



Municipality of Mississippi Mills

COUNCIL AGENDA

Tuesday, September 21, 2021

6:00 p.m.

E-participation

Pages

- A. CALL TO ORDER
- B. CONSIDERATION OF A CLOSED SESSION
Recommended Motion:
THAT Council enter into an in camera session at
- C. RISE AND REPORT
- D. O CANADA
- E. MOMENT OF SILENT MEDITATION
- F. ATTENDANCE
- G. APPROVAL OF AGENDA
Recommended Motion:
THAT the agenda be approved as presented.
- H. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF
- I. APPROVAL OF MINUTES 4 - 10
Recommended Motion:
THAT the Council minutes dated September 7, 2021 approved as presented.
- J. DELEGATION, DEPUTATIONS, AND PRESENTATIONS
- J.1. Ottawa River Power Corporation 11 - 20
Justin Allen, President and CEO

Recommended Motion:
THAT, the presentation from Justin Allen, President and CAO of Ottawa River Power Corporation be received as information.
- J.2. Mississippi Mills Library Board 21 - 44
Christine Row, Chief Librarian, and CEO

Cathy Peacock, Mississippi Mills Public Library Board Chair

Recommended Motion:

THAT, the Mississippi Mills Public Library 2020 Annual Report be received as information.

K. PUBLIC MEETINGS

L. COMMITTEE OF THE WHOLE REPORT

45 - 46

Recommended Motion:

THAT, Council approve the Committee of the Whole motions L1 - L5 from the September 7th, 2021 meeting.

L.1. Zoning Amendment - 4676 Dark Side Rd

L.2. Zoning Bylaw Amendment - 440 Ramsay Con 8

L.3. Purchase and use of Protek WTS 100 within the winter sand/salt mixture

L.4. Business Organization Structures

L.5. Information List #15-21

L.6. Information List #15-21 H.5.b

47 - 48

H.5.b - August 20 2021_Ministry of Transportation re
EasternTransportationSurvey.Aug2021 (M1)

Recommended Motion:

THAT, Information List Item H.5.b be received as information;

AND THAT, Staff be directed to ensure the item is posted on social media to help encourage residents to complete the survey.

L.7. Information List #15-21 H.5.d

49 - 56

H.5.d - Municipal Modernization Program - Intake 3

Recommended Motion:

THAT, Information List Item H.5.d be received as information;

AND THAT, Council accepts the updates from the CAO on the current projects as information.

M. BY-LAWS

Recommended Motion:

THAT By-laws 21-081 to 21-082 be taken as read, passed, signed and sealed in Open Council.

M.1. Bylaw 21-081 ZBLA - 4676 Dark's SR

57 - 58

M.2. Bylaw 21-082 ZBLA - 440 Ramsay Con 8

59 - 60

N. ANNOUNCEMENTS AND INVITATIONS

O. CONFIRMATORY BY-LAW

Recommended Motion:

THAT By-law 21-083 being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its regular meeting held on the 21st day of September 2021, be read, passed, signed and sealed in Open Council this 21st day of September 2021.

P. ADJOURNMENT

Recommended Motion:

THAT the meeting be adjourned at x:xx p.m.



The Municipality of Mississippi Mills

Council Meeting

MINUTES

September 7, 2021

6:00 p.m.

E-participation

PRESENT: Mayor Lowry
Deputy Mayor Minnille
Councillor Dalgity
Councillor Maydan
Councillor Holmes
Councillor Guerard
Councillor Ferguson

Staff Present Ken Kelly, CAO
Cynthia Moyle, Acting Clerk
Casey Munro, Deputy Clerk

A. CALL TO ORDER

Mayor Lowry called the meeting to order at 6:03 p.m.

B. O CANADA

Council stood for the playing of O Canada.

C. MOMENT OF SILENT MEDITATION

Council observed a moment of silent meditation.

D. ATTENDANCE

The Clerk announced attendance.

E. APPROVAL OF AGENDA

Resolution No 159-21

Moved by Councillor Ferguson
Seconded by Councillor Holmes

THAT, the agenda be approved as presented.

CARRIED

**F. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF**

G. APPROVAL OF MINUTES

Resolution No 160-21

Moved by Councillor Guerard
Seconded by Councillor Dalgity

THAT, the Council minutes dated August 24th, and September 2nd, 2021 be approved as presented.

CARRIED

H. DELEGATION, DEPUTATIONS, AND PRESENTATIONS

H.1 MVCA

Sally McIntyre, General Manager of MVCA provided Council with an update on the Mississippi River Watershed Plan with 32 potential actionable items. The next steps include engaging with indigenous partners and setting 2022 priorities.

Resolution No 161-21

Moved by Councillor Maydan
Seconded by Councillor Guerard

THAT, the delegation by Sally McIntyre, General Manager MVCA regarding the draft Mississippi River Watershed Plan, recommended actions and implications be received as information.

CARRIED

I. PUBLIC MEETINGS

J. COMMITTEE OF THE WHOLE REPORT

Resolution No 162-21

Moved by Councillor Holmes

Seconded by Councillor Ferguson

THAT, Council approve the Committee of the Whole motions J.1 through J.11 from the AUGUST 24, 2021 meeting.

CARRIED

J.1 Zoning ByLaw Amendment - 4867 Hamilton Rd.

J.2 Zoning ByLaw Amendment - 66 Martin St. N

J.3 Zoning ByLaw Amendment - 5766 Martin St.

J.4 Zoning ByLaw Amendment - Almonte Business Park

J.5 Lifting 0.3M (1FT) RESERVE, Mill Run Phase 6, Almonte Ward

J.6 C4466 Clayton Municipal Consultation Concurrence Request

J.7 Naming a roadway in the Business Park

J.8 Downtown Core Revitalisation

J.9 Designate a Representative for Cost Sharing Negotiations

J.10 Mayor's Report - Flying Every Child Matter Flag

J.11 Information List #14-21

**J.12 Information List #14-21 Item H.5.I August 11 2021_Chatham Kent_
Resolution Supporting Affordable Internet**

Resolution No 163-21

Moved by Councillor Holmes

Seconded by Councillor Maydan

THAT, The Municipality of Mississippi Mills support the Municipality of Chatham Kent Resolution Supporting Affordable Internet;

AND THAT, the Resolution be circulated to the Municipality of Chatham Kent, Ontario Minister of Industry, local MPs, and the Association of Municipalities of Ontario.

CARRIED

Other Items to Council

J.13 Parkinson's SuperWalk Day Proclamation

Resolution No 164-21

Moved by Councillor Holmes

Seconded by Councillor Dalgity

WHEREAS, Parkinson's Disease is the fastest growing neurological condition in the world and;

WHEREAS, Per capita, it is more prevalent in Canada than most other countries and;

WHEREAS, There has been and will continue to be a steady increase of people in our communities who will require support and;

WHEREAS, There is evidence that knowledge, awareness and early intervention are key to improved outcomes and;

WHEREAS, The Parkinson Canada SuperWalk in Lanark North Leeds is an inspirational community event that raises both funds and awareness;

THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of the Municipality of Mississippi Mills does hereby proclaim Saturday, September 11, 2021 as Parkinson's SuperWalk Day.

CARRIED

J.14 National Day for Truth and Reconciliation (Orange Shirt Day)

Resolution No 165-21

Moved by Councillor Maydan

Seconded by Councillor Dalgity

WHEREAS, the Truth and Reconciliation Commission released its final report on June 2, 2015, which included 94 Calls to Action to redress the legacy of residential schools and advance the process of Canadian reconciliation;

AND WHEREAS, the recent discoveries of remains and unmarked graves across Canada have led to increased calls for all levels of government to address the recommendations in the TRC's Calls to Action;

AND WHEREAS, all Canadians and all orders of government have a role to play in reconciliation;

AND WHEREAS, Recommendation #80 of the Truth and Reconciliation Commission called upon the federal government, in collaboration with Aboriginal peoples, to establish, as a statutory holiday, a National Day for Truth and Reconciliation to ensure that public commemoration of the history and legacy of residential schools remains a vital component of the reconciliation process;

AND WHEREAS, the Federal Government has announced September 30th, 2021, as the first National Day for Truth and Reconciliation (National Orange Shirt Day) and a statutory holiday;

THEREFORE, BE IT RESOLVED THAT, the Council of the Municipality of Mississippi Mills does hereby commit to recognizing September 30th, 2021, as the National Day for Truth and Reconciliation (National Orange Shirt Day) by sharing the stories of residential school survivors, their families, and communities.

