



**The Municipality of Mississippi Mills
Committee of the Whole Meeting
MINUTES**

**August 9, 2022
Hybrid
3131 Old Perth Road.**

Committee Present: Mayor Lowry
Deputy Mayor Minnille
Councillor Dalgity
Councillor Maydan
Councillor Holmes
Councillor Guerard
Councillor Ferguson

Staff Present: Ken Kelly, CAO
Jeanne Harfield, Clerk
Casey Munro, Deputy Clerk
Jeff Letourneau, Director of Corporate Services & Treasurer
Melanie Knight, Senior Planner
Cory Smith, A/Director of Public Works
Jeffrey Ren, Planner

A. CALL TO ORDER (immediately following Council)

Councillor Maydan called the meeting to order at 7:21 p.m.

**B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF**

None were declared.

C. APPROVAL OF AGENDA

Resolution No CW203-22

Moved by Councillor Ferguson

Seconded by Councillor Dalgity

THAT the agenda be approved as presented.

CARRIED

D. APPROVAL OF MINUTES

Resolution No CW204-22

Moved by Councillor Holmes

Seconded by Councillor Dalgity

THAT the minutes dated June 21, 2022 be approved.

CARRIED

E. CONSENT REPORTS

Resolution No CW205-22

THAT the following consent reports and committee minutes be received:

1. DWQMS Q2 Report
2. Building Permit Activity Report to June 30, 2022
3. Committee of Adjustment Minutes: March 23, June 6, and June 29, 2022
4. Heritage Committee Minutes: April 27 and June 22, 2022

F. STAFF REPORTS

F.1 Award of Tender 22-10 Small Quantity Asphalt Paving

Resolution No CW206-22

Moved by Deputy Mayor Minnille

Seconded by Councillor Ferguson

THAT Tender 22-10 for the supply of Small Quantity Asphalt Paving from 2022-2024, with the option for two (2) one (1) year extensions, be awarded to GOA Paving.

CARRIED

F.2 Extension of Recycling Contract

Resolution No CW207-22

Moved by Councillor Holmes

Seconded by Councillor Dalgity

THAT Committee of the Whole recommend that Council direct staff to extend the current recycling contract with the Emterra Group for a period of 1 year, for the amount of \$706,724.80, plus HST.

CARRIED

**F.3 Development Agreement – Extension of Marshall Lake Road (Currie)
Consent Applications B22-030 and B22-031**

Resolution No CW208-22

Moved by Councillor Dalgity

Seconded by Councillor Holmes

THAT Committee of the Whole recommend Council authorize the Mayor and Clerk to enter into a Development Agreement related to Lanark County Consent Applications B22-030 and B22-031 to extend the road allowance known as Marshall Lake Road as detailed in Attachment 3.

CARRIED

F.4 Zoning By-law Amendment Z-03-22 (Walker) 775 Country Street (785 Country Street), Municipality of Mississippi Mills

Resolution No CW209-22

Moved by Mayor Lowry

Seconded by Councillor Dalgity

THAT Committee of the Whole recommend to Council approve the Zoning By-law Amendment to amend the zoning of the lands municipally known as 775 Country Street from “Rural” Zone (RU) and “Agricultural” Zone (A) to “Rural – Special Exception” Zone (RU-40) to permit site specific minimum lot frontage and lot areas and to prohibit the construction of a dwelling, similar in effect to the draft By-law contained in Attachment B.

CARRIED

F.5 Site Plan Control By-Law and Fees and Charges By-Law Amendments – Municipality of Mississippi Mills

Resolution No CW210-22

Moved by Councillor Holmes

Seconded by Councillor Dalgity

THAT Committee of the Whole recommend that Council approve the amendments to the Site Plan Control By-law as detailed in Attachment A to include Shooting Ranges and any uses approved as part of a Minister’s Zoning Order in Schedule A of the Site Plan Control By-law and to modify the Fees and Charges By-law, to include a new fee for uses as part of a Minister’s Zoning Order, as detailed in Attachment B.

CARRIED

**F.6 Mill Valley Retirement Living – 09-T-21005 - Subdivision Agreement
Part East Half, Lot 14, Concession 10, Ramsay Ward
Municipality of Mississippi Mills**

Resolution No CW211-22

Moved by Councillor Dalgity

Seconded by Deputy Mayor Minnille

THAT the Committee of the Whole authorize the Mayor and Clerk to enter into a Subdivision Agreement for Mill Valley Retirement Living, subject to final review of the Acting Director of Public Works; and **THAT** the Committee of the Whole recommend that Council approve the Lifting of the Holding Zone on the subject property as detailed in Attachment C.

