



Municipality of Mississippi Mills

COMMITTEE OF THE WHOLE AGENDA

Tuesday, September 20, 2022

IMMEDIATELY FOLLOWING COUNCIL

Hybrid

3131 Old Perth Road.

	Pages
A. CALL TO ORDER (immediately following Council)	
B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF	
C. APPROVAL OF AGENDA Recommended Motion: THAT the agenda be approved as presented.	
D. APPROVAL OF MINUTES Recommended Motion: THAT the minutes dated September 6, 2022, be approved.	3 - 8
E. CONSENT REPORTS None	
F. STAFF REPORTS	
<u>Building and Planning</u>	
F.1. Additional Residential Units for New Developments - Project Plan Recommended Motion: THAT the Committee of the Whole accept this report as information.	9 - 13
<u>Roads and Public Works</u>	
F.2. Award of Contract – PW-22-17, 2022 Asphalt Paving, Concession 4 Pakenham Recommended Motion: THAT the Committee of the Whole recommends that Council award the contract for Tender No. PW-22-17, 2022 Surface Treatment Program to Thomas Cavanagh Construction Ltd, in the amount of \$179,797.00 plus HST.	14 - 15

Finance and Administration

F.3. 2023 Budget Schedule and Process

16 - 19

Recommended Motion:

THAT Committee of the Whole recommend Council approve the 2023 budget schedule and process as presented.

G. NOTICE OF MOTION

G.1. Councillor Holmes - Farm 911 "The Emily Project"

Recommended Motion:

WHEREAS farm accidents can occur in remote locations, making it difficult for first responders to easily locate the situation;

AND WHEREAS not all rural property entrances have emergency signage;

AND WHEREAS the municipality currently has a policy in place for rural addressing.

BE IT RESOLVED THAT Council adopts the Ontario's Farm 911 – "The Emily Project", to enhance emergency addresses and signage for vacant rural land;

AND THAT where any existing entrances to farm land exist within the municipality, applicants wishing to purchase a property identification number sign have the entrance permit portion of the fee waived.

H. INFORMATION ITEMS

H.1. Mayor's Report

H.2. County Councillor's Report

20 - 21

H.3. Mississippi Valley Conservation Authority Report

H.4. Library Board Report

H.5. Information List #16-22 None.

H.6. Meeting Calendar September and October 2022

22 - 23

I. OTHER/NEW BUSINESS

J. PENDING LIST

24 - 25

K. ADJOURNMENT

Recommended Motion:

THAT the meeting be adjourned at X:XX p.m.



**The Municipality of Mississippi Mills
Committee of the Whole Meeting
MINUTES**

**September 6, 2022
Hybrid
3131 Old Perth Road.**

Committee Present: Mayor Lowry
Deputy Mayor Minnille
Councillor Dalgity
Councillor Maydan
Councillor Holmes
Councillor Guerard
Councillor Ferguson

Staff Present: Ken Kelly, CAO
Casey Munro, Deputy Clerk
Jeanne Harfield, Clerk
Cory Smith, A/Director of Public Works
Melanie Knight, Senior Planner

A. CALL TO ORDER (immediately following Council)

Deputy Mayor Minnille called the meeting to order at 6:52 p.m.

B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None were declared.

C. APPROVAL OF AGENDA

Resolution No CW237-22

Moved by Councillor Maydan

Seconded by Councillor Dalgity

THAT the agenda be approved as presented.

CARRIED

D. APPROVAL OF MINUTES

Resolution No CW238-22

Moved by Councillor Holmes

Seconded by Councillor Ferguson

THAT the minutes dated August 23, 2022, be approved.

CARRIED

E. CONSENT REPORTS

None

F. STAFF REPORTS

Roads and Public Works

F.1 Source Protection Transfer of Authority

Resolution No CW239-22

Moved by Councillor Dalgity

Seconded by Councillor Maydan

THAT Council approves the amended Source Protection Agreement to authorize the Mississippi Valley and Rideau Valley Conservation Authorities to perform the enforcement responsibilities of Part IV of the Clean Water Act on behalf of the Municipality of Mississippi Mills

AND THAT Council directs the Mayor and Clerk to execute the amended agreement.

CARRIED

F.2 Award of Water and Wastewater Master Plan Update

Resolution No CW240-22

Moved by Mayor Lowry

Seconded by Councillor Dalgity

THAT Committee of the whole recommend that Council authorize staff to award the works related to the updating of the water and wastewater master plan to JL Richards in the amount of \$160,590.00 plus HST.

