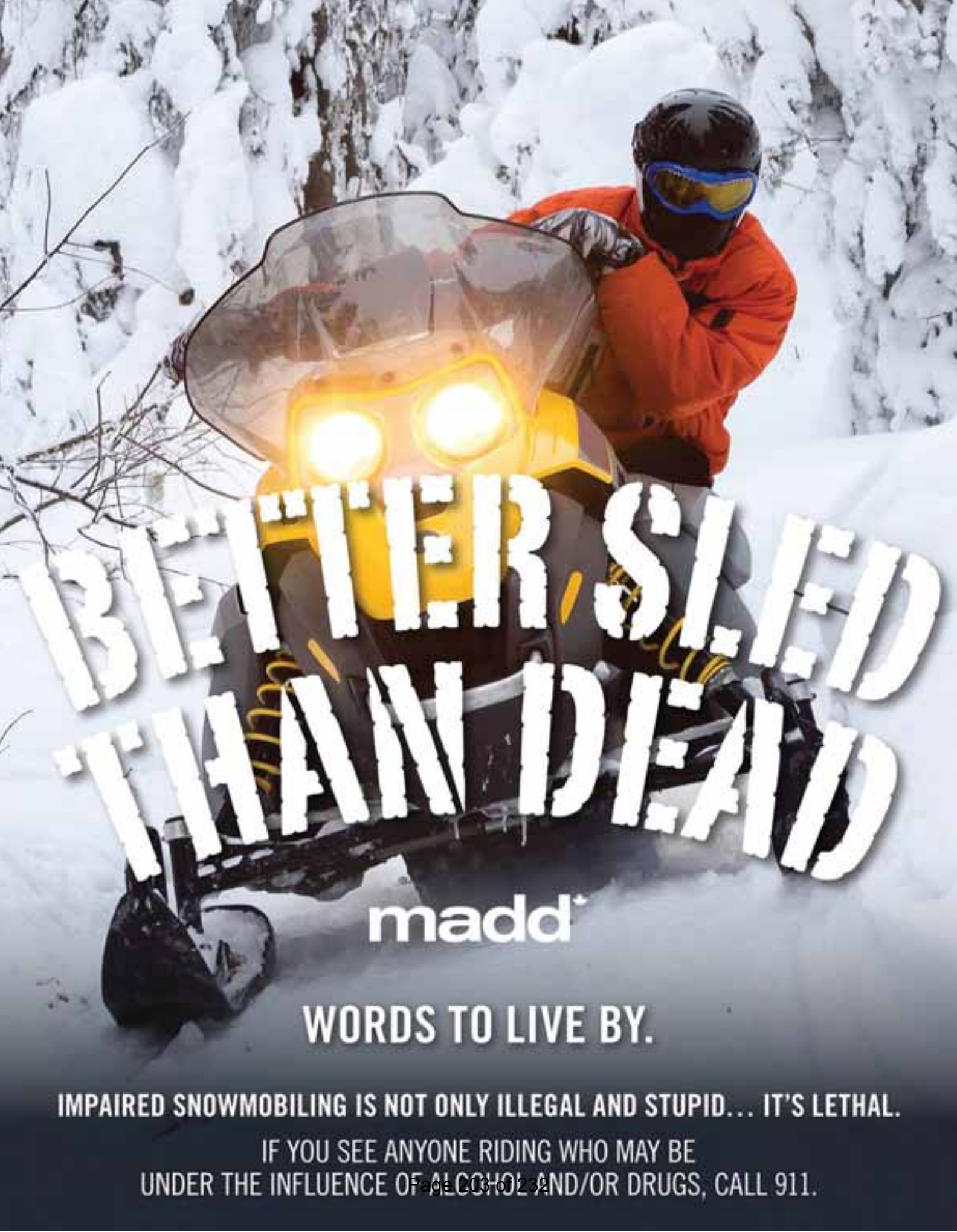


**MADD Parkland** worked with Leduc County and Seba Beach to place sober boating signage at Wizard Lake and Summer Village respectively. Boat launches in these communities now have *Don't Boat Impaired, Call 911* signs to encourage the public to report suspected impaired boaters. The Chapter thanks Becky Oxtan for her hard work in getting these signs out in the communities.



**MADD Brandon & Area** hosted their annual *Strides For Change* Colour Run/Walk again this year. It was an amazing day filled with enthusiastic walkers and runners, prizes, team spirit and, of course, lots of colours!





# BETTER, SLIED THAN DEAD

madd<sup>®</sup>

WORDS TO LIVE BY.

IMPAIRED SNOWMOBILING IS NOT ONLY ILLEGAL AND STUPID... IT'S LETHAL.

IF YOU SEE ANYONE RIDING WHO MAY BE  
UNDER THE INFLUENCE OF ALCOHOL AND/OR DRUGS, CALL 911.

# Chapter Notebook



**MADD Prince Albert** installed a beautiful granite bench along the Rotary Trail by the riverbank in memory of all victims and survivors of impaired driving. The bench is placed in a quiet and beautiful setting for families to come and remember their loved ones. Thank you to Karen Anthony-Burns, who lost her son Daniel in an impaired driving crash, for her hard work in arranging to have the bench installed.



**MADD Sarnia/Lambton** received a \$1,000 Allstate Good Hands Grant, thanks to the Sarnia Allstate Agency Office in May 2019. From left to right: Chris Tomkins, Deb Sullivan, Nick Dyck, Stephen Victor, Charmaine Murray, Chapter President, Leann Riddoch and Patty Yazbeck .



**MADD Timmins & Area** held their annual *MADD Timmins & Area PIA Law Strides for Change* run/walk event on Saturday, June 1 at Gillies Lake Conservation Area in Timmins. Here, Brittney Laroque, Tina Saudino, Chapter President and Kim Meunier take a moment to pause for a photo.



With a generous donation from Caesars Windsor Cares, **MADD Windsor & Essex County** Community Leader group is revitalizing its existing *Campaign 911* program in Windsor-Essex with new, larger signs. New signs are also being installed in Amherstburg, LaSalle, Tecumseh, County roads in Essex County and Leamington, thanks to the funding from Caesars Windsor Cares and the partnership and support of the various municipalities. In all, the communities will have 110 signs. Here, Chaouki Hamka, MADD Windsor & Essex County Community Leader & Ontario West Regional Director on the National Board of Directors poses with one of the signs already placed in Amherstburg.



