



**The Municipality of Mississippi Mills  
Committee of the Whole Meeting  
MINUTES**

**August 24, 2021  
E-participation**

Committee Present: Mayor Lowry  
Deputy Mayor Minnille  
Councillor Dalgity  
Councillor Maydan  
Councillor Holmes  
Councillor Guerard  
Councillor Ferguson

Staff Present: Ken Kelly, CAO  
Cynthia Moyle, Acting Clerk  
Casey Munro, Deputy Clerk  
Tyler Duval, Planner  
Eric Forhan, Planner

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**A. CALL TO ORDER (immediately following Council)**

Councillor Holmes called the meeting to order at 7:01 p.m.

**B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

**C. APPROVAL OF AGENDA**

**Resolution No CW200-21**

**Moved by** Councillor Dalgity

**Seconded by** Councillor Maydan

**THAT** the agenda be approved as presented.

**CARRIED**

**D. APPROVAL OF MINUTES**

**Resolution No CW201-21**

**Moved by** Councillor Maydan

**Seconded by** Councillor Ferguson

**THAT** the minutes dated August 10th, 2021 be approved.

**CARRIED**

**E. CONSENT REPORTS**

No consent reports provided

**F. STAFF REPORTS**

Building and Planning

**F.1 Zoning ByLaw Amendment - 4867 Hamilton Rd.**

**Resolution No CW202-21**

**Moved by** Councillor Maydan

**Seconded by** Councillor Guerard

**THAT**, Committee of the Whole recommend Council approve the Zoning By-law Amendment to change the zoning of the retained lands subject to Consent Application B20/101 on the lands described as Pt Lot 5 Con 11, Ramsay Ward, Municipality of Mississippi Mills from “Agricultural (A) Zone” to “Agricultural – Special Exception (A-x) Zone”, to prohibit residential uses and to reduce the minimum lot area to 33 hectares.

**CARRIED**

**F.2 Zoning ByLaw Amendment - 66 Martin St. N.**

**Resolution No CW203-21**

**Moved by** Councillor Dalgity

**Seconded by** Councillor Maydan

**THAT**, Committee of the Whole recommend Council approve the Zoning By-law Amendment to change the zoning of the lands subject to Consent Application B20/073, described as Lots 145, 146 and 147, Plan 6262, Almonte Ward, Municipality of Mississippi Mills from “Residential Second

Density (R2) Zone” to “Residential Second Density – Special Exception (R2-x) Zone”, to reduce the minimum lot frontage to 16.76 metres.

**CARRIED**

**F.3 Zoning ByLaw Amendment - 5766 Martin St.**

**Resolution No CW204-21**

**Moved by** Councillor Maydan

**Seconded by** Councillor Guerard

**THAT**, Committee of the Whole recommend Council approve the Zoning By-law Amendment to change the zoning of the lands described as CON 10 W PT LOT 18; 26RP206 Part 1 Ramsay Ward, Municipality of Mississippi Mills from “Rural – Special Exception (RU-25-t) Temporary Zone” to “Rural – Special Exception (RU-x) Zone”, to permit a Secondary Dwelling Unit in an existing detached building that is ancillary to the primary existing dwelling unit. The Secondary Dwelling Unit would be 120% the GFA of the of the primary dwelling unit.

**CARRIED**

**F.4 Zoning ByLaw Amendment - Almonte Business Park**

**Resolution No CW205-21**

**Moved by** Councillor Dalgity

**Seconded by** Mayor Lowry

**THAT**, Committee of the Whole recommends that Council enacts and passes Zoning By-law Amendment No. 21-XXX being an amendment to change the zoning of the subject lands from “Business Park Exception Four (E1-4)” to “Business Park Special Exception One (E1-1)”; from “Business Park Exception Two (E1-2)” to Business Park Exception One (E1-1)”; from “Business Park Exception Three (E1-3)” to “Business Park Exception 1 (E1-1)”; and “Business Park (E1)” to “Business Park Exception One 1 (E1-1)”.

**CARRIED**

**F.5 Lifting 0.3M (1FT) RESERVE, Mill Run Phase 6, Almonte Ward**

**Resolution No CW206-21**

**Moved by** Councillor Maydan  
**Seconded by** Councillor Dalgity

**THAT**, Committee of the Whole recommend Council to lift the 0.3m (1ft) reserves, described as Blocks 23 on Plan 27M-91 and dedicate them as part of the municipal right of way.

**CARRIED**

**F.6 C4466 Clayton Municipal Consultation Concurrence Request**

**Resolution No CW207-21**

**Moved by** Mayor Lowry  
**Seconded by** Deputy Mayor Minnille

**THAT**, Committee of the Whole recommend Council authorize staff to provide a letter of concurrence for the proposed location of a 75m tall communications tower for Rogers Communication Inc. at the property legally described as RAMSAY CON 1 PT E LOT 21, RP;27R7068 PT PART 4.