AND THAT Committee of the Whole recommend that Council approve Pre-budgetary approval in the \$26,000.00 plus HST for the 2023 budget to cover the additional costs beyond the amounts carried in the 2022 budget

CARRIED

Finance and Administration

F.3 Bicentennial Proposals for 2023

Resolution No CW241-22

Moved by Councillor Holmes

Seconded by Councillor Maydan

THAT Committee of the Whole recommend that Council approve the proposed bicentennial initiatives for 2023;

AND THAT Committee of the Whole recommend that Council support the application to grants to help support Mississippi Mills bicentennial.

CARRIED

Planning

F.4 LEAR Supplemental Report

Resolution No CW242-22

Moved by Councillor Maydan

Seconded by Councillor Holmes

THAT Committee of the Whole recommends that Council adopts Official Plan Amendment No. 29 being an amendment to repeal and replace Schedule A – Rural Land Uses to the Community Official Plan and make certain policy revisions to the Community Official Plan to be in full force and effect on January 5, 2024.

AND THAT Committee of the Whole recommends that Council adopts Zoning By-law Amendment Z-04-22 being a concurrent Zoning By-law amendment in order for the Rural and Agricultural limits to be consistent with the proposed Schedule A – Rural Land Use to the Community Official Plan to be in full force and effect on January 5, 2024.

AND THAT Committee of the Whole recommend that Council forward the LEAR Supplemental Report as information to Lanark County and request that Lanark County keep Mississippi Mills informed of any proposed modifications during the review / approval process.

CARRIED

G. NOTICE OF MOTION

G.1 Councillor Dalgity - Open Storage in Residential Zones

Resolution No CW243-22

Moved by Councillor Dalgity

Seconded by Councillor Holmes

WHEREAS Zoning By-law 11-83 includes provisions for the land use of all areas with the Municipality of Mississippi Mills;

AND WHEREAS section 8.14 of By-law 11-83 includes specific provisions relating to open storage in residential zones including but not limited to tourist trailers and recreation vehicles;

AND WHEREAS residents have been in correspondence with the municipality regarding concerns about these provisions;

THEREFORE BE IT RESOLVED that Council direct staff to conduct a best practice review of section 8.14 of the Zoning By-law for appropriateness and if provisions would be better suited within the Property Standards By-law;

AND THAT Council direct staff to bring forward a report to Council with recommendations for consideration.

CARRIED

H. INFORMATION ITEMS

H.1 Mayor's Report

None

H.2 County Councillor's Report

Deputy Mayor Minnille provided highlights from the recent County Council meeting including: audited financial statement; daycare fees reducing by a total of 50% by January 2023; and the annual housing report with 44 recommendations.

H.3 Mississippi Valley Conservation Authority Report

None

H.4 Library Board Report

None

H.5 Information List #15-22

Resolution No CW244-22

Moved by Councillor Maydan

Seconded by Councillor Dalgity

THAT the information list #15-22 be received for information;

AND THAT item a) Northumberland County re: Expanding Amber Alert System be pulled for further consideration.

CARRIED

H.6 Meeting Calendar

I. OTHER/NEW BUSINESS

None

J. PENDING LIST

Members reviewed the pending list.

K. ADJOURNMENT

Resolution No CW245-22

Moved by Councillor Ferguson

Seconded by Councillor Dalgity

THAT the meeting be adjourned at 7:56 p.m.

CARRIED

Jeanne Harfield, Clerk

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

STAFF REPORT

DATE: September 20, 2022
TO: Committee of the Whole
FROM: Melanie Knight, Senior Planner
SUBJECT: Additional Residential Units for New Developments - Project Plan

RECOMMENDATION:

THAT the Committee of the Whole accept this report as information.

BACKGROUND:

At their meeting of September 6, 2022, Council passed a resolution directing staff to report back with a project plan for a potential Official Plan Amendment to implement new policies related to Additional Residential Units in new Plans of Subdivision.