# Chapter Notebook



Once again this summer, Sylvie Bélanger from **MADD Lanaudière** has organized awareness events with the Sûreté du Québec Cadets at Gérard Lavallée Park, in Lavaltrie. It was a great opportunity to meet with local residents and boaters, and further collaborate with the Cadets. Pictured here are Sylvie with Cadets Gabriel Desrosiers and Jonathan Desjardins.



Families and friends of the 70 impaired driving victims named on the **Newfoundland and Labrador Provincial Monument For Victims of Impaired Driving** gathered in Grand Falls-Windsor for the annual Commemorative Ceremony of Hope and Remembrance. Prior to the memorial service, some guests had an opportunity to participate in a sharing circle to support one another in their grief and loss. The Monument Ceremony provides a meaningful tribute to those who have been killed and injured in impaired driving crashes, as well an opportunity for family and friends to support one another. MADD Exploits Valley President Kim Brown presented the two victim names that were added to the Provincial Monument this year.



**MADD Annapolis Valley** was the chosen charity of the British Motoring Festival at their annual British Car Show at Kings Edgehill School in Windsor, Nova Scotia. Visitors to the Chapter's booth had an opportunity to experience the Fatal Vision Goggles and the impaired drug simulations, view the MADD Canada Memorial Wall and read some of our Victims' Stories banners. Chapter President Scott Callaghan and Vice President Carol Robar are shown here with Windsor Mayor Anna Allen in front of the MADD Annapolis Valley booth.

# Chapter Notebook



**MADD South Eastern New Brunswick's** Charles and Diane Mollins had big smiles for visitors to the Chapter booth during the annual Atlantic National Car Show in Moncton. Antique car buffs from across North America descend on the Hub City every year for this popular show featuring classic antique cars. In addition to red ribbons, information on MADD Canada's *Campaign 911*, and giveaway items, MADD SENB members handed out water to help cool visitors down on those very hot July days.



**MADD Charlottetown & Eastern PE** had an opportunity to coordinate an evening of entertainment during the Dundas Plowing Ground Exhibition in August. Music MADDness Night for MADD PE featured two bands, The Chaisson Trio and Tip er Back. The Chapter also received the proceeds from the canteen and the 50/50 draw.

## Yes, you can count on my commitment to MADD Canada.

☐ **One-time donation:**  
☐ \$50   ☐ \$35   ☐ \$25   ☐ \$15   ☐ Other \$ \_\_\_\_\_

☐ **Monthly Gift of:** \$ \_\_\_\_\_ (Minimum \$5)

**I prefer to make my donation by:**

☐ Cheque   ☐ Visa   ☐ MasterCard   ☐ AMEX

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Card No. \_\_\_\_\_ EXP: \_\_\_\_ / \_\_\_\_

Signature: \_\_\_\_\_

Please make your cheque or money order payable to MADD Canada.

All gifts of \$20 or more will be receipted automatically.

If you require a receipt for any other amount, please check here. ☐

If you are making a monthly donation, please include a void cheque or provide credit card number.



☐ **Please contact me with information on donating to MADD Canada through my will, life insurance and/or stocks.**

# Victim/Survivor Services



These resources can be ordered by calling 1-800-665-6233, ext. 227 or downloaded from [http://www.madd.ca/madd2/en/services/victim\\_services\\_resources.html](http://www.madd.ca/madd2/en/services/victim_services_resources.html) and are available in English and French.

## Remembering and Acknowledging all Victims/Survivors

MADD Canada's National Office is the site of the National Memorial Wall. Hundreds of photographs of victims who have been killed and those who have been injured in impaired driving crashes line the walls. People who see it always remark on how overwhelming it is to see so many faces of people of all ages and walks of life. These photos have also been replicated on travelling Memorial Wall banners that are displayed at MADD events across the country.

Victims/survivors of impaired driving are our number one priority. MADD Canada has developed a wide range of free support materials. Brochures and booklets include:

- A Victim's Guide to the Criminal Justice System
- Adult-Sibling Grief
- Child-Sibling Grief
- Coping with Life After Injury
- Grandparents' Grief
- Holidays and Hope
- Living with Burn Injuries
- Living with Spinal Cord Injuries
- Living with Brain Injuries
- Men and Mourning
- Non-Family Grief
- Parents' Grief
- Spousal Grief
- Survivor Guilt
- Teenagers' Grief
- Helping Children Cope with Death
- Trauma, Loss and Bereavement
- Understanding the Consequences of a Loved One's Impaired Driving
- Workplace Loss and Grief
- A Time to Heal – National Conference for Victims of Impaired Driving

As well, our on-line tribute site is another avenue for people to remember those killed and acknowledge injuries sustained in impaired driving crashes. Memories, photos and tributes can be posted by families or the victim/survivor themselves. This site can be accessed at [http://www.madd.ca/madd2/en/services/victim\\_services\\_tributes.html](http://www.madd.ca/madd2/en/services/victim_services_tributes.html).

If you are a victim/survivor of impaired driving and would like to more information on these programs, contact 1-800-665-6233, ext. 222.





# Making a Difference: Volunteering

## Why should I get involved?

- Up to 4 Canadians are killed and 175 are injured every day in alcohol and drug-related crashes.
- Impaired driving crashes are 100% preventable.
- Impaired driving is the single leading criminal cause of death in Canada.

**As long as there are  
impaired drivers on our  
roads, no one is safe.**

## Here's what our volunteers say:

*"If I can save one life, that will be something I will have accomplished and can be proud of."*

*"We certainly get a lot more out of it than we're giving back"*

*"Volunteering with MADD Canada is a great way to meet people and make valuable contacts."*

*"As a victim of impaired driving, I've received wonderful support from a group that really understands."*

***You can make a difference. Don't wait until you or your family becomes a victim. Get involved today.***

# Making a Difference: Volunteering

## Here's How you can help:

### Public Awareness and Chapter Youth Programs Services Programs:

- *Project Red Ribbon* Campaign: distribute coin boxes with Red Ribbons in the community (November to January)
- Campaign 911: The Canadian public is encouraged to report suspected impaired drivers by calling 911
- R.I.D.E./Sobriety Check Stops work with local law enforcement officials
- Public Education for local schools, companies or service clubs
- Public Awareness through mall displays, parades, festivals, etc.
- Media interviews
- Informing elected officials of MADD Canada's initiatives

- Poster Contest for students 10 years and under and 11-14. Multi-Media Contest for 24 and under.
- Multi-Media School Assembly Presentations for high schools, middle schools and elementary schools.



