



## Municipality of Mississippi Mills

### COUNCIL AGENDA

Tuesday, February 7, 2023

5:00 p.m.

Hybrid

3131 Old Perth Road.

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Pages

**A. CALL TO ORDER**

**B. CONSIDERATION OF A CLOSED SESSION**

**Recommended Motion:**

**THAT** Council enter into an in camera session at x:xx pm as per the security of the property of the municipality or local board (Municipal Act s 239(2)(a)) and a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization (Municipal Act s.239 (2)(i)) - IT Solutions and for information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them (Municipal Act s. 239 (2)(h)) - Federal Funding.

**B.1 IT Solutions**

**B.2 Federal Funding**

**C. RISE AND REPORT**

**D. O CANADA**

**E. MOMENT OF SILENT MEDITATION**

**F. ATTENDANCE**

**G. APPROVAL OF AGENDA**

**Recommended Motion:**

**THAT** the agenda be approved as presented.

**H. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

**I. APPROVAL OF MINUTES**

**Recommended Motion:**

**THAT** the Council minutes dated January 31, 2023 be approved as presented.

4 - 11

**J. DELEGATION, DEPUTATIONS, AND PRESENTATIONS**

- J.1 Deputation - Sally McIntyre, General Manager, Mississippi Valley Conservation Authority Draft 2023 Budget** 12 - 18

**Recommended Motion:**

**THAT** the deputation from Sally McIntyre re: MVCA draft budget be received as information.

- J.2 Deputation - Emily Hollington, Lanark County Social Services Director, Overview of Lanark County Social Services** 19 - 37

**Recommended Motion:**

**THAT** the deputation from Emily Hollington, Overview of Lanark County Social Services, be received as information.

**K. PUBLIC MEETINGS**

- K.1 Background Report – Zoning By-law Amendment - Z-15-21 (Burgess) Part Lot 10, Concession 11, Geographic Township of Pakenham, Mississippi Mills** 38 - 40

**L. COMMITTEE OF THE WHOLE REPORT** 41 - 42

**Recommended Motion:**

**THAT** Council approve the Committee of the Whole motions from the January 31, 2023 meeting.

- L.1 Stakeholder Consultation and Communications Strategy for the Planning Projects Umbrella**

- L.2 Population and Employment Projection 2048**

- L.3 Mississippi Mills Transportation Master Plan**

- L.4 Blue Box Transition Information**

- L.5 Final Acceptance and Assumption of Roadways – Mill Run**

- L.6 Traffic Calming Update**

- L.7 Wastewater Treatment – Treated Effluent Pipe Lining**

**M. BY-LAWS**

None

**N. ANNOUNCEMENTS AND INVITATIONS**

**O. CONFIRMATORY BY-LAW**

**Recommended Motion:**

**THAT** By-law 23-008 being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its regular meeting held on the 7th day of February 2023, be read, passed, signed and sealed in Open Council this 7th day of February 2023.

**P. ADJOURNMENT**

**Recommended Motion:**

**THAT** the meeting be adjourned at x:xx p.m.



**The Municipality of Mississippi Mills**

**Council Meeting**

**MINUTES**

**January 31, 2023**

**6:00 p.m.**

**Hybrid**

**3131 Old Perth Road.**

**PRESENT:**

Mayor Lowry  
Deputy Mayor Minnille  
Councillor Ferguson  
Councillor Holmes  
Councillor Lowe  
Councillor Souter  
Councillor Torrance

**Staff Present**

Ken Kelly, CAO  
Jeanne Harfield, Clerk  
Erin Levi, Administrative Assistant  
Tiffany MacLaren, Manager of Community and Economic Development

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**A. CALL TO ORDER**

Mayor Lowry called the meeting to order at 6:01 p.m.

**B. O CANADA**

Council stood for the playing of O Canada.

**C. MOMENT OF SILENT MEDITATION**

Council observed a moment of silent meditation.

**D. ATTENDANCE**

The Clerk announced attendance.

**E. APPROVAL OF AGENDA**

**Resolution No 021-23**

**Moved by** Councillor Holmes

**Seconded by** Councillor Souter

**THAT** the agenda be approved as amended to insert item N.2 - HR Matter that is time sensitive and strike out items J.4 - Info List Item A - Ministry of Environment, Conservation and Parks re: Municipal blue box transition and J.5 - Info List Item B - Town of Plympton-Wyoming re: CN Railway contribution requirements under the Drainage Act.

**CARRIED**

**F. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

Mayor Lowry declared a conflict of interest for Item J.1 - Request A Municipal Council Support Resolution for COMPASS Renewable Energy Consulting Inc. , as her family owns property. Councillor Torrance declared a conflict on item J.2 - Mississippi Mills Municipal Grants 2023, as she is a member of the Almonte Legion Pipe Band and Puppets Up!.

**G. APPROVAL OF MINUTES**

**Resolution No 022-23**

**Moved by** Councillor Souter

**Seconded by** Councillor Ferguson

**THAT** the Council minutes dated January 17, 2023, be approved as presented.

**CARRIED**

**H. DELEGATION, DEPUTATIONS, AND PRESENTATIONS**

**H.1 Deputation - John Jordan, MPP**

MPP John Jordan presented to Council for the first time since he was elected to the provincial legislature. During his deputation, Mr. Jordan touched on local updates, provincial focus on housing and affordability and his constituency office open and available to serve constituents. Members then posed questions to MPP Jordan including: road safety, long term care homes, healthcare workers, wages cap for healthcare

workers (Bill 124), transportation in rural areas, and following up on recent delegations at ROMA. Members of Council also congratulated MPP Jordan on his election success and look forward to working with him going forward.

## **H.2 Delegation - Lanark County Interval House - Intimate Partner Violence**

Erin Lee, Executive Director of Lanark County Interval House, presented to Council an overview of Lanark County Interval House, highlights include: programs and services to women and children in Lanark County, shelters available, second stage shelters, program beyond second stage, inquest into violence against women, 86 recommendations from inquest with a rural focus, campaign "See it, Name it, Change it!" relaunched in September, passing resolution declaring intimate victim violence and epidemic, other steps to take to implement recommendations from the inquest. Members then posed questions including: rural urban versus rural stats, ages of victims, senior women, subsidies and housing units.

### **Resolution No 023-23**

**Moved by** Councillor Souter

**Seconded by** Councillor Holmes

**THAT** the deputation by Erin Lee, Executive Director of Lanark County Interval House re: Lanark County Interval House updates and Intimate Partner Violence, be received as information.

**CARRIED**

## **H.3 Deputation - Municipal Property Assessment Corporation (MPAC)**

Kim Bennett, Account Manager Zone 6, Municipal Stakeholder Relations presented to council regarding MPAC services. Highlights include: a high-level overview of MPAC offerings, key players, reassessment updates (last date was 2016), province sets the evaluation dates, the assessment cycle, and MPAC Toolkits. Members then posed questions including: assessment evaluation schedule, new properties assessed, and assessment increases impact on amount paid in property taxes.

**Resolution No 024-23**

**Moved by** Councillor Ferguson

**Seconded by** Councillor Lowe

**THAT** the deputation by Kim Bennett, Account Manager Zone 6, Municipal Stakeholder Relations re: MPAC services be received as information.

**CARRIED**

**I. PUBLIC MEETINGS**

None

**J. COMMITTEE OF THE WHOLE REPORT**

**J.1 Request A Municipal Council Support Resolution for COMPASS Renewable Energy Consulting Inc.**

Mayor Lowry declared a conflict of interest on item J.1, Mayor Lowry left the room and did not participate in the vote or discussion.

Deputy Mayor took over as chair at 7:26 pm

**Resolution No 025-23**

**Moved by** Councillor Souter

**Seconded by** Councillor Ferguson

**THAT** Council grants a Municipal Council Support Resolution for battery energy storage system project bid by COMPASS Renewable Energy Consulting Inc. with a condition that the proposed development be subject to all applicable Municipal and Provincial by-laws and Standards as determined by the Municipality, including any applicable Official Plan policies and Zoning By-law provisions.

