



**The Corporation of the Municipality of Mississippi Mills**

**Heritage Advisory Committee Meeting**

**MINUTES**

**October 29, 2020**

**3:00 p.m.**

**Council Chambers, Municipal Office**

**3131 Old Perth Road**

Committee Present: Councillor Maydan  
Judith Marsh  
David Thompson  
Janet Carlile  
Stephen Brathwaite

Committee Absent: Sandra Moore  
Michael Rickley-Lancaster

Staff Present: Roxanne Sweeney

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**A. CALL TO ORDER**

In Michael Rickley-Lancaster's absence, Judith Marsh nominated Janet Carlile to chair the meeting. The meeting was called to order at 3:00 p.m.

**B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

N/A

**C. APPROVAL OF AGENDA**

**Moved by** Councillor Jan Maydan

**Seconded by** Stephen Brathwaite

**THAT** the agenda be approved as presented with the inclusion of Item E.3 Sign at 24 Mill Street.

**CARRIED**

**D. APPROVAL OF MINUTES**

**Moved by** David Thomson

**Seconded by** Judith Marsh

**THAT** the Minutes dated September 30, 2020 be approved as presented.

**CARRIED**

**E. DELEGATIONS AND PRESENTATIONS**

**E.1 Signage for 7 Mill Street**

The committee has no issues with the proposed new sign for 7 Mill Street as long as the sign meets all requirements of the sign by-law #16-22.

**E.2 Mill Fall Condominium - proposed balcony extension**

Recommendation that the rounded balcony at Mill Fall Condominium Unit, Unit 213 be approved contingent upon the approval of the Condominium Board.

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The committee has approved the new sign for 26 Mill Street as long as the sign meets all requirements of the sign by-law #16-22.

**F. REPORTS**

N/A

**G. BUSINESS ARISING OUT OF MINUTES**

N/A

**H. ROUND TABLE**

Discussed different options to assist with new signage. Possibly have a resource kit available for different sign ideas. Stephen Brathwaite suggested the idea for a new book focusing on Heritage in Mississippi Mills. Sarah Moore advised that she has five reports that will form part of the November 25th agenda.

**I. INFORMATION AND CORRESPONDENCE**

**I.1 Contribute to the Update of the Ontario Heritage Tool Kit**

Received for information. Roxanne Sweeney will provide more information at November 25th meeting.

**I.2 Ontario Barn Preservation**

Received for information.

**J. OTHER / NEW BUSINESS**

N/A

**K. MEETING ANNOUNCEMENTS**

Next meeting to be held: Wednesday, November 25, 2020 at 3:00 p.m.

**L. ADJOURNMENT**

**Moved by** David Thomson

**Seconded by** Councillor Jan Maydan

**THAT** the meeting be adjourned at 3:48 p.m.

**CARRIED**

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Roxanne Sweeney, Recording  
Secretary