



**The Municipality of Mississippi Mills  
Committee of the Whole Meeting  
MINUTES**

**June 21, 2022  
E-participation**

Committee Present: Mayor Lowry  
Deputy Mayor Minnille  
Councillor Dalgity  
Councillor Maydan  
Councillor Holmes  
Councillor Guerard  
Councillor Ferguson

Staff Present: Ken Kelly, CAO  
Casey Munro, Deputy Clerk  
Jeanne Harfield, Clerk  
Jeff Letourneau, Director of Corporate Services & Treasurer  
Melanie Knight, Senior Planner  
Cory Smith, A/Director of Public Works  
Mike Williams, Director of Protective Services  
Calvin Murphy, Recreation Manager

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**A. CALL TO ORDER (immediately following Council)**

Councillor Maydan called the meeting to order at 7:34 p.m.

**B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

None were declared

**C. APPROVAL OF AGENDA**

**Resolution No CW172-22**

**Moved by** Deputy Mayor Minnille  
**Seconded by** Councillor Ferguson

**THAT** the agenda be approved as presented.

**CARRIED**

**D. APPROVAL OF MINUTES**

**Resolution No CW173-22**

**Moved by** Councillor Holmes  
**Seconded by** Councillor Dalgity

**THAT** the minutes dated June 7, 2022 be approved.

**CARRIED**

**E. CONSENT REPORTS**

**Resolution No CW174-22**

**Moved by** Councillor Holmes  
**Seconded by** Councillor Ferguson

**THAT** the following committee minutes be received:

- Mississippi Mills Public Library - May 13, 2022
- Bicentennial Working Group - June 8, 2022

**CARRIED**

**E.1 Mississippi Mills Public Library - May 13, 2022**

**E.2 Bicentennial Working Group - June 8, 2022**

**F. STAFF REPORTS**

**F.1 Animal Control Bylaw 14-21 Update**

**Resolution No CW175-22**

**Moved by** Mayor Lowry  
**Seconded by** Councillor Dalgity

**THAT** Committee of the Whole recommends that Council pass a resolution to accept the change of a definition in the Animal Control Bylaw 14-21

**CARRIED**

**F.2 Agreement with the Almonte Curling Club 2022-2023**

**Resolution No CW176-22**

**Moved by** Councillor Holmes

**Seconded by** Councillor Ferguson

**THAT** Committee of the Whole recommends to Council to authorize the Mayor and Clerk to enter a one (1) year agreement with the Almonte Curling Club for the lease of the Almonte Curling Facility for the 2022-2023 curling season.

**CARRIED**

**F.3 Community Services Strategic Plan – Options for discussion**

**Resolution No CW177-22**

**Moved by** Councillor Ferguson

**Seconded by** Councillor Holmes

**THAT** Committee of the Whole recommend that Council approve option C to include: constituent online survey, workshop facilitation, paper survey, analysis and presentation of findings, development of a framework for the Community Services Master Plan.

**CARRIED**

**Resolution No CW178-22**

**Moved by** Councillor Dalgity

**Seconded by** Councillor Ferguson

**Recommendation #1**

**THAT** Committee of The Whole recommend to Council to award a sole source contract for a public consultation for the Recreation and Culture and Daycare Departments for the Municipality of Mississippi Mills to Goss Gilroy Inc.

**CARRIED**

**F.4 Award Supply of Maintenance Gravel Tender 22-07**

**Resolution No CW179-22**

**Moved by** Councillor Dalgity

**Seconded by** Councillor Ferguson

**THAT** Tender 22-07 for the supply of Maintenance Gravel from 2023-2026 be awarded to Thomas Cavanagh Construction Ltd.

**CARRIED**

**F.5 Award Winter Sand Tender 22-06**

**Resolution No CW180-22**

**Moved by** Mayor Lowry

**Seconded by** Deputy Mayor Minnille

**THAT** Tender 22-06 for the supply of Winter Sand from 2023-2026 be awarded to Arnott Brothers Construction Ltd.

**CARRIED**

**F.6 Award of 2022 Surface Treatment Contract**

**Resolution No CW181-22**

**Moved by** Councillor Holmes

**Seconded by** Councillor Dalgity

**THAT** the Committee of the Whole recommends that Council Award the Contract for Tender No. 22-02, Surface Treatment Program and Camelon Culvert to Thomas Cavanagh Construction Limited, in the amount of \$1,267,268.64 Plus HST.

**CARRIED**

**F.7 Award of 2022 Sidewalk Replacement Program**

**Resolution No CW182-22**

**Moved by** Councillor Dalgity  
**Seconded by** Councillor Ferguson

**THAT** Committee of the Whole recommend Council award Tender 22-08 for the 2022 Sidewalk Replacement Program to Neptune Security Services Inc. in the amount of \$112,850.00 plus HST

**CARRIED**

**F.8 Sale of Non-Viable Lands Appleton**

**Resolution No CW183-22**

**Moved by** Councillor Dalgity  
**Seconded by** Mayor Lowry

**THAT** Committee of the Whole recommend Council direct staff to stop up and sell Lands described as being Parts 2, 7-8, 10-11, 13, a portion of 14, 15-16, 19-21, and 23-25 on Plan 26R-2678, as an unsolicited request for sale of Non-Viable Lands as per the procedures for sale of land as set out in By-Law 19-125.