**CARRIED**

Roads and Public Works

**F.7 Naming a roadway in the Business Park**

**Resolution No CW208-21**

**Moved by** Councillor Dalgity  
**Seconded by** Councillor Maydan

**THAT**, the Committee of the Whole recommend to Council that the new road under construction in the Business Park be named Frank Davis Street.

**CARRIED**

**F.8 Downtown Core Revitalisation**

**Resolution No CW209-21**

**Moved by** Councillor Maydan  
**Seconded by** Councillor Ferguson

**THAT**, the Committee of the Whole receive this report as information

**AND THAT**, Committee of the Whole recommend Council approve the proposed timelines for construction and direct staff to proceed with finalization of the tender based on the proposed dates.

**AND THAT**, Pre-Budgetary Approval for this project be provided in the full amount no later than September of 2021 in order to facilitate tendering of the works in October of 2021.

**CARRIED**

Finance and Administration

**F.9 Designate a Representative for Cost Sharing Negotiations**

**Resolution No CW210-21**

**Moved by** Councillor Maydan

**Seconded by** Councillor Guerard

**THAT**, Committee of the Whole choose representatives to attend the cost sharing financial discussions.

**CARRIED**

**Resolution No CW211-21**

**Moved by** Councillor Maydan

**Seconded by** Councillor Ferguson

**THAT**, Committee of the Whole recommend Council appoint the following representatives Councillor Dalgity and Councillor Guerard to attend meetings with Beckwith and Carleton Place representatives for the purposes of negotiating an acceptable payment for the 2021 recreation and pool cost sharing services of the Joint Recreation Cost Sharing Agreement.

**AND THAT**, Committee of the Whole recommend to Council to direct staff to inform Carleton Place of the representatives.

**AND THAT**, Committee of the Whole recommend that Council discuss in a closed session at its September 7th, 2021 meeting the terms and parameters upon which the representatives can negotiate.

**CARRIED**

**G. NOTICE OF MOTION**

**H. INFORMATION ITEMS**

**H.1 Mayor's Report**

Mayor Lowry presented the AMO Policy Update – Municipal Recognition of September 30th as National Day for Truth and Reconciliation.

For the month of September, it is encouraged to recognize September 30th as National Orange Shirt Day and the flying of the Every Child Matters flag for the month of September at municipal offices.

**Resolution No CW212-21**

**Moved by** Deputy Mayor Minnille

**Seconded by** Mayor Lowry

**THAT**, Council direct staff to ensure that the Every Child Matter flag at all municipal locations.

**CARRIED**

**H.2 County Councillor's Report**

Deputy Mayor Minnille provided highlighted the following items from Lanark County Council:

- Speed reduction on County Rd 43 between Glendale to Menzie St. in Smiths Falls.
- Speed reduction on County Rd 19.
- Changing the intersection at Cavanagh Rd and County Rd. 17 to a 4 way stop with a flashing light in the middle of the intersection.

Mayor Lowry gave an update from the AMO delegations as follows:

- Ministry Transportation regarding safety concerns at the intersection of Ramsay Conc 5 and Highway 7. The delegation was well received and MTO has confirmed they will be sending a team to review the situation.

- Ministry of Municipal Affairs and Housing regarding vexatious complainants. This was also well received and the Ministry has followed up requesting additional information.
- Wardens Caucus had a multi-minister delegation where 4 key areas were discussed; Long Term Care, Health Teams, Housing, and Broadband and Cellular Services.

OPA 22 is scheduled for discussion at the Lanark County Economic Development Committee agenda at 7:00 pm on Wednesday, August 25th.

### **H.3 Mississippi Valley Conservation Authority Report**

No report

### **H.4 Library Board Report**

Councillor Maydan gave an update on the library membership status; 173 new members, 37 of which are from Carleton Place and Beckwith. They are currently in the process of reviewing all policies as well as the budget.

### **H.5 Information List #14-21**

#### **Resolution No CW213-21**

**Moved by** Mayor Lowry

**Seconded by** Councillor Ferguson

**THAT**, the information list #14-21 be received for information;

**AND THAT**, item H.5.I, Chatham Kent re: resolution supporting affordable internet be pulled for further consideration.

**CARRIED**

### **H.6 Meeting Calendar**

#### **I. OTHER/NEW BUSINESS**

#### **J. PENDING LIST**

Members reviewed the pending list.

#### **K. ADJOURNMENT**

#### **Resolution No CW214-21**

**Moved by** Mayor Lowry  
**Seconded by** Councillor Dalgity

**THAT** the meeting be adjourned at 8:14 p.m.

**CARRIED**

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Cynthia Moyle, Clerk