**CARRIED**

Mayor Lowry resumed as Chair at 7:28 pm

**J.2 Mississippi Mills Municipal Grants 2023**

Councillor Torrance declared a conflict of interest on item J.2, Councillor Torrance left the room and did not participate in the vote or discussion.

**Resolution No 026-23**

**Moved by** Councillor Holmes

**Seconded by** Councillor Souter

**THAT** Council approve the following 2023 municipal grants:

- Mississippi Lakes Association - \$500.00
- Madawaska Land Trust - \$1400.00
- Frost Fest Festival – Pakenham Civitan Club - \$2000.00
- Almonte Legion Pipe Band - \$2500.00
- Almonte in Concert Concert Series - \$2500.00
- Puppets Up 2023 Festival - \$2700.00
- Almonte Fair – North Lanark Agricultural Society - \$2700.00
- Almonte Celfest Festival - \$2700.00
- North Lanark Highland Games - \$2700.00
- Age Friendly North Lanark - \$2344.72
- Pride Mississippi Mills - \$3450.00
- Valley Players - \$4000.00
- Bridging Generations – Age Friendly Pakenham - \$4801.50
- Almonte Civitan - \$0

Total Requested \$53,746.22 Total Recommended \$34,296.22

**AND THAT** Council provide pre-budget approval of \$34,296.22 to allow staff to distribute grant funding in Q1 2023.

**CARRIED**



**J.3 Amendment to Flag Policy - Death Protocols**

**Resolution No 027-23**

**Moved by** Councillor Lowe

**Seconded by** Councillor Ferguson

**THAT** Council approve the amendment to the general provisions section 6.1 of the flag policy to allow the Chief or Deputy Chief to lower flags outside of working hours.

**AND THAT** Council adopt the Response Protocol for Death Announcements.

**CARRIED**

**J.4 Info List Item A - Ministry of Environment, Conservation and Parks  
re: Municipal blue box transition**

Item stroke from agenda and not considered as staff drafted a report for the January 31st Committee of the Whole meeting on this topic.

**J.5 Info List Item B - Town of Plympton-Wyoming re: CN Railway  
contribution requirements under the Drainage Act**

Item stroke from agenda and not considered.

**K. BY-LAWS**

**K.1 By-law 23-006 OMERS Participation (Council Members)**

**Resolution No 028-23**

**Moved by** Councillor Torrance

**Seconded by** Councillor Ferguson

**THAT** By-law 23-006 being a By-law to confirm and authorize participation in the OMERS Primary Pension Plan and the Retirement Compensation Arrangement for the OMERS Primary Pension Plan for the employees and Members of Council of the Corporation of the Municipality of Mississippi Mills be read, passed signed and sealed in Open Council this 31st day of January 2023.

**CARRIED**

**L. ANNOUNCEMENTS AND INVITATIONS**

None

**M. CONSIDERATION OF A CLOSED SESSION**

**Resolution No 029-23**

**Moved by** Councillor Souter

**Seconded by** Councillor Ferguson

**THAT** Council enter into an in camera session at 7:32 pm as per a proposed or pending acquisition or disposition of land by the municipality or local board (Municipal Act s 239 (2)(c)) - Land Purchase and personal matters about an identifiable individual, including municipal or local board employees (Municipal Act s.239(2)(b)) - HR Matter.

**CARRIED**

**M.1 Land Purchase**

**M.2 HR Matter**

**N. RISE AND REPORT**

**N.1 Land Purchase**

Staff direction was provided in camera.

**N.2 HR Matter**

Staff Direction provided in camera

**O. CONFIRMATORY BY-LAW**

**Resolution No 030-23**

**Moved by** Councillor Lowe

**Seconded by** Councillor Ferguson

**THAT** By-law 23-007 being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its regular meeting held on the 31st day of January, 2023, be read, passed, signed and sealed in Open Council this 31st day of January 2023.

**CARRIED**

**P. ADJOURNMENT**

**Resolution No 031-23**

**Moved by** Deputy Mayor Minnille

**Seconded by** Councillor Torrance

**THAT** the meeting be adjourned at 7:50 p.m.

**CARRIED**

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Christa Lowry, MAYOR

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Jeanne Harfield, Clerk

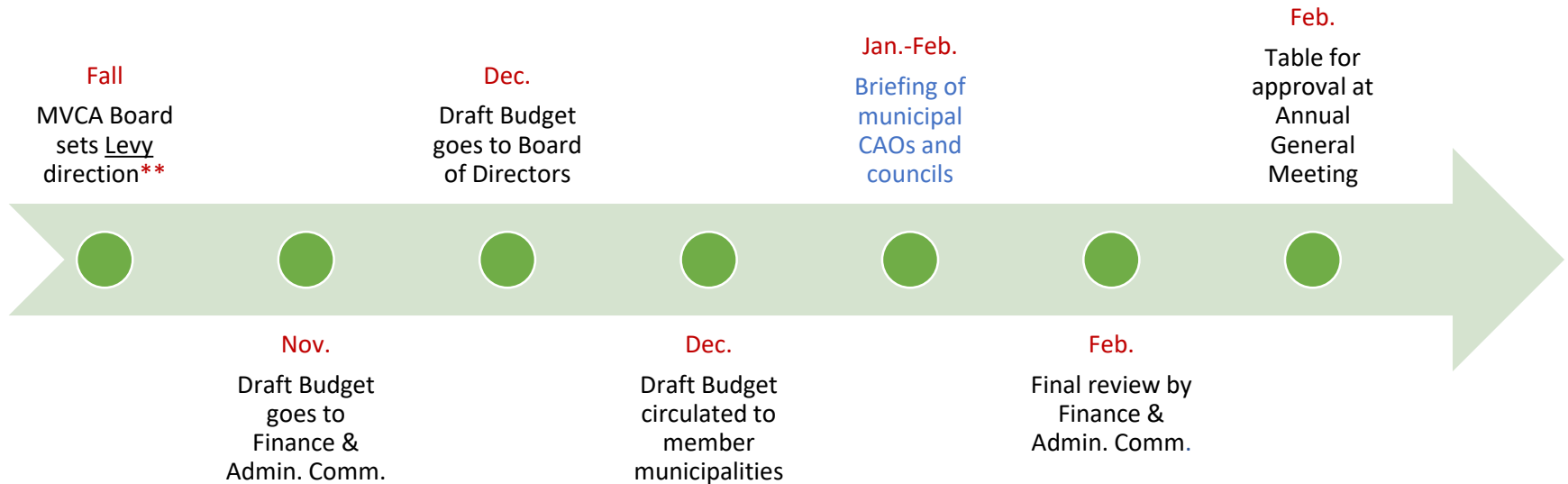


# 2023 Draft Budget

Mississippi Mills Council

February 7, 2022

# Developing the Budget



## **\*\*Fall 2022 Direction:**

- 3% to the operating budget for inflation (actual closer to 10%)
- 4.5% to the capital budget to implement the 10-year Capital Plan
- 1.5% increase to both to provide for assessment growth

**BASE pressure on levy ~4.7%**

# Navigating the Budget



## Totals

Operating (Expenditures and Revenues)  
Capital (Expenditures and Revenues)  
Municipal levies (by municipality)\*\*



## Corporate Services

Administration, Communications  
Information Technology  
Vehicles and Equipment



## Technical Studies and Watershed Planning

*Supports mix of program and services*



## Plan Review and Regulations

*Mandatory under CA Act; and per MOUs w municipalities\*\**



## Watershed Management

Flood Forecasting & Warning  
O&M Flood Control Structures (FCS)  
Preventative Maintenance FCS