WHEREAS the national housing crisis is having a significant impact in Mississippi Mills;

AND WHEREAS diverse housing stock is a key factor in the provision of attainable housing;

AND WHEREAS Official Plan Amendment 22 brought 64 hectares of new development lands within the settlement area of the ward of Almonte;

AND WHEREAS, given the population projections provided by Lanark County to Mississippi Mills, additional growth is expected through to 2038 and beyond;

AND WHEREAS provincial legislation and now our local zoning bylaw allows for Additional Residential Units (ARU);

AND WHEREAS building Additional Residential Units can make homeownership more viable while also increasing local attainable rental stock;

THEREFORE BE IT RESOLVED THAT Council direct staff to undertake a municipally-initiated Official Plan Amendment to the Community Official Plan to formalize the requirement that a certain percentage of new residential construction includes Additional Residential Units for those lands that were subject to Official Plan Amendment 22;

AND BE IT FURTHER RESOLVED THAT staff report back to Council with a project timeline for the Official Plan Amendment at the September 20 Council meeting.

Additional Residential Units (Secondary Dwelling Units)

As part of Bill 108, changes in past few years to the *Planning Act*, Section 16(3) of the *Act* requires municipal official plans to authorize second units, known as Additional Residential Units (ARUs):

- In detached, semi-detached and row houses if an ancillary building or structure does not contain a second unit; and,
- In a building or structure ancillary to these types provided that the primary dwelling does not contain a second unit.

An ARU is a type of dwelling unit that can be inside an existing house, added on, or located in a detached accessory structure. These come in many shapes and sizes and are commonly referred to as basement apartments, coach homes, in-law suites and garage lofts. ARUs are typically smaller than the primary unit and are not restricted to only settlement areas, rather they are permitted in all areas of the municipality where there is a principal dwelling unit.

In June of this year, Council approved updates to the Secondary Dwelling Unit zoning provisions in light of Bill 108. This update did not require an Official Plan Amendment as the Official Plan already provides a policy framework related to Secondary Dwelling Units (otherwise known as ARUs). The updated zoning revised and clarified a variety of provisions to bring them into alignment with Bill 108 and the Community Official Plan policies regarding ARUs.

ARUs provide municipalities an additional tool to help develop a range of housing options in their communities, with an emphasis on providing a more attainable housing option. **Attainable Housing** is a newer term that is being used to describe housing that may be provided slightly lower than the average market costs for purchasing a home or renting a unit. It is important to note that attainable housing does not necessarily meet the common definitions of affordable housing unless the housing is secured through a legal agreement to ensure it remains affordable for the long-term.

Encouraging ARUs is important because they:

- (1) provide homeowners with alternative means of earning additional income to help meet the costs of home ownership;
- (2) support changes in demographics through housing options for immediate and extended families; and,
- (3) maximize densities to support and enhance local businesses, labour markets, and the efficient use of infrastructure.

DISCUSSION:

Project Plan

The Planning Department has developed a high-level project plan as shown in Attachment A to undertake this project.

Staff propose that some preliminary consultation with the development industry occur in the first phase of the project along with best practice research to develop a Discussion Paper to be presented to Council for further direction.

Staff anticipate that the Discussion Paper will contain a few options for Council to consider, which may include Official Plan Amendment to update the current policy framework regarding Secondary Dwelling Units.

The Discussion Paper will also provide an overview of the issues that have already been raised by Council and through other discussions, including the following:

- The relationship between ARUs and density as it relates to the updated density ranges in Official Plan Amendment 22 and servicing implications.
- The ability for a policy framework to *require* a certain percentage of ARUs in new Plans of Subdivisions versus *encourage* the development of ARUs.
- Results of the preliminary discussions with the development industry.
- Approaches to implementation of a proposed policy framework (Official Plan or other municipal policy)
- Summary of best practices
- Any additional information arising from research and the consultation with the development industry.

SUMMARY:

With the upcoming municipal election and limited Council meetings in October and November, staff recommend returning with a Discussion Paper at the meeting of December 6, 2022. This will allow Council to review the options and provide staff with direction for the project to be undertaken in Q1 of 2023.

In summary, Staff recommend that Council receive this report as information.

