



The Municipality of Mississippi Mills

Council Meeting

MINUTES

June 21, 2022

5:30 p.m.

E-participation

PRESENT:

Mayor Lowry
Deputy Mayor Minnille
Councillor Dalgity
Councillor Maydan
Councillor Holmes
Councillor Guerard
Councillor Ferguson

Staff Present

Ken Kelly, CAO
Casey Munro, Deputy Clerk
Jeanne Harfield, Clerk
Jeff Letourneau, Director of Corporate Services & Treasurer
Melanie Knight, Senior Planner
Cory Smith, A/Director of Public Works
Andrew Hodge, Deputy Treasurer
Bailey Delanty, Building Inspector

A. CALL TO ORDER

Mayor Lowry called the meeting to order at 5:30 p.m.

B. CONSIDERATION OF A CLOSED SESSION

Resolution No 219-22

Moved by Councillor Maydan

Seconded by Councillor Ferguson

THAT Council enter into an in camera session at 5:30 p.m. as per personal matters about an identifiable individual, including municipal or local board employees (Municipal Act s.239 2(b)) as per MRPC Board of Directors and Committee Appointments.

CARRIED

C. RISE AND REPORT

C.1 MRPC Board of Directors

Staff direction was provided in camera.

C.2 Committee Appointment

Resolution No 220-22

Moved by Councillor Holmes

Seconded by Councillor Maydan

THAT Council appoint Councillor Ferguson and Dalgity (alternate) as Mississippi Mills representatives on the Lanark County Association of Police Services Board.

CARRIED

D. O CANADA

Council stood for the playing of O Canada.

E. MOMENT OF SILENT MEDITATION

Council observed a moment of silent meditation.

Mayor Lowry spoke on the passing of former Pakenham Deputy Reeve Thora Pugh who passed away at the age of 90 on June 15th.

Mayor Lowry also highlighted that June is Indigenous History Month and that June 21st is National Indigenous Peoples Day and it is an opportunity to reflect, learn and to continue on the path towards truth and reconciliation and renewed friendships.

F. ATTENDANCE

The Clerk announced attendance.

G. APPROVAL OF AGENDA

Resolution No 221-22

Moved by Councillor Ferguson

Seconded by Councillor Dalgity

THAT the agenda be approved as presented.

CARRIED

H. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None were declared.

I. APPROVAL OF MINUTES

Resolution No 222-22

Moved by Councillor Holmes

Seconded by Councillor Maydan

THAT the Council minutes dated June 7, 2022, be approved as presented.

CARRIED

J. DELEGATION, DEPUTATIONS, AND PRESENTATIONS

J.1 Mississippi Valley Conservation Authority - Sally McIntyre, General Manager re: Programs and Services

Sally McIntyre, General Manager, MVCA, provided an overview of changes to programs and services offered by conservation authorities. Highlights include: obtaining Council approval in principal for category 2 and 3 programs to be delivered by MVCA, change in legislation, Memorandum of understandings, timing of agreements, stewardship, and category 3 costs. Members then posed questions: septic inspections, City of Ottawa involvement and support, and municipal costs.

Resolution No 223-22

Moved by Councillor Dalgity

Seconded by Deputy Mayor Minnille

THAT the delegation from Sally McIntyre, General Manager, Mississippi Valley Conservation Authority regarding programs and services be received as information.

CARRIED

STAFF DIRECTION - staff to bring forward next steps to the August 9th meeting

K. PUBLIC MEETINGS

**K.1 Background Report – Zoning By-law Amendment Z-03-22 (Walker)
775 Country Street (785 Country Street), Municipality of Mississippi
Mills**

Senior Planner, Melanie Knight, provided a background overview of the proposed Zoning Amendment. The following members of the public spoke:

- Patricia Warren – nothing further to add.

L. COMMITTEE OF THE WHOLE REPORT

Resolution No 224-22

Moved by Councillor Dalgity

Seconded by Councillor Ferguson

THAT Council approve the Committee of the Whole motions from the June 7, 2022 meeting;

AND THAT items L.9 - LEAR Working Group and Additional Funding, L.10 - LEAR Appointment of Working Group Members, and L.11 - LEAR Future Discussions September 6, 2022 be pulled for further consideration.

CARRIED

L.1 Consent Report - Committee Minutes

Resolution No 225-22

Moved by Councillor Dalgity

Seconded by Councillor Ferguson

THAT the following consent reports and committee minutes be received.