## Conservation Services

Stewardship & Education Services  
Property Management  
Visitor Services



## Capital

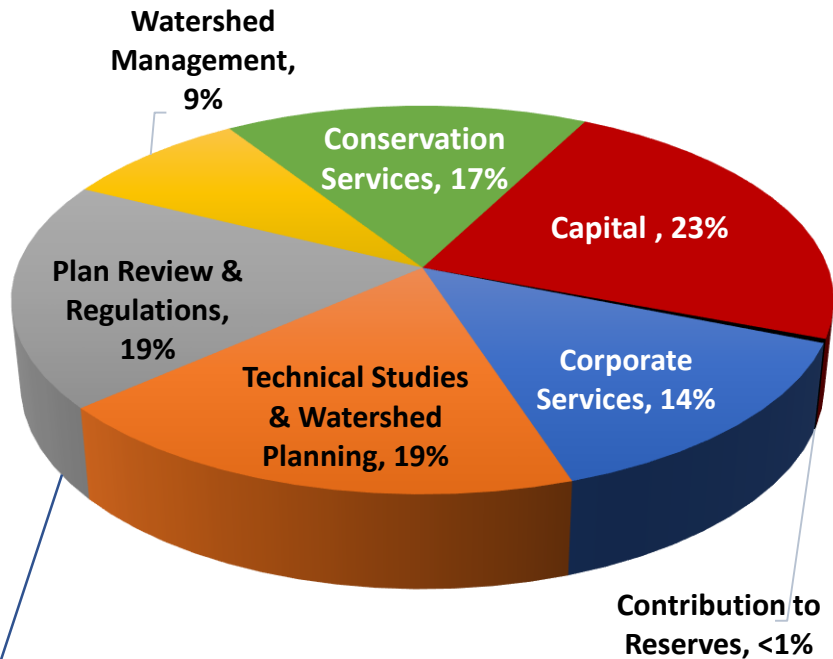
Water & Erosion Control Infrastructure (WECI) \*\*  
Debt Repayment  
Other Capital



## Reserves

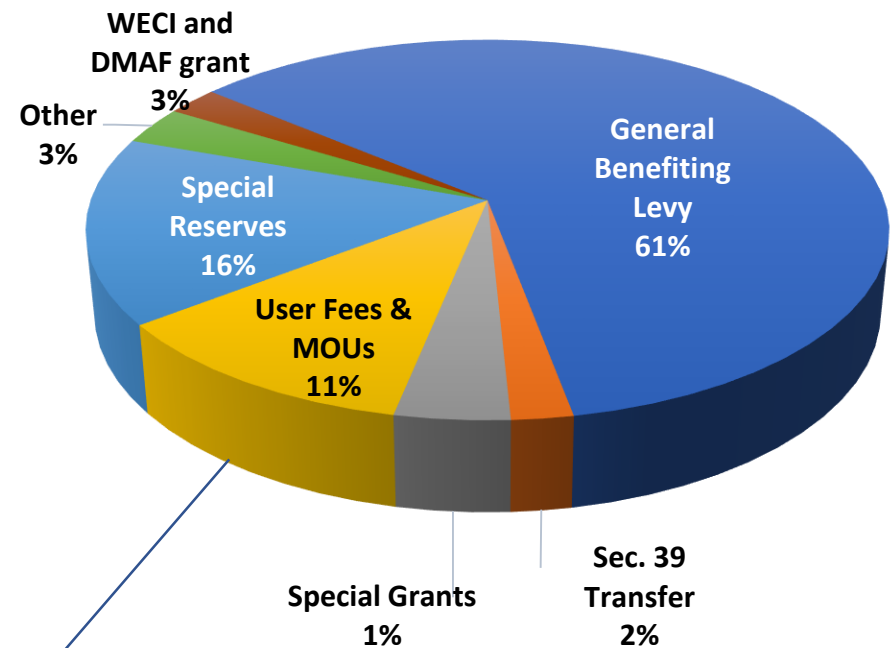
# 2023 Expenditures and Revenues

## Expenditures



Assumes reduction of 0.5 FTE due to regulatory change

## Revenues



Assumes reduction in fees due to regulatory change

# TOTAL BUDGET

	<b>2022</b>	<b>2023</b>
<b>Operating</b>	\$4,571,874	\$4,562,158
<b>Capital</b>	\$827,142	\$1,381,167
<b>Contribution to Reserves</b>	\$196,719	\$20,161
<b>Total</b>	<b>\$5,595,735</b>	<b>\$5,963,486</b>

OPERATING going down due to program changes  
CAPITAL going up due to 2023 capital program  
TOTAL budget increase = 6.6%



# Municipal Levies

	<b>2022</b>	<b>2023</b>
<b>General/Operating Levy</b>	\$2,777,096	\$2,999,647
<b>Capital Levy</b>	\$598,706	\$634,628
<b>Total</b>	<b>\$3,375,802</b>	<b>\$3,634,276</b>
<i>Difference</i>		<i>\$258,474</i>
<b>Special Levy **</b>	\$63,870	\$71,500

\*\* City's Baseline water quality monitoring program

- Includes phase-in of costs for new hires in 2020-2021.
- Municipal levies equal approx. 69% of annual revenue.
- 90% of municipal levy paid by the City of Ottawa.

# Mississippi Mills

## **2023 Municipal Levy**

- Apportionment increased from 2.7152 to 2.735%
- Operating \$82,045
- Capital \$17,358

## **Programs & Services (local highlights)**

- O&M of 11 upstream water control structures
- Monitoring of 28 surface water quality/health sites in MM
- O&M of >30 water level and/or flow stations including 2 in Mississippi Mills
- Online access and notification system regarding water levels
- O&M of Mill of Kintail property and museum
  - Museum roof replacement (estm. \$40-60k)
- Stewardship support for lake and community associations
  - Delivery of ALUS program



## Social Services

Mississippi Mills Council

Tuesday, February 7<sup>th</sup>, 2023

Emily Hollington, Director of Social Services



# Service Manager

- In Ontario, core social services are delivered and co-funded by 47 Consolidated Municipal Service Managers (CMSMs or Service Managers)
- Services Managers are responsible to oversee systems planning and manage the delivery of human services including;
  - income and employment supports
  - community housing
  - homelessness services
  - child care and early years services
- Lanark County is the Service Manager for the County and the Town of Smiths Falls
- Ontario is the only jurisdiction in Canada where municipal government holds responsibility for social services
- Why are we set up this way?
  - People can access a variety of services from one place
  - Municipalities know their communities and services can be designed for specific community needs
  - Allows flexibility in service design (i.e. Lanark County vs. Toronto)
  - Service is planned and coordinated with local supports
  - Our clients remain at the centre of our design and delivery
- Report to Ministry of Education, Ministry of Children, Community and Social Services, and Ministry of Municipal Affairs and Housing

# Social Services Department

- Comprised of four program areas:
  1. Children's Services
  2. Housing Services
  3. Ontario Works
  4. Community Support Services
- Approximately 60 full-time employees; caseworkers, clerks, maintenance, data analysis, early years specialist, management team
- Three offices; Perth, Smiths Falls, Carleton Place
- Strong relationship with the province; majority of programs and services offered are legislated / mandated
- Annual budget of approximately \$51.5 million



## Vision

We envision a community where all people are respected and supported to live empowered and fulfilled lives.