### Victim Services Programs: (training provided)

- Victim Services Volunteer Training provides support to impaired driving victims on an individual or group level
- Court monitoring to keep track of impaired driving charges
- Letter writing

**Call 1-800-665-MADD  
for the Chapter nearest you.**

**MADD Canada**  
(Mothers Against Drunk Driving)

2010 Winston Park Drive, Suite 500,  
Oakville, ON L6H 5R7

TELEPHONE: (905) 829-8805  
FAX: (905) 829-8860  
INTERNET: [www.madd.ca](http://www.madd.ca)  
E-MAIL: [info@madd.ca](mailto:info@madd.ca)

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Reward yourself and support MADD Canada with the BMO® MADD Canada MasterCard®. You will receive 1 AIR MILES®+ reward mile for every \$20 you spend<sup>(1)</sup> or 0.5% CashBack® — and pay no annual fee<sup>(2)</sup>. Or earn rewards faster with an AIR MILES World or Cashback World MasterCard.

If you already have a BMO MADD Canada MasterCard, you can take pride in knowing that you're helping support MADD Canada to save lives and support victims at no additional cost to you. What better reason to use your card more often?

Apply today at [bmo.com/madd](http://bmo.com/madd), in a BMO branch or call 1-800-263-2263.



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2. Ongoing interest rates, payment grace days and annual fees are subject to change. ®Registered trade-mark of MasterCard International Incorporated. TM/®+Trademarks of AIR MILES International Trading B.V. Used under license by LoyaltyOne, Inc. and Bank of Montreal.

## MADD Canada Store

Looking for holiday gift and stocking-stuffer ideas? Visit our online store [madd.ca/pages/store/](http://madd.ca/pages/store/) and check out the great selection of MADD Canada-branded products and accessories. Popular products include our red shoelaces, mittens, watches, keychains, angel pins and car magnets. Treat yourself, or pick up some gifts for friends and families.



## Getting Rid Of Your Old Vehicle Has Never Been So Easy!

Do you have an old vehicle that needs to go? Consider donating it through one of MADD Canada's vehicle donation partners!

Car Heaven, Charity Cars and Donate A Car Canada have all added MADD Canada to the list of charitable organizations for which they collect donations. You'll have peace of mind knowing you disposed of your old vehicle in an environmentally friendly way and you'll receive a tax receipt. Not only that, your donation benefits MADD Canada.

Visit our vehicle donation partner web sites for details on how the programs work.



[www.carheaven.ca](http://www.carheaven.ca)



[www.charitycar.ca](http://www.charitycar.ca)



[www.donatecar.ca](http://www.donatecar.ca)

# MADD Local Chapter Information

in the schools - in the community  
- reaching out to victims

we depend on the support of donors  
to sustain our activities.

please give generously



## Local Chapter Contact Information

### MADD ABBOTSFORD CL

Abbotsford, BC  
Tel: 1-800-665-6233 ext. 304  
Email: madd\_abbotsford@yahoo.ca  
Web: <http://maddchapters.ca/abbotsford>

### MADD CENTRAL OKANAGAN

9-3151 Lakeshore Rd., Suite 251  
Kelowna, BC V1W 3S9  
Tel: 1-800-665-6233 ext. 373  
Email: infomaddokanagan@gmail.com  
Web: <http://maddchapters.ca/centralokanagan>

### MADD COMOX VALLEY/CAMPBELL RIVER

1550 Lake Trail Road  
Courtenay, BC V9N 9C2  
Tel: 1-800-665-6233 ext. 306  
Email: comoxvalleymadd@gmail.com  
Web: <http://maddchapters.ca/comoxvalley>

### MADD DAWSON CREEK CL

Dawson Creek, BC  
Tel: 1-800-665-6233 ext. 342  
Email: madd.dawsoncreek@gmail.com  
Web: <http://maddchapters.ca/dawsoncreek>

### MADD ELKFORD/SPARWOOD CL

1313 Cypress Place  
Sparwood, BC V0B 2G2  
Tel: 1-800-665-6233 ext. 337  
Email: maddsparwoodfernle@gmail.com  
Web: <http://maddchapters.ca/maddelkfordsparwood>

### MADD FORT ST. JOHN CL

Fort St. John, BC  
Tel: 1-800-665-6233 ext. 365  
Email: fsjmadd@gmail.com

### MADD KAMLOOPS CL

#6 - 2526 Nechako Dr.  
Kamloops, BC V2E 2C9  
Tel: 250-819-7812  
Email: roxanneengli@telus.net  
Web: <http://maddchapters.ca/kamloops>

### MADD KIMBERLEY CRANBROOK CL

438 6th Avenue  
Kimberley, BC V1A 2V3  
Tel: 1-800-665-6233 ext. 301  
Email: maddkimbrook@gmail.com  
Web: <http://maddchapters.ca/kimberleycranbrook>

### MADD METRO VANCOUVER

14-12353 104th Avenue  
Surrey, BC V3V 3H2  
Tel: 1-800-665-6233 ext. 266  
Email: maddvancouver@gmail.com  
Web: <http://maddchapters.ca/vancouver>

### MADD NANAIMO CL

2682 Camcrest Drive  
Nanaimo, BC V9T 4V8  
Tel: 1-800-665-6233 ext. 317  
Email: maddnanaimo@gmail.com  
Web: <http://maddchapters.ca/nanaimo>

### MADD NELSON CL

Tel: 1-800-665-6233 ext. 347  
Email: maddnelson1@gmail.com

### MADD PRINCE GEORGE CL

8174 Rochester Crescent  
Prince George, BC V2N 3W1  
Tel: 1-877-676-6233  
Email: maddprincegeorge@gmail.com  
Web: <http://maddchapters.ca/princegeorge>

### MADD UPPER FRASER VALLEY

11652 - 216th Street  
Maple Ridge, BC V2X 5H5  
Tel: 1-877-676-6233  
Email: andrea\_dice\_clay2001@hotmail.com  
Web: <http://maddchapters.ca/upperfraservalley>

### MADD VICTORIA & AREA CL

4559 Seawood Terrace  
Victoria, BC V8N 3W1  
Tel: 1-800-665-6233 ext. 269  
Email: madd\_victoria@yahoo.ca  
Web: <http://maddchapters.ca/victoria>

### MADD WILLIAMS LAKE

1115 - 12th Avenue  
Williams Lake, BC V2G 2N7  
Tel: 1-800-665-6233 ext. 305  
Email: maddwilliamslake@live.com  
Web: <http://maddchapters.ca/williamslake>

### MADD CALGARY

6528 - 11 Street NE  
Calgary, AB T2E 7J4  
Tel: 403-278-8081  
Email: info@maddcalgary.ca  
Web: <http://maddchapters.ca/calgary>