All of which is respectfully submitted,



Melanie Knight
Senior Planner



Ken Kelly
CAO

ATTACHMENTS:

1. Attachment A – Project Plan

Attachment A – High Level Project Plan

Additional Residential Units for New Development - Project Steps:	Sept. 2022	Oct. 2022	Nov. 2022	Dec. 2022	Jan. 2023	Feb. 2023	Mar. 2023	Apr. 2023
1. Prepare & Present High Level Project Plan								
2. Conduct Research & Examine Best Practices								
3. Preliminary Industry & County Consultations								
4. Prepare & Present Discussion Paper with Options								
5. Initiate OPA & Conduct Statutory Notifications*								
6. Formal Public & Industry Consultations*								
7. Statutory Public Meeting Regarding OPA*								
8. Council Approval of OPA*								
9. County Consideration & Approval*								

Notes:

★ Signifies the current step

Signifies Council or Committee Meeting; the timeline above reflects two meetings per month

* Contingent on Council directing Staff to pursue an OPA after the Discussion Paper is presented

Please note that additional regarding the full OPA process will be provided with the Discussion Paper in December

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

STAFF REPORT

DATE: September 14, 2022

TO: Committee of the Whole

FROM: Cory Smith

SUBJECT: Award of Contract – PW-22-17, 2022 Asphalt Paving,
Concession 4 Pakenham.

RECOMMENDATIONS:

THAT the Committee of the Whole recommends that Council award the contract for Tender No. PW-22-17, 2022 Surface Treatment Program to Thomas Cavanagh Construction Ltd, in the amount of \$179,797.00 plus HST.

BACKGROUND

The 2022 Capital Works Budget included funds to complete asphalt paved road renewals, reconstructing Concession 4 Pakenham for a length of approximately 870 m between Campbell Side Road and Bayview Road. These works were issued for tender under Tender No. PW-22-17.

DISCUSSION:

Tender No. PW-22-17 for the 2022 Asphalt Paving, Concession 4, Pakenham, was released by the Municipality on August 18, 2022 and subsequently closed on September 14, 2022. The advertisements were posted in the Carleton Place – Almonte Canadian Gazette, and on MERX.com. A total of two (2) tender submissions were received at the time of closing. Results were as follows:

COMPANY	Total Price (HST Included)
Thomas Cavanagh Construction Ltd.	\$203,170.61
Aecon Construction Ontario East Limited	\$218,090.00

The tender submissions were reviewed for accuracy and completeness. Staff is presently recommending that Thomas Cavanagh Construction Limited be awarded the contract. Thomas Cavanagh Construction Limited has successfully completed similar works for Mississippi Mills in the past and has a good working relationship with staff. The price received in the tender exceeded the amount

carried in the Budget for the Works. There are many factors related to the additional costs, the two primary factors are unforeseen increase in petroleum prices that have driven up the costs of fuel and bituminous products that are a main component in asphalt and an industry strike delayed construction works in the region.

OPTIONS:

1. Award the contract to Thomas Cavanagh.
2. Defer the contract until next year.

FINANCIAL IMPLICATIONS

The prices for tendered services exceed the budget reserved for this item under Transportation Capital Budget. However, additional funds are available within the capital budget for Pavement Renewals. The current budget break-out for this project remains as follows:

ACTIVITY	Amount (Non-recoverable Taxes Included)
Thomas Cavanagh Construction Limited	\$182,961.43
Contingency 5.0 %	\$9,150.00
Total (Non recoverable HST incl.)	\$192,109.50
Mississippi Mills Available Budget	\$192,109.50
(\$169,400.00 in pavement renewals plus additional \$22,709.50 to come from pavement Renewal allocated to various projects)	

Please note that it is recommended that we do not declare any surplus funds until the project has sufficiently advanced to substantial completion.

Respectfully Submitted

Reviewed by

Luke Harrington
Public Works Technologist

Ken Kelly,
CAO

Reviewed By

Cory Smith
Acting Director of Roads and Public Works

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

STAFF REPORT

DATE: September 20, 2022

TO: Committee of the Whole

FROM: Jeff Letourneau, Director Corporate Services

SUBJECT: 2023 Budget Schedule and Process

RECOMMENDATION:

THAT Committee of the Whole recommend Council approve the 2023 budget schedule and process as presented.

BACKGROUND:

The annual budget process usually commences at the Senior Staff level in July of the preceding budget year. The draft budget is then presented by the Treasurer and Senior Staff in a series of meetings to Council and then presented to the public at a special meeting before final adoption. The budget timeline from first presentation to Council is typically in October of the preceding budget year with final adoption between December of the preceding budget year and February of the current budget year. The Municipality has also been striving to increase opportunities for public consultation within the budget process.

