



**The Municipality of Mississippi Mills**  
**Committee of the Whole Meeting**  
**MINUTES**

**December 7, 2021**  
**E-participation**

Committee Present: Mayor Lowry  
Deputy Mayor Minnille  
Councillor Dalgity  
Councillor Maydan  
Councillor Holmes  
Councillor Guerard  
Councillor Ferguson

Staff Present: Ken Kelly, CAO  
Casey Munro, Deputy Clerk  
Melanie Knight, Senior Planner  
Chad Brown, Fire Chief  
Calvin Murphy, Recreation Coordinator  
Anita Legault, DayCare Director

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**A. CALL TO ORDER (immediately following Council)**

Councillor Holmes called the meeting to order at 7:01pm.

**B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

Councillor J. Dalgity declared a conflict of interest on agenda item F.2. Almonte Daycare Fees 2022, due to a family member being employed at the daycare.

**C. APPROVAL OF AGENDA**

**Resolution No CW293-21**

**Moved by** Councillor Maydan

**Seconded by** Councillor Ferguson

**THAT**, the agenda be approved as presented.

**CARRIED**

**D. APPROVAL OF MINUTES**

**Resolution No CW294-21**

**Moved by** Councillor Ferguson

**Seconded by** Deputy Mayor Minnille

**THAT**, the minutes dated November 16, 2021 be approved.

**CARRIED**

**E. CONSENT REPORTS**

**Resolution No CW294-21**

**Moved by** Councillor Dalgity

**Seconded by** Councillor Maydan

**THAT**, the following consent reports and committee minutes be received, E.1, E.2, E.4.

**CARRIED**

**E.1 Parks and Recreation Advisory Committee**

**E.2 Mississippi Mills Library Board**

**E.4 Mississippi River Power Corporation**

**E.3 LDD Moth Memo**

**Resolution No CW295-21**

**Moved by** Councillor Dalgity

**Seconded by** Councillor Ferguson

**THAT**, the LDD Moth Memo be received as information.

**CARRIED**

**F. STAFF REPORTS**

Fire

**F.1 Emergency Response Plan**

**Resolution No CW296-21**

**Moved by** Councillor Maydan

**Seconded by** Councillor Dalgity

**THAT**, the Committee of the Whole recommend Council approve Municipality of Mississippi Mills Emergency Response Plan;

**AND THAT**, the Bylaw be approved at the next scheduled Council Meeting.

**CARRIED**

Daycare

**F.2 Almonte Daycare Fees 2022**

Councillor J. Dalgity declared a pecuniary interest in this agenda item.

**Resolution No CW297-21**

**Moved by** Mayor Lowry

**Seconded by** Councillor Guerard

**THAT**, Committee of the Whole recommend Council increase childcare fees 3% to help offset revenue loss in 2021 resulting in childcare services being more viable and sustainable in the future;

**AND THAT**, the part time rate be removed from the fee schedule bylaw, and the municipality proceed with one rate for each program;

**AND THAT**, staff report the increase to Lanark County for an effective date 60 days after approval, which is March 1, 2022.

**CARRIED**

Recreation and Economic Development

**F.3 Service Standards for Municipal Cemeteries**

Councillor J. Dalgity returned to the meeting prior to the discussion of this item.

**Resolution No CW298-21**

**Moved by** Mayor Lowry  
**Seconded by** Deputy Mayor Minnille

**THAT**, the Service Standards for Municipal Cemeteries be referred back to staff for further information and clarifications.

**CARRIED**

Building and Planning

**F.4 Direction for Land Evaluation and Agriculture Review (LEAR)**

Deputy Mayor Minnille presided as chair for item F.4.

**Resolution No CW299-21**

**Moved by** Councillor Holmes  
**Seconded by** Councillor Guerard

**THAT**, Committee of the Whole recommend option 1.

**AND THAT**, Council delay preparation for public meeting until the agriculture committee has considered the proposed report and mapping and presented their recommendations to Council.

**CARRIED**

**F.5 C8669 Rogers Telecommunications Concurrence and Protocol**

Councillor B. Holmes returned as Chair for item F.5.

**Resolution No CW300-21**

**Moved by** Mayor Lowry  
**Seconded by** Councillor Maydan

**THAT**, the Committee of the Whole accept this report as information.

**CARRIED**

**F.6 C8723 Rogers Telecommunications Concurrence and Protocol**

**Resolution No CW301-21**

**Moved by** Mayor Lowry  
**Seconded by** Councillor Guerard

**THAT**, the Committee of the Whole accept this report as information.

**CARRIED**

**F.7 Z-14-21 COW Staff Report - 913 Quarry Rd**

**Resolution No CW302-21**

**Moved by** Councillor Maydan

**Seconded by** Councillor Dalgity

**THAT**, the Committee of the Whole recommend Council approve the Zoning By-law Amendment to change the zoning of the lands, described CON 6 W PT LOTS 3 AND 4 RP; 27R6172 PARTS 2 TO 13, Ramsay Ward, from “Rural” (RU) Zone to “Rural – Special Exception 37” (RU-37) Zone and “Limited Service Residential – Special Exception 25 - Holding” (LSR-25-h) Zone. The holding provision will require that the Owners enter into a Site Plan Agreement with the Municipality in order to register an agreement on title regarding use, maintenance and liability for the private road and the limited services for the proposed development.