- Accessibility Advisory Committee Meeting - April 27 2022
- Mississippi Mills Public Library Board Minutes - April 8, 2022

CARRIED

L.2 Supply and Delivery Front Mount Mower

Resolution No 226-22

Moved by Councillor Dalgity

Seconded by Councillor Ferguson

THAT Council approve Tender No. 22-03 be awarded to Green Tech Ag & Turf Inc for the supply & delivery of a 36 Horsepower Diesel Lawn Tractor in the amount of \$41,605,00 plus H.S.T.

CARRIED

L.3 Canada Wide Early Years Childcare Agreement

Resolution No 227-22

Moved by Councillor Dalgity

Seconded by Councillor Ferguson

THAT Council direct staff to negotiate the Canada Wide Early Years Childcare Agreement (CWELCC) and authorize the Mayor and Clerk to enter into the agreement.

CARRIED

L.4 Review of ATV By-Law

Resolution No 228-22

Moved by Councillor Dalgity

Seconded by Councillor Ferguson

THAT Council accept the updates to By-Law 13-108 as amended by By-Law 19-40 as submitted by Staff and that By-Law 13-08 as amended by 19-40 be rescinded and replaced with the revised By-Law;

AND THAT Council Direct Staff to update By-Law 13-108 and short form wording with Schedule A and Schedule B as per Revision 2;

AND THAT Council Direct Staff if a 1 year trial period of this revision is recommended.

CARRIED

L.5 Award of Main St. Pedestrian Crossover

Resolution No 229-22

Moved by Councillor Dalgity

Seconded by Councillor Ferguson

THAT Council direct staff to award the contract for the works of installing a pedestrian crossing to Partham Engineering Ltd. in the amount of \$36,600.00 plus HST

AND THAT any cost above the \$28,000.00 allocated for this project in the 2022 Budget be assigned to the funds allocated in the budget for traffic calming.

CARRIED

L.6 Windstorm Update – Levels of Service

Resolution No 230-22

Moved by Councillor Dalgity

Seconded by Councillor Ferguson

THAT Council direct staff to continue to provide extended hours at the landfill and communicate this to residents to inform them of the additional access to our disposal services for brush and wood debris for an additional 2 weeks.

CARRIED

L.7 Site Plan Control By-law and Associated Guidelines

Resolution No 231-22

Moved by Councillor Dalgity

Seconded by Councillor Ferguson

THAT Council approve Site Plan Control By-law as detailed in the Attachment B to be implemented on July 1, 2022 and the modifications to the Fees and Charges By-law as detailed in Attachment D.

CARRIED

L.8 Planning Act Changes, Pre-consultation By-law and Planning Department Level of Service Report

Resolution No 232-22

Moved by Councillor Dalgity

Seconded by Councillor Ferguson

THAT Council receive this report as information.

CARRIED

Resolution No 233-22

Moved by Councillor Dalgity

Seconded by Councillor Ferguson

THAT Council approve the Pre-consultation By-law as detailed in Attachment A; and

THAT Council direct staff to provide a report on the number of mandatory pre-consultations for 2022 with recommendations for a pre-consultation fee to be considered for the 2023 budget.

CARRIED

Resolution No 234-22

Moved by Councillor Dalgity

Seconded by Councillor Ferguson

THAT Council direct staff to implement the use of the Zoning Certificate charge of \$100 for the planning review of building permits as of July 1, 2022.

CARRIED

Resolution No 235-22

Moved by Councillor Dalgity

Seconded by Councillor Ferguson

THAT Council direct staff to develop staffing options including a Cooperative Planning Student Program and/or an additional full-time Planning Staff position with associated budget and review of planning application fees to be considered for the 2023 budget.

CARRIED

L.12 Notice of Motion - Parking Restrictions Adelaide St.

Resolution No 236-22

Moved by Councillor Dalgity

Seconded by Councillor Ferguson

WHEREAS concerns regarding parking on Adelaide Street have been brought forward to the municipality;

THEREFORE BE IT RESOLVED THAT Council direct staff to bring forward a report to investigate the concerns and provide recommendations regarding parking on Adelaide Street between Marshall Street and Finner Court.

CARRIED

L.13 Information List #11-22 item c Town of Newmarket's Resolution re: Mandatory Firefighter Certification

Resolution No 237-22

Moved by Councillor Dalgity

Seconded by Councillor Ferguson

THAT the Town of Newmarket's Resolution re: Mandatory Firefighter Certification be forwarded to the Director of Protective Services.

