



**The Corporation of the Municipality of Mississippi Mills**

**Committee of the Whole Meeting**

**MINUTES**

**February 16, 2021**

**E-participation**

Committee Present: Deputy Mayor Minnille  
Councillor Dalgity  
Councillor Maydan  
Councillor Holmes  
Councillor Guerard  
Councillor Ferguson

Committee Absent: Mayor Lowry

Staff Present: Ken Kelly, CAO  
Cynthia Moyle, Acting Clerk  
Jennifer Russell, Deputy Clerk  
Maggie Yet, Planner 1  
Cory Smith, A/Director of Roads and Public Works  
Rhonda Whitmarsh, Treasurer

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**A. CALL TO ORDER (immediately following Council)**

Councillor Guerard called the meeting to order at 6:58 p.m. Mayor Lowry sent her rejects and was absent from the meeting.

**B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

None

**C. APPROVAL OF AGENDA**

**Resolution No CW037-21**

**Moved by** Councillor Maydan

**Seconded by** Deputy Mayor Minnille

**THAT** the agenda be approved with item F.4. Council Expenses 2020 report revisions, as amended.

**CARRIED**

**D. APPROVAL OF MINUTES**

**Resolution No CW038-21**

**Moved by** Councillor Dalgity

**Seconded by** Councillor Holmes

**THAT** the minutes dated February 2 and 9, 2021 be approved.

**CARRIED**

**E. CONSENT REPORTS**

None

**F. STAFF REPORTS**

Building and Planning

**F.1 Plan of Condominium Redline Amendment - 83 Little Bridge St, Units 9 and 10 (Dunn and Evans)**

**Resolution No CW039-21**

**Moved by** Councillor Maydan

**Seconded by** Councillor Holmes

**THAT** the Committee of the Whole recommends that Council approve the proposed changes to Units 9 and 10 to the Plan of Condominium for Lanark County Condominium Standard No. 18, municipally known as Thoburn Mill Condominium, 83 Little Bridge Street and direct staff to advise the County of Lanark of Council's support for the proposed amendment.

**CARRIED**

**F.2 Site Plan Control – High St. (east of Elgin St. and High St. intersection) (Vargas)**

**Resolution No CW040-21**

**Moved by** Councillor Ferguson

**Seconded by** Councillor Dalgity

**THAT** Committee of the Whole recommend Council approve the site plans for the property described legally as Part Lot 15, Anderson Section, Plan 6262, being Part 1 on RP 27R-11489;

**AND THAT** the Mayor and Acting Clerk be authorized to enter into a Site Plan Control Agreement for the proposed works.

**CARRIED**

Roads and Public Works

**F.3 Stormwater Management – Finner Court and Surrounding Area**

**Resolution No CW041-21**

**Moved by** Councillor Maydan

**Seconded by** Deputy Mayor Minnille

**THAT** Committee of the Whole recommend Council direct staff to engage JP2G Consultants Inc. to provide a preliminary area assessment of the stormwater management for Finner Court and surrounding area at the cost of \$2,842.00 plus HST;

**AND THAT** staff report back to Council the findings of the preliminary area assessment, including short term solutions and a work plan and cost estimate to complete a more detailed review of the stormwater management of the area based on the information obtained in the preliminary area assessment;

**AND THAT** the works be funded from budgetary surplus at year end if available or out of reserves if budgetary surplus is not available.

**CARRIED**

**F.4 Joint Tendering of Roadside Spraying Program**

**Resolution No CW042-21**

**Moved by** Deputy Mayor Minnille

**Seconded by** Councillor Ferguson

**THAT** Committee of the Whole recommend Council direct staff to participate in a joint tender with Lanark County and other local Municipalities for the purposes of procuring services for the 2021 Roadside Spraying Program.

**CARRIED**

**F.5 Standing Offer for Professional Engineering Services**

**Resolution No CW043-21**

**Moved by** Councillor Maydan

**Seconded by** Councillor Dalgity

**THAT** Committee of the Whole recommend Council authorize the Mayor and Acting Clerk to enter into Standing Offer Agreements for Professional Engineering Services with the following consultants: J.L. Richards & Associates Ltd., JP2G Consultants Inc., Parsons Inc., and with HP Engineering Inc. (for structural Engineering Only).

**CARRIED**

Finance and Administration

**F.6 2020 Statement of Reserves Funds (Development Charges)**

**Resolution No CW044-21**

**Moved by** Councillor Maydan

**Seconded by** Councillor Ferguson

**THAT** Committee of the Whole recommends that Council accept the Treasurer's 2020 Statement of Reserve Funds (Development Charges) as presented.

**CARRIED**

**F.7 Council Expenses 2020**

**Resolution No CW045-21**

**Moved by** Deputy Mayor Minnille

**Seconded by** Councillor Dalgity

**THAT** the statement of Council Expenses for 2020 be received for information.

**CARRIED**

**F.8 2020 Freedom of Information (FOI) Summary**

**Resolution No CW046-21**

**Moved by** Councillor Maydan

**Seconded by** Councillor Dalgity

**THAT** the 2020 Freedom of Information (FOI) Summary be received for information.

**CARRIED**

**F.9 Drainage Act Discussion Paper (ERO #019-1187)**

**Resolution No CW047-21**

**Moved by** Deputy Mayor Minnille

**Seconded by** Councillor Ferguson

**THAT** the Committee of the Whole recommends endorsing the Agriculture Committee's response to the Drainage Act Discussion Paper.

**CARRIED**

**F.10 Addition to the Municipality's Names Reserve List – Ed Douglas**

**Resolution No CW048-21**

**Moved by** Councillor Holmes

**Seconded by** Councillor Maydan

**THAT** the Committee of the Whole recommend that Council approve the addition of "Ed Douglas" to the Municipality's Names Reserve List for consideration for future naming of a street within the municipality.

**CARRIED**

**G. NOTICE OF MOTION**

Councillor Dalgity - Verbal notice of motion to bring forward motion #4 from the Special Committee of the Whole February 9, 2021 meeting, item D.1 Status of Joint Cost Sharing Recreation Agreement with Beckwith & Carleton Place, which was accidentally missed.

Councillor Holmes - Verbal notice of motion requesting a public survey on the Joint Recreation Cost Sharing agreement.

**H. INFORMATION ITEMS**

**H.1 Mayor's Report**

**H.2 Association of Municipalities of Ontario (AMO) Report**

**H.3 County Councillor's Report**

Deputy Mayor Minnille provided highlights from the County Council meeting which included commending staff for their dedication during the COVID 19 pandemic and recognizing the work of paramedics.

**H.4 Mississippi Valley Conservation Authority Report**

**H.5 Information List #04-21**

**Resolution No CW049-21**

**Moved by** Councillor Dalgity

**Seconded by** Councillor Holmes

**THAT** the information list #04-21 be received for information;

**AND THAT** item 8 - Guelph/Eramosa Township resolution re: Advocacy for Reform - MFIPPA Legislation, be pulled for further consideration.

**CARRIED**

**H.6 Calendar (February/March)**

Library Board meeting February 18 at 3 p.m.

**I. OTHER/NEW BUSINESS**

None

**J. PENDING LIST**

Members reviewed the pending list.

**K. ADJOURNMENT**

**Resolution No CW050-21**

**Moved by** Councillor Dalgity

**Seconded by** Councillor Maydan

**THAT** the meeting be adjourned at 7:38 p.m.

**CARRIED**

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Cynthia Moyle, ACTING CLERK,  
Recording Secretary