DISCUSSION:

In a non-election year, it is ideal if the budget can be passed by Council in December of the preceding year to allow tenders to be issued early in the new year to obtain best pricing and to provide a workplan for Staff for the upcoming year. Previously used budget timelines would rarely result in budget approval in December. In years past, the Municipality held public meetings following consultation with Council. With the Christmas schedules and notice provisions, it is at times difficult to firm up dates for the public meeting in December, which further delayed the final approval of the budget.

As required by the Municipal Act, all budget meetings are open to the public, however the Municipal Act does not stipulate that Municipalities must hold public meetings. Historically, the Municipality only relied on the public meeting to receive input and comments from residents. At this stage of the process, the budget is usually balanced and near final completion and the number of comments received is low.

In an effort to achieve greater community input and engagement into the municipal budget, staff have explored an alternative budget timeline with a greater window for meaningful community engagement. In addition, the community engagement strategy for the budget will also include educational pieces to help residents better understand how their tax dollars are being spent, legislative requirements and the budget decision making process.

The proposed schedule below takes into consideration that this is an election year, and as such, review and approval dates for the budget are pushed back in order to accommodate the election process and new Council orientation. In a non-election year, the process would target budget approval by Council in December.

The following chart outlines a proposed schedule and process for the 2023 operating and capital budget:

Schedule	Time	Purpose
Staff budget development	October - December	Staff to develop the draft operating and capital budget in alignment with the strategic plan and other long range plans.
Bi-Weekly budget spotlights issued by the Municipality	Bi-Weekly from early November, 2022 to approval of the budget	On a bi- weekly basis the Municipality will issue informational and background pieces that highlight key components of the budget, the process, spending, legislative requirements and more. We will also ensure to include information on upcoming engagement opportunities. These information pieces will be published on the municipal website, Facebook and the local newspaper.
Tuesday, December 13, 2022	TBD	Tabling of draft operating and capital budget at a special Committee of the Whole meeting by Director Corporate Services/Treasurer
Tuesday, January 10, 2023	9 a.m. to 4 p.m.	Senior Staff to make presentations to Committee of the Whole on their draft operating and capital budgets

Thursday January 12, 2023	9 a.m. to 4 p.m.	Senior Staff to complete presentations to Committee of the Whole. Committee of the Whole to provide direction and identify projects or areas that they would like public feedback on.
Public Engagement	January 20 to February 10, 2023	A public survey will be circulated requesting input on aspects of the budget. Printed copies of the survey will also be made available at municipal buildings.
Tuesday, February 28, 2023	6 p.m.	Director Corp Services/ Treasurer to present results of the survey feedback and finalize the budget document with Committee of the Whole
Tuesday, March 14, 2023	6 p.m.	Council to approve the 2023 budget

OPTIONS:

- 1) Approve the schedule as presented
- 2) Propose amendments or alternatives

FINANCIAL IMPLICATIONS:

There are no financial implications.

SUMMARY:

The proposed budget schedule and process allows for more public engagement and feedback to provide Council with additional input prior to approving the final 2023 budget. Meaningful community engagement is a powerful tool for both Council and Staff to utilize to not only communicate with residents but to also help inform key municipal decisions. It will also empower members of the community to feel as though their input has value and has been considered by members of Council. The proposed budget process allows members of the public to provide input prior to final approval while also ensuring the Members of Council have time to review materials and pose questions to Staff. The process above is for an election year. In a non-election year, the process would be moved up to target budget approval in December.

Respectfully submitted by,

Jeff Letourneau,
Director Corporate Services

Reviewed by:

Ken Kelly,
CAO

MEDIA RELEASE

***For immediate release
Sept. 7, 2022***

Here are the highlights from the Lanark County Council meeting held Sept. 7, 2022.

Preparing Terms of Reference for Official Plan Update Components: Council has approved two motions related to developing terms of reference for components of the upcoming Lanark County Sustainable Communities Official Plan (SCOP) update.

Following presentations by County Planner Julie Stewart at the economic development committee meeting last month, council passed a motion to support recommendations from the Planning Working Group. The first was that terms of reference related to growth management be prepared and brought forward to the economic development committee. The second was for a terms of reference for a consultant to develop of an aggregate resources master plan.

The county's SCOP was approved by the Ministry of Municipal Affairs and Housing in 2013 and is due for its mandated 10-year review and to be brought into compliance with the new Provincial Policy Statement (PPS) updates. Earlier this year, council opted to update the SCOP in stages that focus on themes, such as natural heritage (including natural heritage systems), resources (including agricultural and aggregate), and growth and settlement (including population growth and allocations). Reports on growth management and aggregate resource management were presented to the planning working group in August.