CARRIED

K. CONSIDERATION OF A CLOSED SESSION

Resolution No 166-21

Moved by Deputy Mayor Minnille

Seconded by Councillor Dalgity

THAT, Council enter into an in camera session at 6:36 pm re: a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. (*Municipal Act* s. 239 2(k)).

CARRIED

K.1 Cost Sharing Negotiations

L. RISE AND REPORT

L.1 Cost Sharing Negotiations

Council provided staff with direction in-camera.

M. BY-LAWS

Resolution No 167-21

Moved by Councillor Dalgity

Seconded by Councillor Ferguson

THAT By-laws 21-072 to 21-079 be taken as read, passed, signed and sealed in Open Council.

CARRIED

M.1 Bylaw 21-072 ZBLA 66 Martin St

M.2 Bylaw 21-073 ZBLA 4867 Hamilton Rd

M.3 Bylaw 21-074 ZBLA 5766 Martin St

M.4 Bylaw 21-075 ZBLA Business Park

M.5 Bylaw 21-076 Part Lot Control - Johanna Street - 27M-88, Block 27

M.6 Bylaw 21-077 Part Lot Control - Johanna Street - 27M-88, Block 30

M.7 Bylaw 21-078 Part Lot Control - Kazia - 33 - 35 Harold Street

M.8 Bylaw 21-079 Lifting 0.3m Reserves for Phase 6

N. ANNOUNCEMENTS AND INVITATIONS

O. CONFIRMATORY BY-LAW

Resolution No 168-21

Moved by Councillor Holmes

Seconded by Councillor Dalgity

THAT By-law 21-080 being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its regular meeting held on the 7th day of September 2021, be read, passed, signed and sealed in Open Council this 7th day of September 2021.

CARRIED

P. ADJOURNMENT

Resolution No 169-21

Moved by Deputy Mayor Minnille

Seconded by Councillor Guerard

THAT, the meeting be adjourned at 7:23 p.m.

CARRIED

Christa Lowry, MAYOR

Cynthia Moyle, Acting Clerk

A decorative network diagram in the top-left corner, consisting of a series of interconnected nodes (circles) and lines, some solid and some dashed, in shades of gray.

OTTAWA RIVER **POWER**

General Report

Ottawa River Power | At a glance

25

Employees

510km

Distribution lines

11

Substations



35

Square km of service area

4

Service territories

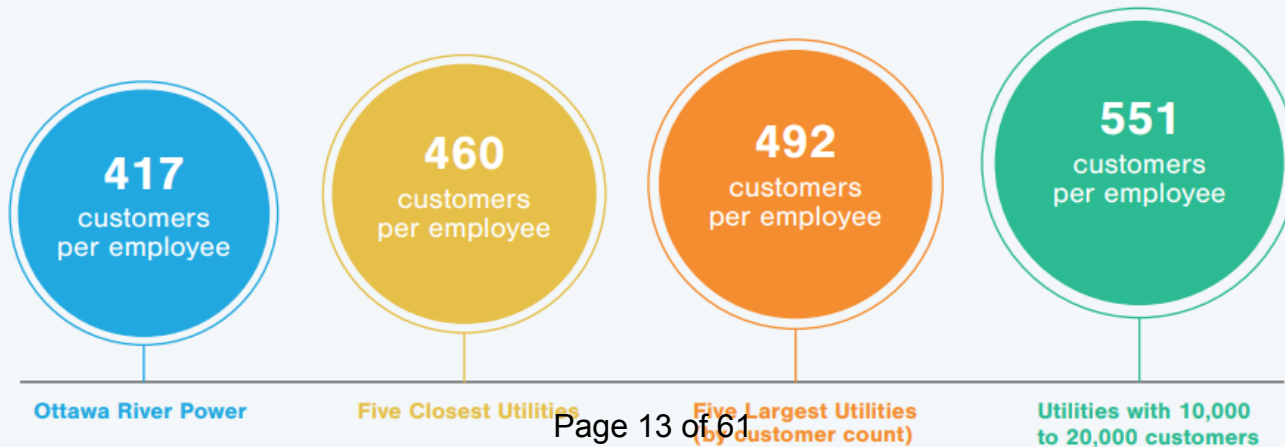
11,387

Customers

Ottawa River Power Your Local Power Provider

Ottawa River Power provides some of the most reliable, least expensive power in Ontario, while using more employees per customer. Lower rates plus great customer service.

OUR EMPLOYEES



OUR RATES

RESIDENTIAL



Our residential customers pay
18% less
than the average utility customer in Ontario

15th lowest rates for residences out of 63 Ontario utilities

15/63

SMALL BUSINESS



Our small business customers pay
26% less
than the average utility customer in Ontario

10th lowest rates for small businesses out of 63 Ontario utilities

10/63

LARGE BUSINESS



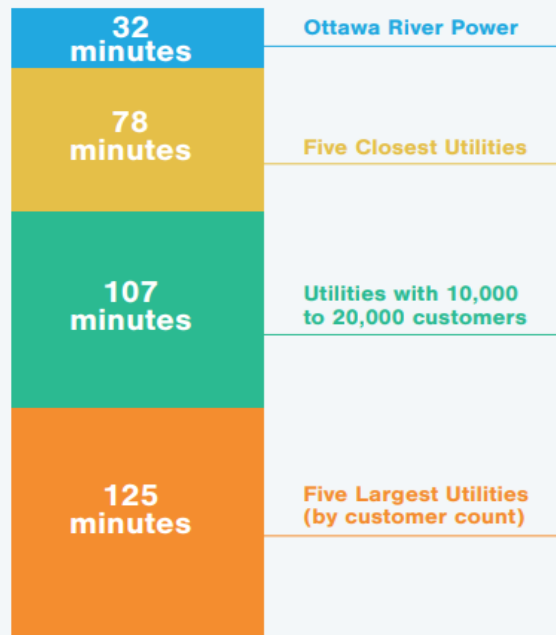
Our large business customers pay
64% less
than the average utility customer in Ontario

13th lowest rates for large businesses out of 63 Ontario utilities

13/63

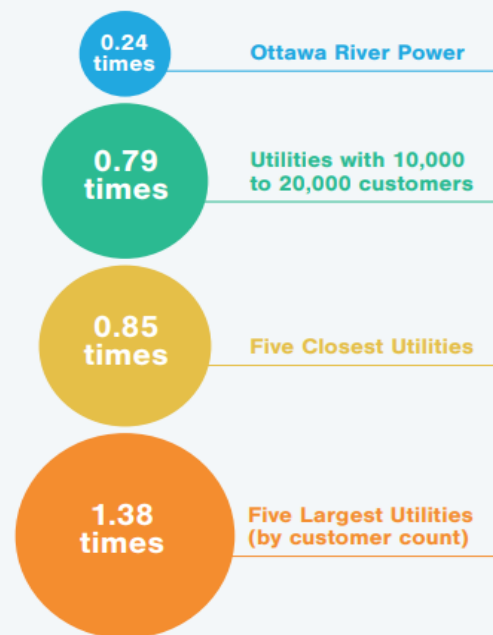
OUR RELIABILITY

Ottawa River Power customers experience
shorter interruptions
in supply of power



Determined by dividing the total monthly duration of all interruptions experienced by all customers, in hours, by the average number of customers served.