CARRIED

Deputy Mayor Minnille took over as Chair at 6:44pm

L.9 LEAR - Working Group and additional funding

Resolution No 238-22

Moved by Deputy Mayor Minnille

Seconded by Councillor Holmes

THAT Council strike a working group of Council that consists of three members of Council plus the Municipality's planning consultant Marc Rivet.

AND THAT Committee of the Whole recommend that Council allocate up to \$10,000 to conduct a further review and clarification of the LEAR.

CARRIED (5 to 2)

Mayor Lowry requested a recorded vote.

YAS (5): Councillor Dalgity, Councillor Maydan, Councillor Holmes, Councillor Guerard, and Councillor Ferguson

NAS (2): Mayor Lowry, and Deputy Mayor Minnille

L.10 LEAR - Appointment of Working Group Members

Resolution No 239-22

Moved by Councillor Holmes

Seconded by Councillor Ferguson

THAT Council appoint the following three members of Council to the working group: Councillor Holmes, Councillor Ferguson and Councillor Guerard.

CARRIED (5 to 2)

Mayor Lowry requested a recorded vote.

YAS (5): Councillor Dalgity, Councillor Maydan, Councillor Holmes, Councillor Guerard, and Councillor Ferguson

NAS (2): Mayor Lowry, and Deputy Mayor Minnille

L.11 LEAR - Future discussion September 6, 2022

Resolution No 240-22

Moved by Councillor Holmes

Seconded by Councillor Ferguson

THAT Council direct the Clerk to organize dates for LEAR Working Group meetings and contact members of the LEAR working group to attend upcoming meetings of the Council LEAR Working Group.

CARRIED

Resolution No 241-22

Moved by Councillor Maydan

Seconded by Councillor Dalgity

THAT Council hold off on any discussion on the LEAR until such a time that the working group of council completes their additional review and brings forward a report to Council for consideration by September 6, 2022.

CARRIED

M. BY-LAWS

Mayor Lowry resumed as Chair at 7:18 pm

Resolution No 242-22

Moved by Councillor Ferguson

Seconded by Councillor Holmes

THAT By-laws 22-041 to 22-044 be taken as read, passed, signed, and sealed in Open Council.

CARRIED

M.1 Bylaw 22-041 Site Plan Control By-law with Sch A

Resolution No 243-22

Moved by Councillor Ferguson

Seconded by Councillor Holmes

THAT By-law 22-041 being a by-law to designate the Municipality of Mississippi Mills as a Site Plan Control Area and to delegate Site Plan Control powers and authority and to adopt certain procedures for the processing of Site Plan Control applications and to exempt certain classes of development from approval.

CARRIED

M.2 Bylaw 22-042 Amendment to Fees and Charges (amends 21-108)

Resolution No 244-22

Moved by Councillor Ferguson
Seconded by Councillor Holmes

THAT By-law 22-042 being a by-law to amend the Fees and Charges By-law for site plan control fees.

CARRIED

M.3 Bylaw 22-043 Pre-Consultation By-law 2022

Resolution No 245-22

Moved by Councillor Ferguson
Seconded by Councillor Holmes

THAT By-law 22-043 being a By-law to require applicants for Major Zoning By-law Amendment and Major Site Plan Control (major) to attend a pre-consultation meeting with the municipality before submission of their application.

CARRIED

M.4 Bylaw 22-044 ATV By-law (repeals 13-108)

Resolution No 246-22

Moved by Councillor Ferguson
Seconded by Councillor Holmes

THAT By-law 22-044 being a by-law to regulate the operations of all-terrain vehicles on all highways under the jurisdiction of the Municipality of Mississippi Mills.

CARRIED

N. ANNOUNCEMENTS AND INVITATIONS

Councillor Holmes - Information session in Clayton regarding seniors housing

Mayor Lowry - introduced two new members of staff: Andrew Hodge, Deputy Treasurer and Bailey Delanty, Building Official.

O. CONFIRMATORY BY-LAW

Resolution No 247-22

Moved by Councillor Maydan
Seconded by Councillor Dalgity

THAT By-law 22-045 being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its regular meeting held on the 21st day of June, 2022, be read, passed, signed and sealed in Open Council this 21st day of June, 2022.

CARRIED

P. ADJOURNMENT

Resolution No 248-22

Moved by Councillor Ferguson
Seconded by Deputy Mayor Minnille

THAT the meeting be adjourned at 7:24 p.m.

CARRIED

Christa Lowry, MAYOR

Jeanne Harfield, Clerk