### MADD COLD LAKE CL

Cold Lake, AB  
Tel: 1-877-676-6233  
Email: maddcoldlake@gmail.com  
Web: <http://maddchapters.ca/coldlake>

### MADD EDMONTON & AREA

Strathcona Business Park  
#6 - 3908 97 St. NW  
Edmonton, AB T6E 6N2  
Tel: 780-488-6233  
Email: maddedm@telus.net  
Web: <http://maddchapters.ca/edmonton>

### MADD FORT MCMURRAY CL

130 Christina Court  
Fort McMurray, AB T9K 1H3  
Tel: 1-800-665-6233 ext. 313  
Email: fortmcmurraymadd@gmail.com  
Web: <http://maddchapters.ca/fortmcmurray>

### MADD GRANDE PRAIRIE CL

Grande Prairie, AB  
TEL : 1-800-665-6233 EXT. 367  
Email: maddgpabi@gmail.com  
Web: <http://maddchapters.ca/grandeprairie>

### MADD LACOMBE

Box 5966  
Lacombe, AB T4L 1X4  
Email: maddlacombe@yahoo.com  
Web: <http://maddchapters.ca/maddlacombe>

### MADD LEDUC CL

Leduc, AB  
Email: maddstrathcona@gmail.com

### MADD LETHBRIDGE & AREA

208 Ryerson Road  
Lethbridge, AB T1K 4P3  
Tel: 1-800-665-6233 ext. 316  
Email: maddlethbridgearea@gmail.com  
Web: <http://maddchapters.ca/lethbridge>

### MADD MEDICINE HAT & DISTRICT

P.O. Box 632  
Medicine Hat, AB T1A 7G6  
Tel: 403-504-4000  
Email: madd.medicinehat@gmail.com  
Web: <http://maddchapters.ca/medicinehat>

### MADD PARKLAND

52518A Range Road 271  
Spruce Grove, AB T7X 3M8  
Tel: 780-722-5125  
Email: parklandmadd@gmail.com  
Web: <http://maddchapters.ca/parkland>

### MADD PROVOST CL

Box 485  
Provost, AB T0B 3S0  
Tel: 306-753-4324  
Email: cdrichie@live.ca  
Web: <http://maddchapters.ca/provost>

### MADD RED DEER & DISTRICT

Box 1115  
Red Deer, AB T4N 6S5  
Tel: 1-800-665-6233 ext. 358  
Email: maddrd@telusplanet.net  
Web: <http://maddchapters.ca/reddeer>

### MADD SLAVE LAKE

105 11th Avenue  
Slave Lake, AB T0G 2A4  
Tel: 800-665-6233 ext. 343  
Email: maddslavelake@gmail.com  
Web: <http://maddchapters.ca/slavelake>

### MADD ST. ALBERT CL

St. Albert, AB  
Email: maddstalbert@gmail.com

### MADD ST. PAUL & AREA CL

4421 - 52 Avenue  
St. Paul, AB T0A 3A2  
Tel: 780-614-5920  
Email: maddstpaulchapter@gmail.com  
Web: <http://maddchapters.ca/stpaul>

### MADD WAINWRIGHT CL

1106 24 St.  
Wainwright, AB T9W 1W4  
Tel: 1-800-665-6233 ext. 346  
Email: maddwainwright@gmail.com  
Web: <http://maddchapters.ca/wainwright>

# Who is MADD Canada?

MADD Canada (Mothers Against Drunk Driving) is a national, grassroots, registered, charitable organization with Chapters and Community Leaders. MADD Canada Chapters are run by volunteers from across the country and include not only mothers, but fathers, friends, business professionals, experts in the anti-impaired driving field, concerned citizens and young people who want to make a difference in the fight against impaired driving.

## History of MADD Canada

In 1983, MADD Canada's predecessor PRIDE (People to Reduce Impaired Driving Everywhere) received official Chapter status from MADD in the U.S., becoming the only official licensee of MADD in Canada. Several Chapters were subsequently formed and in 1990, MADD Canada officially became a national organization.

MADD Canada has grown from coast to coast and continues to advocate for change to make our communities safer and to provide victims of impaired driving with a voice.

## Our Mission:

**To stop impaired driving and to support victims of this violent crime.**

**1-800-665-MADD  
www.madd.ca**

**madd** 



# Who is MADD Canada?

## Youth Services

MADD Canada is committed to eliminating impaired driving among youth by empowering young people to positively influence their peers, community and legislators.

MADD Canada's youth programs include:

- **School Assembly Programs** for high schools, middle schools and elementary schools that challenge and inspire young people to make smart choices in their lives including choosing not to drink and/or use drugs and drive
- **Educator Guides**
- **Poster Contest** – A creative medium for children aged 10 and under and 11-14 to express their concerns about impaired driving.
- **Youth Multi-media Contest** – for 24 and under students create a PowerPoint or DVD presentation on stopping impaired driving.
- **MADD Canada Bursary Program** for students whose parent, guardian or sibling was killed or injured in an impaired driving crash.
- **Educational videos**
- **Dedicated youth section on web site** - Youth can learn about stopping impaired driving in their community

## Public Awareness

Raising public awareness about the dangers of impaired driving is a critical strategy to prevent more deaths and injuries. MADD Canada's national public awareness programs include:

- **Project Red Ribbon** – An annual campaign for drivers to display a red ribbon on their vehicle or key-chain in support of sober driving
- **Campaign 911** – The Canadian public is encouraged to report suspected impaired drivers by calling 911
- **Signs of Summer** – Local businesses display sober driving messages throughout the summer
- **Educational videos**
- **Public Service Announcements** for radio, television and print campaigns
- **Printed materials** including posters, booklets, brochures
- **MADD Matters** – A national newsletter sent to victims, members, supporters and community leaders to keep them informed about impaired driving issues and MADD Canada's activities.



# Who is MADD Canada?

## What Can You Do?

- Don't drive impaired by alcohol and/or drugs.
- If you or a loved one becomes the victim of an impaired driving crash, call 1-800-665-MADD or your local Chapter.
- Get involved by volunteering for a local Chapter.
- If there is not a Chapter in your area, contact MADD Canada's National Office to inquire about starting one.
- Demonstrate your commitment to fight impaired driving by becoming a member of MADD Canada.
- Tie a red ribbon on your vehicle as a reminder to drive sober.
- Open a dialogue with your children about drinking and driving.
- Donate to your local Chapter and/or the National organization.
- Be a responsible host. Don't let your guests drive after drinking alcohol or using drugs.
- If you witness someone who appears to be driving impaired, report them to the local authorities immediately.
- Participate in one of MADD Canada's Youth Programs and positively influence your peers.
- Never get in a vehicle with a driver who has been drinking or using drugs.

