



Municipality of Mississippi Mills

COUNCIL AGENDA

Tuesday, February 1, 2022

5:30 p.m.

E-participation

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Pages

- A. CALL TO ORDER
- B. CONSIDERATION OF A CLOSED SESSION
  - B.1. Offer to Purchase Land  
THAT Council enter into camera for an Offer to Purchase Land as proposed or pending acquisition or disposition of land by the municipality or local board (Municipal Act s239 (2)(c))
- C. RISE AND REPORT
- D. O CANADA
- E. MOMENT OF SILENT MEDITATION
- F. ATTENDANCE
- G. APPROVAL OF AGENDA  
Recommended Motion:  
THAT the agenda be approved as presented.
- H. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF
- I. APPROVAL OF MINUTES 3 - 11  
Recommended Motion:  
THAT the Council minutes dated January 25, 2022 be approved as presented.
- J. DELEGATION, DEPUTATIONS, AND PRESENTATIONS
- K. PUBLIC MEETINGS  
None
- L. COMMITTEE OF THE WHOLE REPORT 12 - 13  
Recommended Motion:  
THAT Council approve the Committee of the Whole motions from the January 25, 2022 meeting.
  - L.1. Committee of the Whole Chair

- L.2. Recruitment, Selection and Hiring Policy Updates
- L.3. Long Term Disability Premiums
- L.4. Info List #02-22 Item D - OPP Lanark County Detachment 2020 Progress Report

**M. OTHER / NEW BUSINESS**

- M.1. Discussion on How to Allocate MRPC and 28 Mill St. Funds  
Item deferred from January 25, 2022 Council meeting.

**Recommended Motion:**

**THAT** the Committee of the Whole recommend to Council that the allocation of funds derived from the sale of 28 Mill Street and the capital reserve for the building for a combined amount of \$652,787.22 be allocated 50% towards general capital expenditures or \$326,393.61 and 50% towards water & sewer expenditures or \$326,393.61 as per Option 1(A) and as defined in the Draft Budget 2022 as tabled.

**Recommended Motion:**

**THAT** the Committee of the Whole recommend to Council that the allocation of the \$225,000 dividend payment, the \$119,433 interest payment and the \$1 million promissory note repayment from MRPC be allocated 50% towards general capital expenditures and 50% towards water & sewer expenditures as per Option 1(B) and as defined in the Draft Budget 2022 as tabled.

**N. BY-LAWS**

- N.1. By-law 22-004 Interim Tax Levy

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**Recommended Motion:**

**THAT** By-law 22-004 being a by-law to provide for an interim tax levy in 2022 be taken as read, passed, signed and sealed in Open Council.

**O. ANNOUNCEMENTS AND INVITATIONS**

**P. CONFIRMATORY BY-LAW**

**Recommended Motion:**

**THAT** By-law 22-005 being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its regular meeting held on the 1st day of February, 2022, be read, passed, signed and sealed in Open Council this 1st day of February, 2022.

**Q. ADJOURNMENT**

**Recommended Motion:**

**THAT** the meeting be adjourned at x:xx p.m.



**The Municipality of Mississippi Mills**

**Council Meeting**

**MINUTES**

**January 25, 2022**

**4:30 p.m.**

**E-participation**

PRESENT: Mayor Lowry  
Deputy Mayor Minnille  
Councillor Dalgity  
Councillor Maydan  
Councillor Holmes  
Councillor Guerard  
Councillor Ferguson

Staff Present Ken Kelly, CAO  
Jeanne Harfield, Clerk  
Melanie Knight, Senior Planner  
Cory Smith, Acting Director of Public Works  
Jennifer Russell, Administration

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**A. CALL TO ORDER**

Mayor Lowry called the meeting to order at 4:30 p.m.

**B. CONSIDERATION OF A CLOSED SESSION**

**Resolution No 010-22**

**Moved by** Councillor Ferguson

**Seconded by** Councillor Maydan

**THAT** Council enter into an in camera session at 4:30 p.m. for items B.1. Contract Negotiations, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Municipal Act s. 239 k)), and item B.2. Legal Opinion, advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Municipal Act s. 239 (f)).

**CARRIED**

**C. RISE AND REPORT**

**C.1 Legal Opinion**

Legal opinions were provided to Council in camera.