Ottawa River Power customers experience
fewer interruptions
in supply of power



Determined by dividing the total number of interruptions experienced by all customers, by the average number of customers served.

OUR COST PER CUSTOMER

Ottawa River Power has some of the lowest average costs per customer in Ontario

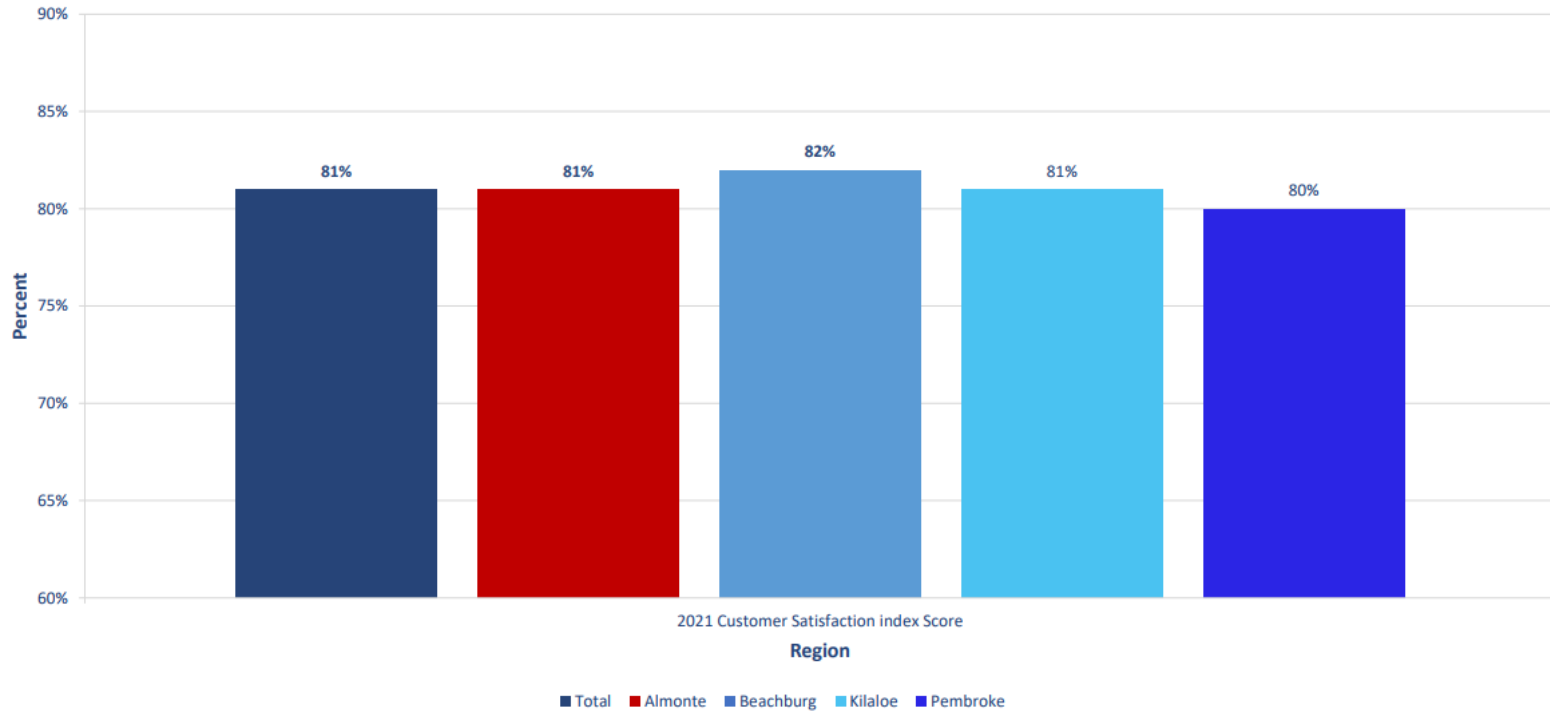


Customer Satisfaction

Ottawa River Power's 2021 Customer Satisfaction Index Score is 81%, This is 1% greater than the 2019 score (80%) and 2% higher than the average of all LDCs (79%).



2021 Customer Satisfaction Index by Region



MS4

Almonte
(Energized 2020)



A decorative graphic in the top-left corner consisting of a network of grey nodes connected by thin grey lines. Some nodes are highlighted with blue circles or blue dots.

OTTAWA RIVER **POWER**

“A Proud Locally Owned Utility”



2020 ANNUAL REPORT

MISSISSIPPI MILLS PUBLIC LIBRARY

www.MISSMILLSLIBRARY.com

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ALMONTE BRANCH

155 High Street Almonte
P.O. Box 822
Almonte, ON
K0A 1A0
Phone: 613-256-1037



PAKENHAM BRANCH

128 MacFarlane St.
P.O. Box 250
Pakenham, ON
K0A 2X0
Phone: 613-624-5306



Mississippi Mills Public Library

MESSAGE FROM THE CEO/CHIEF LIBRARIAN

No one could have predicted the year to come. In January, the Library was preparing for an exciting year ahead. Staff members were working on innovative STEM (science, technology, engineering and mathematic) programs thanks to support from the Elizabeth Kelly Library Foundation and our meeting room was booked with Travelogues, movie afternoons, book clubs and Storytimes. The branches were bustling.

As COVID-19 quickly became a real threat, the Library had to close to the public on March 14, 2020. Thanks to the lobbying effort of the Library Board and the public library community, the Ontario government included libraries in the first stage of the reopening plan. Starting May 19th, libraries were able to offer pickup service. In our community, pickup service was welcome news because many residents do not have adequate high-speed internet needed to access online digital material.

We have opened, closed, and reopened for pick-up service several times throughout the year and community support has remained strong. As you will see from the following highlights and statistics, we have transformed library service to meet community needs. From activity kits to online robotics programs, the Mississippi Mills Public Library continues to grow and expand.

Through all the disruptions and changes, we have many people to thank for our success. To start, the Library would not be able to reopen and offer new service options without dedicated staff. The Library Board has been library champions, taking time to approve new health and safety guidelines, write letters to ministers, and advocate for the needs of residents and staff. We have also received guidance and support from the Municipality and Council. The Friends of the Library continue to raise money for new programs and the Elizabeth Kelly Library Foundation checks in regularly to see how they may help. There are too many individuals to thank personally so please know that your support and encouragement has been appreciated.

Sincerely,

Christine Row
CEO/Chief Librarian
Mississippi Mills Public Library

ABOUT THE LIBRARY

MISSION

To inspire lifelong learning, provide equitable access to information, advance knowledge and strengthen our community.

VISION

An informed, engaged, creative & connected community.



