



**The Corporation of the Municipality of Mississippi Mills**

**Special Council Meeting**

**MINUTES**

**September 22, 2020**

**6:00 p.m.**

**Council Chambers, Municipal Office**

**3131 Old Perth Road**

**PRESENT:** Mayor Lowry  
Deputy Mayor Minnille  
Councillor Dalgity  
Councillor Maydan  
Councillor Holmes  
Councillor Guerard  
Councillor Ferguson

**Staff Present** Jeanne Harfield, Clerk  
Ken Kelly, CAO  
Rhonda Whitmarsh, Treasurer  
Christine Row, Chief Librarian  
Calvin Murphy, Recreation Manager

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**A. CALL TO ORDER**

Mayor Lowry called the meeting to order at 6:00 p.m.

**B. ATTENDANCE**

The Clerk announced attendance.

**C. APPROVAL OF AGENDA**

**Resolution No 369-20**

**Moved by** Councillor Dalgity

**Seconded by** Councillor Ferguson

**THAT** Council approve the agenda as presented.

**CARRIED**

**D. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

None

**E. CONSIDERATION OF A CLOSED SESSION**

None

**F. RISE AND REPORT**

None

**G. DELEGATION, DEPUTATIONS, AND PRESENTATIONS**

**G.1 Howard Allan, Allan and Partners LLP re: Cost Sharing Agreement**

Mr. Allan provided an overview of the cost sharing agreement, highlights include: the history of the cost sharing agreement; purpose to provide services to residents; agreement only considers operating costs not capital costs; allowance for capital replacement and depreciation; weighted assessment; user charges; use of polls to calculate assessments; agreement last reviewed in 2001; from 2012-2020 cost have gone up approximately 2.5% per year; changes to assessments in all three municipalities since 2012; cost of the recreation cost sharing agreement by average household; cost per service under the agreement; and usage statics.

Members then posed questions to Mr. Allan and discussed the cost sharing agreement highlights include: paying cost sharing services to other municipalities when same services are offered by Mississippi Mills (some recreation and Library); calculating weighted assessed values; if Mississippi Mills receives any money from other municipalities; review of agreement with cost sharing committee; input in how money is spent; why the agreement was reviewed in 2001; assessment based on property values (are they set by MPAC); inflation rates; how costs are calculated; review of the Carleton Place budget process and how cost sharing funds are being spent; who determines the operating and capital budgets for the related cost sharing items; how often should the agreement be reviewed; users provided from Carleton Place (hard numbers); requirement for third party review or audit; a board to oversee agreement with equal membership from all member municipalities; previous efforts to discuss the cost sharing agreements; and Library board delegation on October 20th.

**H. PUBLIC MEETINGS**

None

**I. SPECIAL REPORTS**

None

**J. CONFIRMATORY BY-LAW**

**Resolution No 370-20**

**Moved by** Councillor Holmes

**Seconded by** Councillor Dalgity

**THAT** By-law 20-087, being a by-law to confirm the proceedings of Council of the Corporation of the Municipality of Mississippi Mills at its special meeting held on the 22nd day of September, 2020 be read, passed, singed and sealed in Open Council this 22nd day of September, 2020.

**CARRIED**

**K. ADJOURNMENT**

**Resolution No 371-20**

**Moved by** Councillor Guerard

**Seconded by** Councillor Maydan

**THAT** the meeting be adjourned at 7:16 p.m.

**CARRIED**

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Christa Lowry, MAYOR

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Jeanne Harfield, CLERK