## Purpose

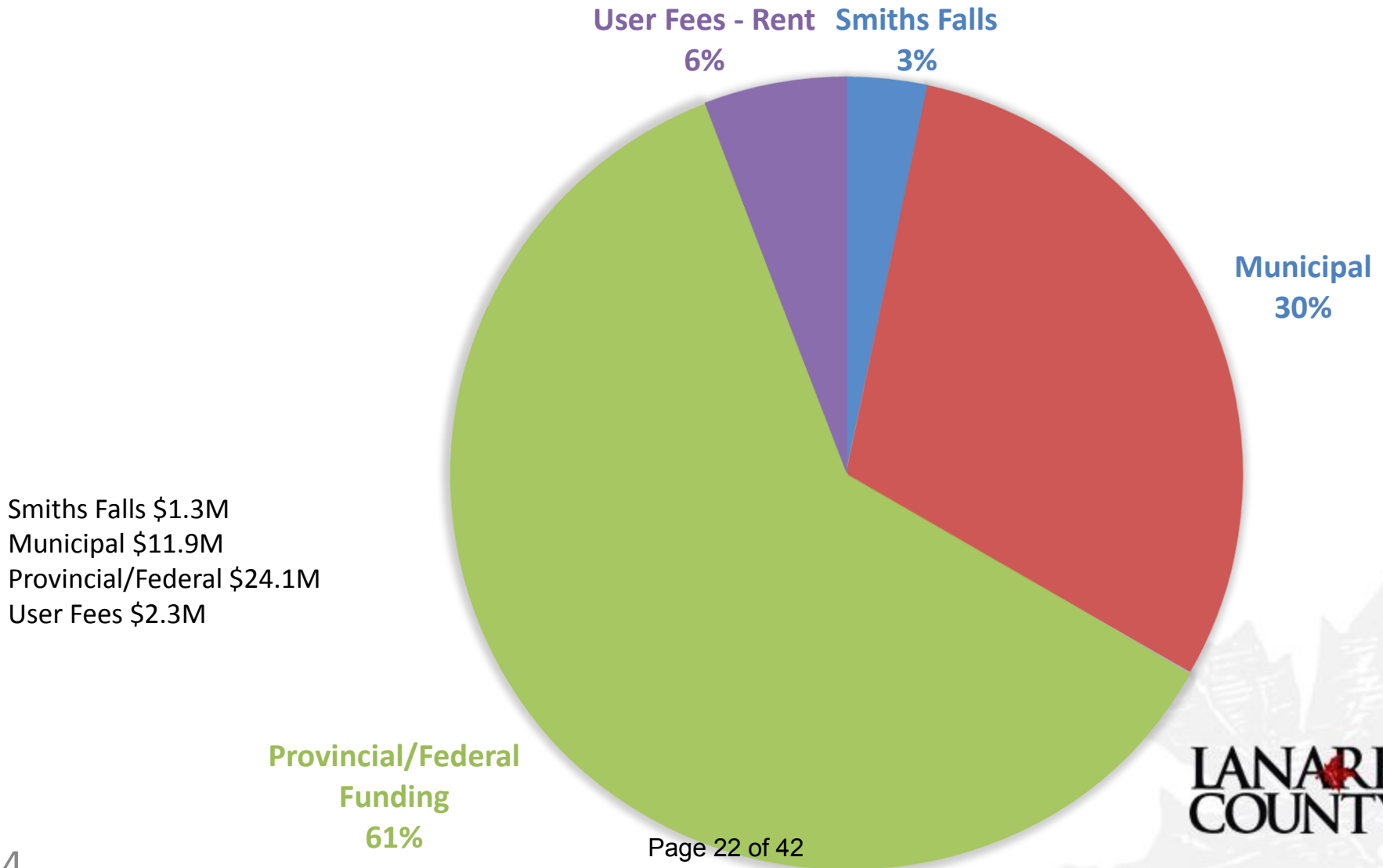
Our purpose is to provide guidance, support and resources to the people of Lanark County, to promote empowered and fulfilled lives.

## Values

- An inclusive community – Together we're better
- Compassion and appreciation – Everyone's story matters
- Collaboration and collective energy – Together we're stronger

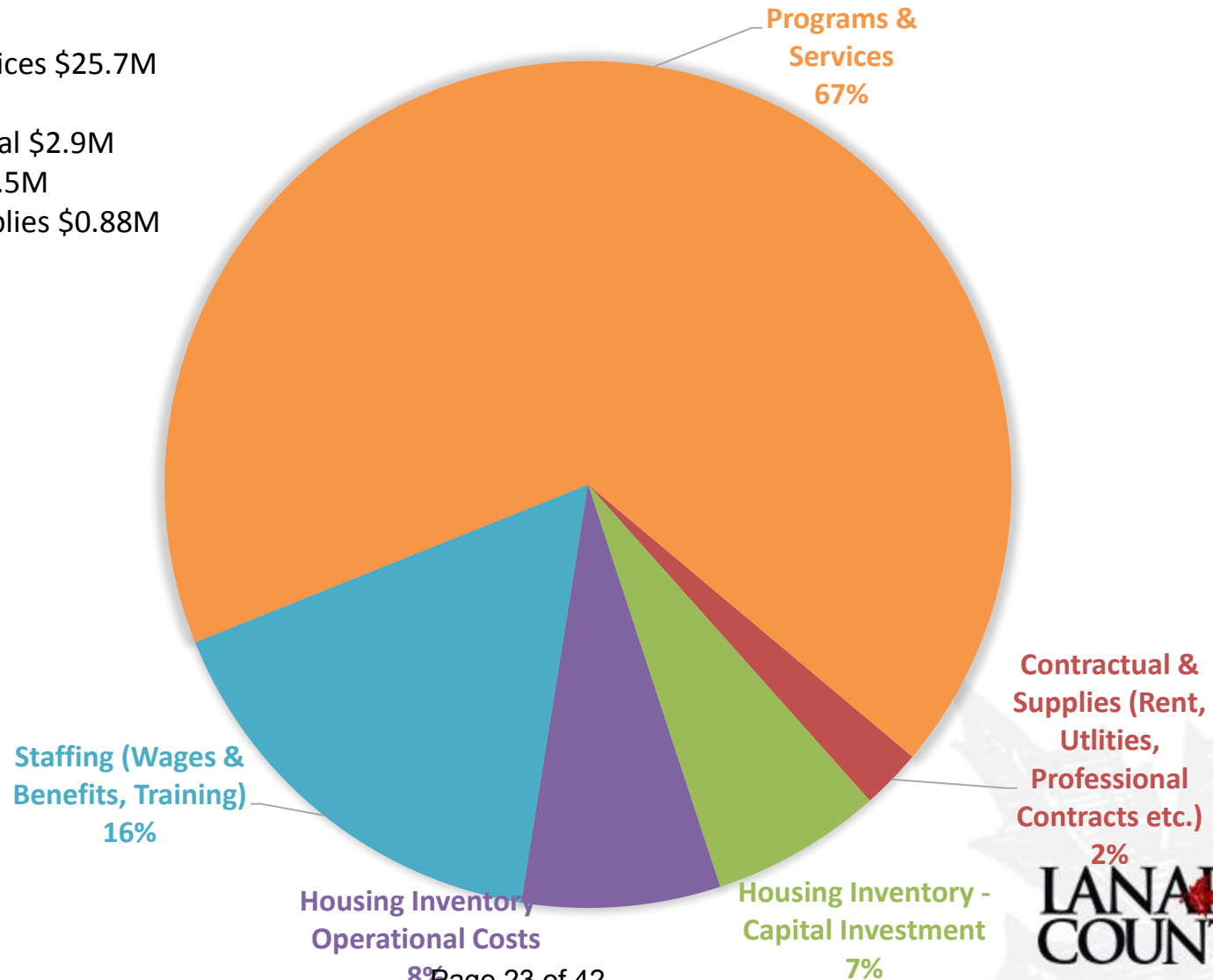


# 2021 Revenue Sources



# 2021 Expenditures

Programs and Services \$25.7M  
Staffing \$6.27M  
Housing Operational \$2.9M  
Housing Capital \$2.5M  
Contractual & Supplies \$0.88M



# Children's Services

Lanark County is the Service Manager for child care and early years; the County plans, coordinates, oversees, and funds (through provincial and federal transfers) this system.