**Did you know
your library has**

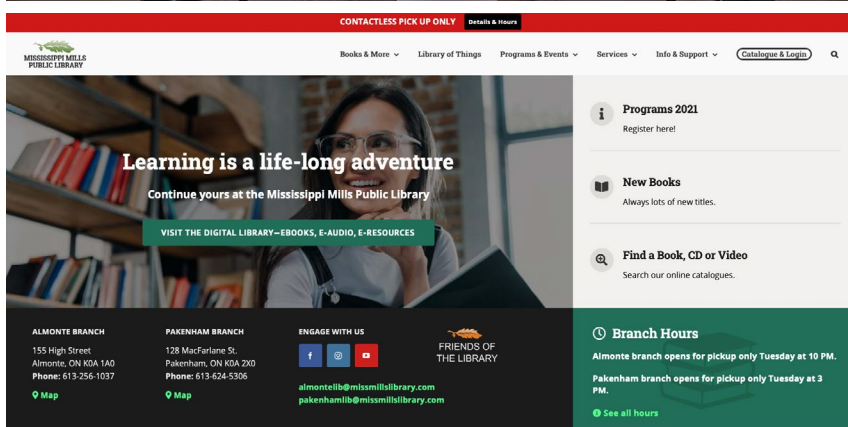
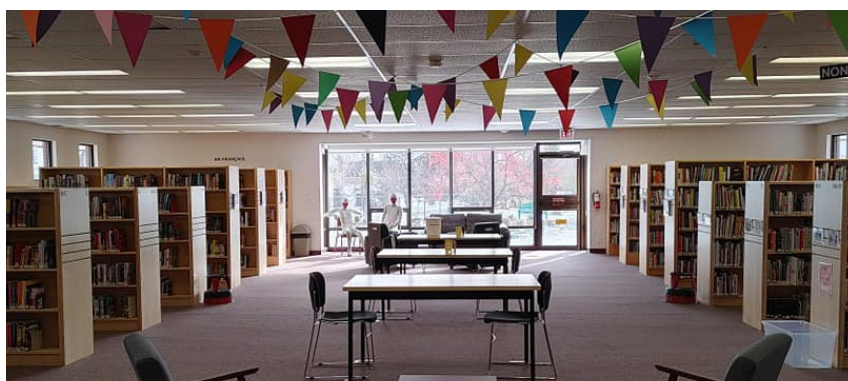
**SO MUCH MORE THAN
BOOKS AND DVDS**

Ukuleles ▪ Frisbee golf discs ▪
Projectors & screen ▪ Museum & park
passes (limited) ▪ Jigsaw puzzles ▪ Knit
Kits ▪ Audiobooks ▪ Digital library ▪
Free streaming film with Kanopy ▪ Kill-
a-watt metres ▪ Seeds ▪ MAPsacks ▪
Magazines ▪ Genealogy/Ancestry
resources ▪ Facebook groups ▪ Book
club sets ▪ Scan services ▪ FREE WiFi ▪
Surprise book bundles for adults (TBA)

www.missmillslibrary.com

Mississippi Mills
Public Library

2020 HIGHLIGHTS



- ☐ Installed new accessible shelving in the adult fiction area
- ☐ Built a new website
- ☐ Pick-up Service
- ☐ Collaborated with the Community Economic & Cultural Coordinator, and participated in the Mississippi Mills Backyard Garden Program and Puzzle Lending Program.
- ☐ Tripled our graphic novel collection (now the most popular collection)
- ☐ Craft in a Bag program
 - storytime
 - seniors (in partnership with MMTogether)
 - kids
 - teens
- ☐ STEM Programming (science, technology, engineering and mathematics)

2020 LIBRARY STATISTICS

□ Active Library Cardholders 6,137

□ Activity Kits

- Kids – 1241
- Teens – 210
- Seniors – 215

□ STEM Programs (October-December)

- 266 attended 48 programs
(Lego robotics, Ozobots)

□ Technology

- helped 335 people with technology
- boosted internet access at both branches
- hosted 7,736 internet connections

□ 2020 Circulation

- circulation of physical library material = 69,315
- streaming and downloading of eBooks, downloadable audiobooks and videos = 21,830
- **TOTAL CIRCULATION = 91,145**
(73% of 2019)



Digital Library
things to do & learn online

- Overdrive / Libby e-books, digital audiobooks
- Kanopy & Kanopy Kids streaming TV
- Cantook Station French-language ebooks and audiobooks
- Magazines & research such as Consumer Reports
- History & genealogy Ancestry online and more

Available here:
www.missmillslibrary.com/digital-library

Tech help offered by phone. Book a time with the tutor: 613-256-1037 or email techtutor@missmillslibrary.com

LEARNING IS A LIFE-LONG ADVENTURE
Mississippi Mills Public Library

Almonte & Pakenham branches continue with contactless pickup
Reserve physical library books, audiobooks & DVDs by phone or email: almontel@missmillslibrary.com or pakenhamlib@missmillslibrary.com or with your library card & PIN via the library's online catalogue at www.missmillslibrary.com/search-catalogues

Online Programs & Events:
STEM workshops for kids & teens and 3D printer workshops for all ages. LOOK FOR UPDATES: Facebook & www.missmillslibrary.com



CHILDREN & YOUTH SERVICES
ONLINE AND IN-LIBRARY

READY to go backpacks, 3D printer workshops, disc golf frisbees, DVDs & music CDs, ukuleles, graphic novels & non-fiction on 1000s of topics, Libby / Overdrive digital library, Chromebooks to lend, STEAM craft bags & preschooler storytime bags + Facebook videos, FREE WiFi, interlibrary loan services, French collection & Cantook Station digital French library, magazines, babies' board books, MapSacks, online coding & robotics programs, diversity reading lists at our website, Kanopy Kids streaming TV...

almontel@missmillslibrary.com 613-256-1037
pakenhamlib@missmillslibrary.com 613-624-5306

CRAFT IN A BAG

NovelList K-8 Plus



Mississippi Mills Public Library

LEGO ROBOTICS WORKSHOPS

Saturdays 10am-4pm
Wednesdays 4:30-7:30pm
Almonte Branch

Sign up online or call 613-256-1037



MMP L TECH SERVICES

Need Tech help? Need help accessing digital resources? email techtutor@missmillslibrary.com with your questions

NOTE: Until further notice, Tech Tutor appointments are by phone only. Email or phone to make an appointment.

Other tech services available at the library:

- Free WiFi (available from outside both branches)
- Photocopying, printing and scanning - email: almontel@missmillslibrary.com to access/for info
- Public access computers at both branches, working/meeting/Zoom rooms, and the Pakenham Memory Lab (unfortunately all are unavailable during the lockdown)
- 3D printer - coming soon!

Almonte: 613 256-1037 ● Pakenham: 613 624-5306
www.missmillslibrary.com

VALUE OF LIBRARY SERVICE

VALUE OF SERVICES

Quantity of Use	Library Services	Value of Service
69,315	Print/DVDs/Audiobooks (\$25)	\$1,732,875
21,830	eTitles (\$20)	\$436,600
7,736	Internet Access (\$5)	\$38,680
266	Programs-STEM (\$25)	\$6,650
335	Technology Tutoring (\$25)	\$8,375
	TOTAL Value of Services	\$2,223,180

FEEDBACK ON SERVICES

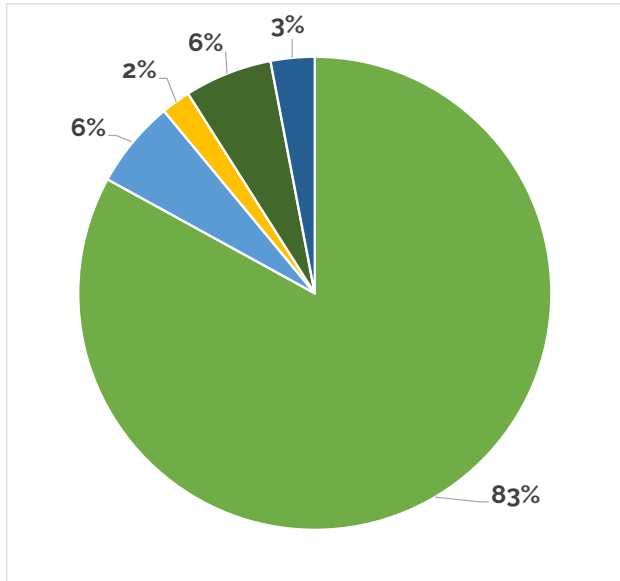
“Thanks for all you and your colleagues do. When I consider the things that could be worse during this pandemic, having no library service invariably figures large.”

“Thank you so very much for offering this service. I don’t know if I’ll ever be able to relay to you how amazing it has been to still be able to borrow reading material, when the rest of the world seems to be falling apart this last year. We appreciate you all so much!”