"To ensure the county continues to plan for growth efficiently over the long-term, it is necessary to study the current population and economic demands and anticipated projects in regard to land needs through this comprehensive study process," Stewart explained, adding needs should be anticipated in a 25-year time horizon.

Councillors expressed a need to balance sustainable/managed growth while maintaining a rural lifestyle. Stewart noted the new PPS has introduced new planning concepts and permissions for municipalities to consider while developing policies. The terms of reference will come back to the economic development committee for consideration.

The aggregate resources inventory master plan will be developed by a consultant as there is a need to address provincial interests and the PPS requirements as part of the SCOP update, Stewart explained. She said including this can help to protect resources, provide a consistent approach across the county, provide more certainty for industry and the public, reduce conflict and provide direction for local official plans. A technical report by Jp2g Consultants Inc. reflected on the importance of mineral aggregates to the county's economy and the need for protection and inventory identification.

For more information, contact Julie Stewart, County Planner, at 1-888-9-LANARK, ext. 1520.



MEDIA RELEASE

Upcoming Meetings: County Council, Wednesday, Sept. 28, 5 p.m.; Public Works, Sept. 28 (following County Council); Economic Development, Sept. 28 (following Public Works). **County Council, Wednesday, Oct. 12, 5 p.m.;** Community Services, Oct. 12 (following County Council); Corporate Services, Oct. 12 (following Community Services). Watch for details about public access to meetings on agendas and through online notifications. For more information, contact 1-888-9-LANARK, ext. 1502. Like "LanarkCounty1" on Facebook and follow "@LanarkCounty1" on Twitter!

– 30 –



Mississippi
Mills

COUNCIL CALENDAR

September 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 Labour Day	6 6PM Council 7PM COW	7	8	9 10:30AM Library Board	10
11	12	13	14	15	16	17
18	19	20 6PM Council 7PM COW	21	22	23	24
25	26	27	28 6PM Committee of Adjustment	29	30	



COUNCIL CALENDAR

October 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 6PM Council 7PM COW	5	6	7	8
9	10 Thanksgiving	11	12	13	14 10:30AM Library Board	15
16	17 Voting Opens	18	19	20	21	22
23	24 Election Day					
30	31					



Municipality of Mississippi Mills
PENDING LIST
September 20, 2022

Title	Department	Comments/Status	Report to Council (Date)
Master Fire Plan	Fire	Master Fire Plan Report	Q4 2022
Pedestrian Safety and Speed Limits on Gravel Roads	Public Works	Councillor Holmes Notice of Motion	Q3 2022
Integrated Vegetation Management Plan	Public Works	Staff to review Lanark County's plan and propose plans for Council to review (potentially including input from Agriculture Advisory Committee)	Q3 2022
Wild Parsnip Plan - Monarch Pledge	Public Works	To form part of the 2022 Wild Parsnip Management Plan	Q3 2022
Pedestrian Crossover - OVRT	Public Works	Review option for installing a predestiran crosswalk at the main street crossover of the OVRT	Q3 2022
Mill of Kintail Independent Model	CAO	\$10,000 for legal to set up model for independent model for Mill of Kintail	TBD
Seasonal Stands Bylaw	Clerks	Review Seasonal Stands for potential caps on number of mobile stands in the area	Q4 2022

Update Debt Management Policy	Finance	Referred to staff at Dec. 17, 2019 Council meeting. Likely to be brought forward with Long Term Financial Plan	TBD
Not-For-Profit Housing Exemptions Review in 2024 Development Charges Review.	Planning	. Staff to include a review of the existing exemptions for not-for-profit housing as part of the 2024 Development Charges review to determine if there are more opportunities for further exemptions from Development Charges . Staff to include a Community Benefits By-law analysis as part of the 2024 Development Charges review.	2024
Review of Bylaw Enforcement Hours	Protective Services	Review the current bylaw enforcement hours and determine if an increase in hours is required.	TBD
Care standards for Outdoor Dogs	Protective Services	Staff to review the updated standards in the PAWS act and report if there are any updates required to the Animal Control Bylaw.	TBD
Age Friendly Wellness Trail	Recreation	Staff work with the group to choose appropriate locations and equipment for the trail.	TBD
Mongomery Park Road	Public Works	Staff to bring back a report on the condition of Montgomery Park Road.	2022