## Quality Child Care

- Oversee and fund licensed child care programs at 30 sites through third party agreements; support quality and safety of child care programs through site visits, training, system wide meetings, etc.
- Maintain contracts with two licensed home child care agencies, that support multiple home child care businesses
- Administer Child Care Fee Subsidy program for families that meet specified criteria
- Maintain Special Needs Resourcing Contract with Connect Well to support child care providers

## Early Years Programming

Support, oversee and fund the EarlyOn Child and Family Center; contract with Children's Resources on Wheels (CROW)



## Child Care System Capacity

Build capacity in service providers and ECE profession; governance, finance, operations, planning (example – expansion of Carleton Place child care centre)

**LANARK  
COUNTY**



# Children's Services

## Canada Wide Early Learning and Child Care System

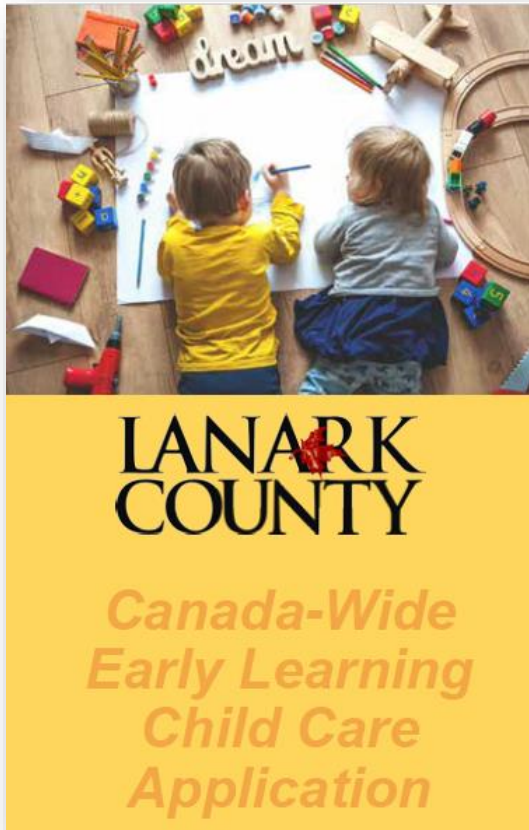
Responsible for implementation of the Canada Wide Early Learning and Child Care (CWELCC) System. 87% of Lanark's providers have opted into CWELCC. CWELCC will make child care more affordable and supports the ECE Workforce.

In 2022, all families with children under six, and children who turn six years before June 30, 2022, including those receiving fee subsidies, in participating licensed child care can expect to see a fee reduction of up to 25% (to a minimum of \$12 per day) retroactive April 1, 2022.

CWELCC also supports Registered Early Childhood Educator (RECE) staff who are low wage earners. Greater compensation will help achieve system growth and increase access to high quality licensed child care. Like other sectors, such as Long-Term Care, this sector is struggling immensely with staff shortages.

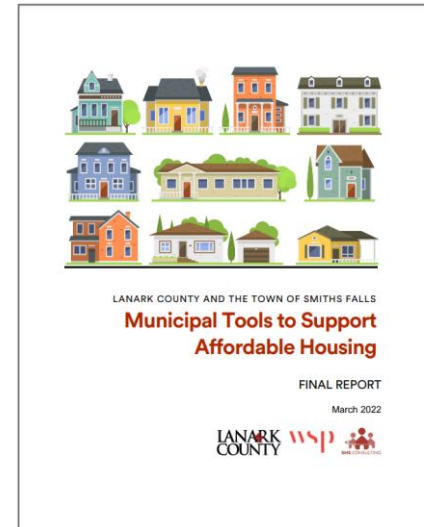
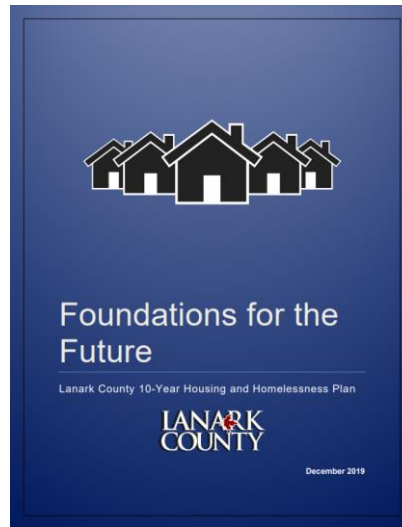
On January 1, 2023 parents will see a total reduction of 52.75% from the fees they paid on March 27, 2022.

By 2026 the cost of child care, at CWELCC approved sites in Lanark County, is set to be \$10/day.



# Housing Services

Responsibility for managing and funding community housing was downloaded to municipalities in 2001 with introduction of the *Social Housing Reform Act* which has since been replaced with the *Housing Services Act*; the province remains heavily involved in housing setting guidelines, funding and requirements for Service Managers; legislated to maintain 771 Service Level Standards; 120 units added to Service Level Standards/Affordable Housing since 2018; Lanark County will reach its Service Level Standards for the first time ever this year.



## Social Housing

Fund, administer and manage 512 social housing unit owned by Lanark County Housing Corporation; in these units rent is typically calculated at 30% of a tenant's income; this calculation is known as Rent Geared to Income (RGI); these units are heavily subsidized by municipal dollars.

Lanark County Housing Corporation (LCHC) is a separate entity from Lanark County; Lanark County is the sole shareholder of the LCHC; Lanark County operates the LCHC; Community Services Committee of Council is appointed the board of directors for the LCHC.

## Rent Supplement

Fund and administer 73 rent supplements; this is an agreement between Lanark County, a private landlord and a tenant; the tenant pays RGI or 30% of their income to rent and Lanark County subsidizes the difference up to market rent; various partnership such as Lanark County Interval House, Carebridge, etc.

## Non-Profit Housing Providers

Support and fund 5 non-profit housing providers that manage 182 RGI units

- Mills Community Support Corporation and Five Arches Non-Profit Housing Corporation
- Carleton Place Municipal Non-Profit (Elizabeth Court)
- Clayton Seniors Non-Profit
- Tayside Community and Residential Support Options
- Tay Valley Non-Profit Housing Corporation

# Housing Services

## **Portable Housing Benefit**

Monthly subsidy provided to low-income households to help make rent more affordable in the private market; subsidy is calculated on average rent and household income; 65 spaces

## **Affordable Housing**

53 affordable housing units across the County; rent in these units is typically set at 80% of average market rent; Lanark County, often through provincial funding, made these units possible through a financial contribution to capital followed by a long-term agreement regarding rent rates

## **Renovate Lanark**

10-year forgivable loan of up to \$10,000 for essential home repairs (i.e. furnaces, roofs, windows/doors)

## **Homeownership**

20-year forgivable loan for 5% of the purchase price for first time home buyers

## **Case Management**

Caseworker with tenants to support housing retention, greater independence, social inclusion, community participation and referral

## **Affordable Housing Capital Grant**

A 10-year forgivable loan of up to \$25,000, to help cover capital costs of the creation of one new affordable housing rental unit.

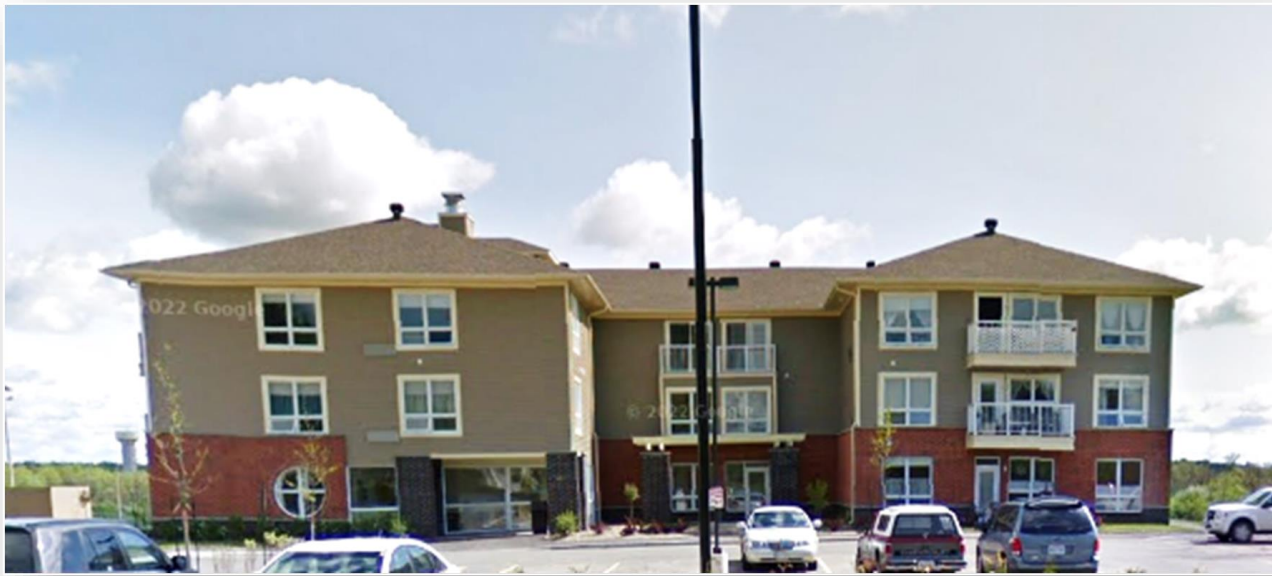
## **Homemakers**

House keeping assistance for eligible individuals also in receipt of personal care.