**AND THAT** Committee of the Whole Recommend Council direct staff to proceed without an appraisal for the land and to sell the unopened road allowance to Southwell Homes Ltd., for the amount of \$1000.00.

**CARRIED**

**F.9 C8669 – Request for Concurrence – Telecommunications Tower  
725 Blakeney Road**

**Resolution No CW184-22**

**Moved by** Mayor Lowry  
**Seconded by** Councillor Holmes

**THAT** Committee of the Whole recommend Council authorize staff to provide a letter of concurrence for the proposed location of a 91.5 m guyed communication tower and a walk-in equipment cabinet located within an enclosed compound for Rogers Communication Inc. at the property at legally described as CON 10 E PT LOT 1, locally known as 725 Blakeney Road.

**CARRIED**

**F.10 C8723 - Request for Concurrence Telecommunications Tower  
1111 Bellamy Road**

**Resolution No CW185-22**

**Moved by** Councillor Ferguson

**Seconded by** Councillor Holmes

**THAT** Committee of the Whole recommend Council authorize staff to provide a letter of concurrence for the proposed location of a 90 m guyed communication tower and a walk-in equipment cabinet located within an enclosed compound for Rogers Communication Inc. at the property at legally described as CON 3 E PT LOT 13, locally known as 1111 Bellamy Road.

**CARRIED**

**F.11 Zoning By-Law Amendment - Z-07-22 Secondary Dwelling Units  
Municipal-Wide Amendment**

**Resolution No CW186-22**

**Moved by** Councillor Dalgity

**Seconded by** Councillor Ferguson

**THAT** Committee of the Whole recommend Council approve the Zoning By-law Amendment, contained in Attachment C, to align Comprehensive Zoning By-law #11-83 with the amendments made to the Planning Act in 2019 and with the Community Official Plan policies regarding Secondary Dwelling Units (Additional Residential Units).

**CARRIED**

**F.12 Zoning By-law Amendment - Z-05-22 Concession 8 West Part Lot 1  
Ramsay Ward, Municipality of Mississippi Mills Municipally known as  
7307 and 7317 County Road 29 Road**

**Resolution No CW187-22**

**Moved by** Councillor Dalgity

**Seconded by** Councillor Ferguson

**THAT** Committee of the Whole recommend that Council approve the Zoning By-law Amendment to amend the zoning of the lands municipally known as 7307 and 7317 County Road 29 from "Rural Commercial" Zone

(C5) to “Rural Commercial Special Exception” Zone (C5-13) to add “Automotive Sales Establishment” as an additional permitted use as detailed in Attachment A.

**CARRIED**

**F.13 Zoning By-law Amendment - Z -06-22 Concession 12 West Part Lot 12 Ramsay Ward, Municipality of Mississippi Mills Municipally known as 1562 Ramsay Concession 12 Road**

**Resolution No CW188-22**

**Moved by** Councillor Dalgity

**Seconded by** Councillor Holmes

**THAT** Committee of the Whole recommend that Council approve the Zoning By-law Amendment to amend the zoning of the subject lands which are municipally known as part of 1562 Ramsay Concession 12 Road from “Rural” Zone (RU) to “Rural Special Exception” Zone (RU-39) in order to implement a 30-metre setback from lands which are being utilized as part of an active agricultural operation as required by the Community Official Plan Rural-Agriculture Overlay policies, as detailed in Attachment A.

**CARRIED**

**F.14 Request for permanent use of Dunn Street right-of-way**

**Moved by** Deputy Mayor Minnille

**THAT** Committee of the Whole recommend that Council direct staff to approve in principle, for the use of the Dunn Street right-of-way for access by way of a private lane, subject to approval of all necessary *Planning Act* applications and necessary legal agreements.

**MOTION NOT SECONDED**

**Resolution No CW189-22**

**Moved by** Mayor Lowry

**Seconded by** Councillor Holmes

**THAT** Committee of the Whole recommend that Council direct staff to reject the request and encourage the developer to consider alternatives.

**CARRIED**

**F.15 Modernizing Council Chambers**

**Resolution No CW190-22**

**Moved by** Mayor Lowry

**Seconded by** Councillor Dalgity

**THAT** Committee of the Whole recommend that Council approve modernizing Council Chambers in two phases at the total cost of \$98,342.91 + HST;

**AND THAT** fees associated with modernizing Council Chambers come from account 2-111-0121-0149 (Modernization projects from provincial funds).

**CARRIED**

**F.16 Bicentennial Planning 2023**

**Resolution No CW191-22**

**Moved by** Councillor Ferguson

**Seconded by** Councillor Holmes

**THAT** Committee of the Whole recommend that Council provide pre-budget approval in the amount of \$58,000.00 for Bicentennial related activities;

**AND THAT** any savings from the Economic Development operating budget be put towards offsetting the cost of the 2023 Bicentennial activities.