**CARRIED**

**F.8 Site Plan Control - 500 Ottawa Street.**

**Resolution No CW303-21**

**Moved by** Councillor Maydan

**Seconded by** Councillor Dalgity

**THAT**, Committee of the Whole recommend that Council approve the Site Plan Control application (D11-LOP-12) for the property described legally as Concession 10 East Part Lot 16;

**AND THAT**, the Mayor and Clerk be authorized to enter into a Site Plan Control Agreement for the development of two (2) commercial self-storage buildings and associated outdoor storage area, as detailed in Documents 1, 2 and 3.

**CARRIED**

**F.9 Site Plan Control - 4676 Dark’s Side Road**

**Resolution No CW304-21**

**Moved by** Councillor Ferguson  
**Seconded by** Councillor Dalgity

**THAT**, Committee of the Whole recommend that Council approve the Site Plan Control application (D11-DIL-12) for the property described legally as Part Lot 12, Concession 12;

**AND THAT**, the Mayor and Clerk be authorized to enter into a Site Plan Control Agreement for the development of a low-rise apartment building containing 22 dwelling units, as provided in Documents 2 and 3;

**AND THAT**, any approval for the Site Plan Control application is not deemed to be written Municipal consent as required by Section 53 of the Safe Water Drinking Act.

**CARRIED**

#### **F.10 Safe Water Drinking Act – 4676 Dark Side Road**

##### **Resolution No CW305-21**

**Moved by** Councillor Maydan  
**Seconded by** Councillor Ferguson

**THAT**, Committee of the Whole recommend that Council pass the following resolution:

**WHEREAS**, as per Section 53 of the Safe Water Drinking Act, 2002 requires written consent by a Municipality for a non municipal drinking water system;

**AND WHEREAS**, staff are recommending approval of the Site Plan Control application (D11-DIL-12) for the proposed development which includes a non-municipal drinking water system;

##### **THEREFORE BE IT RESOLVED;**

**THAT**, the approval of Site Plan Control file D11-DIL-12 and subsequent building permit issuance for the subject lands at 4676 Dark's Side Road, are not deemed to be Municipal written consent as per Section 53 of the Safe Water Drinking Act, 2002;

**AND THAT**, if written consent is requested by the owner so that it can be provided to the Ministry of the Environment, Conservation and Parks, the municipality will consider this request separately and the ability to impose conditions and securities as per Section 53 of the Safe Water Drinking Act, prior to providing written consent;

**AND THAT**, the Clerk provide a copy of the resolution to the Director of the Ministry of the Environment, Conservation and Parks.

**CARRIED**

**Resolution No CW306-21**

**Moved by** Mayor Lowry

**Seconded by** Councillor Dalgity

**THAT**, Committee of the Whole recommends that staff report back with a draft written consent along with recommended conditions and securities if/when requested for the subject property.

**CARRIED**

Finance and Administration

**F.11 Award Contract to Develop Digital Master Plan**

**Resolution No CW307-21**

**Moved by** Councillor Maydan

**Seconded by** Councillor Dalgity

**THAT**, Committee of the Whole recommend to Council to award the contract to develop a Digital Master Plan for the Municipality of Mississippi Mills to Blackline Consulting for the sum of \$61,811 plus HST and authorize the Chief Administrative Officer to negotiate and execute a contract with the vendor.

**CARRIED**

**G. NOTICE OF MOTION**

**H. INFORMATION ITEMS**

**H.1 Mayor's Report**

No Report

**H.2 County Councillor's Report**

Deputy Mayor Minnille provided Council with an update on the new Lanark County Committee Chairs.

- Warden: Mayor John Fenik (Perth)
- Corporate Services: Mayor Christa Lowry
- Economic Development: Deputy Mayor Minnille
- Community Services: Klaas Ven Der Meer (Montague)

The Warden's Slow Roll donated \$2,500 to the United Way.

There were 2 recipients of the Lanark County Awards of Excellence.

- Cliff Bennett
- Adam Donaldson

H.2.a November 24 2021 Lanark County Media Release

H.2.b November 24 2021 Lanark County Media Release Awards of Excellence 2021

H.2.c December 1 2021 Lanark County Media Release Inaugural Meeting

H.2.d December 1 2021 Lanark County Media Release

H.2.e Lanark County 2022 Council and Committee Calendar

### **H.3 Mississippi Valley Conservation Authority Report**

No Report

### **H.4 Library Board Report**

No meeting in December.

Next Scheduled meeting: Jan 14th @ 10:30 am.

### **H.5 Information List #21-21**

#### **Resolution No CW308-21**

**Moved by** Councillor Maydan

**Seconded by** Councillor Guerard

**THAT**, the information list #21-21 items be received for information.

**AND THAT**, items H.5.a,b,f and g be pulled for further consideration.

**CARRIED**

H.5.a Building Broadband Faster with Guideline

- H.5.b Conservation Authorities Act re: Understanding Phase 1
- H.5.c Honourable Lisa Thompson re: Canadian Agricultural Partnership
- H.5.d Huron County Homlessness Task Force
- H.5.e Lanark County Media Release Andrews ville Bridge Closure
- H.5.f Lanark County Media Release Tay Havelock Trail Closure
- H.5.g Lanark County STEM Program
- H.5.h Municipality of Mattice Val Cote re: MPAC Property Assessment Postponement

#### **H.6 Meeting Calendar**

H.6.a December 2021

H.6.b January 2022

#### **I. OTHER/NEW BUSINESS**

#### **J. PENDING LIST**

Members reviewed the pending list.

#### **K. ADJOURNMENT**

8:33pm

**Resolution No CW309-21**

**Moved by** Councillor Maydan

**Seconded by** Mayor Lowry

**THAT** the meeting be adjourned at 8:33 p.m.

**CARRIED**

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Casey Munro, Deputy Clerk