## **Upcoming Projects**

- 10 new portable housing benefits planned for 2023 budget
- \$3.6million approved for construction of new 28 RGI housing units with Carebridge Community Supports in Smiths Falls; approximately \$700,000 from Social Services Relief Fund Phase 5 and remainder is provincial funding; 40-year operating commitment
- 2 carbon sink tiny homes planned for Perth using FCM grant and municipal fund
- 5 RGI unit housing building currently under construction in Smiths Falls funded by Social Services Relief Fund Phase 4





Country Street, Almonte -  
Carebridge



Norton Street, Almonte  
- Carebridge







Robert Street,  
Almonte -  
LCHC

Pakenham – Five Arches / Carebridge



Clayton – Linn Bower / Clayton Seniors







Victoria & St. James Street,  
Almonte - LCHC



Maude & St. James Street, Almonte -  
Carebridge



# Ontario Works

## **Ontario Works (OW)**

Ontario Works provides financial assistance to individuals and families who meet prescribed criteria. Entitlement is based on numerous criteria. A single person receives a maximum of \$733 per month. In September 47 applications were processed, 767 households or 1,391 people received assistance, 14% of households have employment earnings. Declining caseload since 2016; projected to increase by about 200 households this year.

Financial Assistance may include money for food, shelter, clothing, household costs, prescription medications, other health costs, employment expenses, transportation to medical appointments, etc.

Caseworkers provide a variety of case management services and supports to their clients:

- Client centered planning, identifying and overcoming barriers
- Life stabilization and employment planning
- Goal setting and progress, practical counselling
- Connecting to the community

## **Emergency Assistance (EA)**

Ontario Works providers Emergency Assistance to households in a crisis or emergency that do not have enough money for things like food or housing if they are found to be in situation such as affected by the pandemic, being evicted from their home, leaving an abusive relationship, worried about their safety, have emergency authorization to be in Canada for humanitarian reason (i.e. Ukrainian migrants, Syrian refugees). In September, 17 households or 28 people received EA.

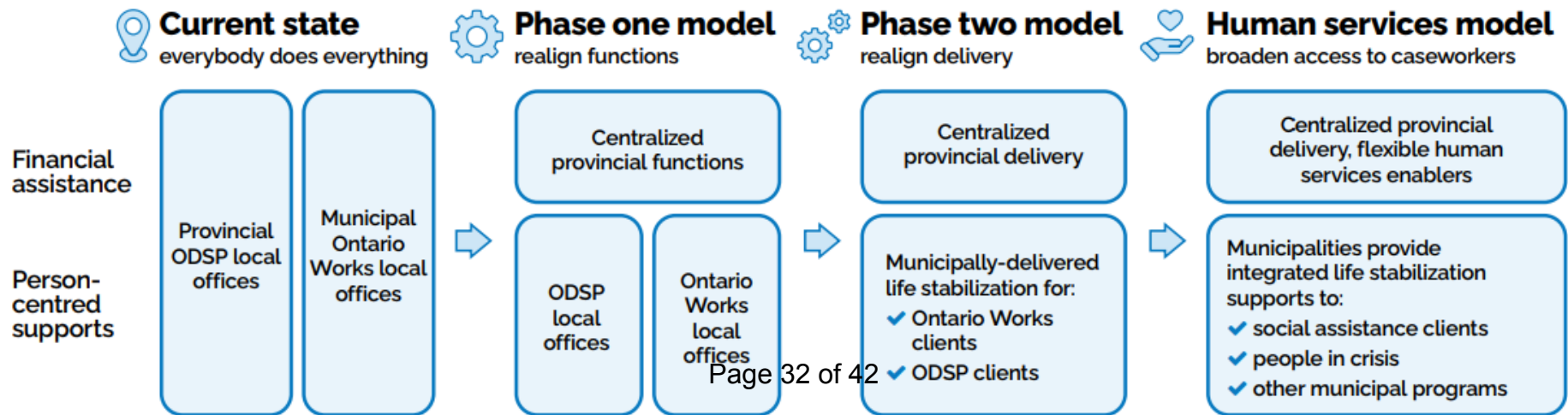
## **Temporary Care Assistance (TCA)**

Financial assistance provided to an adult caring for a child who is not theirs. Eligibility is based on the income and assets of the child; the adult must be making reasonable efforts to seek support from the person legally responsible for the child and must not be receiving financial support from a Children's Aid Society. In September, 63 children were in receipt of TCA.

# Ontario Works

## Social Assistance Transformation

- How social assistance in Ontario is delivered is in the process of changing; currently in phase one of the model below.
- MCCSS released a vision to create an efficient, effective and streamlined social service system that focuses on people, providing, them with a range of services and supports to respond to their unique needs and address barriers to success so they can move towards employment and independence.
- Province expected to deliver: end to end financial entitlement, financial controls and back-office functions suited to centralization or automation.
- Municipal Service Managers expected to deliver: life stabilization – including needs assessment, service planning, warm referrals, discretionary benefits; person centred, connected supports and navigations of broader system (i.e. housing, employment, mental health, etc.).



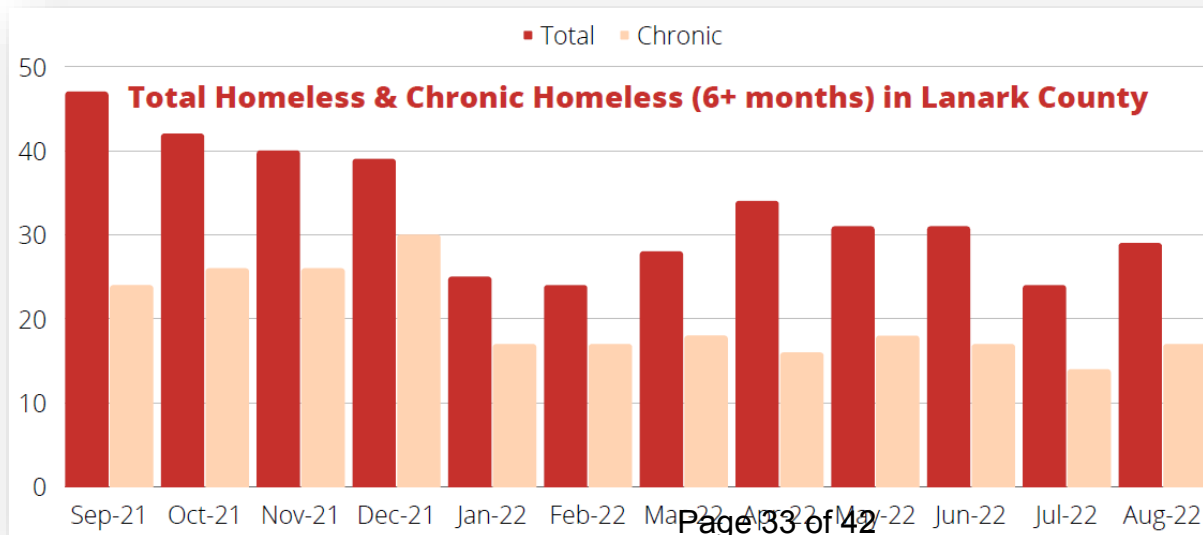


# Community Support Services

## Homelessness

### ByName List (BNL)

- A BNL is a real-time list of people experiencing homelessness in Lanark County. It helps identify those that are most vulnerable while tracking their progress toward permanent, sustainable housing.
- As Service Manager, the County is required to maintain and manage a BNL and coordinate access and service for people experiencing homelessness. The BNL Committee consists of agencies that actively help to support individuals to find and sustain housing through a coordinated approach. The committee is able to share information between service providers to reduce duplication of work and individuals repeatedly providing the same information.
- The BNL will measure progress toward the goal of homelessness reduction and collects concrete evidence for the services required in the community.