**CARRIED**

**F.17 2022 Budget Restatement – O. Reg 284/09**

**Resolution No CW192-22**

**Moved by** Councillor Holmes

**Seconded by** Councillor Ferguson



**THAT** Committee of the Whole recommend Council adopt this report to comply with Ontario Regulation 284/09 passed under the Municipal Act, 2001.

**CARRIED**

**F.18 Ministerial Zoning Order Appleton Side Road**

**Resolution No CW193-22**

**Moved by** Mayor Lowry

**Seconded by** Deputy Mayor Minnille

**THAT** Committee of the Whole recommend that Council receive this report for information.

**AND THAT** Committee of the Whole recommend that Council confirm its position that it will not request a Ministerial Zoning Order or other exemption from the normal planning process for this parcel of land which is outside of the settlement area of the municipality on Appleton Side Road without public consultation and submission of the studies and documents that would normally be required by the Municipality to consider a development of this magnitude.

**CARRIED**

**Resolution No CW194-22**

**Moved by** Mayor Lowry

**Seconded by** Councillor Dalgity

**THAT** Committee of the Whole extend 10:30 p.m.

**CARRIED**

**F.19 Allocation of Unplanned Revenue from Asset Sales**

**Resolution No CW195-22**

**Moved by** Deputy Mayor Minnille

**Seconded by** Councillor Ferguson

**THAT** Committee of the Whole recommend to Council that net proceeds derived from the sale of Municipal assets be placed in the Business Park Reserve account for future economic development initiatives;

**AND THAT** Committee of the Whole recommend that Council allocate \$50,000 to the Clerk's Department for long term storage solutions.

**CARRIED**

STAFF DIRECTION: \$50,000 allocated to Clerk's department to be allocated as follows: \$10,000 for short term storage solutions and \$40,000 for long term storage solutions.

**F.20 Update on Projects Completed by Staff**

**Resolution No CW196-22**

**Moved by** Mayor Lowry

**Seconded by** Deputy Mayor Minnille

**THAT** Committee of the Whole recommend that Council accept the attached report as information.

**CARRIED**

**G. NOTICE OF MOTION**

None

**H. INFORMATION ITEMS**

**H.1 Mayor's Report**

None

**H.2 County Councillor's Report**

Deputy Mayor Minnille provided an overview of County Council highlights include: Homelessness and Housing Report, hydrogeological peer review contract awarded, and the 2022 vegetation management updates.

H.2.a Lanark County Media Release - June 8 2022

**H.3 Mississippi Valley Conservation Authority Report**

None

**H.4 Library Board Report**

Refer to item E.1

**H.5 Information List #12-22**

**Resolution No CW197-22**

**THAT** the information list #12-22 be received for information.

H.5.a June 7th 2022 - AMO 2022 Municipal Delegation Request

Delegation request

**Resolution No CW198-22**

**Moved by** Mayor Lowry

**Seconded by** Deputy Mayor Minnille

THAT Council support the joint delegation request between Mississippi Mills, Beckwith, Drummond North Elmsley and supported by Leeds, Grenville and Lanark District Health Unit, RVCA and MVCA to the ministry of the Environment regarding lake health of Mississippi Lake.

**CARRIED**

**H.6 Meeting Calendar**

**I. OTHER/NEW BUSINESS**

**I.1 Ottawa River Power Corporation Annual General Meeting**

**Resolution No CW199-22**

**Moved by** Councillor Holmes

**Seconded by** Councillor Dalgity

**THAT** the Committee of the Whole accept the ORPC notice of 2022 AGM as information;

**AND THAT** Deputy Mayor Minnille be appointed to represent Mississippi Mills at the virtual meeting on June 23.

**CARRIED**

**I.2 Resignation - Tiffany MacLaren, Community Economic & Cultural Coordinator**

**Resolution No CW200-22**

**Moved by** Councillor Dalgity

**Seconded by** Councillor Ferguson

**THAT** Committee of the Whole accept the resignation of Tiffany MacLaren, Community, Economic and Culture Coordinator with regret.

**CARRIED**

**I.3 Support for Mayor Lowry - AMO Board of Directors Nomination**

**Resolution No CW201-22**

**Moved by** Deputy Mayor Minnille

**Seconded by** Councillor Holmes

**THAT** Mississippi Mills Council support the nomination of Mayor Christa Lowry for the Director to the Association of Municipalities of Ontario (AMO) Board of Directors Rural Caucus for the 2022-2024 term.

**CARRIED**

**J. PENDING LIST**

Members reviewed the pending list.

**K. ADJOURNMENT**

**Resolution No CW202-22**

**Moved by** Deputy Mayor Minnille

**Seconded by** Councillor Ferguson

**THAT** the meeting be adjourned at 10:06 p.m.

**CARRIED**

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Jeanne Harfield, Clerk