## Please Help us Change the Odds

- ☐ Yes, I would like to support MADD Canada through my donation of ☐ \$10; ☐ \$15; ☐ \$20; ☐ other\_\_\_\_\_. Enclosed is my cheque or money order. (A charitable receipt will be issued for your donation.)
- ☐ Yes, I would like to join MADD Canada's Monthly Donor Program. Please contact me.
- ☐ Please send me information on MADD Canada's Planned Giving Programs (includes wills, life insurance, annuities).
- ☐ I would like information about volunteering locally for a MADD Canada Chapter.
- ☐ I would like information on how I can participate in MADD Canada's youth programs.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ P.C.: \_\_\_\_\_

Phone (H): \_\_\_\_\_ Phone (W): \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Contact your local Chapter or detach and mail to:

**MADD Canada** (Mothers Against Drunk Driving)  
2010 Winston Park Drive, Suite 500, Oakville, ON L6H 5R7  
1-800-665-MADD (6233)  
TELEPHONE: (905) 829-8805 FAX: (905) 829-8860  
INTERNET: [www.madd.ca](http://www.madd.ca) E-MAIL: [info@madd.ca](mailto:info@madd.ca)

Canadian Charitable Registration No: 13907 2060 RR0001

**You can make a difference!**

# Who is MADD Canada?

## Who Funds MADD Canada?

Funding for MADD Canada is provided by:

- Individual Donors
- Corporate Sponsors
- Memorial Donations
- Project Red Ribbon
- Community Events
- Planned Giving
- Special Events

MADD Canada contacts hundreds of thousands of households each year through our mail and telephone community awareness programs. Each household receives information about the dangers of impaired driving and its devastating impact on victims. We gratefully acknowledge the commitments of our donors.

## Chapter Services

MADD Canada's volunteers work at the local level to provide one-on-one service to their communities. MADD Canada recognizes the importance of a strong grassroots organization and offers the following to assist in Chapter growth:

- National staff of professionals to provide resources and materials to assist at the local level
- Volunteer development workshops and materials
- An annual National Chapter Leadership Conference
- National promotional and fund-raising materials
- National public awareness campaigns
- Assistance in Chapter volunteer recruitment and retention
- Web site to promote national and local activities and provide research information
- Tools to assist with effective communication



## Victim Services

What makes MADD Canada unique from other organizations in the fight against impaired driving is our service to victims of impaired driving crashes. These services include:

- A national victim support line, 1-800-665-MADD
- Victim support literature to assist victims of impaired driving crashes
- Online and face-to-face training for Victim Support Volunteers (VSVs) to develop VSVs who can provide a full range of support services to impaired driving victims in their communities
- An annual National Candlelight Vigil and Victims' Conference
- We Care Program, a comprehensive referral and information package for victims of impaired driving
- Online resources, victim tributes and discussion forum on MADD Canada's web site, [www.madd.ca](http://www.madd.ca)
- National Memorial Wall
- Court Monitoring and Victim Impact Panel training available online

**From:** [message@maddmessage.ca](mailto:message@maddmessage.ca)  
**To:** [Casey Munro](#)  
**Subject:** MADD Message Yearbook Advertising Information  
**Date:** December 12, 2022 11:21:15 AM  
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[SAMPLE\\_PAGES.pdf](#)

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Dear Mayor Lowry & Council,

I hope that everyone is doing well. Please accept this email as our official sponsorship advertising request. Thank you for your time and consideration. Please feel free to email or call the office at (613) 225-8232. We hope to have the Township of Mississippi Mills join us in support of MADD Canada. We look forward to hearing from you. Have a wonderful holiday season!

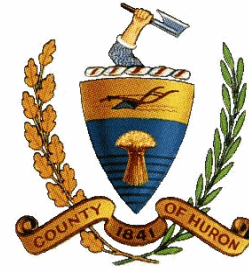
The MADD Message Yearbook is a publication designed to raise awareness and funds for the many programs MADD Canada provides, including educational seminars in schools for new young drivers, (<https://maddyouth.ca/school-program>) (<https://maddyouth.ca/weed-out-the-risk/>) (<https://maddyouth.ca/smartwheels-program/>). The publication will be available to the public and to our business and professional advertisers free of charge via mail and in high profile public locations. By placing your advertisement you can take part in the messaging focused on stopping impaired driving in our communities, while publicly promoting your commitment to the cause. For additional information, to see our rates, and to see a recent e-copy, please visit our website, [www.maddmessage.ca](http://www.maddmessage.ca). Without the backing of the business community, this important publication would not be possible. We hope to count on your participation in our upcoming edition.

Yours truly,  
Stacey Biekx  
T: (866) 767-1736  
E: [message@maddmessage.ca](mailto:message@maddmessage.ca)  
W: [www.maddmessage.ca](http://www.maddmessage.ca)

Back Covers \$2200.00  
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**OFFICE OF THE WARDEN**

Corporation of the County of Huron  
1 Courthouse Square  
Goderich, Ontario N7A 1M2  
www.HuronCounty.ca  
Phone: 519.524.8394  
Toll Free: 1.888.524.8394



February 1, 2023

Sent via email.

**Re: Call to Action: Review of the Cannabis Act**

Please note that on February 1, 2023 Huron County Council passed the following motion:

Moved by: Councillor G. Finch and Seconded by: Councillor M. Anderson

THAT:

The Council of the County of Huron approve the report by CAO Meighan Wark dated February 1, 2023 titled Report to Council: Cannabis Act Information as presented;

AND FURTHER THAT:

The Council of the County of Huron advocate for improvements to the Cannabis Act and current legislative framework for cannabis in Canada by sending the report titled *Report for Council: Cannabis Act Information*, including the correspondence found in the appendices, to the Western Ontario Warden's Caucus (WOWC) for discussion and consideration;

AND FURTHER THAT:

The Council of the County of Huron approve forwarding Call to Action Letters to the following for support:

- Federation of Canadian Municipalities (FCM)
- All Municipalities in Ontario
- Ministry of Agriculture, Food and Rural Affairs (OMAFRA)
- Premier of Ontario
- Provincial Minister of the Environment, Conservation and Parks
- Provincial Minister of Agriculture
- Provincial Minister of Municipal Affairs and Housing
- Member of Parliament
- Federal Minister of Agriculture and Agri-Food
- Federal Minister of Health

CARRIED

The County of Huron calls for a review and amendments to the Cannabis Act and the current legislative framework for cannabis in Canada.