# Community Support Services

## Homelessness

### **Housing Assistance Program**

HAP provides financial assistance to help household obtain or maintain housing; the assistance is currently set at up to \$700 in a 12 month period. Ex. Utility and rent arrears, utility deposits, hotel/motel stay if experiencing homelessness, etc.

### **Adult Supportive Housing**

The County funds and maintains contracts with 5 private for-profit supportive housing homes (previously known as Domiciliary Hostels); approximately 60 funded beds are for adults in need of assistance with activities of daily living; Victoria House, Shardon Manor, Rideau Ferry Country Home, Paradise Valley.

### **After Hours Homelessness Response**

Contract with Victim Services to provide emergency homelessness response outside of business hours; the individual are referred to the County for follow-up the next business day.

### **Homelessness Response Case Management**

Provide case management support to individuals and families experiencing homelessness.



Paradise Valley,  
Page 34 of 42  
Carleton Place

# Community Support Services

## Developmental Support Services

- Administer the Adult Protective Services Worker Program; Caseworkers support adults who have a developmental disability who are living on their own in the community to assist them in strengthening their capacity to manage and acquire the skills necessary for daily living, and help them enhance their support network, awareness of generic community-based resources and government-funded services and supports.
- Caseworkers provide a variety of services and supports, such as:
  - Advocacy on their behalf to help them access and maintain generic community supports, apply for government-funded services, and supports and to help them live safely and securely in the community.
  - Help support the individual identifying their strengths and needs and providing information and referrals at the direction of the adult who has a developmental disability.
  - Coordination and case management of community resources, service plans, mediation, and liaison with other service providers.
  - Support with problem-solving, life skills counselling (such as personal budgeting, use of transportation), general education and awareness-building on abuse prevention, help resolving landlord/tenant issues, guidance and group facilitation.

# Community Involvement

- Strategically plan for the future; create opportunity for public engagement (i.e. recent Municipal Tools to Support Affordable Housing Strategy)
- Participate in a variety of community initiatives such as Lanark County Situation Table, Lanark County Community Safety and Well Being Steering Committee, Local Immigration Partnership consultations, Sexual Assault and Domestic Violence Committee, etc.
- Offer community wide initiatives such as recent training opportunities with Canadian Centre for Housing Rights or conference for Registered Early Childhood Educators
- Partnership with multiple organizations for a variety of services; fund, collaborate, oversee, etc.
- Participate in provincial wide initiatives such as Service Manager Planning tables, Ontario Municipal Social Services Association, etc.

# Social Services Contact Information

Phone: 613-267-4200 ext. 2140  
1-888-952-6275 ext. 2140

Email: [ss@lanarkcounty.ca](mailto:ss@lanarkcounty.ca)

Office: 33 Lansdowne Ave., Carleton Place  
Mews Mall: Monday to Friday, 8:30am-4:00pm

Main/Mail: 99 Christie Lake Road, Perth, ON K7H 3C6

Website: [www.lanarkcounty.ca](http://www.lanarkcounty.ca)



# THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

## STAFF REPORT

**DATE:** February 7, 2023  
**TO:** Council  
**FROM:** Melanie Knight, Senior Planner  
**SUBJECT:** **Background Report – Zoning By-law Amendment - Z-15-21 (Burgess)  
Part Lot 10, Concession 11, Geographic Township of Pakenham,  
Mississippi Mills**

**OWNER/  
APPLICANT:** Steve and Patricia Burgess

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Public Meeting background report, no recommendation.

### **BACKGROUND**

The applicant has applied to the County's Land Division Committee to create one, non-farm residential lot (B22-104) and received conditional from the Land Division Committee on December 13, 2022. The conditional approval included a Zoning By-law Amendment application to rezone the subject lands to permit the development.

### **PURPOSE AND EFFECT**

The purpose of the Zoning By-law Amendment is to rezone the subject property from Development (D) zone to a Residential Type 1 (R1) zone. The Zoning By-law Amendment is a result of a severance application (B22-104) that has been granted conditional approval to sever a 1.0 ha parcel of land for residential purposes and retain a 24.69 ha of land for agricultural purposes.

### **DESCRIPTION OF PROPERTY & SURROUNDING LAND USES**

The property is located at the south end of the Village of Pakenham, within the Village boundaries. The property is surrounded by a mix of residential uses to the north, agricultural uses to the south and east. The property is bound by Blakeney Road, the OVRT and the Mississippi River.

### **SERVICING & INFRASTRUCTURE**

The property will be serviced by private services (well and septic).

Blakeney Road is a County Road, and the applicant has applied for an entrance permit.

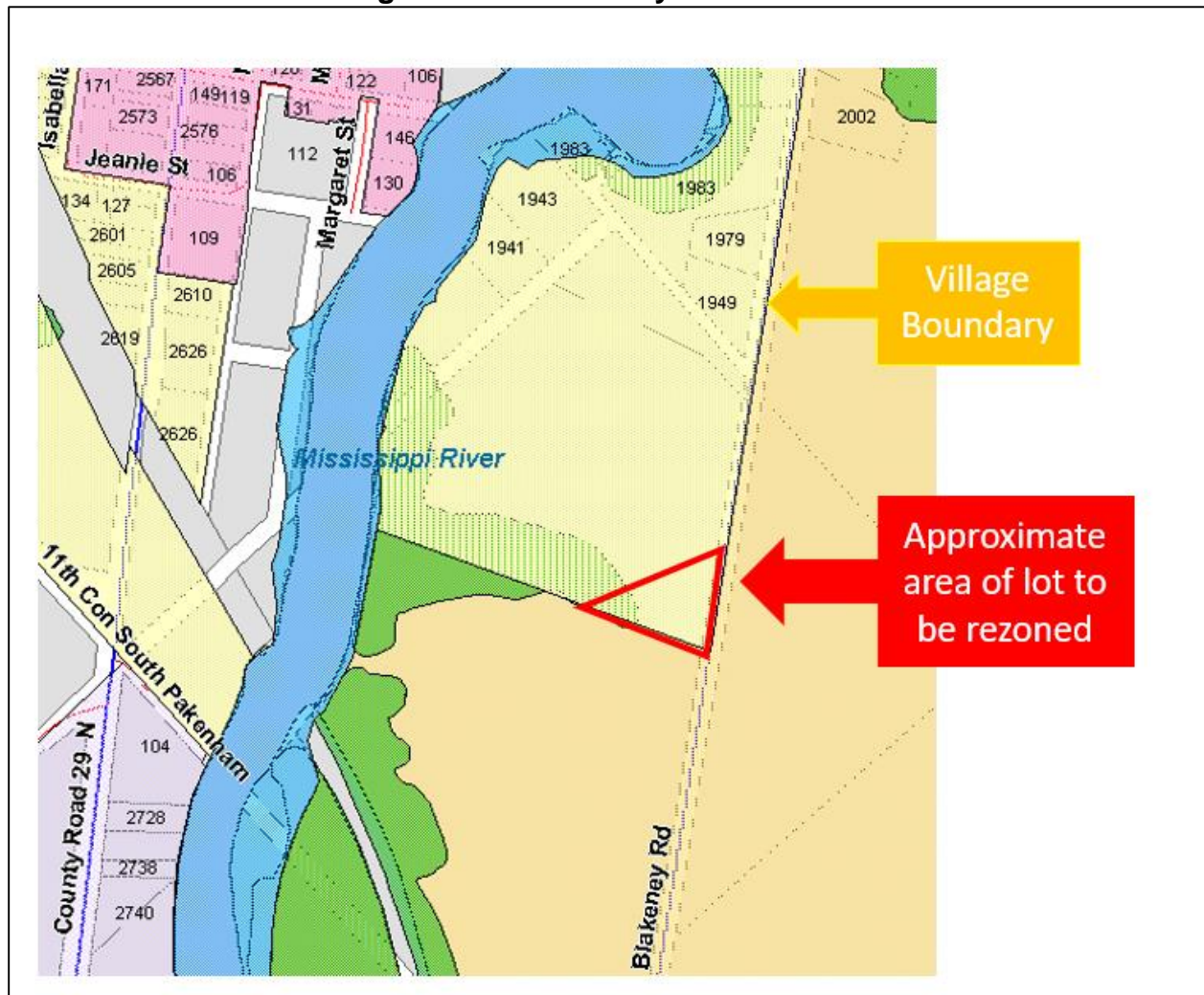
### **COMMUNITY OFFICIAL PLAN (COP)**



The property is designated Residential in the Community Official Plan.