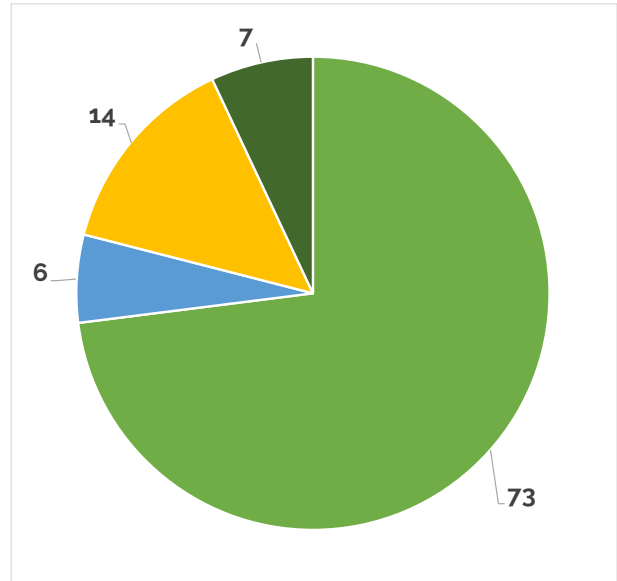
“This was by far the funnest thing we have been a part of since COVID. It was absolutely enjoyable from start to finish. The direction that was given was perfect. We were able to build our robot and program it together. It was so fun. As an added touch, the staff of the library had a little gift and card prepared at my husband and my station. It was so thoughtful and brought tears to my eyes. I felt very loved by my community!!! The facilitators were super friendly and helpful and kept things going at a fun pace. I can’t believe I have not tried an event at my library before. It was fantastic!!!

FINANCIALS

REVENUE VS EXPENSES



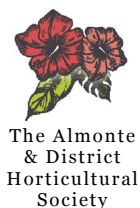
- Municipality
- Province
- Library Generated
- Reserve
- Grants



- Wages & Benefits
- Administration
- Materials
- Building Operation

Note: 2020 financials-revenue and expenses impacted by closures and staff placed on declared emergency leave (DEL).

PARTNERSHIPS



VOLUNTEERS



MMPL VOLUNTEERS

For volunteering over 917 hours delivering books to people throughout the community, helping to run programs and keep our branches organized.



THE CORRIDOR GALLERY

Carell Farmer

Thank You!

MMPL STAFF

Christine Row,
CEO /Chief Librarian

Monica Blackburn,
Deputy Librarian

CIRCULATION STAFF

Margo Hay-Goodings

Heather Hahn

Karen Kiddey

Berta Madrigal Aboroa

Jill McCubbin

Brenda Woodhall

Sheila Robertson

CLEANERS

Bev Guay, Almonte

Kim Pelton, Pakenham

COURIERS

Rick Waddell

TECH ASSISTANT

Greg Young

PART-TIME STUDENTS

Alyson Murray

Ruby Watters

Portia Whelan

2019-2022 LIBRARY BOARD

Cathy Peacock, Chair

Leanne Czerwinski, Acting Chair

Micheline Boucher

Barbara Button

Jeff Fraser

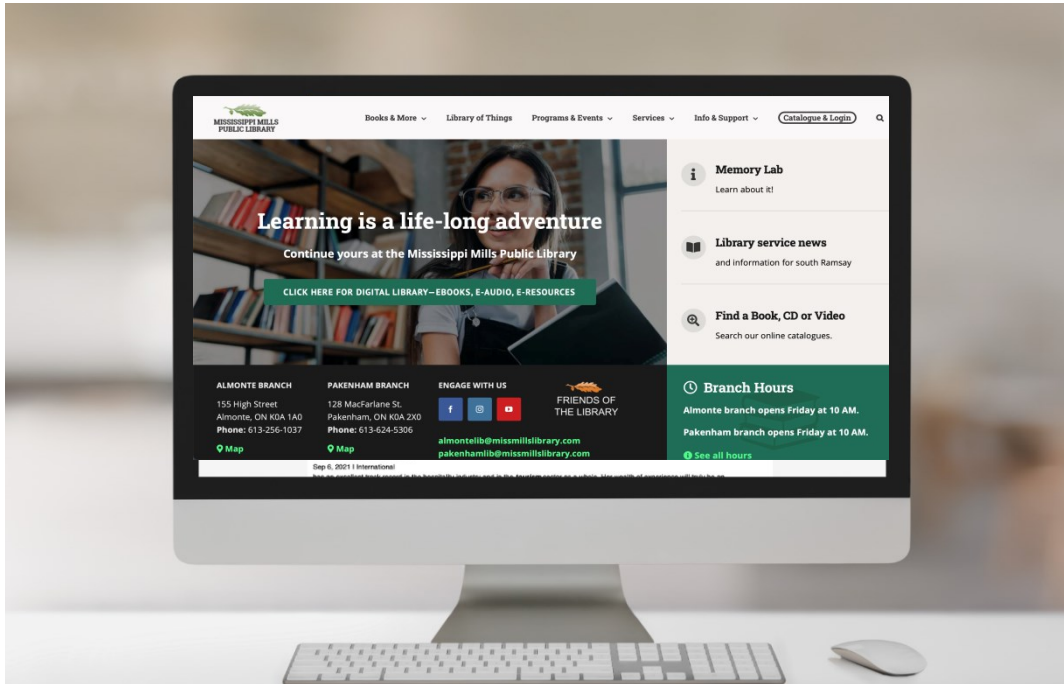
Jan Maydan, Council Representative

Warren Thorngate

Marie Traversy



Mississippi Mills Public Library



Our Mission and Vision



Our Mission



To inspire lifelong learning, provide equitable access to information, advance knowledge and strengthen our community.



Our Vision



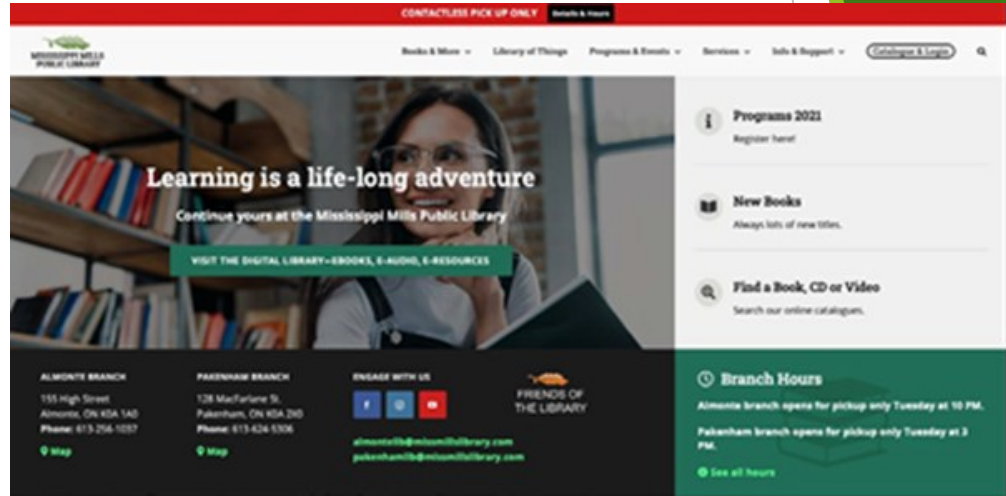
An informed, engaged, creative & connected community.