To be clear, the County of Huron is not against or opposed to cannabis and we appreciate the role that both the federal and provincial governments provide in assisting municipalities. However, when new legislation is implemented, it is often at the municipal level that the impacts of change can be observed, and notations can be made for areas of improvement. It is vital that municipal governments pay attention and provide information and recommendations to higher levels of government so that continual improvements can be made over time.

It is in this spirit that we provide the following recommendation:

As a municipal government for one of Canada's most agriculturally productive regions and a popular tourism destination, we have been in the position to observe the last several years of legal cannabis production under the Cannabis Act as managed by Health Canada.

Under the current legislative and regulatory framework, we have observed, and continue to observe, serious odour impacts on local communities and residents from cannabis production facilities; including concerns from local medical practitioners about these impacts. Most often, these odour impacts arise from properties used for 'The Production of Cannabis for Own Medical Purposes by a Designated Person'.

In our local municipal experience, these facilities are often established without complying with local municipal zoning and nuisance by-laws, often contain hundreds of cannabis plants for each of the four assigned individuals, and usually do not include adequate odour controls to manage impacts on surrounding homes, public facilities, and the community at large.

To help manage public impacts of cannabis production facilities, we request that all production facilities, including facilities used by a designated person to produce cannabis for an individual's medical purposes, to require confirmation from the local municipality that the facility/site selected complies with all local municipal by-laws and regulations prior to an application being approved by Health Canada. We also request that Health Canada implement a system of minimum setbacks between cannabis production facilities and sensitive odour receptors, including homes and public facilities.

As an agricultural community, we have had extensive experience with the Ontario Ministry of Agriculture, Food and Rural Affairs' Minimum Distance Separation (MDS) Formula, an approach which has been used to successfully manage land use conflicts resulting from odour between livestock facilities and sensitive receptors for almost 50 years. We believe a system based on MDS would be appropriate to manage the

impacts of Health Canada's approved cannabis facilities, including both licensed commercial producers and designated growers for individuals.

In conclusion, we strongly recommend further notice and enhanced consultation with municipal governments when drafting and implementing legislation and regulations related to cannabis production, as there is a direct impact on local municipal operations, local residents, and in some cases, serious issues of non-compliance with local municipal by-laws.

Sincerely,

A handwritten signature in black ink, appearing to read "Glen McNeil", written in a cursive style.

Glen McNeil  
Warden, Huron County  
On behalf of Huron County Council

Dear Head of Council:

As minister responsible for emergency management, I am proud to release Ontario's first-ever [Provincial Emergency Management Strategy and Action Plan](#).

This comprehensive plan and approach for emergency management is the first in Canada to require annual and public reporting on progress. This plan will ensure Ontarians are safe, practiced and prepared before, during and after emergencies.

The plan is the result of productive and ongoing engagement with municipal and First Nations partners, and other critical emergency management partners. Cooperation, collaboration and communication is the strong foundation upon which this plan was built. This plan reinforces our continued partnership with municipalities and will be further strengthened through ongoing engagement to achieve our collective vision of a safe, practiced and prepared Ontario.

This plan identifies three goals and concrete actions designed to keep Ontario in a state of constant readiness and preparedness—both now and into the future:

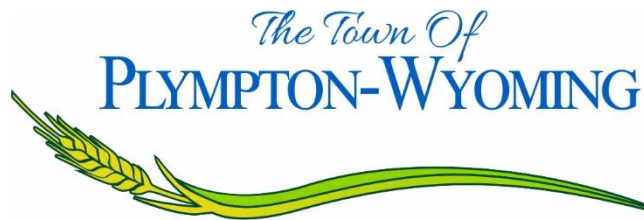
1. **One Window for All Ontarians** which positions [Emergency Management Ontario](#) to proactively coordinate and facilitate across emergency management partners.
2. **Proactive Planning and Monitoring** that is grounded in data, analytics and knowledge.
3. **Practiced and Prepared Emergency Response** through strengthened local capabilities, emergency management training and public education.

Thank you for your valued partnership as we work together to ensure Ontario is safe, practiced and prepared.

Sincerely,

Prabmeet Singh Sarkaria  
President of the Treasury Board and Minister Responsible for Emergency Management





---

Mandi Pearson, Clerk/Operations Clerk  
Town of Petrolia  
411 Greenfield Street  
Petrolia, ON N0N 1R0  
[mpearson@petrolia.ca](mailto:mpearson@petrolia.ca)

*DELIVERED VIA EMAIL*

February 17<sup>th</sup> 2023

**Re: School Board Elections**

Dear Ms. Pearson,

Please be advised that at the Regular Council Meeting on February 8<sup>th</sup> 2023, the Town of Plympton-Wyoming Council passed the following motion, supporting the resolution from the Council of the Town of Petrolia regarding *School Board Elections*.

***Motion 14***

*Moved by Councillor Mike Vasey*

*Seconded by Councillor John van Klaveren*

*That Council support item 'M' of correspondence from the Town of Petrolia regarding compensation for School Board Elections.*

***Motion Carried.***

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at [dgiles@plympton-wyoming.ca](mailto:dgiles@plympton-wyoming.ca).

Sincerely,

Denny Giles  
Deputy Clerk  
Town of Plympton-Wyoming

cc: Hon. Stephen Lecce, Minister of Education  
MPP Bob Bailey, Sarnia-Lambton  
All Ontario Municipalities

January 25, 2023

Hon. Steven Lecce, Minister of Education  
MPP Bob Bailey, Sarnia-Lambton  
County of Lambton  
Municipalities of Lambton County and Ontario

***Via email***

During the December 12, 2022, regular meeting of council, the following resolution was passed:

Moved: Bill Clark      Seconded: Debb Pitel

WHEREAS in the Province of Ontario, municipalities are responsible to conduct the election process on behalf of the school boards; and

WHEREAS an extensive amount of resources, time and management to advertise, co-ordinate and complete these trustee elections is placed on the municipality; and

WHEREAS municipalities do not receive any compensation or re-imbursement for use of orchestration of the school board trustee elections.