The Residential designation provides for a range of low-density residential uses such as single and semi-detached dwellings. For those lands that are serviced by private services, the residential intensity of development will need to meet the minimum requirements for private servicing.

**Figure 2 – Community Official Plan**

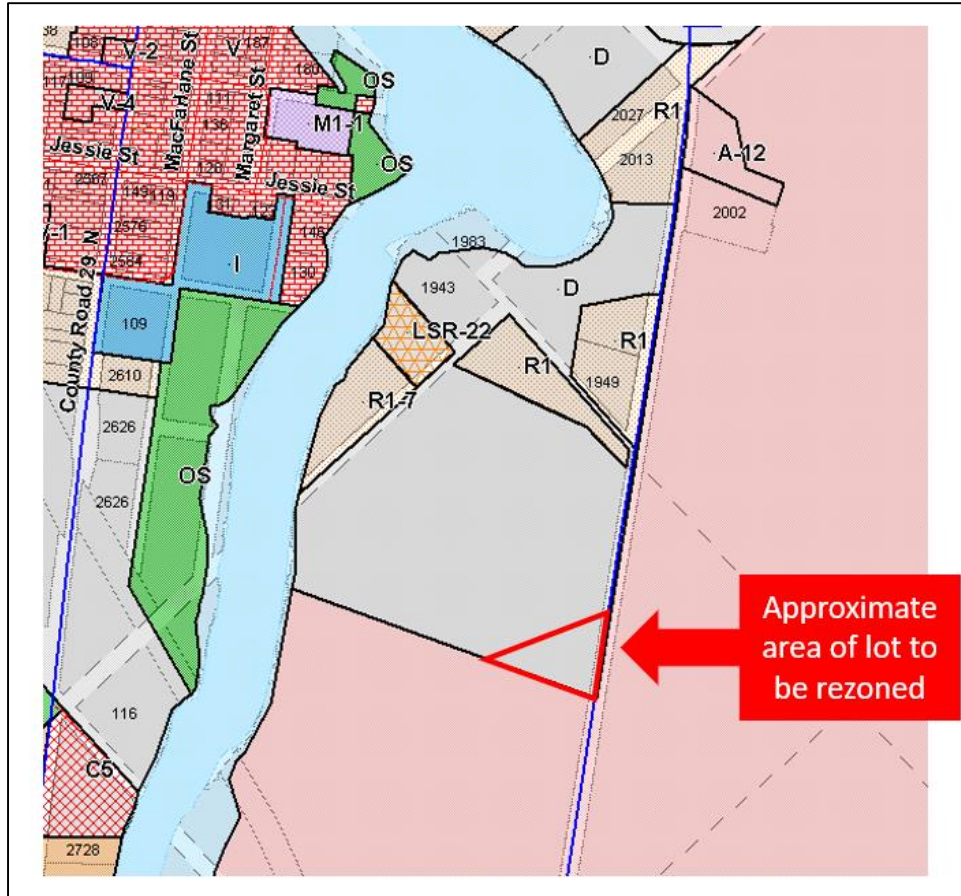


### **ZONING BY-LAW #11-83**

The subject property (severed and retained land) is zoned 'Development' (D) in the Municipality's Zoning By-law. The purpose of the Development zone is to recognize lands that are intended for future development but limit the range of uses to those that will not preclude future development options.

As a result, the subject property needs to be appropriately rezoned to permit the proposed residential development.

**Figure 3 – Zoning**



## **PUBLIC AND AGENCY COMMENTS RECEIVED**

Staff circulated the application in accordance with the provisions of the Planning Act to the public, internal departments and external agencies and organizations. At the time of preparation of this report, no questions or comments were received.

## **NEXT STEPS:**

A staff report analyzing the merits of the application will be prepared following the public meeting in order to fully consider any and all public comments received.

All of which is respectfully submitted by,      Approved by,

Melanie Knight, MCIP, RPP  
Senior Planner

Ken Kelly  
CAO





## **REPORT OF THE COMMITTEE OF THE WHOLE**

### **January 31, 2023**

The following is the Committee of the Whole report from the January 31<sup>st</sup> meeting.

#### **Staff Reports**

##### **Stakeholder Consultation and Communications Strategy for the Planning Projects Umbrella**

###### **Resolution No. CW15-23**

**THAT** Council receive this report as information.

##### **Population and Employment Projection 2048**

###### **Resolution No. CW16-23**

**THAT** Council received this report as information.

##### **Mississippi Mills Transportation Master Plan**

###### **Resolution No. CW17-23**

**THAT** Council award the contract for the Transportation Master Plan Project to Parsons Inc., in the amount of \$151,570.00 (HST not included).

##### **Blue Box Transition Information**

###### **Resolution No. CW18-23**

**THAT** Council receive this report for information purposes.

**AND THAT** Council Authorize Staff to secure contracts to continue recycling services at our depots where cardboard collection is currently provided.

**AND THAT** Council direct staff to negotiate and secure agreements with the CMO private sector service provider to provide blended collection of eligible (residential) and non-eligible (IC&I) sources during the transition period of July 1, 2023 through to December 31, 2025 and require funding through the waste levy, which may be adjusted for IC&I customers to reflect the cost of administering this program for the existing 212 customers;

**AND THAT** the preferred option be brought forward to Council for final approval.

##### **Final Acceptance and Assumption of Roadways – Mill Run**

###### **Resolution No. CW19-23**

**THAT** Council authorize final acceptance for the finalized portions of plan of subdivision 27M-75 Mill Run, Phases 2A, 2B, and 2C, to be known as

Phase 2, in accordance with Section 15 of the subdivision agreement with Menzie Almonte Inc.;

**AND THAT** Council authorize final acceptance for the finalized portion of plan of subdivision 27M-84 Mill Run, Phases 3B, to be known as Phase 3B, in accordance with Section 15 of the subdivision agreement with Menzie Almonte Inc.;

**AND THAT** Staff Prepare an Assumption By-law for the roads and associated infrastructure works constructed with the development of the Subdivision 27M-75, to be known as Phase 2 and with the development of the portion of subdivision 27M-84 to be known as Phase 3B.

### **Traffic Calming Update**

#### **Resolution No. CW20-23**

**THAT** Council receive this report for information.

**AND THAT** Staff be directed to continue to explore new traffic calming solutions for use on in Mississippi Mills,

**AND THAT** Staff be directed to update and review the Policy for Traffic Calming and Speed Management on Municipal Roads.

### **Wastewater Treatment – Treated Effluent Pipe Lining**

#### **Resolution No. CW21-23**

**THAT** the contract for the Mississippi Mills Effluent Pipe Relining be single sourced from Clean Water Works Inc. at a cost of \$156,830.48 (including HST).

Submitted by,

Reviewed by,

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Deputy Mayor Minnille,  
Committee of the Whole Chair

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Jeanne Harfield,  
Clerk