2020 Highlights: Upgrades

- Installed new accessible shelving

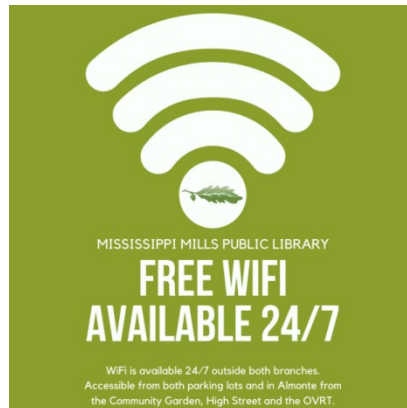


2020 Highlights: Upgrades



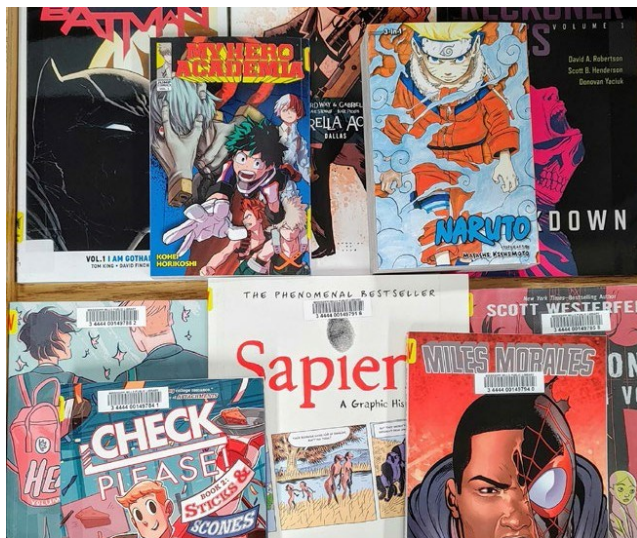
2020 Highlights: Technology

- ▶ Boosted wi-fi
- ▶ Offered online and in person tech help



2020 Highlights: Collections

- ▶ Tripled our graphic novel collection (now the most popular collection)
- ▶ Subscribe to a French digital collection



Cantook
STATION

Solution de prêt numérique

UN APERÇU DE NOTRE CATALOGUE

LOUISE PENNY
THE ALICE NETWORK
ELON MUSK
MILLÉNIUM 5


Page 36 of 61

Cantook Station est la solution simplifiée et reconnue de prêt de livres numériques conçue pour épauler les bibliothécaires dans leur mission et favoriser le développement de leurs collections.

2020 Highlights: Pick Up Service



★Want a Surprise Bag?★
Call 613-256-1037 or email
almontelib@missmillslibrary.com



Bags available:
If You Like John Grisham
If You Like James Patterson
Historical Fiction
New Romance
Thrillers
Fans of Harry Potter
Pandemic Fiction
Book Club Picks
Escape
Biographies
Canadian Thrillers

2020 Highlights: Programs

Craft in a Bag program

- ▶ Storytime
- ▶ Seniors (in partnership with MMTogether and Carebridge Community Support)
- ▶ Kids
- ▶ Teens

“Thank you for the Craft-in-a-Bag bag that appeared in my letterbox. I haven't opened it. I'll put it under my tree for Christmas morning. It will join the Carebridge polka-dot bag of goodies. What a kind place Mississippi Mills is.”

Programs


SIGN UP TODAY!

Scientists in School presents
Scientists in Situ
Fun, hands-on virtual STEM workshops, led by a presenter, wherever you are.

Mix It Up!
60 minutes / 15 children / Ages 4-12

Learning chemistry is fun when it's all about food. Investigate solubility, explore dilutions and have fun making a suspension you can mold. Welcome to the wonderful world of food science.

 **SCIENTISTS IN SCHOOL**
A leading Canadian science education charity (887139537090001)
www.scientistsinschool.ca



Group by Mississippi Mills Public Library

MM library open bookclub
Public group · 116 members

Joined Invite

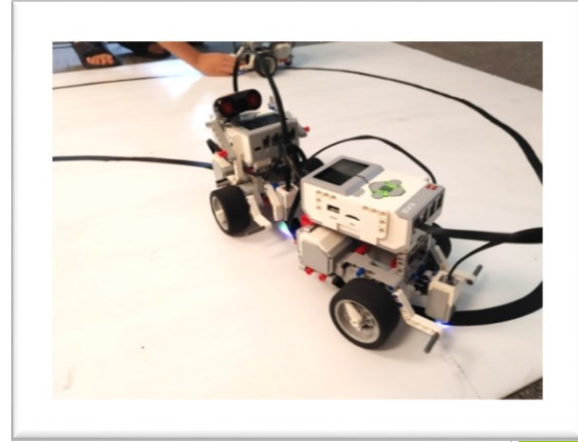
About Discussion Rooms Topics Members Events My Page

Programs & Partnerships

- Collaborated with the Community Economic & Cultural Coordinator and participated in the Mississippi Mills Backyard Garden Program and Puzzle Lending Program.



2020 Highlights: Programs & Partnerships



Value of Library Service

Quantity of Use	Library Services	Value of Service
69,315	Print/DVDs/Audiobooks (\$25)	\$1,732,875
21,830	eTitles (\$20)	\$436,600
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266	Programs-STEM (\$25)	\$6,650
335	Technology Tutoring (\$25)	\$8,375
	TOTAL Value of Services	\$2,223,180

Somethings Never Change



Future of Library Service



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REPORT OF THE COMMITTEE OF THE WHOLE

September 7, 2021

The following is the Committee of the Whole report from the September 7th, 2021 meeting.

Staff Reports

L.1 Zoning Amendment - 4676 Dark Side Rd Resolution No CW217-21

THAT, Committee of the Whole recommend that Council approve the Zoning By-law Amendment to change the zoning of the lands legally described as CON 12 PT LOT 12 - 26R1440; PART 1, Pakenham Ward, located at 4676 Dark's Side Road, from "Residential Third Density Zone -Special Exception 5" (R3-5) to "Residential Fourth Density Zone – Special Exception 16 Zone" (R4-16).

L.2 Zoning Bylaw Amendment - 440 Ramsay Con 8 Resolution Number CW222-21

THAT, Committee of the Whole recommend that Council approve the Zoning By-law Amendment to change the zoning of the lands subject to Consent Application B20/057 described as Concession 8 West Part Lot 4 and East Part Lot 5, Ramsay Ward, from "Agricultural (A) Zone" to "Agricultural – Special Exception (A-41) Zone", to prohibit residential uses, reduce the minimum required frontage to 19 metres and to reduce the minimum required lot area to 30.14 hectares.

L.3 Purchase and use of Protek WTS 100 within the winter sand/salt mixture Resolution Number CW223-21

THAT, Committee of the Whole recommends that Council authorizes staff to proceed with the single sourced price of \$10.13 per tonne from Denchem Surface Solutions for the use of Protek WTS 100 in the winter sand/salt mixture for the 2021/2022 winter season.

L.4 Business Organization Structures
Resolution Number CW224-21

THAT, Committee of the Whole recommend that Council accept this summary on business organization structures as information.

Information Items

L.5 Information List #15-21
Resolution Number CW225-21

THAT, the information list #15-21 be received for information and that items H.5.b and H.5.d be brought back for further consideration.

Submitted by,

Reviewed by,

Councillor Bev Holmes,
Committee of the Whole Chair

Cynthia Moyle,
Acting Clerk

Tija.Dirks@ontario.ca

20/08/2021

Dear Mayor,

To help the Ministry of Transportation develop a transportation plan for eastern Ontario, the Ministry recently launched an [online survey](https://www.ontario.ca/page/consultation-eastern-ontario-transportation-plan) (<https://www.ontario.ca/page/consultation-eastern-ontario-transportation-plan>) to gather input on the regional needs and priorities of people and communities.

The province recognizes that municipalities are important partners in planning and delivering the transportation system. I am writing today to invite you, and citizens and municipal leadership, to provide input on our survey. The survey will be available until September 23, 2021 and asks:

- how people and business move and what modes they use
- top transportation-related concerns as Ontario has reopened post-COVID-19
- actions Ontario can take to better support travel
- current and future priorities for the transportation system.

Your responses will help us to understand what you or your community need to move across the region, transportation concerns as Ontario reopens, and how the Ministry can support better travel and priorities for the transportation network.

Further engagement is also being planned. Input from the survey will help inform the province's vision for transportation in eastern Ontario.

If you have any questions about the survey, please contact the project team at: EasternTransportationPlan@ontario.ca.