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Town of Petrolia request that staff forward this motion to the Hon. Steven Lecce, Minister of Education, MPP Bob Bailey, Ontario Municipal Councils and the County of Lambton requesting that school boards become responsible for conducting their own trustee elections or at minimum municipalities be compensated by the school boards for overseeing such trustee elections;

Carried

Kind regards,

*Original Signed*

Mandi Pearson  
Clerk/Operations Clerk

Phone: (519)882-2350 • Fax: (519)882-3373 • Theatre: (800)717-7694

411 Greenfield Street, Petrolia, ON, N0N 1R0

www.town.petrolia.on.ca  
Page 222 of 232





## THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

4591 Lambton Line, RR 4, Dresden, ON N0P 1M0  
Tel: 519-692-5148 Fax: 519-692-5511 Public Works: 519-692-5018  
Email: [admin@dawneuphemia.on.ca](mailto:admin@dawneuphemia.on.ca) Website: [www.dawneuphemia.ca](http://www.dawneuphemia.ca)

February 27, 2023

All Ontario Municipalities

*Delivered Via Email*

### **Re: School Board Election Compensation**

Please be advised that at the Regular Meeting of Council on Tuesday, February 21, 2023, Council of the Township of Dawn-Euphemia discussed the process and compensation for School Board Trustee Elections, and the following resolution was passed.

#### **2023-33**

School Board Election Compensation

That Council for the Township of Dawn-Euphemia support the resolution dated December 12, 2022, from the Council of the Town of Petrolia Re: School Boards becoming responsible for conducting their own trustee elections or at minimum municipalities be compensated by the school boards for overseeing such trustee elections; And that the resolution be sent to Hon. Steven Lecce, Minister of Education, MPP Bob Bailey, Sarnia-Lambton, County of Lambton and all Municipalities of Lambton County and Ontario. *Carried.*

If you have any questions regarding the above motion, please do not hesitate to contact the Municipal Office.

Sincerely,

Terri Towstiuć  
Deputy-Clerk  
Township of Dawn-Euphemia

Cc: Hon. Stephen Lecce, Minister of Education  
MPP Bob Bailey, Sarnia-Lambton  
M. Pearson, Clerk, Town of Petrolia

February 24, 2023

**CL 3-2023, February 23, 2023**  
**PHSSC 2-2023, February 14, 2023**  
**COM-C 14-2023, February 14, 2023**

***DISTRIBUTION LIST******SENT ELECTRONICALLY***

Motion Respecting Declarations of Emergency for Homelessness, Mental Health and Opioid Addiction

COM-C 14-2023

Regional Council, at its meeting held on February 23, 2023, passed the following recommendation, as amended, of its Public Health and Social Services Committee:

Whereas Niagara Regional Council acknowledges that the challenges of homelessness, mental health and the opioid crisis are exceptionally complex issues that have a measurable and significantly detrimental impact on the residents of the Niagara region, including the loss of life;

Whereas addressing these issues places extreme stress on upper and lower-tier municipal programs and services, the Niagara Regional Police, Niagara Health, Emergency Medical Services and various non-profit service providers across the region;

Whereas the challenges of homelessness, mental health and opioids have seen a trend of becoming more prevalent in recent years and continue to have a significant impact on the Niagara community;

Whereas Niagara Region, through the staff in Community Services and Public Health, has taken many steps to address these issues with the development and provision of best-practice programming designed to mitigate their impact on the community;

Whereas Niagara Regional Council acknowledges that the challenges of homelessness, mental health and the opioid crisis are intrinsically diverse and should not be viewed as a single monolithic problem;

Whereas addressing these challenges will require strategies and tactics that are specifically designed for each of the unique issues;

Whereas Niagara Region accepts that the responsibility to address these challenges rests with multiple stakeholders, including the provincial government and its agencies;

Whereas 26 Niagara agencies within the Region, including Public Health and Emergency Medical Services, have collaboratively developed a Substance Use Prevention Strategy known as the Opioid Prevention and Education Network of Niagara, and are actively implementing it;

Whereas Niagara Region is a “Built for Zero” community that has accurate and timely data regarding its homeless population and delivers programs and services targeted for strategically helping those individuals experiencing homelessness;

Whereas the challenges of homelessness, mental health and opioid addiction are found throughout the entire province of Ontario and are not unique to Niagara;

Whereas Niagara Regional Council recognizes that municipal emergencies in Ontario are declared by the head of council as per the process detailed in the Emergency Management and Civil Protections Act; and

Whereas Niagara Regional Council acknowledges that the declaration of an emergency does not immediately result in a municipality receiving any additional funds or resources from senior levels of government.

NOW THEREFORE BE IT RESOLVED:

1. That the Regional Chair **BE DIRECTED** to formally issue three separate declarations of emergency, in the areas of homelessness, mental health and opioid addiction, as per the procedure outlined in the Emergency Management and Civil Protection Act;
2. That the Regional Chair **BE DIRECTED** to send correspondence to the Provincial Government requesting that action be taken on the eight measures proposed by the Association of Local Public Health Agencies (as previously endorsed by Regional Council on June 23, 2022), including:
  - a. Creation of a multi-sectoral task force to guide the development of a robust provincial opioid response plan that will ensure necessary resourcing, policy change, and health and social system coordination;
  - b. Expanding access to evidence informed harm reduction programs and practices including lifting the provincial cap of 21 Consumption and Treatment Service (CTS) Sites, funding Urgent Public Health Needs Sites (UPHNS) and scaling up safer supply options;
  - c. Revision of the current CTS model to address the growing trends of opioid poisoning amongst those who are using inhalation methods;
  - d. Expanding access to opioid agonist therapy for opioid use disorder through a range of settings (e.g. mobile outreach, primary care, emergency departments, Rapid Access to Addiction Medicine Clinics), and a variety of medication options;

- e. Providing a long-term financial commitment to create more affordable and supportive housing for people in need, including people with substance use disorders;
  - f. Addressing the structural stigma and harms that discriminate against people who use drugs, through provincial support and advocacy to the Federal government to decriminalize personal use and possession of substances and ensure increased investments in health and social services at all levels;
  - g. Increasing investments in evidence-informed substance use prevention and mental health promotion initiatives that provide foundational support for the health, safety and well-being of individuals, families, and neighbourhoods, beginning from early childhood; and
  - h. Funding additional and dedicated positions for public health to support the critical coordination and leadership of local opioid and substance abuse strategies;
- 3. That the Regional Chair **BE DIRECTED** to send correspondence to the Minister of Municipal Affairs and Housing requesting action be taken to correct the funding allocation model for homelessness based on the results of Auditor General's 2021 report which found that provincial funding in this area is incorrect;
  - 4. That the Regional Chair **BE DIRECTED** to send correspondence to the Ministry of Health and the CEO of Ontario Health requesting that the province immediately commit to fully funding gaps in mental health service as have been identified in the Needs Based Planning project by Niagara Ontario Health Team's Mental Health and Addictions Working Group, as well as funding ongoing annual increases as required by inflation and population need;
  - 5. That the Regional Chair **BE DIRECTED** to send correspondence to Federal Minister of Justice and Attorney General, David Lametti, and Federal Minister of Health, Jean-Yves Duclos, reaffirming Regional Council's October 22, 2020 motion urging the Federal government convene a task force to explore the legal regulation and decriminalization of all drugs in Canada;
  - 6. That the Regional Chair **BE DIRECTED** to send correspondence to the Association of Municipalities of Ontario (AMO) requesting that targeted advocacy be conducted in these areas, including the development of a singular motion that can be ratified by municipal councils across Ontario calling on the province to take immediate action;
  - 7. That Niagara Region, through its Public Health and Social Services Committee, **URGE** the federal government to declare homelessness as a humanitarian crisis; and