CARRIED

F.7 Award of Contract AOTH Exterior Repairs and Painting - Tender 22-04

Resolution No CW212-22

Moved by Councillor Ferguson

Seconded by Councillor Dalgity

THAT Committee of the Whole recommend that Council award the contract for Tender # 20-04, AOTH Exterior Repairs and Painting to Roofing & Building Services Intl., in the amount of \$117,808.00 plus HST.

CARRIED

F.8 Bicentennial Working Groups

Resolution No CW213-22

Moved by Councillor Holmes

Seconded by Councillor Dalgity

THAT Committee of the Whole recommend that Council amend By-law 13-18 Delegation of Authority to delegate authority to the Clerk to approve new members to the Bicentennial Working Groups.

CARRIED

F.9 Core Infrastructure

Resolution No CW214-22

Moved by Deputy Mayor Minnille

Seconded by Councillor Holmes

THAT the Committee of the Whole recommend Council Approve the Asset Management Plan for Core Infrastructure as prepared by Watson and Associates.

CARRIED

Resolution No CW215-22

Moved by Mayor Lowry

Seconded by Councillor Dalgity

THAT the meeting be extended until 9:30 pm

CARRIED

F.10 Sale of Surplus Lands Adelaide/Menzie

Resolution No CW216-22

Moved by Councillor Dalgity

Seconded by Deputy Mayor Minnille

THAT Committee of the Whole recommend Council accept the following report for information.

AND THAT Committee of the Whole recommend Council direct staff to market and sell lands that have been added to Schedule A of the Land Sale Bylaw as surplus to the needs of the Municipality and grant staff delegated authority to complete these transactions.

CARRIED

F.11 Enter into MOU with MVCA Part 8 Septic System Review Services

Resolution No CW217-22

Moved by Deputy Mayor Minnille

Seconded by Councillor Holmes

THAT Committee of the Whole recommend to Council that the Municipality enter into a Memorandum of Understanding with the Mississippi Valley Conservation Authority to purchase services to review Part 8 Sewage Systems as part of building permit review and approvals process.

CARRIED

G. NOTICE OF MOTION

G.1 Councillor Holmes - Shooting Ranges

Resolution No CW218-22

Moved by Councillor Holmes

Seconded by Mayor Lowry

WHEREAS the municipality has been in receipt of correspondence from residents regarding their concerns about shooting ranges in the municipality;

AND WHEREAS other municipalities in Ontario have developed municipal by-laws regarding shooting ranges;

AND WHEREAS there are limitation with Planning Act tools to regulate operational considerations of shooting ranges such as noise and operating hours;

THEREFORE be it resolved that Council direct staff to research other municipality's by-laws that regulate shooting ranges and bring forward a report to Council for consideration.

CARRIED

H. INFORMATION ITEMS

H.1 Mayor's Report

Mayor Lowry provided an update on the AMO delegation request.

H.2 County Councillor's Report

Deputy Mayor Minnille provided a brief update regarding a special County Planning meeting regarding aggregate mapping

H.3 Mississippi Valley Conservation Authority Report

Councillor Holmes provided highlights from recent MVCA meetings highlights include: committee restructuring, and a capital needs plan.

H.4 Library Board Report

Councillor Maydan provided an overview of the annual library report.

H.5 Information List #13-22

Resolution No CW219-22

Moved by Mayor Lowry

Seconded by Councillor Dalgity

THAT the information list #13-22 be received for information

AND THAT the following items be pulled for further consideration: B - Municipality of Shuniah Resolution re: Release of all federal and Provincial Documents re: Mohawk Institute Residential School; C - Tay Valley Township Resolution re: Annual Emergency Exercise Exemption; E - Leeds, Grenville and Lanark District Health Unit Media Release re: New Medical Officer of Health; F - Municipality of Huron Shores, Resolution re: Ontario Wildlife Damage Compensation Program; G - Ontario Sheet Farmers re: Livestock Guardian Dogs; and H - Ministry of Infrastructure re: Bringing High Speed Internet Access to More Communities, E (send a letter of congratulations).

CARRIED

H.6 Meeting Calendar

Members reviewed the calendars

H.6.a August 2022

H.6.b September 2022

I. OTHER/NEW BUSINESS

None

J. PENDING LIST

Members reviewed the pending list.

K. ADJOURNMENT

Resolution No CW220-22

Moved by Mayor Lowry

Seconded by Councillor Dalgity

THAT the meeting be adjourned at 9:22 p.m.

CARRIED

Jeanne Harfield, Clerk