This eastern Ontario survey is the latest in our program of regional transportation planning work. Ontario is developing regional plans that will help build a better transportation system across the province. In June 2021, Ontario released a [discussion paper](#) for public feedback that will inform the province's first transportation plan for the Greater Golden Horseshoe. In January 2020, Ontario released [Connecting the Southwest: A Draft Transportation Plan for Southwestern Ontario](#). In December 2020, the province released [Connecting the North: A Draft Transportation Plan for Northern Ontario](#).

Sincerely,

Tija Dirks
Director, System Planning Branch
Ministry of Transportation

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister
777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre
777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000



234-2021-3561

August 16, 2021

Dear Head of Council:

Our government is committed to modernizing local service delivery and respecting taxpayers' dollars. That is why we launched the Municipal Modernization Program in 2019. Through this program, the Ontario government is providing funding to help small and rural municipalities modernize service delivery and identify new ways to be more efficient and effective.

At the Association of Municipalities of Ontario 2021 conference, I announced the launch of the third intake under the Municipal Modernization Program. The impacts of the COVID-19 pandemic have highlighted the importance of efficient municipal services that are financially sustainable. Even as municipalities continue to face challenges, there are also opportunities to transform services and stimulate new ways of doing business.

The third intake will allow municipalities to benefit from provincial funding to conduct third party reviews as well as to implement projects to increase efficiency and effectiveness and lower costs in the longer term. As with previous intakes, I encourage you to work with your neighbouring municipalities to find innovative joint projects that can benefit each of you. The government is excited to learn about your project applications that support the following priorities:

- Digital modernization
- Service integration
- Streamlined development approvals
- Shared services/alternative delivery models

To apply, you must submit a completed Expression of Interest form with attached supporting documents via the Transfer Payment Ontario system by **October 19, 2021**. To get started, visit www.Ontario.ca/getfunding to access program guidelines and the Expression of Interest form.

My ministry will also be hosting upcoming webinars to provide you with information that will help you complete your applications and ensure that they meet program guidelines and criteria. More information on when these information sessions will take place will be available to you shortly.

If you have questions on the program, or want to attend an information webinar, or would like to discuss a proposal, I encourage you to contact your [Municipal Services Office](#) or e-mail municipal.programs@ontario.ca.

I look forward to continuing to work together to support your municipality in delivering efficient, effective and modern services for your residents and businesses.

Sincerely,



Steve Clark
Minister

c. Chief Administrative Officers and Treasurers

Municipal Modernization Program

Intake 3 Program Guidelines

WHAT YOU NEED TO KNOW

Ontario is helping municipalities become more efficient and modernize service delivery.

Ontario's 405 small and rural municipalities can now apply to Intake 3 of the *Municipal Modernization Program* for funding under two streams. The **implementation stream** will provide provincial cost-sharing for municipalities to undertake projects that increase municipal efficiency and effectiveness. Municipalities can apply under this stream for projects that implement the findings of previous reviews or other evidence-based reports. The **review stream** will provide funding for municipalities to undertake expenditure reviews with the goal of finding efficiencies and lowering costs in the longer term.

Under both streams, municipalities can apply individually or jointly with other eligible municipalities.

ELIGIBILITY CRITERIA – IMPLEMENTATION STREAM

To be eligible under Intake 3, an implementation project proposal must:

1. Be based on demonstrated evidence of savings or efficiencies the municipality intends to realize through the project;
2. Begin no earlier than August 16, 2021 and be completed by February 28, 2023;
3. Include a high level workplan with project milestones;
4. Include a commitment to providing a final report that forecasts annual savings and other efficiency and effectiveness outcomes for at least three years as a result of project completion
5. Include a commitment to reporting back one-year post project completion with actual savings over the course of the year, and a forecast for the following two years of annual savings and other efficiency and effectiveness outcomes.

To be eligible for funding, the municipality must confirm that it has fully spent or allocated the unconditional modernization funding provided by the province in March 2019.

Priority may be given to projects that address one or more of the following priorities:

- Digital modernization

- Service integration
- Streamlined development approvals
- Shared services/alternative service delivery models

The program will not cover projects where:

- the expected outcome is a reduction in front line services; or
- the expected outcome would not result in efficiencies or cost savings; or
- the municipality would not be prepared to support any ongoing maintenance costs resulting from the project.

COST SHARING AND ELIGIBLE COSTS – IMPLEMENTATION STREAM

The cost of implementation projects will be shared between the province and the municipality. The province will contribute a greater portion for projects within municipalities with fewer households according to the following thresholds.

Number of households in the municipality (2020 MPAC data)	Maximum provincial share of project costs	Minimum municipal share of project costs
0 - 5,000	75%	25%
>5,000	65%	35%

It is anticipated that the provincial share of most projects will be between \$20,000 and \$250,000. Higher funding amounts may be available for joint projects. Proposals will be reviewed on a case-by-case basis and funding amounts may depend on the available appropriation.

Major capital expenditures are not eligible project costs. For example, maintenance or capital expenditures related to buildings, vehicles, public works or forestry/parks functionality or upkeep are not eligible under the program.

Minor capital expenditures that are necessary to achieve the outcomes of the operating project could be approved, subject to review on a case-by-case basis. Examples of minor capital expenditures that could be considered are software and IT hardware.

Regular municipal staff costs that are part of the municipality's annual budget are not eligible project costs. However, additional temporary hiring (including internships) for an implementation project could be considered as an eligible cost.

Other eligible costs could include amounts paid to fee-for-service providers, software licenses, systems development and training.

ELIGIBILITY CRITERIA – REVIEW STREAM

To be eligible under Intake 3, a review stream project must:

1. Be a review of municipal service delivery or administrative expenditures by an independent third-party reviewer for the purpose of finding savings and efficiencies. The review project could take a number of forms including:
 - a line-by-line review of the municipality's entire budget; or
 - a review of service delivery and modernization opportunities; or
 - a review of administrative processes to reduce costs.
2. Result in a report by the independent third-party reviewer that provides specific and actionable recommendations for cost savings and improved efficiencies.
3. Begin field work no earlier than August 16, 2021, with a final report completed and posted publicly on the municipal website by October 31, 2022.

To be eligible for funding, the municipality must confirm that it has fully spent or allocated the unconditional modernization funding provided by the province in March 2019.

It is anticipated that most review projects will cost between \$20,000 and \$150,000. Higher funding amounts may be available for joint projects. Proposals will be reviewed on a case-by-case basis and funding amounts may depend on the available appropriation.

Priority may be given to projects that address one or more of the following priorities:

- Digital modernization
- Service integration
- Streamlined development approvals
- Shared services/alternative service delivery models

Municipalities will be eligible to receive funding up to the full amount of the third-party service provider's fees for the review. Municipal administrative costs, such as staff time, are not eligible.

The program will not cover review projects where:

- the object of the review project is to identify opportunities for revenue generation or reductions in front line services; or

- the review does not result in a formal report prepared by a third party that the municipality is prepared to make publicly available online; or
- the object of the review extends beyond municipal accountability; or
- the review is related to requirements under the asset management regulation.

HOW TO APPLY

1. Log onto the Transfer Payment Ontario (TPON) system ([Ontario.ca/getfunding](https://ontario.ca/getfunding)) and select the program stream you wish to apply for (review stream, implementation stream);
2. Complete an Expression of Interest form for the appropriate stream of the program.

a. To apply to the **IMPLEMENTATION PROJECT STREAM**:

- i. Complete all required fields of the Expression of Interest including:
 - A brief description of the project that clearly outlines the project purpose, objectives, and implementation activities.
 - Estimated cost savings and efficiencies supported by evidence. Projects with good evidence to support that savings and efficiencies will be realized are more likely to be approved.
- ii. Provide a project workplan with milestones and dates (**required**: a work plan template is available for download on TPON).
- iii. Confirm your commitment to providing a final report that forecasts annual savings and other efficiency and effectiveness outcomes for at least three years as a result of project completion
- iv. Confirm your commitment to reporting back one-year post project completion with actual savings over the course of the year, and a forecast for the following two years of annual savings and other efficiency and effectiveness outcomes.
- v. Ensure that the completed Expression of Interest has been attested to by the appropriate municipal staff.
- vi. Attach any relevant supporting documents, e.g. third party or staff report to support estimated annual savings or efficiencies, procurement documents, project charters, etc).

b. To apply to the **REVIEW STREAM**:

- i. Complete all required fields of the Expression of Interest.
- ii. Ensure that the completed Expression of Interest includes an attestation made by the appropriate municipal staff.