8. That this motion **BE CIRCULATED** to the local area municipalities, all municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and local MPs and MPPs.

Yours truly,



Ann-Marie Norio  
Regional Clerk


:kl

CLK-C 2023-019

Distribution List:

Local Area Municipalities  
All Ontario Municipalities  
Federation of Canadian Municipalities  
Chris Bittle, Member of Parliament, St. Catharines  
Vance Badawey, Member of Parliament, Niagara Centre  
Tony Baldinelli, Member of Parliament, Niagara Falls  
Dean Allison, Member of Parliament, Niagara West  
Jennie Stevens, Member of Provincial Parliament, St. Catharines  
Jeff Burch, Member of Provincial Parliament, Niagara Centre  
Wayne Gates, Member of Provincial Parliament, Niagara Falls  
Sam Oosterhoff, Member of Provincial Parliament, Niagara West





# AMO 2023 Pre-Budget Submission and Call to Action Homelessness

Policy Update • February 13, 2023

## AMO Pre-Budget Presentation to Standing Committee

AMO presented its [Pre-Budget Submission](#) to the Standing Committee on Finance and Economic Affairs today. The submission focused on increasing the supply of housing and tackling the homelessness crisis in Ontario brought on by decades of failed provincial social and economic policies. A [news release](#) with highlights was circulated immediately following the presentation.

Through the [remarks to the Committee](#), AMO called on the government to work with the municipal sector on increasing housing supply, provide immediate clarity on the province's commitment to offset the cost impacts of Bill 23 on property taxpayers, and commit to reverse legislative measures that are creating unintended consequences.

AMO also highlighted homelessness across the province as a "made-in-Ontario" crisis created by the policy choices, underinvestment and indifference of successive provincial governments in areas such as income assistance, affordable housing, and mental health and addictions supports. AMO called for urgent, integrated and collaborative action.

## AMO Member Action on Housing and Homelessness

Hearing from municipal Councils, elected officials and members of the public in your communities will be a critical part of calling on the provincial government for action. To support this effort, AMO is encouraging municipal governments and District Social Service Administration Boards to:

- work through local and social media channels to support the messages in AMO's Pre-Budget Submission. To help with this effort, a media toolkit has been developed, including a [News Release template](#) as well as suggested [text and graphics](#) for social media posts ([AMO's Pre-Budget Submission](#), [Bill 23](#) & [Ending Homelessness](#));
- consider passing a [Council resolution](#) in advance of or close to the provincial budget, anticipated in late March; and
- meet with or write to local MPPs in advance of provincial budget to [highlight key messages](#).

## Upcoming Housing and Homelessness AMO Events

AMO is hosting a webinar on February 28 for those municipal elected officials and staff interested in understanding more about AMO's advocacy strategy on housing and homelessness. [Please register via Zoom](#).

In early May, AMO will also be hosting an Ending Homelessness Symposium in-person to bring together a range of experts and practitioners to foster a greater understanding of challenges, solutions, and action that AMO members can take to make progress towards this important goal. Details to follow in the coming weeks.





# COUNCIL CALENDAR

## March 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 6PM Council 7PM COW	8	9	10	11
12	13	14	15 3PM Heritage	16	17	18
19	20	21 6PM Council 7PM COW	22	23	24	25
26	27 6PM Committee of Adjustment	28	29	30	31	



# COUNCIL CALENDAR

## April 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 6PM Council 7PM COW	5	6	7 Good Friday	8
9	10 Easter Monday	11	12	13	14	15
16	17	18 6PM Council 7PM COW	19 3PM Heritage	20	21	22
23	24 6PM Committee of Adjustment	25	26	27	28	29
30						



**Municipality of Mississippi Mills**  
**PENDING LIST**  
**March 7, 2023**

<b>Title</b>	<b>Department</b>	<b>Comments/Status</b>	<b>Report to Council (Date)</b>
Master Fire Plan	Fire	Master Fire Plan Report	Q1 2023
Integrated Vegetation Management Plan	Public Works	Staff to review Lanark County's plan and propose plans for Council to review (potentially including input from Agriculture Advisory Committee)	Q1 2023
Wild Parsnip Plan - Monarch Pledge	Public Works	To form part of the 2022 Wild Parsnip Management Plan	Q1 2023
Mill of Kintail Independent Model	CAO	A meeting was held in Jan 2023 to discuss options.	TBD
Update Debt Management Policy	Finance	Referred to staff at Dec. 17, 2019 Council meeting. Likely to be brought forward with Long Term Financial Plan	TBD

Not-For-Profit Housing Exemptions Review in 2024 Development Charges Review.	Planning	Staff to include a review of the existing exemptions for not-for-profit housing as part of the 2024 Development Charges review to determine if there are more opportunities for further exemptions from Development Charges . Staff to include a Community Benefits By-law analysis as part of the 2024 Development Charges review.	2024
Review of Bylaw Enforcement Hours	Protective Services	Review the current bylaw enforcement hours and determine if an increase in hours is required.	TBD
Mongomery Park Road	Public Works	Staff to bring back a report on the condition of Montgomery Park Road.	2023
Financial Fraud Controls and Summary of Financial Controls	CAO	Staff to bring back summary report on existing fraud controls in place and any deficiencies	2023
Blue Box Transition Options	Public Works	Staff to bring back preferred options for the blue box transition	2023
Traffic Calming and Speed Management on Municipal Roads	Public Works	Staff to bring back an update to the traffic calming and speed management policies.	2023
Transportation Master Plan	Development Services	Staff to work with consultants to complete the Transportation Master Plan	2023
Planning Department - Long Term Staffing Plan	Development Services	Staff to develop a long term staffing plan for the planning department.	2023