**C.2 Contract Negotiations**

Information was provided to staff.

**D. O CANADA**

Council stood for the playing of O Canada.

**E. MOMENT OF SILENT MEDITATION**

Council observed a moment of silent meditation.

**F. ANNUAL DEDICATION TO INDIGENOUS PEOPLES'**

Mayor Lowry introduced Elder Larry McDermott. Elder McDermott conducted a smudging ceremony. Mayor Lowry made the annual land acknowledgement and dedication to Indigenous Peoples' statement.

Elder McDermott addressed Council and highlighted Mississippi Mills commitment to education and land acknowledgement and the importance of climate change and biodiversity.

Members thanked Elder McDermott for joining Council for the annual land dedication ceremony.

**G. ATTENDANCE**

The Clerk announced attendance.

**H. APPROVAL OF AGENDA**

**Resolution No 011-22**

**Moved by** Councillor Dalgity

**Seconded by** Councillor Holmes

**THAT** the agenda be approved as presented.

**CARRIED**

**I. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

None were declared.

**J. APPROVAL OF MINUTES**

**Resolution No 012-22**

**Moved by** Councillor Ferguson

**Seconded by** Councillor Holmes

**THAT** the Council minutes dated January 11, 2022 be approved as presented.

**CARRIED**

**K. DELEGATION, DEPUTATIONS, AND PRESENTATIONS**

None

**L. PUBLIC MEETINGS**

**L.1 Subdivision Application - Mill Valley (Active Adult Community)**

Senior Planner, Melanie Knight, and Lanark County Planner, Julie Stewart, provided an overview of the subdivision application. Senior Planner Knight indicated that two written submissions were received by the Municipality and have been sent to Lanark County for inclusion. The Chair invited members of the public to comment. The following members of the public spoke:

- Ben Claire - provided a presentation about the draft plan, proposed development, the approval process, and purpose of the application
- Steve Maynard - proposed development land not currently within the municipal settlement boundaries and affordable housing and compliance with the Provincial Policy Statement.

**M. COMMITTEE OF THE WHOLE REPORT**

**Resolution No 013-22**

**Moved by** Councillor Holmes

**Seconded by** Councillor Dalgity

**THAT** Council approve the Committee of the Whole motions M.1, M.2 and M.5 from the January 11, 2022 meeting;

**AND THAT** items M.3 and M.4 be pulled for further consideration.

**CARRIED**

**M.1 Exemption from Draft Plan of Condominium Approval - 65 Mill Street, 73 and 75 Little Bridge St, Almonte**

**Resolution No 014-22**

**THAT** Council supports the Exemption from Draft Plan of Condominium Approval for the lands legally described as Part of Lot 19A, Shipman Survey, Part of Lot 8 (Little Bridge Street) Colin King Survey and Parts of Lots A and B, All of Lots C & D and all of the lane (18 feet wide) (McIntosh Section) (As closed by By-law 09-58, Inst. LC90028) Registered Plan 6262, Town of Mississippi Mills, in order to allow the application to proceed directly to Plan of Condominium Approval by the County of Lanark.

**CARRIED**

**M.2 Municipal Grants 2022**

**Resolution No 015-22**

**THAT** Council approve the following 2022 municipal grants:

- Pakenham Civitan Club \$2000
- All My Relations \$3500
- Almonte Legion Pipe Band \$3500
- Almonte in Concert \$2500
- Mississippi Lakes Association \$500
- Puppets Up 2022 \$5000
- North Lanark Agricultural Society \$5000
- Almonte Celfest \$5000
- Pride Mississippi Mills \$3450
- Folkus Concert Series \$2500

**CARRIED**

**M.5 Information List #01-22 item b: Share the Road Coalition re: Ten Bicycle Friendly Community Designations**

**Resolution No 016-22**

**THAT** Council direct staff to share on the municipal website that Mississippi Mills has been renewed as bronze status by the Bicycle Friendly Communities Award program.