- iii. Include an outline of your project timeline and costs (procurement documents, a project charter, a project work plan, or any other document as appropriate).
3. If the municipal council passed a resolution in support of the project, attach a copy to your TPON submission along with your form and other documents. (Note: a resolution of council is not a requirement for the program.)
4. Submit your completed application(s) through TPON **by October 19, 2021**

HOW IT WORKS

The ministry expects to advise municipalities of the outcomes of their applications in January 2022. If your application is approved, a proposed transfer payment agreement with the ministry will be sent to confirm the funding amount and set out the terms, including reporting requirements and a payment schedule. Municipalities can expect to receive an initial payment following execution of a transfer payment agreement.

PROGRAM TIMELINE

October 19, 2021	<ul style="list-style-type: none"> Submit your Expression of Interest and any supporting documentation through Transfer Payment Ontario (TPON) at www.ontario.ca/getfunding
January 2022	<ul style="list-style-type: none"> Learn whether your application is approved. If it is approved, enter into a transfer payment agreement for project funding, and receive an initial payment once the agreement is executed.
April 2022	<ul style="list-style-type: none"> Review Stream: Submit an interim project status report
Quarterly starting May 2022	<ul style="list-style-type: none"> Implementation Stream: Submit quarterly project status and expenditure reports
October 2022	<ul style="list-style-type: none"> Review Stream: Post the third-party reviewer's final report online and submit your final project status report. The final report will include: a hyperlink to the publicly posted third-party reviewer's report; the amount paid to the third-party reviewer and a copy of the invoice; a statement of the total amount of expenditures reviewed and the total amount identified as potential savings; and a 250-word abstract of the project and its findings.
By February 2023	<ul style="list-style-type: none"> Implementation Stream: All implementation stream projects are completed. Submit final reports including copies of invoices.

FOR MORE INFORMATION

Please direct program questions to your [Municipal Services Office Municipal Advisor](#) or Municipal.Programs@ontario.ca.

For support with the Transfer Payment Ontario (TPON) system contact the Transfer Payment Ontario Client Care from Monday to Friday 8:30 a.m. to 5:00 pm, except for statutory holidays:

- [Tel: 416-325-6691](tel:416-325-6691)
- [Toll-free: 1-855-216-3090](tel:1-855-216-3090)
- [TTY: 416-325-3408](tel:416-325-3408)
- [Toll-free TTY: 1-800-268-7095](tel:1-800-268-7095)
- Email: TPONCC@ontario.ca

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

BY-LAW NO. 21-081

BEING a by-law to amend By-law No. 11-83 being the Zoning By-law for the Municipality of Mississippi Mills.

WHEREAS the Council of the Corporation of the Municipality of Mississippi Mills passed Zoning Bylaw 11-83, known as the Zoning By-law, to regulate the development and use of lands within the Municipality;

NOW THEREFORE the Council of the Corporation of the Municipality of Mississippi Mills pursuant to Section 34 of the *Planning Act*, R.S.O. 1990, Chapter P.13, enacts as follows:

1. That Schedule 'D' to By-law No. 11-83, as amended, is hereby further amended by changing thereon from the "Residential Third Density – Special Exception 5" (R3-5) to "Residential Fourth – Density Special Exception" (R4-16) for the lands identified on the attached Schedule 'A', which are legally known as CON 12 PT LOT 12 - 26R1440; PART 1, Village of Pakenham, Municipality of Mississippi Mills.
2. That Section 16 to By-law No. 11-83, as amended, is hereby further amended by adding the following Subsection to Section 16.3:
 "16.3.17 Notwithstanding the provisions of the 'R4' Zone, on those lands delineated as 'R4-16' on Schedule 'D' to this By-law, shall be used in accordance with the following provisions:

 i) Privacy Yard: Nil
 ii) Equipped Children's Play Area: Nil
3. This By-Law takes effect from the date of passage by Council and comes into force and effect pursuant to the provisions of the *Planning Act*, R.S.O. 1990, Chapter P.13.

BY-LAW read, passed, signed and sealed in open Council this 21 day of September, 2021.

Christa Lowry, Mayor

Cynthia Moyle, Acting Clerk

By-law 21-081 Schedule "A"

Lands Subject to the Amendment.

CON 12 PT LOT 12 - 26R1440; PART 1, Village of Pakenham, Municipality of Mississippi Mills



LOCATION MAP

**Zoning Amendment Application Z-05-21
CON 12 PT LOT 12 - 26R1440; PART 1
Village of Pakenham, Mississippi Mills**



THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

BY-LAW NO. 21-082

BEING a by-law to amend By-law No. 11-83 being the Zoning By-law for the Municipality of Mississippi Mills.

WHEREAS the Council of the Corporation of the Municipality of Mississippi Mills passed Zoning Bylaw 11-83, known as the Zoning By-law, to regulate the development and use of lands within the Municipality;

NOW THEREFORE the Council of the Corporation of the Municipality of Mississippi Mills pursuant to Section 34 of the *Planning Act*, R.S.O. 1990, Chapter P.13, enacts as follows:

1. That Schedule 'A' to By-law No. 11-83, as amended, is hereby further amended by changing thereon from the "Agricultural" (A) Zone to "Agriculture Special Exception" (A-41) for the lands identified on the attached Schedule 'A', which are legally known as Con 8 W Pt Lt 4 and E Pt Lt 5, Ramsay Ward, Municipality of Mississippi Mills.
2. That Section 11 to By-law No. 11-83, as amended, is hereby further amended by adding the following Subsection to Section 11.3:
 "11.3.41 Notwithstanding the provisions of the 'A' Zone, on those lands delineated as 'A-41' on Schedule 'A' to this By-law, shall be used in accordance with the following provisions:
 - i) the minimum lot frontage shall be 19 metres.*
 - ii) the minimum lot area shall be 30.14 hectares*
3. This By-Law takes effect from the date of passage by Council and comes into force and effect pursuant to the provisions of the *Planning Act*, R.S.O. 1990, Chapter P.13.

BY-LAW read, passed, signed and sealed in open Council this 21st day of September, 2021.

Christa Lowry, Mayor

Cynthia Moyle, Acting Clerk

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

BY-LAW NO. 21-083

BEING a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at a **regular** meeting held on the **21st day of September, 2021**.

WHEREAS by Section 5(1) of the Municipal Act 2001, S.O. 2001, c.25 as amended, the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS by Section 5(3) of the Municipal Act 2001, S.O. 2001, c.25 as amended, a municipal power shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at this meeting be confirmed and adopted by By-law;

NOW THEREFORE the Council of the Corporation of the Municipality of Mississippi Mills enacts as follows:

1. The action of the Council of the Corporation of the Municipality of Mississippi Mills at a **regular** meeting held on the **21st day of September, 2021** in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Mississippi Mills at its meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and Clerk of the Corporation of the Municipality of Mississippi Mills are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Municipality of Mississippi Mills referred to in the preceding section hereof.
3. The Mayor and Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of the Corporation of the Municipality of Mississippi Mills.

BY-LAW read, passed, signed and sealed in open Council this **21st day of September, 2021**.

Christa Lowry, Mayor

Cynthia Moyle, Acting Clerk