**CARRIED**

**M.3 Discussion on how to allocate MRPC and 28 Mill St funds**

**Resolution No 017-22**

**Moved by** Deputy Mayor Minnille

**Seconded by** Councillor Ferguson

**THAT** Council defer discussion on how to allocate MRPC and 28 Mill St. funds to February 1, 2022.

**CARRIED**

**Following motions not considered and deferred to February 1, 2022**

**THAT** Council approve that the allocation of funds derived from the sale of 28 Mill Street and the capital reserve for the building for a combined amount of \$652,787.22 be allocated 50% towards general capital expenditures or \$326,393.61 and 50% towards water & sewer expenditures or \$326,393.61 as per Option 1(A) and as defined in the Draft Budget 2022 as tabled.

**THAT** Council approve I that the allocation of the \$225,000 dividend payment, the \$119,433 interest payment and the \$1 million promissory note repayment from MRPC be allocated 50% towards general capital expenditures and 50% towards water & sewer expenditures as per Option 1(B) and as defined in the Draft Budget 2022 as tabled.

**M.4 Davison Crescent**

**Resolution No 018-22**

**Moved by** Councillor Holmes

**Seconded by** Councillor Maydan

**WHEREAS** on November 1, 2016, Council passed by-law 16-99 to address the maintenance of Davison Crescent (Part 44 on Plan RD6) for a period ending at the end of 2021;

**AND WHEREAS** the recently expired contract with Michael Patrick Gallagher and the other signatories to the Davison Crescent Maintenance Agreement ( the property owners) which expired in 2021 did not have provisions to allow for an extension of the agreement;

**AND WHEREAS** in a staff report dated October 4, 2016, staff recommended that the contract not be extended further and that residents arrange for a private contractor from the fall of 2021 onwards;

**AND WHEREAS** no arrangement have been made by the newly created Davison Crescent Residents Association (DCRA) with a private contractor for the maintenance and winter operations for Davison Crescent;

**AND WHEREAS** the previous contract stated that Davison Crescent would not be assumed as a municipal road;

**AND WHEREAS DCRA** representatives have been reaching out to staff and Councillors for a solution going forward;

**THEREFORE BE IT RESOLVED THAT** the Committee of the Whole recommend that Council direct staff to communicate with representatives of the DCRA to have their solicitor contact the Mississippi Mills solicitor to work towards assumption of Davison Crescent in compliance with Mississippi Mills Policy on the Assumption of Private Roads;

**AND BE IT FURTHER RESOLVED THAT** the Committee of the Whole recommend that Council direct staff to provide additional points of contact to assist DCRA in securing adequate private maintenance in the interim.

**AND BE IT FURTHER RESOLVED THAT** the Committee of the Whole recommend that Council direct staff to continue winter maintenance activities until May 1, 2022 at an amount determined by staff to recover costs.

**Amendment:  
Resolution No 019-22**

**Moved by** Councillor Ferguson  
**Seconded by** Councillor Guerard

strike out: at an amount determined by staff to recover costs.

insert: for a total cost of \$3,500.00

**CARRIED**



**Amendment:**

**Moved by** Councillor Maydan

**Seconded by** No seconder

strike out: \$3,500

insert: \$4,000

**Motion as amended:**

**Resolution No 020-22**

**Moved by** Councillor Holmes

**Seconded by** Councillor Maydan

**WHEREAS** on November 1, 2016, Council passed by-law 16-99 to address the maintenance of Davison Crescent (Part 44 on Plan RD6) for a period ending at the end of 2021;

**AND WHEREAS** the recently expired contract with Michael Patrick Gallagher and the other signatories to the Davison Crescent Maintenance Agreement ( the property owners) which expired in 2021 did not have provisions to allow for an extension of the agreement;

**AND WHEREAS** in a staff report dated October 4, 2016, staff recommended that the contract not be extended further and that residents arrange for a private contractor from the fall of 2021 onwards;

**AND WHEREAS** no arrangement have been made by the newly created Davison Crescent Residents Association (DCRA) with a private contractor for the maintenance and winter operations for Davison Crescent;

**AND WHEREAS** the previous contract stated that Davison Crescent would not be assumed as a municipal road;

**AND WHEREAS DCRA** representatives have been reaching out to staff and Councillors for a solution going forward;

**THEREFORE BE IT RESOLVED THAT** the Committee of the Whole recommend that Council direct staff to communicate with representatives of the DCRA to have their solicitor contact the Mississippi Mills solicitor to work towards assumption of Davison Crescent in compliance with Mississippi Mills Policy on the Assumption of Private Roads;

**AND BE IT FURTHER RESOLVED THAT** the Committee of the Whole recommend that Council direct staff to provide additional points of contact to assist DCRA in securing adequate private maintenance in the interim.

**AND BE IT FURTHER RESOLVED THAT** the Committee of the Whole recommend that Council direct staff to continue winter maintenance activities until May 1, 2022 for a total cost of \$3,500.

**CARRIED**

**N. BY-LAWS**

**N.1 By-law 22-002 Temporary Borrowing**

**Resolution No 021-22**

**Moved by** Councillor Maydan  
**Seconded by** Councillor Dalgity

**THAT** By-law 20-002 being a by-law to authorize borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2022 be read, passed, signed and sealed in Open Council this 25th day of January 2022.

**CARRIED**

**O. ANNOUNCEMENTS AND INVITATIONS**

None

**P. CONFIRMATORY BY-LAW**

**Resolution No 022-22**

**Moved by** Councillor Maydan  
**Seconded by** Councillor Ferguson

**THAT** By-law 22-003 being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its regular meeting held on the 25th day of January 2022, be read, passed, signed and sealed in Open Council this 25th day of January 2022.

**CARRIED**

**Q. ADJOURNMENT**

**Resolution No 023-22**

**Moved by** Councillor Dalgity

**Seconded by** Councillor Holmes

**THAT** the meeting be adjourned at 7:06 p.m.

**CARRIED**

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Christa Lowry, MAYOR

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Jeanne Harfield, Clerk



## REPORT OF THE COMMITTEE OF THE WHOLE January 25, 2022

The following is the Committee of the Whole report from the January 25, 2022 meeting.

### Staff Reports

#### F.1 Committee of the Whole Chair

##### Resolution No CW019-22

**THAT** the Committee of the Whole recommends that Council extend Councillor Bev Holmes as Committee of the Whole Chair until February 28, 2022;

**AND THAT** the Committee of the Whole recommends that Council appoint Councillor Maydan as Committee of the Whole Chair effective March 1, 2022.

#### F.2 Recruitment, Selection and Hiring Policy Updates

##### Resolution No CW020-22

**THAT** the Committee of the Whole recommends that Council approve the proposed updates to the Municipality's Recruitment, Selection and Hiring Policy.

##### Resolution No CW021-22

**THAT** the Committee of the Whole recommends that Council approve the advertising for the position of Elections Assistant.

#### F.3 Long Term Disability Premiums

##### Resolution No CW022-22

**THAT** the Committee of the Whole recommends that Council approve Option 1 - subsidize 50% of the cost of LTD premiums.

### Information Items

#### H.5 Information List #02-22 item D

##### Resolution No CW024-022

**THAT** Council consider group purchasing through OPP Lanark Detachment Black Cat speed radar detectors as part of the 2022 municipal budget.

Submitted by,

Reviewed by,

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Councillor Bev Holmes,  
Committee of the Whole Chair

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Jeanne Harfield,  
Clerk

**THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS**

**BY-LAW NO. 22-004**

**BEING** a by-law to provide for an interim tax levy in 2022.

**WHEREAS** Section 317 (1) of the Municipal Act, 2001 (S.O. 2001, c. 25) provides for the levying of an interim tax levy.

**NOW THEREFORE** the Council of the Corporation of the Municipality of Mississippi Mills enacts as follows:

1. Before the adoption of the estimates for the year 2022, there shall be levied and collected on each assessment for real property, according to the last revised assessment roll (December, 2021), forty percent (40%) of the applicable taxes for the preceding year for the following property classes:
  - a. Residential
  - b. Pipelines
  - c. Farmland
  - d. Managed Forest
  - e. Commercial
  - f. Industrial
  - g. Multi-Residential
  - h. New Multi-Residential
  - i. Landfill
2. Taxes for the municipality shall be collected in accordance with the statutes and regulations of the Province of Ontario.
3. The taxes levied shall be due and payable on Friday, March 11, 2022.
4. If this interim tax levy has not been paid on or before the due date, interest and penalty shall be added to the taxes owing on the account in the amount of one and one quarter percent (1.25%) per month, such interest to be added on the first day of each month following the due date until collected.

**BY-LAW READ**, passed, signed and sealed in open Council this 1st day of February, 2022.

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Christa Lowry, Mayor

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Jeanne Harfield, Clerk